

**PROCEEDING OF THE MANISTEE CITY COUNCIL – APRIL 15, 2014**

A regular meeting of the Manistee City Council was called to order by her Honor, Mayor Colleen Kenny on Tuesday, April 15, 2014 at 7:00 p.m. in the City of Manistee Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Chip Goodspeed, Catherine Zaring, Mark Wittlief, and Eric Gustad.

ABSENT: None

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Deputy Clerk – Mary Bachman, Director of Public Safety – Dave Bachman, Finance Director – Ed Bradford, City Assessor – Julie Beardslee, DPW Director – Jeff Mikula, and City Engineer – Shawn Middleton.

**MOTION TO AMEND THE AGENDA.**

Motion by Hornkohl, second by Goodspeed to amend the agenda to add an application to VIII. New Business Item c.) and two items under IX. Notices, Communications, Announcements.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

**PRESENTATION OF UTILITY RATE STUDY BY ANDY BURNHAM FROM BURTON & ASSOCIATES.**

Andy Burnham from Burton & Associates presented the Utility Rate Study and responded to questions the Council had.

**PUBLIC HEARING ON THE 2014-2015 BUDGET AND CAPITAL IMPROVEMENT PLAN.**

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Tuesday, April 8 with an additional work session scheduled for this evening. Optional work sessions are scheduled for Tuesday, April 22 and

Tuesday, April 29. The Budget Calendar anticipates adoption of the budget at the May 6, 2014 meeting.

Gary Patulski, 159 Quincy Street, is disturbed by the condition of streets in the City of Manistee and the lack of funding for street repairs in the fiscal year 14/15 budget; taxpayers have seen massive cost overruns from the Marina and Ramsdell Theatre, and thus the resulting debt; much of the money needed to repair City streets lays in the Ramsdell Theatre budget and it is a failed business; the Council should place a higher priority on essential items; the City Marina has followed the same trends as the Ramsdell Theatre; it is time to privatize the Ramsdell Theatre and the City Marina; it is time to spend money on essential items in the City of Manistee and it is time that Oil and Gas revenues are used for road repair; suggests that the City Manager and Council go back and relook at nonessential spending and cut them.

Linda Beaton, 256 Hughes Street, stated that Manistee's accomplishments during the recession should be praised, but that it is now time to focus on fixing the street network; curb appeal means everything; visitors and real estate clients like the downtown but remark about the poor condition of the streets in other areas of the City; the City owes residents better streets; it is a necessary investment; better streets would increase curb appeal, home values, and revenue back to the City.

No other comments were received. Public Hearing closed at 7:59 p.m.

#### **CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Bruce Schaub, 338 Fourth Street, is on the Agenda requesting to be appointed to the Tree Commission; his name is spelled wrong on the Agenda.

#### **CONSIDERATION OF MDOT ANNUAL TRUNKLINE PERMIT.**

The City of Manistee obtains an annual permit through the Michigan Department of Transportation (MDOT) to complete maintenance activities, operate utilities, and implement programs such as Blossom Boulevard within the US-31 right-of-way. The resolution is required to ensure all parties are aware of responsibilities and obligations.

MOTION by Hornkohl, second by Goodspeed to take action to approve the Performance Resolution for Governmental Agencies with the Michigan Department of Transportation.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad  
NAYS: None

## CONSENT AGENDA.

Minutes	-	April 1, 2014	-	Regular Meeting
	-	April 8, 2014	-	Work Session
Payroll	-	March 31 – April 13, 2014	-	\$107,531.26

Notification Regarding Next Work Session - April 22, 2014 and April 29, 2014  
Optional Council work sessions can continue discussions on the 2014-2015 Budget and Capital Improvement Plan; and such business as may come before the Council.

Consideration of a Resolution, Administrative Professionals Week and Day.  
In recognition of the contributions to the workplace provided by all office professionals, a resolution has been prepared proclaiming the week of April 20-26, 2014 as Administrative Professionals Week and Wednesday, April 23, 2014 as Administrative Professionals Day in the City of Manistee.

Consideration of a Special Olympics Tag Day.  
Special Olympics for Area 24 have requested authorization to conduct a tag day fundraiser on Saturday, June 7, 2014. Special Olympics are a nonprofit organization that provides athletic competition for athletes who are mentally impaired. All funds raised locally are spent locally.

Consideration of National Day of Prayer Gathering at City Hall.  
The National Day of Prayer Committee is requesting permission to gather on the Maple Street entrance steps of City Hall on Thursday, May 1, 2014. They have also requested the ability to hook into City Hall for electrical power to run their sound system. The ceremony would begin around 11:45 a.m. and finish up around 1 p.m. Participation varies from year to year but 25-30 people are anticipated.

Consideration of an Eagle Scout Resolution.  
Eagle Scout Jacob Lee James Robles of the Manistee Boy Scout Troop 167 has completed the requirements for Eagle Scout. In honor of this achievement an Eagle Scout Court of Honor has been scheduled for April 26, 2014 and a resolution of acknowledgement has been requested and has been prepared for Council action.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

### **CONSIDERATION OF CREATING AN ADOPT-A-PARK PROGRAM.**

Over the past year the Parks and Beautification Commission has been researching how communities across the State have been successfully engaging community members to participate in keeping community park systems healthy and viable. The proposed Adopt-A-Park program provides community groups and individuals a way of becoming involved with the parks system, while keeping the efforts coordinated within the Parks Department.

MOTION by Goodspeed, second by Wittlief to take action to approve the creation of an Adopt-A-Park program as prepared by the Parks and Beautification Commission. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

### **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

In January, the City Clerk took action to advertise vacancies on various boards and commissions including the Historic District Commission, the Ramsdell Theatre Governing Authority and the Tree Commission. Since that posting additional applications have been received.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**HISTORIC DISTRICT COMMISSION** Two vacancies, one unexpired term ending 02/28/15 and one three-year term ending 02/28/17, applicants must be a City resident; Council appointment.

Patrick Kay, 438 Third Street, Apt A, Manistee (rescinded his application)

**RAMSDELL THEATRE GOVERNING AUTHORITY** Two unexpired terms ending 06/30/15 and 06/30/16; Mayoral appointment.

Joseph Frederick, 3765 Chamberlain Road, Arcadia

Mayor Kenny appointed Joseph Frederick, 3765 Chamberlain Road, Arcadia to an unexpired term ending 06/30/16, Goodspeed supported.

With a roll call vote this appointment was passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

**TREE COMMISSION** One vacancy, three-year term ending 12/31/16; Mayoral appointment.

Bruce A. Schaub, 338 Fourth Street, Manistee

Mayor Kenny appointed Bruce A. Schaub, 338 Fourth Street, Manistee to a three-year term ending 12/31/16, Goodspeed supported.

With a roll call vote this appointment was passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

**NON-MOTORIZED TRANSPORTATION COMMITTEE** Three vacancies, one unexpired term ending 03/31/15, and two two-year terms ending 03/31/16; Mayoral appointment.

Todd Miller, 6 Bowerman Road, Manistee\*

\*Incumbent

Mayor Kenny appointed Todd Miller, 6 Bowerman Road, Manistee to a two year term ending 03/31/16, Wittlief supported.

With a roll call vote this appointment was passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlief, and Gustad

NAYS: None

### **A REPORT FROM THE CITY ASSESSOR.**

Ms. Julie Beardslee reported on the activities of the City Assessor's Office and responded to all questions the Council had regarding their activities.

## **CITIZEN COMMENT.**

Roger Zielinski, 529 First Street, thanked the DPW and everyone who worked with the Parks & Beautification Committee.

Ross Spencer, 328 8<sup>th</sup> Street, stated that on the application for Boards and Commissions there is a box to check if the applicant will be attending the Council Meeting, but the applicant is never introduced; this is rude; either introduce the applicant or remove the question from the application.

## **OFFICIALS AND STAFF.**

Deisch gave an update to Council regarding potential funding for future Capital projects for local streets.

## **COUNCILMEMBERS.**

Hornkohl thanked Linda Beaton for her comments and assured her that the Council will look at the roads.

Wittlief stated that he will not be attending the April 22<sup>nd</sup> Work Session.

MOTION by Hornkohl, second by Goodspeed to adjourn to Budget and Capital Improvement Work Session. Regular meeting adjourned at 8:46 p.m.

Mary Bachman, CMC/MMC, LIA  
Deputy City Clerk/Payroll & Benefits