

# MANISTEE CITY HISTORIC DISTRICT COMMISSION

Meeting of Thursday, June 3, 2010

3:00 p.m. - Council Chambers, City Hall, 70 Maple Street,  
Manistee, Michigan

## AGENDA

### I Call to Order

### II Roll Call

### III Approval of Agenda

At this time the Historic District Commission can take action to approve the June 3, 2010 Agenda.

### IV Approval of Minutes

At this time Historic District Commission can take action to approve the May 6, 2010 meeting Minutes.

### V New Business

#### Jerry Pitcher, 401 River Street, Air Conditioner Screening HDC-2010-11

Jerry Pitcher owns the building at 401 River Street and will be installing air conditioning units for the new tenant. Construction Design Inc has prepared plans of the proposed screening for the units.

At this time the Historic District Commission could take action to approve/deny the request from Jerry Pitcher, 401 River Street for Air Conditioner Screening as submitted with application HDC-2010-11.

#### Travis Alden, Main Street/DDA Director -Update

Travis Alden, Main Street DDA Director will give an update on the Activities in the District.

### VI Old Business

#### James & Susan Matthews, 334, 336 & 338 River Street - Demolition of portion of building

Mr. & Mrs. Matthews requested Design Guidelines from the Historic District Commission at the May Meeting for the demolition of a portion of their building at 334, 336, & 338 River Street. A site inspection was done at the May Meeting.

At this time the Historic District Commission could take action to approve/deny the request from James and Susan Matthews, 334, 336, & 338 River Street for the demolition of a portion of the

building as submitted with application HDC-2010-12.

**VII Public Comments and Communications concerning Items not on the Agenda**

At this time the Chair will ask if there are any public comments.

**VIII Correspondence**

At this time the Chair will ask if any correspondence has been received to be read into the record.

**IX Staff Reports**

At this time the Chair will ask Staff for their report.

**X Members Discussion**

At this time the Chair will ask members of the Historic District Commission if they have any items they want to discuss.

**XI Worksession**

**XII Adjournment**

## Denise Blakeslee

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**From:** marymurton@aol.com  
**Sent:** Wednesday, June 02, 2010 4:43 PM  
**To:** Denise Blakeslee  
**Subject:** Historic Business Commission

Please present at meeting tomorrow:

I am resigning from the commission. I can't agree with the strict building guidelines while the business district is slipping away. I could agree with those guidelines; if in fact, Manistee were a thriving city.

Thank you for allowing me to be a member for this short time.

Respectfully,

Mary Murton



PLANNING AND ZONING  
COMMUNITY DEVELOPMENT  
231.398.2805  
FAX 231.723-1546  
www.ci.manistee.mi.us

## MEMORANDUM

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TO: Historic District Commissioners  
FROM: Denise Blakeslee   
DATE: May 25, 2010  
RE: Historic District Commission Meeting June 3, 2010

Commissioners, attached is the June 3, 2010 Historic District Commission meeting agenda. We have the following items on the Agenda.

New Business:

Jerry Pitcher, 401 River Street - Air Conditioner Screening  
Travis Alden, DDA/Main Street Director - Update

Old Business:

James & Susan Matthews, 334, 336, & 338 River Street - Demolition Request. (The application was sent with your May meeting packets - please bring your copies with you.)

If you are unable to make the meeting please call or leave a message.

djb



Historic Overlay Permit No: PHDC10011

Community Development Department
Phone: (231) 398 2805

70 Maple Street
Fax: (231) 723 1546

Manistee, Michigan 49660

401 RIVER STREET Location
51-350-702-13

ISO GRAND RAPIDS REAL EST Owner
13192 MARSH
GOWEN MI 49326

Issued: 06/10/10
Const value 0
Zoning: Sec. No.

13192 MARSH Contractor
GOWEN MI pH# 49326

PLEASE CALL (231) 398-2806
FOR AN INSPECTION 24 HOURS IN ADVANCE

Work Description: Historic District Commission issued a Certificate of Appropriateness for the installation of Screening for Air Conditioner/trash recepticals as submitted with application HDC-2010-11.

Must follow all Codes and Ordinances as they apply to this project.

Table with 4 columns: Permit Item, Work Type, Fee Basis, Item Total. Row 1: 0.00, 0.00

Fee Total: \$0.00
Amount Paid: 0.00
Balance Due: \$0.00

Handwritten signature of Denis J. Blodgett, Official

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that Land Use Permits expire, and become null and void if work is not started within 365 days. Building permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.



# Application for a Certificate of Appropriateness

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 www.ci.manistee.mi.us

**If the owner of the property is interested in receiving tax credits, APPLICATION MUST BE MADE FIRST TO THE STATE HISTORIC PRESERVATION OFFICE.**

**If original features are found during renovation or demolition, a project must be stopped until an emergency meeting of the Historic District Commission is held to determine if the feature is to be incorporated into the project. If the applicant applied for Tax Credits the State Historic Preservation Office must be notified also.**

**N/A This box must be checked by the applicant indicating that they have read and understood the requirements for tax credits and that a project may be stopped for review if original features are found during the course of the project. If this box is not checked the application will not be processed.**

Properties within the City of Manistee Historic District are subject to the City of Manistee Historic District Ordinance (Chapter 1280 Historic District of the Code of Ordinances). The purpose of the ordinance is to preserve and protect our historic resource. The Historic District Commission is established by the Ordinance, and has the authority to review and approve all work permit applications and plans for exterior property improvements within the Historic District. Regular building maintenance is permitted and encouraged; however, a work permit is required for all alterations, significant repairs, new construction, demolition, moving of buildings, and all other activities affecting the exterior appearance of buildings and properties within these districts. Please consult staff for guidelines and specific details on permissible work.

Please Print or Type

Address of Affected Property: 401 River Street

Name of Property Owner: ISO Grand Rapids Real Estate VI LLC

Name of Applicant (if different): Ed Kriskywicz agent for Jerry Pitcher

Mailing Address: 13192 Marsh, Gowen, MI 49326

Contractor/Builder/Architect: Ed Kriskywicz - Construction Design Inc.

Mailing Address: 387 River Street, Manistee, MI 49660

Phone# & e-mail Address: 723-9552

Type of Application:     New Construction     Rehabilitation/Restoration     Demolition  
 Addition                     Other (Specify) Screening for Air Conditioners

Proposed Work Start Date: ASAP

Proposed Completion Work Date: \_\_\_\_\_

Description of Work (be specific and describe each work separately, use attached checklist. Use additional sheets if necessary): **SEE ATTACHED CHECK LIST**

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*Incomplete requests will be returned to the applicant to supply needed information for review.*

This application must be received by the City at least 10 days prior to a regularly scheduled monthly Historic District Commission meeting. The meeting is held the first Thursday of the month at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan unless it is a legal holiday. Applicants are strongly encouraged to conduct a preliminary discussion with staff and attend the meeting to explain the proposed work.

The following information must be included with this application. Additional information may be required. The applicant must supply 12 copies of any items submitted that are in color.

- ▶ Current photo of the structure as seen from the street and where proposed work is to take place.
- ▶ Sketch, drawing or plans drawn to scale to show details and specification of ornamental features and a completed Certificate of Appropriateness Checklist. Replacement doors, windows and lights require a copy of the specification sheet.

Paint colors, Signage and Awnings are approved under a separate application. The Historic District Commission requires a copy of the Building Plans for review and for file.

I certify that on or before the date of completion of proposed work, my building will have a code compliant smoke detector or fire alarm system.

APPLICANT'S SIGNATURE: **SEE CHECKLIST**

PROPERTY OWNERS SIGNATURE: **PER PHONE CALL 5/20/10**

<b>Office Use Only:</b>		
Date Submitted: <u>5-24-10</u>	Application # <u>HDC 200-11</u>	Meeting Date: <u>6-3-10</u>
Notes: _____		

*Information contained in this application, as well as supporting documents, may be subject to review by the public if a Freedom of Information Act request is filed.*

ATTN: DENISE RE: CITY DRUG/JERRY PITCHER  
ED KRISKY/WICZ 123.9552



1 of 3  
05.25.2010.

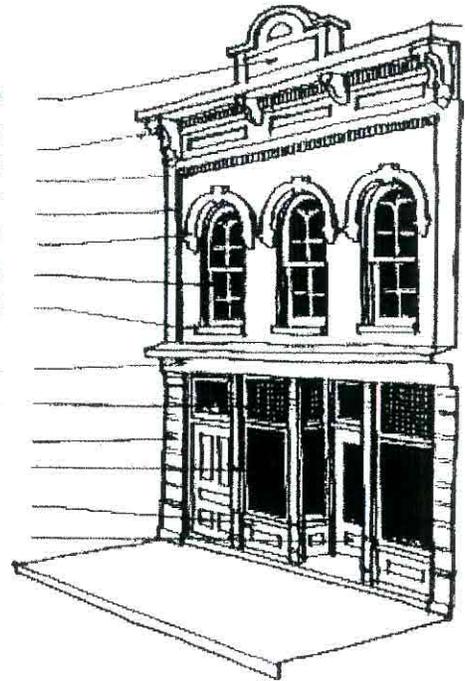
## Application for a Certificate of Appropriateness Check List

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 www.ci.manistee.mi.us

This drawing depicts many of the Types of Historical Decoration found in the Manistee Historical Business District. While all of the elements may not apply to your building this should assist in listing areas of renovation. The next page is a check list to assist in the application process. Please check all that apply to your project and give a brief explanation of proposed work. Use additional pages if necessary.

### Types of Historical Decoration

- Cornice Pinnacle
- Upper Cornice with Brackets, Dentils and Recessed panels
- Corbeled Brickwork
- Upper Facade Pilaster
- Window Hood
- Window Sash
- Window Sill
  
- Lower Cornice
- Transom Windows
- Storefront Piers
- Storefront Columns
- Paneled Bulkhead
- Paneled Wood Doors



Example:

- Cornice Pinnacle: N/A
- Upper Cornice: Repair and replace with new materials. Wood will be used and painted to match exiting color scheme.
- Corbeled Brickwork: Clean using method prescribed in Preservation Brief #1 - Assessing Cleaning and Water-Repellent Treatment for Historic Masonry Buildings.

# Certificate of Appropriateness Checklist

Check all of the Renovations that Apply to your project and give a brief explanation of the project attached additional sheets if necessary:

Cornice Pinnacle: NA

Upper Cornice: NA

Corbeled Brickwork: NA

Upper Facade Pilaster: NA

Window Hood: NA

Upper Windows: NA

Lower Cornice: NA

Transom Windows: NA

Storefront Piers: NA

Storefront Columns: NA

Paneled Bulkhead: NA

First Floor Windows: NA

Doors: NA

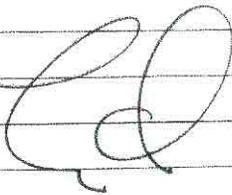
Other: THE PROJECT CONSISTS OF THE

DESIGN + CONSTRUCTION OF A SCREEN WALL  
TO "HIDE" AC UNITS.

WE PROPOSE CONSTRUCTING SCREEN WALL  
OR FENCE OUT OF 4x4 CORNER SUPPORT  
POSTS + 1x4 VERTICAL SCREEN FASTENED  
TO 2x4 FRAMING.

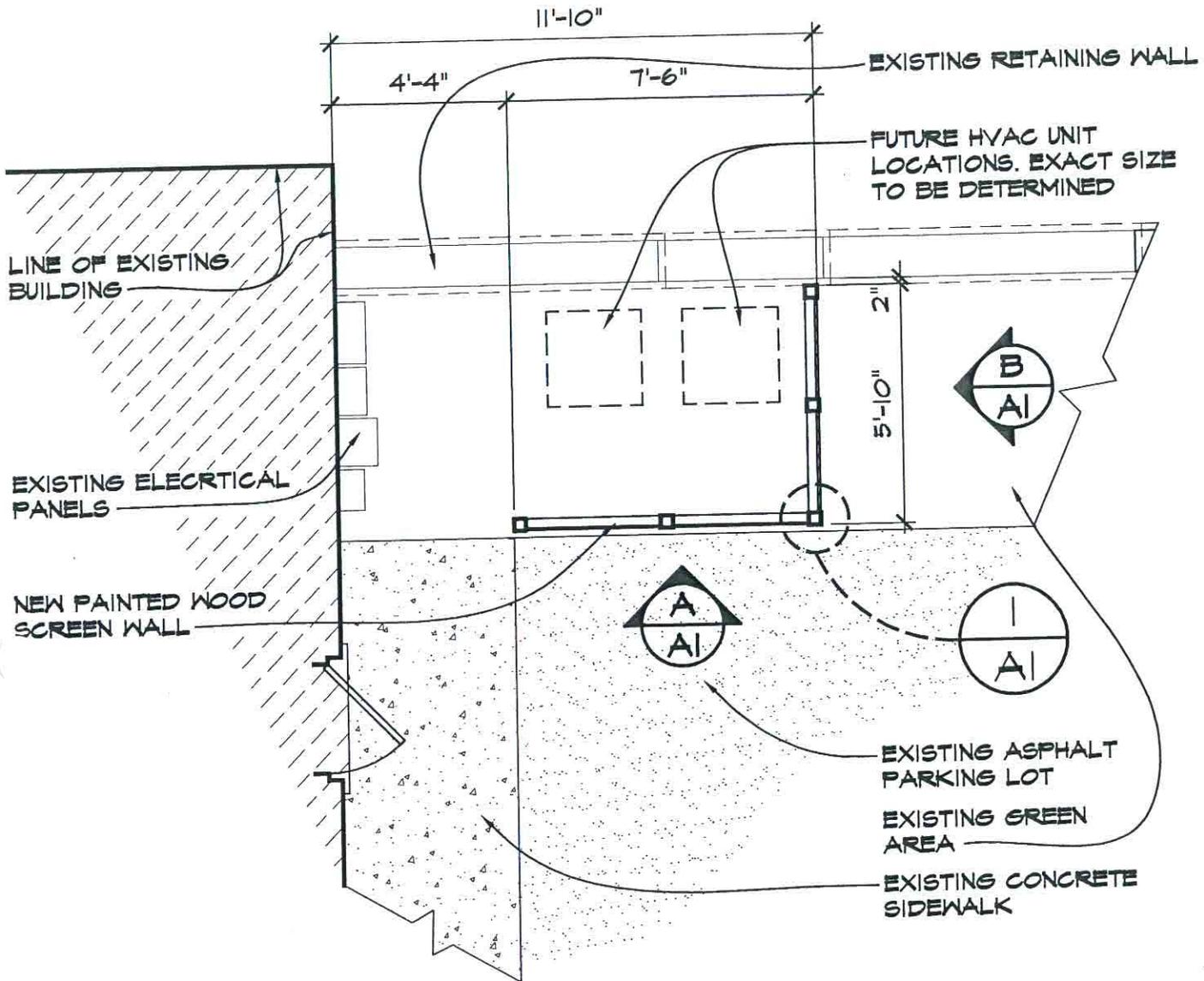
ATTACHED YOU SHALL FIND ELEVATIONS, PLAN  
AND DETAILS.

THANK YOU.

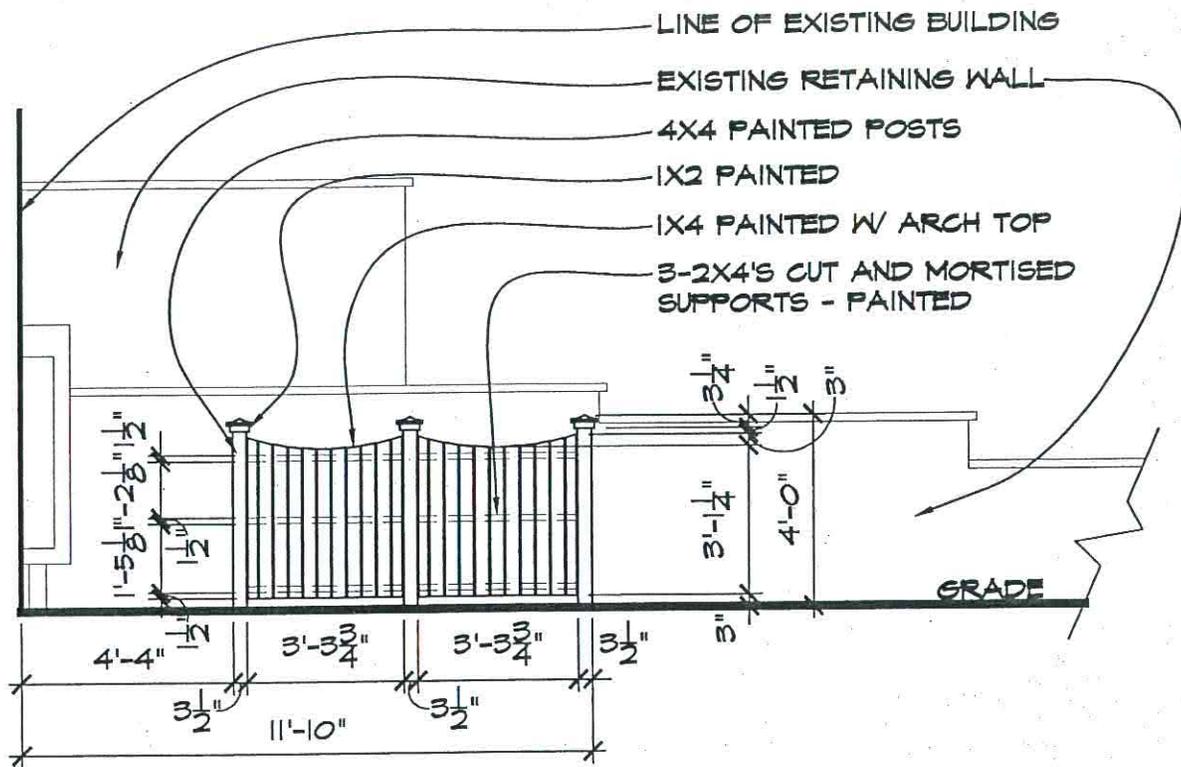


ED KRISKYWICZ @ CONSTRUCTION DESIGN, INC.

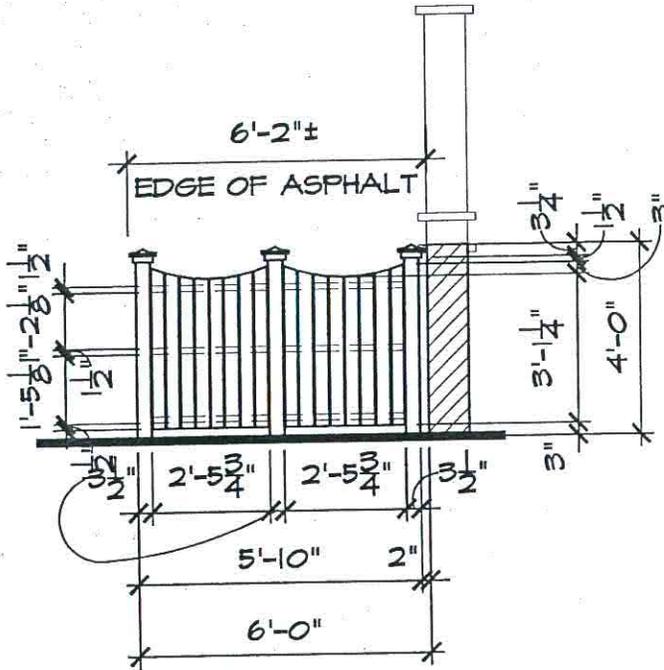
**ELEVATION**  
SCALE: 1/4" = 1'-0"



**FLOOR PLAN**  
SCALE: 1/4" = 1'-0"



**A** ELEVATION  
**A1** SCALE: 1/4" = 1'-0"



B  
A1
**ELEVATION**  
 SCALE: 1/4" = 1'-0"

Jerry Pitcher, 401 River Street  
 Screening for Air Conditioners  
 HDC-2010-11

ed krisk  
**consi**  
 387 river str  
 ed@cdihom



screen fence for:  
**Jerry Pitcher**  
**Manistee, MI**

drawn by:

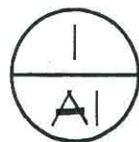
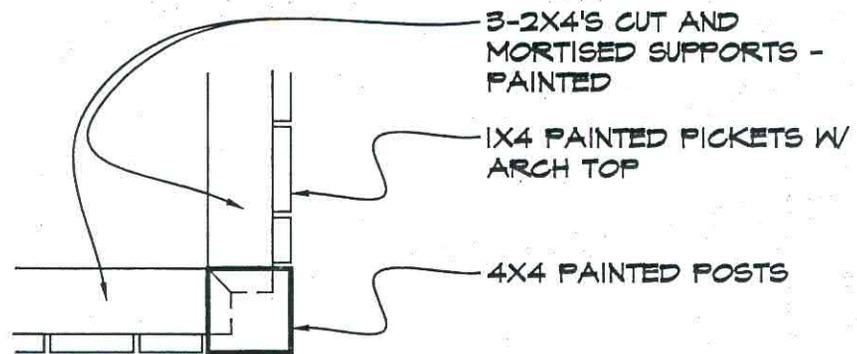
tap

date:

5/24/10

job #

2007.21



**DETAIL**

SCALE: 1 1/2" = 1'-0"

**Jerry Pitcher, 401 River Street  
Screening for Air Conditioners  
HDC-2010-11**

# NOTICE OF Meeting of the Historic District Commission

The Historic District Commission will meet on **Thursday, June 3, 2010 at 3:00 p.m.** in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The agenda items include:

**New Business:**

Jerry Pitcher, 401 River Street - Air Conditioner Screening

Travis Alden, DDA/Main Street Director - Update

**Old Business:**

James & Susan Matthews, 334, 336, & 338 River Street - Demolition Request.

All meetings are open to the public.

This notice was posted by Denise J. Blakeslee to comply with Sections 4 & 5 of the Michigan Open Meetings Act (P.A. 267 of 1976) at 12:00 noon, Wednesday, May 26, 2010 on the bulletin board at the south entrance to City Hall.

Signed:



Denise J. Blakeslee



Historic Overlay Permit No: PHDC10009

Community Development Department
Phone: (231) 398 2805

70 Maple Street
Fax: (231) 723 1546

Manistee, Michigan 49660

445 RIVER STREET Location
51-349-705-05

PARKES DOUGLAS A & KELLIE Owner
724 HARBOR DR
MANISTEE MI 49660
KELLIES HALLMARK

Issued: 05/20/10
Const value 0
Zoning: Sec. No.

Contractor
724 HARBOR DR pH#
MANISTEE MI 49660

PLEASE CALL (231) 398-2806
FOR AN INSPECTION 24 HOURS IN ADVANCE

Work Description: Museum Directo approved Wall, Door and Window signage andinstllation of an Awning as submitted with applicaton.

Must follow all Codes and Ordinances as they apply to this project.

Table with 4 columns: Permit Item, Work Type, Fee Basis, Item Total. Row 1: 0.00, 0.00

Official

Fee Total: \$0.00
Amount Paid: 0.00
Balance Due: \$0.00

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that Land Use Permits expire, and become null and void if work is not started within 365 days. Building permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.



# Application for a Certificate of Appropriateness Signage and/or Awnings

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 www.ci.manistee.mi.us

Please Print or Type

Address of Affected Property: 445 RIVER STREET  
 Name of Property Owner: KELLIE'S HAMMACK SHOP  
 Name of Business/Tenant: DOUG + KELLIE PARKER  
 Name of Applicant: 724 HARBOR  
 Applicant Mailing Address: \_\_\_\_\_  
 Phone# & e-mail Address: 231 723 6449 DOUG + KELLIE PARKER@HOTMAIL.COM

Signage within the Historic District requires an approved Sign Permit prior to review/approval by the Manistee County Historical Museum Director. A building permit may be required prior to installation.

Awning material and dimensions must be approved by the Manistee County Historical Museum Director and a Building Permit must be obtained prior to installation.

The following information must be included with this application. .

- ▶ Proposed signage or awning, drawn to scale showing dimensions as it will appear on the property.
- ▶ Description of proposed materials for signage or awning. (i.e. wood, vinyl lettering for windows, metal bands, etc.)
- ▶ If re-using/altering an existing sign color samples must be supplied and reviewed.

**By Signing this form the Applicant/Owner agrees to the terms of the Sign Permit and agrees to remove any non-conforming signs prior to installation of new signage.**

APPLICANT'S SIGNATURE: SEE SIGN PERMIT

PROPERTY OWNER'S SIGNATURE: \_\_\_\_\_

Office Use Only:	
Date Submitted: <u>19 MAY 2010</u>	Application # _____
Approved by: <u>[Signature]</u>	<u>20 MAY 2010</u>

Information contained in this application, as well as supporting documents, may be subject to review by the public if a Freedom of Information Act request is filed. Adopted 9/3/09



**BLAIR COMPANIES**  
SIGNS • FIXTURES • LOGISTICS

address: 5107 Kissell Avenue  
Altoona PA 16601  
telephone: 814.949.8287  
fax: 814.949.8293  
web: blaircompanies.com

project information

client: Hallmark  
address: 445 River St.  
Mainstee, MI  
store #:  
m number: 85051  
date: 09.25.09  
rendered: v.b.  
file name: HAL 85051\_09

revisions

- a. 09.29.09;F.D.: sign 1-chg to aluminum plate letters 1/2" thk keep GC the same thickness as it is. Change awning to be all black.
- b. 10.06.09;vb: update exterior window vinyls on window left of door only.

These drawings are not for construction. The information contained herein is intended to express design intent only.

This original design is the sole property of the Blair Companies, it cannot be reproduced, copied or exhibited, in whole or part, without first obtaining written consent from the Blair Companies.



**STOREFRONT ELEVATION (SOUTH)**

<b>sign 1</b>	PROPOSED 36" BLACK ALUMINUM PLATE LETTERS WITH GOLD CROWN FLUSH MOUNT	=	35.50 SQ.FT.
<b>sign 2</b>	EXTERIOR WINDOW VINYL W/ GC (WHITE) - (1 REQ'D @ 3.06 SQ.FT.)	=	3.06 SQ.FT.
<b>sign 3</b>	EXTERIOR DOOR VINYL W/ GC (WHITE) - (2 REQ'D @ .97 SQ.FT.)	=	1.94 SQ.FT.
<b>sign 4</b>	AWNING	=	102.00 SQ.FT.
		-----	
<b>TOTAL SQ FT</b>		<b>=</b>	<b>142.50 SQ.FT.</b>



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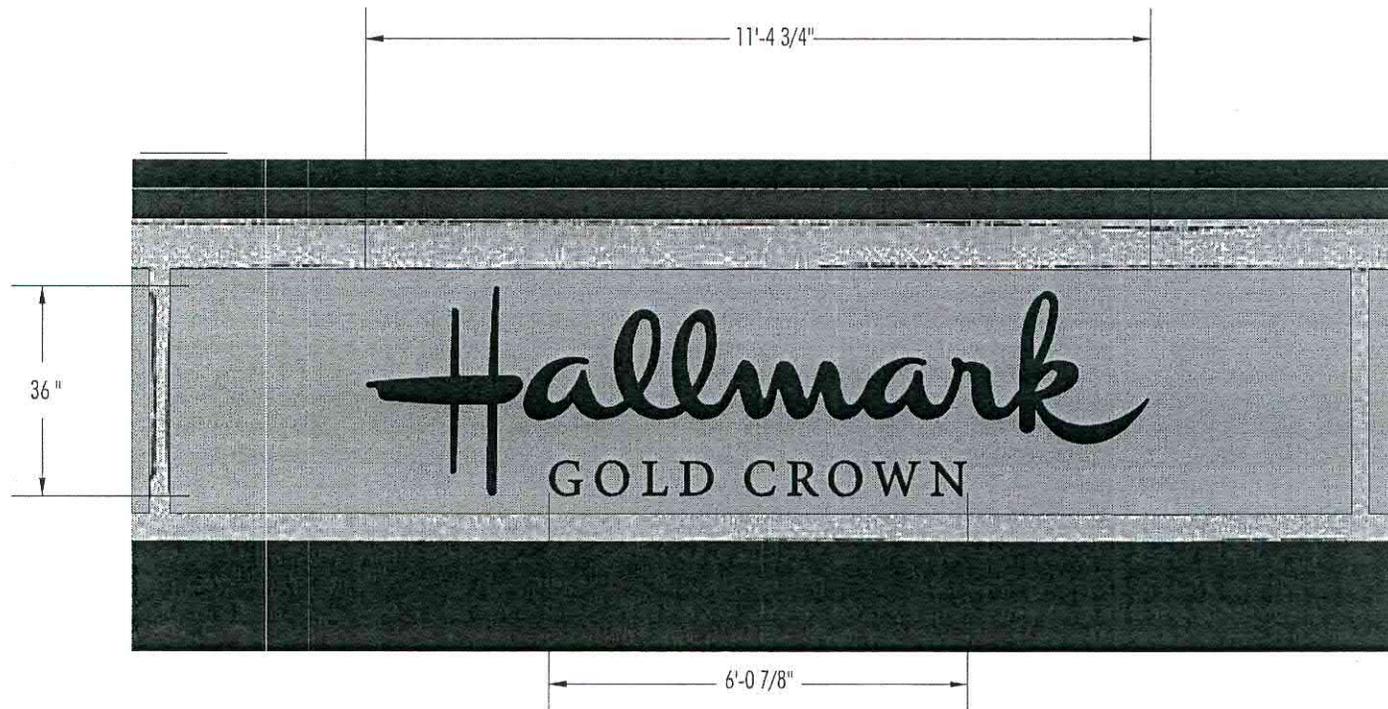
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**STOREFRONT SIGN PLACEMENT**

Scale: 3/8" = 1'-0"

**sign 1** PROPOSED 36" BLACK ALUMINUM PLATE LETTERS WITH GOLD CROWN FLUSH MOUNT

SQUARE FOOT = 35.50 SQ.FT.

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36" BLACK ALUMINUM PLATE LETTERS WITH GOLD CROWN FLUSH MOUNT



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sign 1 SQUARE FOOT = 35.5 SQ.FT.

Scale: 1/2" = 1'

FRONT VIEW

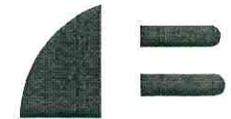
1/2" thk aluminum plate letters  
("hall mark") flush mount

3/16" thk aluminum plate letters  
("gold crown") flush mount

SIDE VIEW

**COLOR SCHEDULE: Hallmark**

- A. ALUM. PLATE LETTERS: BLACK 1/2" THICK
- B. ALUM. PLATE LETTERS: BLACK 3/16" THICK



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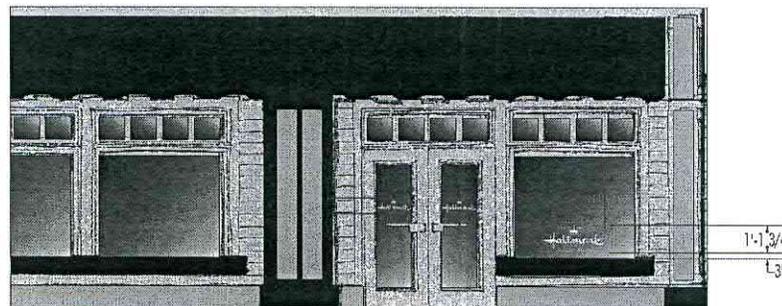
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Scale: 1:4  
= 3.06 SQ. FT.

sign 2 EXTERIOR WINDOW WHITE VINYL - 2 REQUIRED



EXTERIOR WINDOW VINYL PLACEMENT

Scale: 1/8" = 1'



BLAIR COMPANIES  
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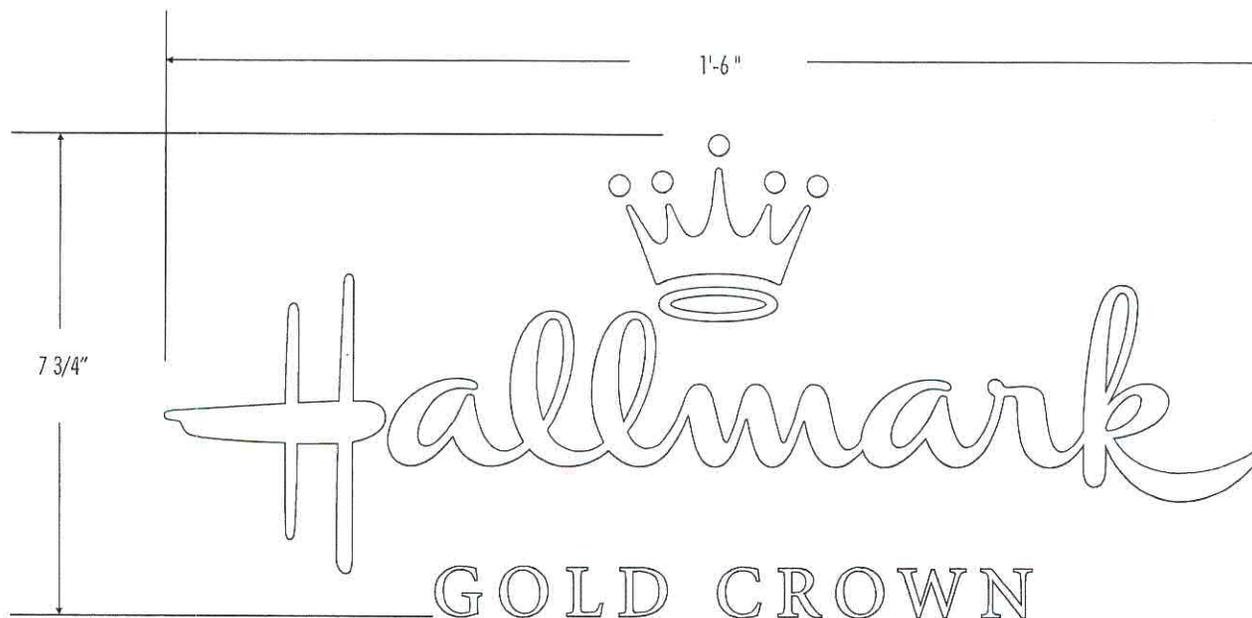
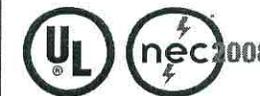
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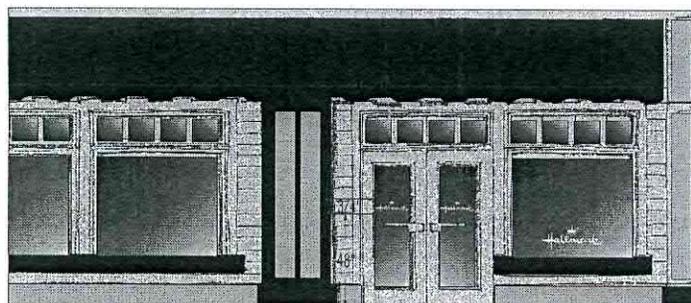
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scale : 1:3  
= .97 SQ. FT.

sign 3: EXTERIOR DOOR WHITE VINYL - 2 REQUIRED



EXTERIOR DOOR VINYL PLACEMENT



**BLAIR COMPANIES**  
SIGNS • FIXTURES • LOGISTICS

address: 5107 Kissell Avenue  
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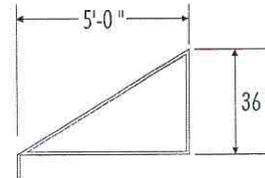
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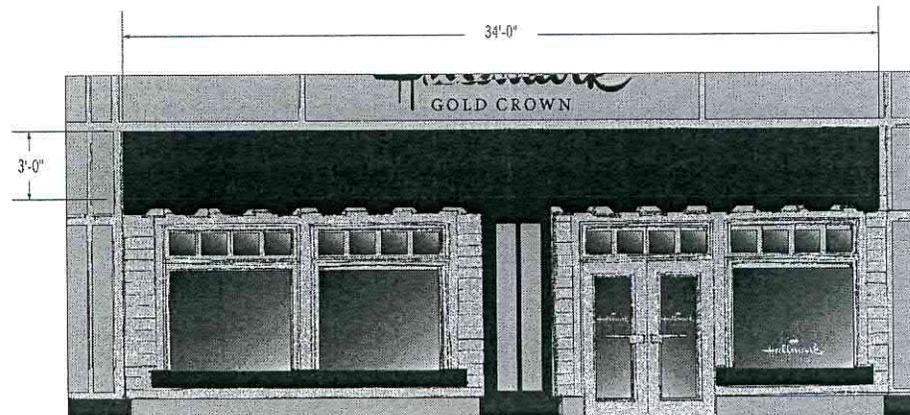
FRONT VIEW



SIDE VIEW

scale: 3/16" = 1'-0"  
= 102.00 SQ. FT.

**sign 4** AWNING



AWNING PLACEMENT



# Historic Overlay Permit No: PHDC10010

Community Development Department  
Phone: (231) 398 2805

70 Maple Street  
Fax: (231) 723 1546

Manistee, Michigan 49660

**417 RIVER ST** **Location**  
51-350-701-15

**Owner**  
NILES PAUL KELLY  
417 RIVER ST  
MANISTEE MI 49660  
(231) 723 1630 Glenwood Market

Issued: 05/20/10  
Const value 0  
Zoning: Sec. No.  
**PLEASE CALL (231) 398-2806**  
**FOR AN INSPECTION 24 HOURS IN ADVANCE**

**Contractor**  
AMOR SIGN STUDIOS INC  
443 WATER STREET pH# (231) 723 8361  
MANISTEE MI 49660

**Work Description:** Museum Direcot approved sigange for "Glenwood Market" as submitted with application on file.

**Must follow all Codes and Ordinances as they apply to this project.**

Permit Item	Work Type	Fee Basis	Item Total
		0.00	0.00

**Official**

**Fee Total:** \$0.00  
**Amount Paid:** 0.00  
**Balance Due:** **\$0.00**

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that Land Use Permits expire, and become null and void if work is not started within 365 days. Building permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

**Payment of permit fee constitutes acceptance of the above terms.**



# Application for a Certificate of Appropriateness Signage and/or Awnings

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 www.ci.manistee.mi.us

Please Print or Type

Address of Affected Property: 417 River St.

Name of Property Owner: \_\_\_\_\_

Name of Business/Tenant: Glenwood Market

Name of Applicant: Amor Sign Studios Inc

Applicant Mailing Address: P.O. Box 433 Manistee, MI 49660

Phone# & e-mail Address: 231-723-8361 becky@amorsign.com

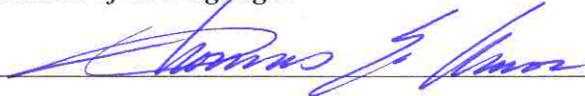
Signage within the Historic District requires an approved Sign Permit prior to review/approval by the Manistee County Historical Museum Director. A building permit may be required prior to installation.

Awning material and dimensions must be approved by the Manistee County Historical Museum Director and a Building Permit must be obtained prior to installation.

The following information must be included with this application. .

- ▶ Proposed signage or awning, drawn to scale showing dimensions as it will appear on the property.
- ▶ Description of proposed materials for signage or awning. (i.e. wood, vinyl lettering for windows, metal bands, etc.)
- ▶ If re-using/altering an existing sign color samples must be supplied and reviewed.

**By Signing this form the Applicant/Owner agrees to the terms of the Sign Permit and agrees to remove any non-conforming signs prior to installation of new signage.**

APPLICANT'S SIGNATURE: 

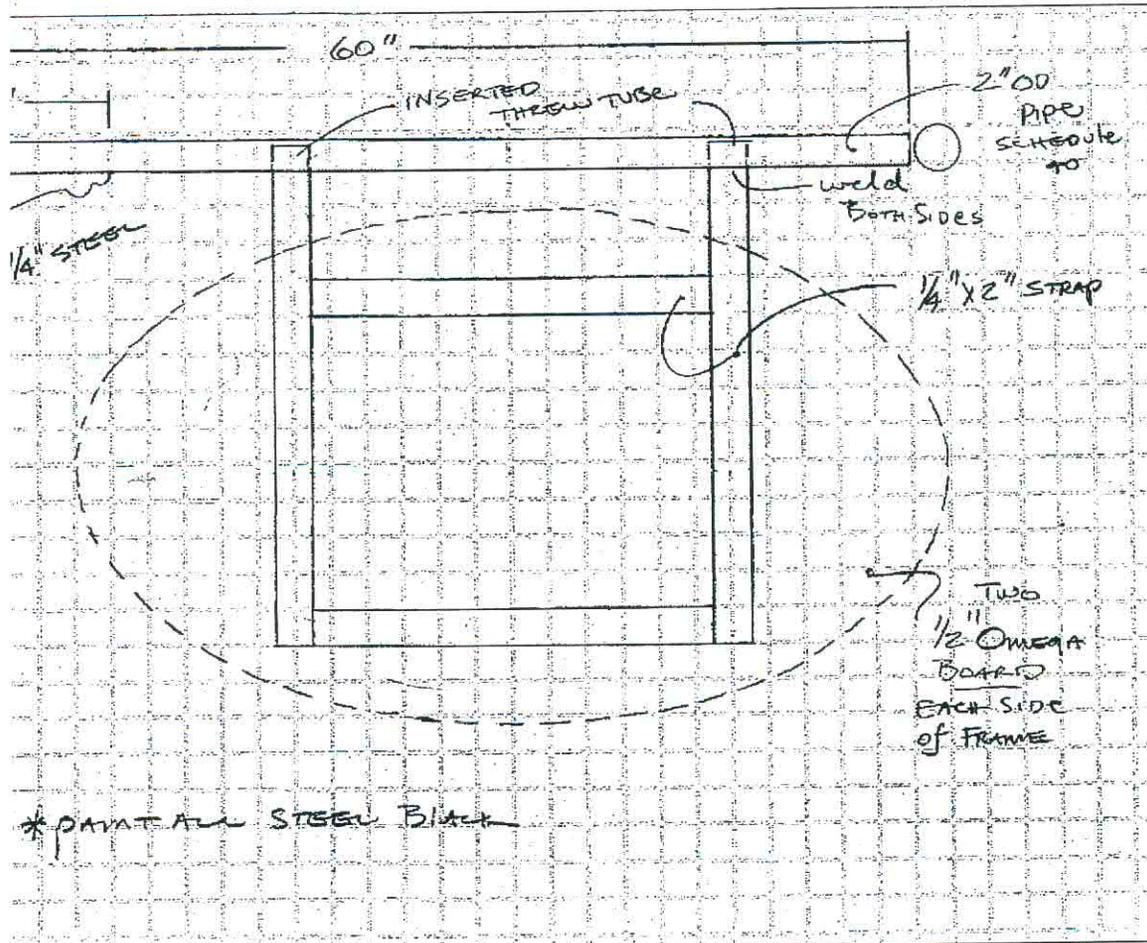
PROPERTY OWNER'S SIGNATURE: \_\_\_\_\_

<b>Office Use Only:</b>	
Date Submitted: <u>20 MAY 2010</u>	Application # _____
Approved by: <u></u>	<u>20 MAY 2010</u>

Information contained in this application, as well as supporting documents, may be subject to review by the public if a Freedom of Information Act request is filed.

Adopted 9/3/09

EVERYTHING  
IS  
PAINTED  
BLACK  
SUK

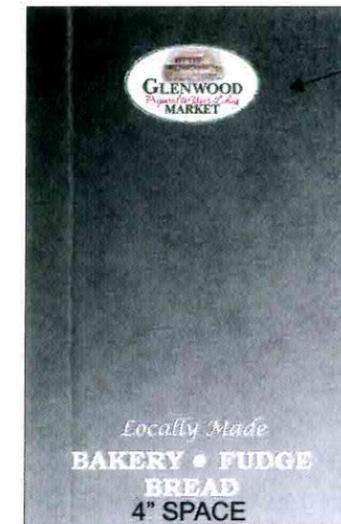
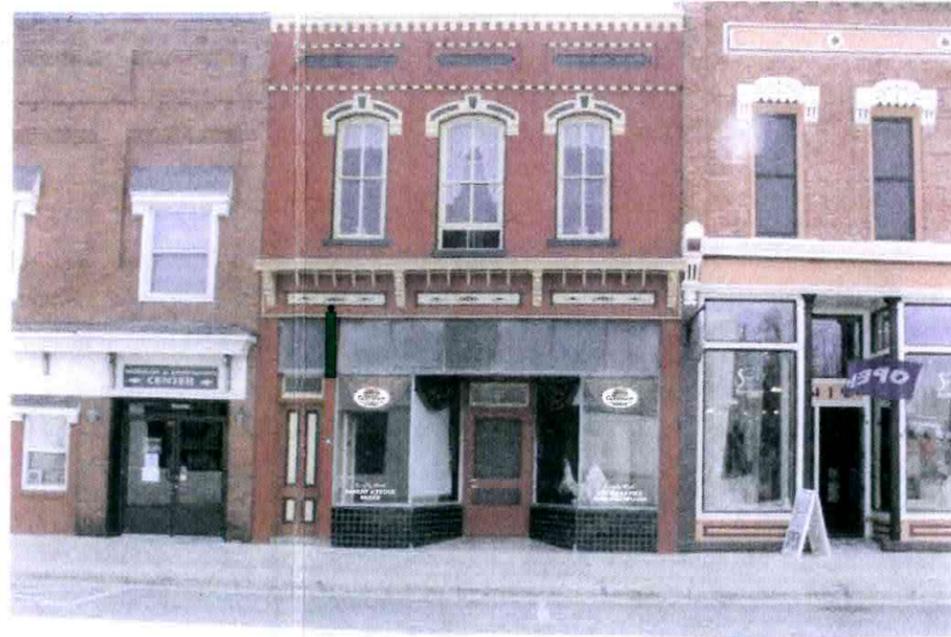


\*PAINT ALL STEEL BLACK

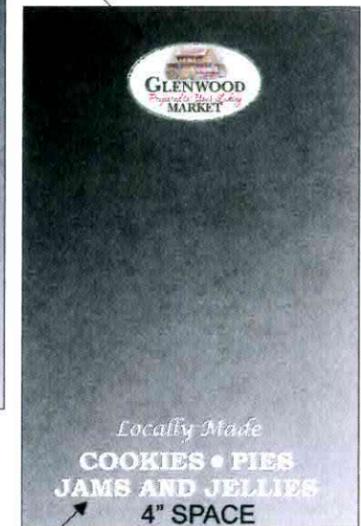
MARKET  
to

DATE: 5/14/10 SCALE: 1/2" = 1'  
 SALES: \_\_\_\_\_ PART NO. \_\_\_\_\_  
 DESIGN: \_\_\_\_\_ DETAIL: \_\_\_\_\_  
 FILENAME: \_\_\_\_\_  
 DISK: \_\_\_\_\_  
AMOR SIGN STUDIOS, INC. reserves the exclusive right to sell an illustrated design. This design will not be reproduced or used in any way without the written consent of AMOR SIGN STUDIOS, INC.

**AMOR SIGN**  
 Amer Sign Studios, Inc.  
 443 WATER ST - P.O. BOX 425 - MANSTER, MA 01960 - 254-223-8581  
 MACAPRO  
 registered and produced by Amifato



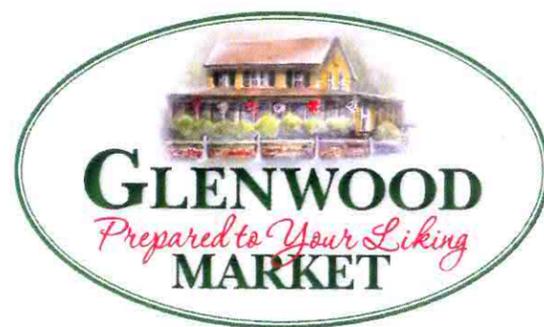
12" X 7" PSA DIGITAL LOGOS WITH LAMINATE



220-10 WHITE HP FIRST SURFACE

NOMINAL GLASS SIZE:  
54" X 84"  
SURVEY REQUIRED

**47" x 28" PROJECTING SIGN**  
DOUBLE FACE  
1/2" OMEGABOARD - CLOSED SIDES (PAINTED GREEN)  
PSA DIGITAL GRAPHIC WITH UV LAMINATE



RIP FROM .TIF FILE IN JOBS FOLDER  
FULL BEED



CUSTOM SIGN BRACKET  
CUT FROM 1/2"  
Plate Steel  
QTY 2

**AMORSIGN**  
Amor Sign Studios, Inc.  
443 WATER STREET ~ P. O. BOX 433  
MANISTEE, MI 49660 ~ 231-723-8361 ~ 800-922-2667  
FAX: 231-723-9365 ~ www.amorsign.com

DATE: 5-5-10      SALES REPRESENTATIVE: TOM E. AMOR  
DRAWING SCALE: 3/4" = 1'      GRAPHICS BY: W. BIALIK  
FILENAME:      HANGING SIGN AND WINDOW LETTERING  
SERVER LOCATION: AMOR N:\DESIGN\ DESIGN PROPOSALS\ GLENWOOD MARKET

PANTONE COLOR MATCHING:  
PMS: AS SHOWN

3M / PSA FILM MATCHING:  
PREMIUM:  
TRANSLUCENT:  
PSA:      LAMINATE:

**VER**  
**1**

APPROVED:  
DATE:



Historic Overlay Permit No: PHDC10013

Community Development Department
Phone: (231) 398 2805

70 Maple Street
Fax: (231) 723 1546

Manistee, Michigan 49660

401 RIVER STREET Location
51-350-702-13

ISO GRAND RAPIDS REAL EST Owner
13192 MARSH
GOWEN MI 49326

Issued: 05/26/10
Const value 0
Zoning: Sec. No.

13192 MARSH Contractor
GOWEN MI pH# 49326

PLEASE CALL (231) 398-2806
FOR AN INSPECTION 24 HOURS IN ADVANCE

Work Description: Museum Director approved installation of two window signs as submitted with application HDC-2010-13

Must follow all Codes and Ordinances as they apply to this project.

Table with 4 columns: Permit Item, Work Type, Fee Basis, Item Total. Row 1: 0.00, 0.00

Handwritten signature of an official

Official

Fee Total: \$0.00
Amount Paid: 0.00
Balance Due: \$0.00

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that Land Use Permits expire, and become null and void if work is not started within 365 days. Building permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.



# Application for a Certificate of Appropriateness Signage and/or Awnings

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 www.ci.manistee.mi.us

Please Print or Type

Address of Affected Property: 401 River St. Manistee

Name of Property Owner: \_\_\_\_\_

Name of Business/Tenant: Riverstreet Stockyard

Name of Applicant: Amor Sign Studios Inc

Applicant Mailing Address: P.O. Box 433 Manistee, MI 49660

Phone# & e-mail Address: 231-723-8361 becky@amorsign.com

Signage within the Historic District requires an approved Sign Permit prior to review/approval by the Manistee County Historical Museum Director. A building permit may be required prior to installation.

Awning material and dimensions must be approved by the Manistee County Historical Museum Director and a Building Permit must be obtained prior to installation.

The following information must be included with this application. .

- ▶ Proposed signage or awning, drawn to scale showing dimensions as it will appear on the property.
- ▶ Description of proposed materials for signage or awning. (i.e. wood, vinyl lettering for windows, metal bands, etc.)
- ▶ If re-using/altering an existing sign color samples must be supplied and reviewed.

***By Signing this form the Applicant/Owner agrees to the terms of the Sign Permit and agrees to remove any non-conforming signs prior to installation of new signage.***

APPLICANT'S SIGNATURE: Rebecca Bennett

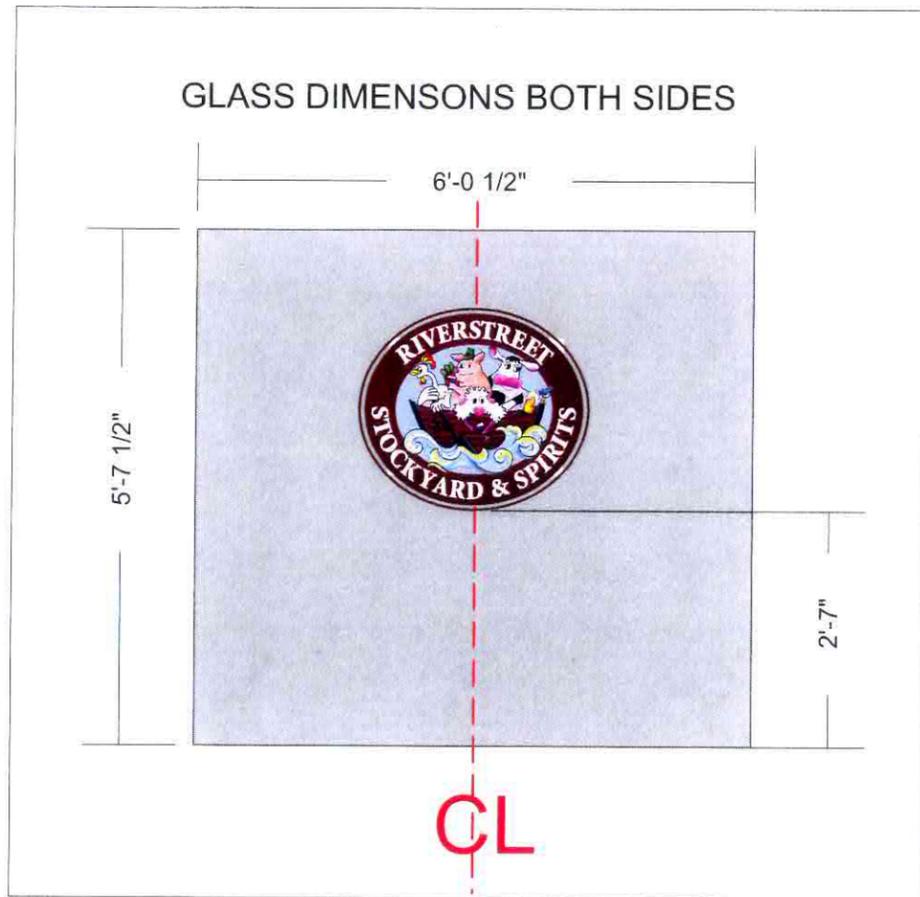
PROPERTY OWNER'S SIGNATURE: \_\_\_\_\_

Office Use Only:	
Date Submitted: <u>5.25.10</u>	Application # <u>HDC-2010-13</u>
Approved by: <u>[Signature]</u>	<u>26 May 2010</u>

Information contained in this application, as well as supporting documents, may be subject to review by the public if a Freedom of Information Act request is filed.

Adopted 9/3/09

REMOVE CHANNEL LETTERS BOTH SIDES



30" X 26.5"  
 WINDOW LOGOS  
 PSA DIGITAL PRINT - LAMINATE

QTY: 2

*S V I I  
 24 MAY 2010*

**AMORSIGN**  
 Amor Sign Studios, Inc.  
 443 WATER STREET ~ P. O. BOX 433  
 MANISTEE, MI 49660 ~ 231-723-8361 ~ 800-922-2667  
 FAX: 231-723-9365 ~ www.amorsign.com

DATE: 5-21-10 SALES REPRESENTATIVE: TOM H. AMOR  
 DRAWING SCALE: 1/2" = 1' GRAPHICS BY: W. BIALIK  
 FILENAME: WINDOW GRAPHICS  
 SERVER LOCATION: AMOR N: \ JOBS \ RIVER STREET STOCKYARD

PANTONE COLOR MATCHING:

PMS: AS SHOWN

3M / PSA FILM MATCHING:

PREMIUM:

TRANSLUCENT:

PSA: LAMINATE:

VER  
 1

APPROVED:

DATE:

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Historic Overlay Permit No: PHDC10014

Community Development Department
Phone: (231) 398 2805

70 Maple Street
Fax: (231) 723 1546

Manistee, Michigan 49660

141 WASHINGTON STREET Location
51-146-732-03

CURTIS JEFFREY & SHARRY Owner
932 E SUGAR GROVE RD
SCOTTVILLE MI 49454-9676

Issued: 05/26/10
Const value 0
Zoning: Sec. No.

Contractor
932 E SUGAR GROVE R pH#
SCOTTVILLE MI 49454-9676

PLEASE CALL (231) 398-2806
FOR AN INSPECTION 24 HOURS IN ADVANCE

Work Description: Museum Director approved signage for "My Way Depot" as submitted with application on file.

Must follow all Codes and Ordinances as they apply to this project.

Table with 4 columns: Permit Item, Work Type, Fee Basis, Item Total. Row 1: 0.00, 0.00

Official signature and title

Fee Total: \$0.00
Amount Paid: 0.00
Balance Due: \$0.00

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that Land Use Permits expire, and become null and void if work is not started within 365 days. Building permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.
Payment of permit fee constitutes acceptance of the above terms.



# Application for Signage and/or Awning Manistee Commercial Historic District

Historic District Commission, 70 Maple Street, Manistee, MI 49660 231.398-2805 [www.ci.manistee.mi.us](http://www.ci.manistee.mi.us)

Please Print or Type

Name of Property Owner: Jeff & Sharry Curtis  
Name of Applicant (if different): \_\_\_\_\_  
Applicant Mailing Address: 143 Washington St Manistee  
Phone# & e-mail Address: 231-887-4078 mywaydepot@live.com  
Name of Business/Tenant: My Way Depot  
Address of Affected Property: 143 Washington St.

Signage within the Historic District requires approval by the Historic District prior to installation. The Historic District Commission meets the first Thursday of each month and requests before the Commission must be received at least 10 days before a regularly scheduled meeting to be placed on the Historic District Commission Agenda for review.

The following information must be included with this application. Additional information may be required. The applicant must supply 12 copies of any items submitted that are in color.

- ▶ Current photo of the structure as seen from the street where proposed work is to take place.
- ▶ Samples of proposed materials for awnings.
- ▶ Copy of proposed signage (drawn to scale) showing dimensions including colors of signage as it will appear on the property.
- ▶ Description of proposed materials for signage. (i.e. wood, vinyl lettering for windows, metal bands, etc.)
- ▶ If re-using/altering an existing sign color samples must be supplied and reviewed.
- ▶ Provide photo, composite sketch or digital print of building that shows all existing signage, that indicates if any signage is to be moved/removed and includes proposed new signage.
- ▶ Include in application a photo, composite sketch or digital print that shows the property as it would appear upon completion (must be to scale). If a ground mount sign is requested or exists it must be included with this photo, composite sketch or digital print.

Monday May 24, 2010

To Whom It May Concern:

We are applying for signage for our business, My Way Depot Sundae & Candy Shoppe. Included are the pictures and sizes. We would like one hanging sign for our main door. Also we are requesting permission to hang signs on the building above the windows for a total of 12 signs, 2 above each window of our store front. In addition we would like a sandwich board sign.

The 22"x33" signs would each advertise something different that we sell in the store, ie., Jelly Belly, Cotton Candy, Chocolates, Sundaes, etc.

Thank you for your consideration,

Jeff & Sharry Curtis

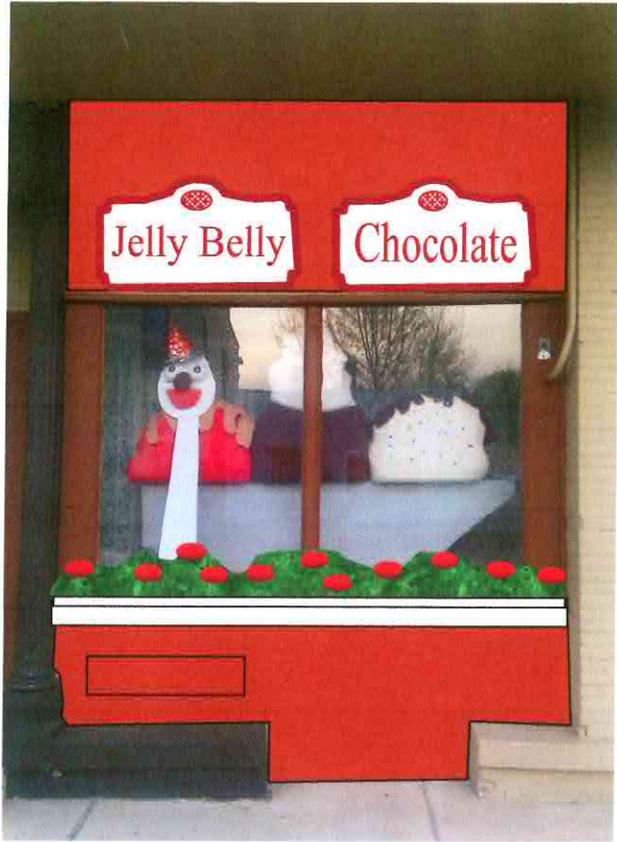
231-887-4078

MY WAY DEPOT  
141 WASHINGTON ST  
MANISTEE MI  
Jeff and Sharry Curtis



MAIN SIGNS  
AS SHOWN  
SIZE 30" BY 48"

SUC  
26 May 2010



SUH  
26 May 2010