

MANISTEE CITY HISTORIC DISTRICT COMMISSION

Meeting of Thursday, May 1, 2014

3:00 p.m. - Council Chambers, City Hall, 70 Maple Street,
Manistee, Michigan

AGENDA

I Call to Order

II Roll Call

III Approval of Agenda

At this time the Historic District Commission can take action to approve the May 1, 2014 Agenda.

IV Approval of Minutes

At this time Historic District Commission can take action to approve the April 3, 2014 meeting Minutes.

V New Business

VI Old Business

Letter to local Realtor Brokers

The Commission will work on the information they want to include in a letter that will be sent to Local Relator Brokers.

VII Public Comments and Communications concerning Items not on the Agenda

At this time the Chair will ask if there are any public comments.

VIII Correspondence

At this time the Chair will ask if any correspondence has been received to be read into the record.

IX Reports

Museum Curator
Museum Director

Planning & Zoning Administrator

X Members Discussion

At this time the Chair will ask members of the Historic District Commission if they have any items they want to discuss.

XI Worksession

XII Adjournment



City of Manistee Planning & Zoning Administrator



MEMORANDUM

231.398.2805

Fax 231.723-1546

dblakeslee@manisteemi.gov

www.manisteemi.gov

TO: Historic District Commissioners

FROM: Denise Blakeslee
Planning & Zoning

DATE: April 23, 2014

RE: May 1, 2014 Historic District Commission Meeting

Commissioners, the next meeting of the Historic District Commission is Thursday, May 1, 2014 at 3 pm in the Council Chambers. We have not received any requests for this month's meeting.

We will use this opportunity to discuss the letter the Commission wanted drafted for local Realtor Brokers.

If you are unable to attend the meeting please call me at 398-2805, see you next Thursday!

:djb

HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall
70 Maple Street
Manistee, MI 49660

MEETING MINUTES

April 3, 2014

A Meeting of the Manistee City Historic District Commission was held on Thursday, April 3, 2014 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:17 p.m. by Chair Kracht.

ROLL CALL:

Members Present: Dave Carlson, T. Eftaxiadis, Teena Kracht, John Perschbacher,

Members Absent: Mary Russell (excused), Vacancies (2)

Others: Denise Blakeslee (Planning & Zoning Administrator)

APPROVAL OF AGENDA:

MOTION by T. Eftaxiadis, seconded by Dave Carlson that the Agenda be approved as prepared.

With a voice vote this motion passed unanimously.

APPROVAL OF MINUTES:

MOTION by Dave Carlson, seconded by T. Eftaxiadis that the Minutes of the January 2, 2014 Meeting be approved.

With a voice vote this motion passed unanimously.

There was no quorum at the February 6, 2014 and March 6, 2014 meetings.

NEW BUSINESS:

Projects for 2014

Members of the Historic District Commission discussed projects for 2014. Projects discussed included:

- Master Files for each Parcel in the Historic District
 - Update Photos for each building
 - Historical Photos of each building and streetscape to be scanned and inserted in to files
 - Work on History for each building that could be used for building signage, web page information
 - Polk Directories being used for business previous business information in the district.
- Sandborn Maps how important they are and how the current books are deteriorating. Options to preserve Sandborn Maps before they are damaged beyond repair.
 - Photographing
 - Scanning
 - Costs
 - Volunteers

MOTION by Dave Carlson, seconded by T. Eftaxiadis that the Historic District Commission investigates a method to reproduce the Sandborn Maps at the museum in an electronic form.

With a roll call vote this motion passed 4 to 0.

Yes: Carlson, Perschbacher, Eftaxiadis, Kracht
No: None

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None

CORRESPONDENCE

None

STAFF REPORTS

Denise Blakeslee, Planning & Zoning Administrator – spoke about the “Weatherization and Energy Efficiency Workshop”, Local Certified Government Program, and Relator Meeting.

MEMBERS DISCUSSION

Discussion by the Commission included:

- River Parc Condominiums
- North Chanel Outlet Building and vacant property adjacent to building
- Drafting letter to local Realtor Brokers

The Next meeting of the Historic District Commission will be on Thursday, May 1, 2014 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

ADJOURNMENT:

MOTION by Dave Carlson, seconded by T. Eftaxiadis that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 4:38 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

Denise J. Blakeslee, Recording Secretary