

# HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall

70 Maple Street

Manistee, MI 49660

## MEETING MINUTES

February 5, 2009

A Meeting of the Manistee City Historic District Commission was held on Thursday, February 5, 2009 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:05 p.m. by Chair Kracht.

### ROLL CALL:

Members Present: Dave Carlson, Maria DeRee, Teena Kracht, Nathaniel Neider, John Perschbacher

Members Absent: T. Eftaxiadis (excused), Kelly Niles (excused), Mallory Barkholz (Youth Observer)

Others: Travis Alden (DDA/Main Street Director), Elbert Purdom (369 River Street), (Community Development), Steve Harold (Manistee County Historical Museum) and Denise Blakeslee (Planning & Zoning)

### APPROVAL OF AGENDA:

MOTION by John Perschbacher, seconded by Maria DeRee that the Agenda for the February 5, 2009 Meeting be approved.

MOTION PASSED UNANIMOUSLY

### APPROVAL OF MINUTES:

MOTION by Dave Carlson, seconded by John Perschbacher that the Minutes of the January 8, 2009 Meeting be approved.

MOTION PASSED UNANIMOUSLY

NEW BUSINESS:

Travis Alden, Main Street/DDA Director

The Historic District Commission welcomed Travis Alden the new Main Street/DDA Director. The Historic District is located in the Main Street/DDA District.

OLD BUSINESS

**Application for a Certificate of Appropriateness - Check List**

A check list has been developed to assist applicants with facade improvements. The check list details elements that may be on a building. The check list should eliminate any omissions or oversights on applications.

MOTION by John Perschbacher, seconded by Maria DeRee that the Historic District Commission adopt the use of an Application for a Certificate of Appropriateness - Check List for requests with facade improvements.

With a Roll Call Vote this motion passed 5 to 0.

Yes: Neider, Perschbacher, DeRee, Carlson, Kracht  
No: None

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None

CORRESPONDENCE

Commissioners received a copy of an article from Knox-Box Rapid Access Holiday 2008 Publication. This article was titled "Protecting Historic Buildings, Manistee, MI" and credit was given for the cooperation between the Historic District Commission and the Fire Department.

STAFF REPORTS

**143 Washington Street**

Signage at the Sundae Shop on Washington Street was removed.

### **Directory Signage**

An e-mail was received from Dennis terHorst, Communicraft regarding the installation of updated panels on the Briny Inn Directory. The Commission discussed how directory signage will be handled. A Policy will be drafted that if the same font, colors, appearance, as originally approved the change in tenants on a directory will be permitted without having to be reviewed by the Commission.

### **347-349 River Street**

Commissioner DeRee noted that there appears to be replacement skylights for the Building at 347-349 River Street in the vacant storefront. Jon Rose will investigate.

### **369 River Street**

Elbert Purdom, 369 River Street entered the meeting. Chair Kracht acknowledged Mr. Purdom who spoke to the commission about confusion over his project. Jon Rose noted that the lower cornice was not listed on the application to the Historic District Commission. During his review of changes made thru value engineering he discovered the oversight. Mr. Rose contacted the person who submitted the original application on Mr. Purdom's behalf.

An application was not received in time for formal action at the December meeting, but the commission reviewed the Lower Cornice information that was submitted by the Architectural Firm. Consensus from the Commission was that it could be approved if the type of material was submitted with an application amendment.

An application amendment was not submitted it in time for the February meeting. The application is in the office and Jon Rose will prepare a memo that notes the type of material that will be used for the commissions review at March 5, 2009 meeting.

Mr. Purdom said that his frustration has nothing to do with the way in which the Historic District has conducted themselves. Mr. Rose offered to meet with Mr. Purdom to discuss his concerns.

### **Property Maintenance**

John Perschbacher asked about the process for making a property owner maintain their property. Discussion followed.

### **Next Meeting**

The Next meeting of the Historic District Commission will be on Thursday, March 5, 2009 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

ADJOURNMENT:

MOTION by Maria DeRee, seconded by Dave Carlson that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 3:50 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

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Denise J. Blakeslee, Recording Secretary