

PROCEEDING OF THE MANISTEE CITY COUNCIL – APRIL 1, 2014

A regular meeting of the Manistee City Council was called to order by her Honor, Mayor Colleen Kenny on Tuesday, April 1, 2014 at 7:00 p.m. in the City of Manistee Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Catherine Zaring, Mark Wittlief, and Eric Gustad.

ABSENT: Robert Hornkohl and Chip Goodspeed.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Deputy Clerk – Mary Bachman, Director of Public Safety – Dave Bachman, Finance Director – Ed Bradford, and City Engineer – Shawn Middleton.

CITIZENS COMMENTS ON AGENDA RELATED ITEMS.

No citizen comments received.

CONSENT AGENDA.

Minutes	-	March 17, 2014	-	Regular Meeting
Payroll	-	March 03 – March 16, 2014	-	\$107,066.34
		March 17 – March 30, 2014	-	\$111,283.60

Notification Regarding Next Work Session – April 8, 2014

A discussion will be conducted on the 2014-2015 Budget Recommendations; and such business as may come before the Council.

Consideration of Proclaiming April as Parkinson’s Disease Awareness Month.

MOTION by Cote, second by Zaring to take action to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zaring, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A RESOLUTION, MDNR WATERWAYS GRANT FOR MARINA DREDGING PROJECT.

Originally the City was awarded a grant in the amount of \$24,000 from the Michigan Department of Natural Resources Waterways Division for dredging at the Municipal Marina. Bids came in higher than expected and the State of Michigan authorized additional money for

this project at a not to exceed amount of \$65,000. This addendum to the original award is necessary in order to draw down the funds for the project. The project was awarded to Swidorski Brothers in December for a spring project. There is no City match.

MOTION by Gustad, second by Zaring to take action to accept the agreement addendum from the Michigan Department of Natural Resources accepting the not to exceed amount of \$65,000 for dredging at the Municipal Marina; and further authorize the Mayor and City Clerk to execute the documents. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zaring, Wittlieff, and Gustad
NAYS: None

CONSIDERATION OF ENTERING INTO A FIVE-YEAR AGREEMENT WITH ANDERSON TACKMAN & COMPANY, PLC CPA TO CONDUCT CITY AND DDA ANNUAL AUDIT.

The City's contract with Gabridge and Co. for the City and DDA audit has expired. The City issued a Request for Proposals for auditing services. Ten firms responded. Anderson Tackman & Company, PLC CPA was the low responsible bidder. They bid a total of \$46,750 for five years of conducting the base audit, \$8,250 for five years of conducting the DDA audit, and \$2,500 per year to conduct a single audit, if needed. The City Attorney has prepared and approved a contract for these services.

MOTION by Cote, second by Zaring to take action to enter into a five-year agreement with Anderson Tackman & Company, PLC CPA to conduct the City and DDA audit. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zaring, Wittlieff, and Gustad
NAYS: None

A REPORT FROM THE HOUSING COMMISSION AND THE COUNTY PROSECUTOR.

Mr. Clinton McKinven-Copus reported on the activities of the Manistee Housing Commission and responded to questions the Council had regarding their activities.

Mr. Ford Stone reported on the activities of the Manistee County Prosecutor's Office and responded to questions the Council had regarding their activities.

INTRODUCTION OF THE FISCAL YEAR 2014-2015 BUDGET.

Administration has prepared the proposed 2014-2015 Fiscal Year Budget. City Manager Mitch Deisch and Finance Director Ed Bradford gave a brief introduction of the budget

recommendations to City Council and the Community.

Various budget work sessions have been established: a regular work session on Tuesday, April 8; a work session on Tuesday, April 15; and optional work sessions on Tuesday, April 22 and Tuesday, April 29, 2014. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 15, 2014. Budget adoption is anticipated at the regular meeting of May 6, 2014.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Gustad asked about the progress on the 12th Street meetings, Deisch responded, a separate meeting is being scheduled to meet with the three property owners involved.

ADJOURN.

MOTION to adjourn was made by Zaring, second by Cote. Meeting adjourned at 8:20 p.m.

Mary Bachman, CMC/MMC, LIA
Deputy Clerk/Payroll & Benefits