

MANISTEE CITY HISTORIC DISTRICT COMMISSION

NOTES OF MARCH 12, 2008
CONTINUANCE ON MARCH 13, 2008
CONTINUANCE ON MARCH 20, 2008

The City of Manistee Historic District Commission met in a worksession on Wednesday, March 12, 2008 at 4:00 p.m. at the Manistee County Historical Museum, 425 River Street, Manistee, Michigan.

Members Present: Maria DeRec, T. Eftaxiadis, Teena Kracht, John Perschbacher, Dennis terHorst

Members Absent: Dave Carlson, Kelly Niles

Others Present: Steve Harold (Manistee County Historical Museum), Jon Rose (Community Development Director) and Denise Blakeslee (Planning & Zoning)

Worksession began at 4:00 p.m.

WORKSESSION ITEMS

Review draft Sign/Awning Standards

Commissioners began review and made changes to the Draft Sign Awning Standards. Proposed Language includes:

“These Guidelines have been developed by the Historic District Commission to assist applicants. Each request will be reviewed individually by the commission based on its own merit. Exceptions to these guidelines may be made by the Commission on a case by case basis .”

Consolidated portions of the Draft and changed the names of signs to be consistent with the Zoning Ordinance.

Increased the size of interim signs from 8 square feet to 16 square feet.

Began working on minor corrections and changes to Sign Chart.

At 5:48 p.m. Commissioners declared that a continuance of the Worksession will be held at 4:00 p.m. on Thursday, March 13, 2007 at 4:00 p.m. at the Manistee County Historical Museum, 425 River Street to continue discussion.

Worksession reconvened at 4:00 p.m. Thursday, March 13, 2007.

Members Present: Dave Carlson, Maria DeRee, T. Eftaxiadis, Teena Kracht, John Perschbacher, Dennis terHorst

Members Absent: Kelly Niles

Others Present: Steve Harold (Manistee County Historical Museum), and Denise Blakeslee (Planning & Zoning)

Review draft Sign/Awning Standards (continued)

Denise had provided calculations and photos of existing awnings in the district. The calculation for only the sign area (not including color changes for some of the backgrounds) were as follows:

Topo's	45%	
Italian Pizze Tavern	39%	
Golden Apple	3%	
Pretty Nails	25%	(not including background color change)
Goody's	8%	(not including background color change)
Scrap to It	9%	(not including background color change)
Main Gate	58%	
Double Deuce	50.5%	(Sign Companies calculation individual sign elements)
Double Deuce	64%	(Denise's calculation around sign area)
Krahe & Associates	40%	

Reviewed changes to Signage Guidelines. Areas for future discussion include:

- Consolidating definition of Wall Signs into one
- Continued discussion on Awning Signage standards
- Dennis ter Horst to provide a definition for logos

Reviewed Awning Guidelines.

They need to be a separate handout and changes were made by the Commission that will be incorporated into a new draft for review.

Changes will be made to the document and distributed to members for review prior to the continuance of the worksession. .

At 6:38 p.m. Commissioners declared that a continuance of the Worksession will be held at 4:00 p.m. on Thursday, March 20, 2007 at 4:00 p.m. in the Executive Council Chambers, at City Hall, 70 Maple Street to continue discussion.

Worksession reconvened at 4:00 p.m. Thursday, March 20, 2007.

Members Present: Dave Carlson, Maria DeRee, Teena Kracht, John Perschbacher, Dennis terHorst

Members Absent: T. Eftaxiadis, Kelly Niles

Others Present: Steve Harold (Manistee County Historical Museum), and Denise Blakeslee (Planning & Zoning)

Review draft Sign/Awning Standards

Commissioners reviewed changes to Guidelines for Signage and Awning with a few modifications the document is ready for the Commission to review at their meeting on April 3, 2008.

Review forms

Commissioners reviewed new forms that were designed to assist them in reviewing applications and how this should assist in determining if applications are complete or incomplete. With minor modifications these forms will be ready for the Commission to review at the April 3rd meeting.

Discuss Process

Discussed that by utilizing the Review Forms for requests the process of review; This will determine if an application is complete or incomplete and if the request should be approved, denied or tabled.

ADJOURN

The Worksession adjourned at approximately 5:35 p.m.

Respectfully Submitted


Denise J. Blakeslee, Recording Secretary