

**MANISTEE CITY ZONING BOARD OF APPEALS**

City Hall, 70 Maple Street

Manistee, MI 49660

**ORGANIZATIONAL MEETING MINUTES**

January 16, 2014

A meeting of the Manistee City Zoning Board of Appeals was held on January 16, 2014 at 5:30 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

**MEMBERS PRESENT:** Ray Fortier, Mark Hoffman, Bill Kracht, John Perschbacher, Craig Schindlbeck

**MEMBER ABSENT:** None

**ALTERNATES ABSENT:** Vacancy

**OTHERS:** Denise Blakeslee (Planning & Zoning Administrator)

The meeting was called to order at 5:34 p.m. by Chairman Perschbacher

**APPROVAL OF AGENDA:**

MOTION by Mark Hoffman, seconded by Bill Kracht to approve the Agenda as prepared.

With a voice vote this MOTION PASSED UNANIMOUSLY

**APPROVAL OF MINUTES:**

MOTION by Ray Fortier, seconded by Bill Kracht to approve the May 22, 2013 Zoning Board of Appeals Meeting Minutes.

With a voice vote this MOTION PASSED UNANIMOUSLY

**PUBLIC HEARING:**

None

**BUSINESS SESSION:**

**Election of Officers 2014**

According to the By-Laws of the City of Manistee Zoning Board of Appeals their annual election of Officers is held at the January Organizational Meeting.

## **Chair**

At this time the meeting was turned over to Denise Blakeslee who asked for nominations for the Position of Chair.

Ray Fortier, seconded by Craig Schindlbeck nominated John Perschbacher for the position of Chair

There being no other nominations, nominations were closed.

With a roll call vote, John Perschbacher was elected Chair of the Zoning Board of Appeals for 2014, 5 to 0.

The meeting was turned back over to Chair Perschbacher.

## **Vice-Chair**

John Perschbacher asked for nominations for the Position of Vice-Chair.

Ray Fortier nominated Mark Hoffman for the position of Vice-Chair

Mark Hoffman nominated Craig Schindlbeck for the position of Vice-Chair

There being no other nominations, nominations were closed.

Mark Hoffman - Perschbacher, Schindlbeck, Fortier

Craig Schindlbeck - Kracht, Hoffman

With a roll call vote, Mark Hoffman was elected Vice - Chair of the Zoning Board of Appeals for 2014, 3 to 2.

## **Secretary**

John Perschbacher asked for nominations for the Position of Secretary.

Bill Kracht nominated Ray Fortier for the position of Secretary

There being no other nominations, nominations were closed.

With a roll call vote, Ray Fortier was elected Secretary of the Zoning Board of Appeals for 2014, 5 to 0.

## **Appointment of a Recording Secretary 2014**

Once Elected the Secretary may appoint a Recording Secretary to handle the administrative functions of the office.

Ray Fortier appointed Denise Blakeslee to act as the Recording Secretary for the Zoning Board of Appeals for the year 2014.

**By Law Review**

According to the By-Laws of the City of Zoning Board of Appeals shall annually review their By-Laws at the January Organizational Meeting.

No Changes were made

**Old Business:**

Staff spoke to the Members about training opportunities.

**Other Business of the Appeals Board:**

None

**QUESTIONS, CONCERNS OF CITIZENS IN ATTENDANCE:**

None

**ADJOURNMENT:**

There being no further business MOTION by Ray Fortier , seconded by Bill Kracht the meeting be adjourned.

Meeting adjourned at 5:55 p.m.

Respectfully Submitted

  
Denise J. Blakeslee, Recording Secretary