

HISTORIC DISTRICT COMMISSION

Manistee County Historical Museum
425 River Street
Manistee, MI 49660

MEETING MINUTES

November 1, 2007

A Meeting of the Manistee City Historic District Commission was held on Thursday, November 1, 2007 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:05 p.m. by Chair Kracht.

ROLL CALL:

Members Present: Dave Carlson, Maria DeRee, Teena Kracht, John Perschbacher

Members Absent: T. Eftaxiadis, Kelly Niles, Dennis terHorst (excused)

Others: Steve Harold (Manistee County Historical Museum), and Denise Blakeslee (Planning & Zoning)

APPROVAL OF AGENDA:

MOTION by Dave Carlson, seconded by Maria DeRee that the Agenda for the November 1, 2007 Meeting be approved.

MOTION PASSED UNANIMOUSLY

APPROVAL OF MINUTES:

MOTION by John Perschbacher, seconded by Dave Carlson that the Minutes of the October 17, 2007 Special Meeting be approved with the corrections:

Meeting started at 9:10 a.m. not p.m.

John Perschbacher was excused having contacted the Chair and Staff prior to the meeting.

MOTION PASSED UNANIMOUSLY

NEW BUSINESS:

Meeting Dates 2008

A schedule of tentative Meeting Dates was prepared for 2008 for the Historic District Commission to review.

MOTION by John Perschbacher, seconded by Dave Carlson that the 2008 City of Manistee Historic District Commission Meeting Dates for 2008 be scheduled for 3:00 p.m. in the Council Chambers as follows:

January 3, 2008	February 7, 2008	March 6, 2008
April 3, 2008	May 1, 2008	June 5, 2008
July 3, 2008	August 7, 2008	September 4, 2008
October 2, 2008	November 6, 2008	December 4, 2008

MOTION PASSED UNANIMOUSLY

Excused Absences

In response to a request from one of the Commissioners the Historic District Commission discussed a definition of an excused absence.

MOTION by Maria DeRee, seconded by Dave Carlson that an excused absence is one that is pre-arranged or, is excused in an emergency after the fact, by notifying the recording secretary. The excused absence will be noted in the minutes as excused.

MOTION PASSED UNANIMOUSLY

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

Members received an invitation to the Neighborhood Revitalization Action Plan Meeting on November 5th.

CORRESPONDENCE

None

STAFF REPORTS

Steve Harold notified the Commission that the Building at 435 had removed and boarded up some of the widows on Oak Street. They were told that approval was required of the Commission and have stopped the demolition process. A letter will be sent inviting the owner to submit an application or discuss the proposed project with the Commission at the December meeting.

Members were given copies of Historic Preservation Briefs for referencing.

The members of the Commission and staff were commended for their work on establishing Knox Box Locations for the Fire Department.

Dr. Gardin spoke with Steve Harold about proposed changes to his building at 390 River Street.

Discussed sending letters to owners who have spoken about making improvements to their buildings offering the assistance of the Commission.

Discussed the new DDA handbook. Commissioners requested copies.

NEXT MEETING:

The Next meeting of the Historic District Commission will be on Thursday, December 6, 2007 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

ADJOURNMENT:

MOTION by John Perschbacher, seconded by Dave Carlson that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 3:55 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION


Denise Blakeslee, Recording Secretary