

Manistee Harbor Commission

Established - November 1931

70 Maple Street, Manistee, Michigan 49660

Agenda

Tuesday, July 15, 2014 at 1 p.m. – Marina Open Space, 480 River Street

Call to Order

Approval of Agenda

Public Comments on Agenda Items (5 minute limit)

Approval of Minutes

- Minutes of June 17, 2014

Staff Reports

- Harbormaster
- City Manager – Launch Ramp Revenue Report

Committee Reports

- Marketing Committee
 - North Riverwalk Mooring Balls
 - Sister City in Wisconsin
 - Mackinaw to Chicago Race Event
 - Suggested committee meetings with DDA, Chamber, VCB

Unfinished Business

- Arthur Street Launch – Pay for Use Facility
- Backup Pay Tube at First Street Launch
- Ninth Street Launch Ramp

New Business

- None

Public Comment (5 minute limit)

Comments by Harbor Commissioners

Adjourn

Commissioners are encouraged to participate in the preparation of the monthly agendas for Harbor Commission meetings. Please contact the City Manager's Office at least two weeks prior to the scheduled meeting to discuss agenda items.

**HARBOR COMMISSION MINUTES
MEETING OF JUNE 17, 2014**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, June 17, 2014 at 1 p.m. in the Marina Open Space, 480 River Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Bachman	✓		
Commissioner Cook			✓
Commissioner Daniels		✓	
Commissioner Memberto			✓
Commissioner Smith	✓		
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

OTHERS PRESENT: Manistee News Advocate Eric Sagonowsky

APPROVAL OF AGENDA

MOTION by Dave Bachman, second by Thom Smith to approve the agenda as presented. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS None.

APPROVAL OF MINUTES

MOTION by Dave Bachman, second by Roger Zielinski to approve the minutes for the April 15, 2014 meeting as presented. Voice vote - Motion carried.

STAFF REPORTS

Harbormaster. Received approximately 30 applications for the two marina positions open this year. Bachman removed himself from the process and Marina Manager Laura Brennan handled the interview process and selected two high school students. They are at full staff now.

City Manager. Distributed Launch Ramp Revenue Report as of June 9, 2014. Numbers are down so far this year but fishing has been slow. (Moved to Unfinished Business items.)

COMMITTEE REPORTS

- Update on Harbor Entrance Sign – New sign looks good. Some small trees along the west end of the Riverwalk might need to be removed.
- North Riverwalk Mooring Balls – Moved to next agenda.
- Sister City in Wisconsin – Moved to next agenda.

- Cruise Ship Welcome – Cruise ship schedule for 2014 and 2015 were supplied. This is usually handled by the Victorians in Persons.
- Mackinaw to Chicago Race Event – Moved to next agenda.
- Committee meetings with DDA, Chamber, VCB – Moved to next agenda.

UNFINISHED BUSINESS

- Arthur Street Launch / Pay for Use Facility and a Backup Pay Tube at First Street Launch – City Manager has asked that the City Engineer of Record look at a possible redundant system for First Street launch and a similar system for Arthur Street. Information developed will be brought back to the Harbor Commission at a future meeting. It was noted that a couple of the ramps at First Street need to be pulled back out of the water to get them above water level. City Manager will be investigating a new auto-attendant that Ludington installed at their Loomis Street Launch to see if it dispenses seasonal permits or just dailies. Discussed whether a surveillance camera would help deter someone from damaging the card reader by inserting coins.
- Ninth Street Launch Ramp – Nothing new to report on this long-range project. It was noted that the parking lot could use a little gravel and the floating dock needs repair.
- Camping in First Street Launch Ramp Parking Lot – Following discussion a consensus was formed to refer this item to the Parks and Beautification Commission.

NEW BUSINESS None.

PUBLIC COMMENTS None.

COMMENTS BY HARBOR COMMISSIONERS None.

ADJOURNMENT

Next meeting is scheduled for Tuesday, July 15, 2014.

MOTION by Dave Bachman, second by Alex Zaccanelli to adjourn at 1:35 p.m.

Respectfully submitted,

Draft - cl

Cynthia Lokovich, CAP-OM
Recording Secretary

2012 - 2013 Rate Structure: \$5 / Daily, \$35 / Seasonal

2013 - 2014 Rate Structure: \$10 / Daily, \$40 / Seasonal

2012 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	31 = \$1,085	89 = \$3,115	69 = \$2,415	150 = \$5,250	96 = \$3,360	8 = 280	443 = \$15,505
Daily Permits	0	114 = \$570	137 = \$685	687 = \$3,435	1,279 = \$6,395	626 = \$3,130	2,843 = \$14,215

2013 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	39 = \$1,365	78 = \$2,730	54 = \$1,890	104 = \$4,160	224 = \$8,960	23 = \$920	522 = \$20,025
Daily Permits	14 = \$70	137 = \$685	109 = \$545	199 = \$1,990	734 = \$7,340	285 = \$2,850	1,478 = \$13,480

2014 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	35 = \$1,400	113 = \$4,520	95 = \$3,800				
Daily Permits	0	65 = \$650	100 = \$1,000				

2015 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits							
Daily Permits							