

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

February 6, 2014

A meeting of the Manistee City Planning Commission was held on Thursday, February 6, 2014 at 7 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Yoder

Roll Call:

Members Present: Maureen Barry, Bill Dean, Ray Fortier, Marlene McBride, Mark Wittlief, Roger Yoder

Members Absent: David Crockett (excused)

Others: Denise Blakeslee (Planning & Zoning Administrator) and others

APPROVAL OF AGENDA

Motion by Ray Fortier, seconded by Bill Dean that the agenda be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Barry, Dean, Fortier, McBride, Wittlief, Yoder

No: None

APPROVAL OF MINUTES

Motion by Marlene McBride, seconded by Maureen Barry that the minutes of the January 2, 2014 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Dean, Fortier, Barry, McBride, Wittlief, Yoder

No: None

PUBLIC HEARING

None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

PC-2014-02 - Custom Rocket Structure/Rotary Park Play Area – Douglas Park/First Street Beach

A request has been received from the City of Manistee for a Land Use Permit for the Custom Rocket Structure/Rotary Park Play Area. Staff gave background information on the project to the Commissioners. If the Custom Rocket structure had not exceeded 18 feet in height there would not have been a need to apply for a Land Use Permit for the project. Since the structure is 24 feet in height to the tip of the rocket the Site Plan Review Committee could have reviewed the request, but staff submitted the request to the Commission so that all members would be updated on the project.

MOTION by Ray Fortier, seconded by Maureen Barry that the Planning Commission approves the issuance of a Land Use Permit for the Custom Rocket Structure at Rotary Park Play Area.

With a Roll Call vote this motion passed 6 to 0.

Yes: Dean, Fortier, Barry, McBride, Wittlief, Yoder

No: None

OLD BUSINESS

Master Plan Update

The online Survey will be available until February 14, 2014 at which point Beckett & Rader will compile the data with the information from the Visioning Session into one document that will be incorporated into Chapter 12 Community Input.

Items that need to be finished are:

- Maps – staff is waiting for GIS training that will enable the maps to be generated and maintained in the future in house.

- Section 3 Future Land Use Plan
 - Chapter 13: Goals and Objectives
 - Chapter 14: Future Land Use Plan
 - Chapter 15: Action Plan

Staff discussed with the Commission the documents that were to be an appendix to the Master Plan. The documents included:

- Chapter 3: Natural Recreational and Cultural Features
 - Community Recreation Plan 2012-2017
- Chapter 5: Existing Land Use
 - Neighborhood Revitalization Action Plan – Manistee Peninsula – 7/14/08
- Chapter 6: Central Business District
 - Manistee Downtown Strategic Plan – February 2008
- Chapter 8: Transportation
 - US 31 Corridor Management Plan – **Footnote** January 2004
 - The City of Manistee Non-Motorized Transportation Master Plan – **Footnote** 2/5/08

Staff has spoken with the County Planner to see if their department would be able to provide assistance with the completion of the plan.

PUBLIC COMMENTS AND COMMUNICATIONS

None

CORRESPONDENCE

None

STAFF/SUB-COMMITTEE REPORTS

Denise Blakeslee, Planning & Zoning Administrator – Ms. Blakeslee asked the Commissioners if they had any items they wanted to discuss for the February 20, 2014 Worksession. Commissioners did not have any items for discussion.

MOTION by Marlene McBride, seconded by Mark Wittlieff that the February 20, 2014 Worksession be cancelled.

With a Roll Call vote this motion passed 6 to 0.

Yes: Dean, Fortier, Barry, McBride, Wittlief, Yoder

No: None

Ms. Blakeslee reminded members that there would be an opportunity for Citizen Planner Credits. A more detailed workshop for Firewise (including zoning language) will be held on Monday, March 31, 2014.

MEMBERS DISCUSSION

None

The next regular meeting of the Planning Commission will be held on Thursday, March 6, 2014

ADJOURNMENT

Motion by Ray Fortier, seconded by Bill Dean that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:18 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary