

# **HISTORIC DISTRICT COMMISSION**

Council Chambers, City Hall  
70 Maple Street  
Manistee, MI 49660

## **MEETING MINUTES**

October 7, 2010

A Meeting of the Manistee City Historic District Commission was held on Thursday, October 7, 2010 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:00 p.m. by Chair Kracht.

### **ROLL CALL:**

**Members Present:** Dave Carlson, Maria DeRee, T. Eftaxiadis, Teena Kracht, Nathaniel Neider, John Perschbacher

**Members Absent:** Vacancy

**Others:** Travis Alden (Main Street/DDA Director) Jon Rose (Community Development), Steve Harold (Manistee County Historical Museum), Mark Fedder (Manistee County Historical Museum) and Denise Blakeslee (Planning & Zoning)

### **APPROVAL OF AGENDA:**

MOTION by Maria DeRee, seconded by T. Eftaxiadis that the Agenda for the October 7, 2010 Meeting be approved.

With a voice vote this motion passed unanimously.

### **APPROVAL OF MINUTES:**

MOTION by Maria DeRee, seconded by John Perschbacher that the Minutes of the September 2, 2010 Meeting be approved

With a voice vote this motion passed unanimously.

### **NEW BUSINESS:**

#### **Meeting Dates 2011**

Staff has prepared a list of proposed meeting dates for 2011 for the Commission to review.

MOTION by John Perschbacher, seconded by Maria DeRee to schedule the Historic District Commission Meetings schedule their meetings for 3:00 p.m. the first Thursday of the Month in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan for 2011 as follows:

January 6, 2011	February 3, 2011	March 3, 2011	April 7, 2011
May 5, 2011	June 2, 2011	July 7, 2011	August 4, 2011
September 1, 2011	October 6, 2011	November 3, 2011	December 1, 2011

With a voice vote this motion passed unanimously.

## **OLD BUSINESS**

None

## **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA**

None

## **CORRESPONDENCE**

None

## **REPORTS**

**Travis Alden, Main Street/DDA Director** - reported the following activities to the commission:

- ▶ Have developed a new forgivable loan program.
- ▶ Vogue update - awaiting answer from the Bankruptcy Trustee
- ▶ New Event Boos, Brews & Brats October 23, 2010

**Steve Harold** - Approved routine repair & maintenance for the building at ~~425~~ 429 River Street for window repair and touch up paint. Also approved routine repair and maintenance work on the Smith Building, 358 River Street for work this fall and work on the Gibbs Building 360 River Street in the spring.

**Jon Rose** - Spoke to the Commission about a new draft policy that has been developed and application form for routine repair and maintenance. The Commission reviewed the draft and discussed some changes that will be brought back to them at the November Meeting. The Chair directed staff to use the draft application form until the final application form is approved. The Commissioners agreed to follow the requirements of the Policy until it is adopted.

**Denise Blakeslee** - Included with the meeting packets was a list of outstanding permits for the Commission to review. The Commission approved issuance of a Certificate of Compliance to the following projects:

**PHDC09018 - Elbert Purdom, 369 River Street:** Facade Improvements

**PHDC09025 - ISO Grand Rapids, 401 River Street:** Installation of a service door into existing west wall towards parking lot

**PHDC10019 - Jeffrey Gordon, 411 River Street:** Chimney Extension

**PHDC08020 - Port City Investments 419, 421, 423 River Street:** Facade Improvements

**PHDC09020 - Port City Investments, 419, 421, 423 River Street:** Installation of a Tile Entry

**PHDC09019 - Douglas & Kellie Parkes, 445 River Street:** Reconstruction of storefront

**PHDC09005 - Ramsdell Theatre, 101 Maple Street:** Facade Restoration

**PHDC09010 - Ramsdell Theatre, 101 Maple Street:** Installation of three solar lights.

**PHDC09010 - John Ball, 135 Washington St:** Facade improvements

**PHDC09004 - John Ball, 135 Washington St:** Repair of areas as needed on the back of the building using identical materials (east of the brick structure).

The Next meeting of the Historic District Commission will be on Thursday, November 4, 2010 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

**ADJOURNMENT:**

MOTION by John Perschbacher, seconded by Nathaniel Nieder that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 3:57 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

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Denise J. Blakeslee, Recording Secretary