

MANISTEE CITY HISTORIC DISTRICT COMMISSION

Meeting of Thursday, November 1, 2007
3:00 p.m. in the Council Chambers, City Hall
70 Maple Street, Manistee, Michigan

AGENDA

I Call to Order

II Roll Call

III Approval of Agenda

At this time the Historic District Commission will take action to approve the November 1, 2007 Agenda.

IV Approval of Minutes

At this time the Historic District Commission will take action to approve the October 17, 2007 Special Meeting Minutes.

V New Business

Schedule Meeting Dates 2008

At this time the Historic District Commission will schedule meetings dates for 2008.

Excused Absences

The Historic District Commission will discuss what defines an excused absence.

VII Public Comments and Communications concerning Items not on the Agenda

At this time the Chair will ask if there are any public comments.

VIII Correspondence

At this time the Chair will ask if any correspondence has been received to be read into the record.

IX Staff Reports/Worksession

At this time the Chair will ask staff for their report.

X Adjournment



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MEMORANDUM

TO: Historic District Commissioners
FROM: Denise Blakeslee 
DATE: October 25, 2007
RE: November 1, 2007 Meeting

Commissioners, enclosed is your agenda for the November 1, 2007 Meeting. We have two housekeeping items that are on the agenda as follows:

Schedule Meeting Dates 2008

Please review the enclosed list of meeting dates for 2008. If you have any concerns or conflicts we will discuss them during the meeting.

Excused Absences

As per Commissioner Perschbacher's request we will discuss what is an "Excused Absence". Section 3.2 of the Historic District Commission By-Laws read:

Attendance A member may be removed from office by the appointing City Council for neglect of official duty or misconduct in office after being given a written statement for reasons and an opportunity to be heard thereon. Un-excused absences may be reason for removal and three (3) un-excused absences in a row, shall be reported in writing to the City Manager.

If you are unable to attend the meeting please call me at 398-2805. See you Thursday!

:djb

**CITY OF MANISTEE HISTORIC DISTRICT COMMISSION
MEETING DATES
2008**

The Manistee City Historic District Commission generally hold their regular business meetings on the first Thursday of each month. These meetings will be held LOCATION, Manistee Michigan at 3:00 p.m.

January 3, 2008

February 7, 2008

March 6, 2008

April 3, 2008

May 1, 2008

June 5, 2008

July 3, 2008

August 7, 2008

September 4, 2008

October 2, 2008

November 6, 2008

December 4, 2008