

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, DECEMBER 16, 2014 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.
b.) Monthly Bills.
- XI. b.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the December 2, 2014 regular meeting as attached.

VI. Financial Report.

- *a.) APPROVAL OF PAYROLL.
- *b.) MONTHLY BILLS.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF A LEASE EXTENSION AGREEMENT, IPCS WIRELESS, INC.

The City currently leases space on the Maywood and Industrial Park water towers to IPCS Wireless, Inc. for telecommunication equipment. The leases expire on February 6, 2016. IPCS approached the City about extending the leases earlier in the year. The City has negotiated an extension for five years, with two additional five-year extension terms. Annual rental will be \$24,000 per site with a 3% annual escalator. The City Attorney has reviewed and approved the lease extension.

At this time Council could take action to extend a lease agreement with IPCS Wireless, Inc. for space on the Maywood and Industrial Park water towers.

- b.) CONSIDERATION OF CITY COUNCIL RESOLUTION TO APPROVE OF POVERTY EXEMPTION GUIDELINES (INCLUDING FEDERAL POVERTY INCOME STANDARDS FOR 2015 ASSESSMENTS AND ASSET LEVEL FOR 2015 ASSESSMENTS).

The adoption of the Resolution of Guidelines for Poverty Exemption from Property Tax for 2015 Assessed and Taxable Values is required of the Manistee City Council in order for the Board of Review to grant poverty exemptions from property taxation. The homestead of persons who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390, 1994 (MCL 211.7u). The guidelines include, but are not limited to, the specific income and asset levels of the claimant and all persons residing in the household.

At this time Council could take action to approve the Resolution of Guidelines for Poverty Exemption from Property Tax for 2015 Assessed and Taxable Value.

- c.) CONSIDERATION OF COUNCIL COMMITTEE APPOINTMENTS.

At this time the Mayor could take action to make various Council Committee appointments.

- d.) CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Board of Review, Compensation Commission, Harbor Commission, Historic District Commission, Non-Motorized Transportation Committee, Parks & Beautification Commission, PEG Commission, Ramsdell Theatre Governing Authority, and the Tree Commission.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

BOARD OF REVIEW. One regular member term ending 12/31/17 and one alternate member term ending 12/31/17, applicants shall be taxpaying electors of the City who are owners of property assessed for taxes in the City and at the time of their appointment, are neither elected nor appointed officials of the City; Council appointment.

Alternate – Erin Pontiac, 1003 Engelmann Street*

COMPENSATION COMMISSION. One vacancy, five-year term ending 09/30/19, applicants must be registered voters in the City, Mayoral appointment.

None

HARBOR COMMISSION. One unexpired term ending 10/31/15, Council appointment.

None

HISTORIC DISTRICT COMMISSION. One unexpired term ending 02/28/15, applicants must be City residents, Council appointment.

None

NON-MOTORIZED TRANSPORTATION COMMITTEE. One unexpired term ending 03/31/15, Mayoral appointment.

None

PARKS & BEAUTIFICATION COMMISSION. One unexpired term ending 06/30/17, applicants must be a City resident or own real estate / business / profession in the City, Mayoral appointment.

None

PEG COMMISSION. Two vacancies, three-year terms ending 12/31/17, applicants must be Manistee County residents, Council appointment.

Kathy Ervin, 1726 Lakeshore*

RAMSDALE THEATRE GOVERNING AUTHORITY. One unexpired term ending 06/30/15, applicants must be City residents, Mayoral appointment.

James W. Smith, 353 First Street

TREE COMMISSION. Four vacancies, three-year terms ending 12/31/17, Mayoral appointment.

Robert Johnson, 530 Ninth Street*

Kathleen Friedrich, 512 Pine Street*

Patricia Williams, 105 Lighthouse Way North*

Janice Waterman, 1010 Maple Street*

*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

a.) A REPORT FROM THE CITY MANAGER.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

The City Manager's Office annually prepares a review of calendar year activities. That review provides City Council and the Community an opportunity to step back from day to day activities and take a longer look at what has been accomplished. City Manager Mitchell D. Deisch and Staff have compiled a comprehensive report on the 2014 Highlights for the City of Manistee.

No action is required on this item.

***b.) NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, January 13, 2015 at 7 p.m. A discussion will be conducted on the Animal Ordinance and personnel; and such business as may come before the Council.

No action is required on this item.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.
- d.) CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION.

City Manager Mitchell D. Deisch has requested an Executive Session this evening as permitted by the Open Meetings Act, Section 8 (c) to discuss contract negotiations with the United Steelworkers.

- e.) CONSIDERATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED STEELWORKERS.

At this time Council could take action to approve a three-year collective bargaining agreement with the United Steelworkers; and authorize the Mayor and City Clerk to execute the documents.

XI. Adjourn.

MDD:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – December 2, 2014
2014-11-14 Invoices
2014-11-26 Invoices
2014-11-30 Invoices
IPCS Lease Extension
Poverty Exemption Guidelines Resolution
Council Committee Appointments
Board and Commission Applications
2014 Highlights

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – December 2, 2014

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, December 2, 2014 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Roger Zielinski, James Smith, Mark Wittlieff, and Eric Gustad.

ABSENT: Robert Goodspeed.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, City Assessor – Julie Beardslee, Finance Director – Ed Bradford, Planning & Zoning Administrator – Denise Blakeslee, and City Engineer – Shawn Middleton/Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - November 18, 2014 - Regular Meeting
- Payroll - November 10-23, 2014 - \$ 109,967.34
- Cash Balances Report - October 2014
- Notification Regarding Next Work Session – December 9, 2014
A discussion will be conducted on the Recycling Contract, Ready to Serve Utility Fee, Assessing Services; and such business as may come before the Council.

MOTION by Cote, second by Wittlieff to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A CONTRACT, BYRNE / SSCENT TEAM GRANT.

The BYRNE grant partially funds our police officer in the SSCENT drug team. During this state fiscal year the grant amount is \$8,467. The grant is administered by the Michigan State Police. We request monthly reimbursements until the funds are exhausted. The City Attorney has reviewed and approved the contract document.

MOTION by Gustad, second by Wittlieff to authorize the City Manager, Police Chief and Finance

Director to execute the grant documents; accepting \$8,467 from the BYRNE Grant funds to partially pay the salary of the police officer assigned to the SSCENT Team. Sgt. Steve Schmeling commented on the benefits of having an officer assigned to the SSCENT Team and the number of complaints handled in the past year.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Smith, Wittlieff, and Gustad
NAYS: None

CONSIDERATION OF MICHIGAN’S CERTIFIED LOCAL GOVERNMENT PROGRAM GRANT RESOLUTION.

The City of Manistee requested designation as a Certified Local Government from the State Historic Preservation Office in 2013. This program would assist the Historic District Commission with training/workshops that are available through the program and provide a new opportunity to apply for grants that are only available if a community is certified. Final review of our request has been completed and the only remaining component is the adoption of a resolution appointing a lead contact person.

MOTION by Smith, second by Zielinski to adopt a resolution authorizing the City Manager to serve as the lead contact person and sign documents as necessary.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Smith, Wittlieff, and Gustad
NAYS: None

PRESENTATION AND DISCUSSION ON CITY ASSESSING SERVICES.

City Manager Deisch gave a PowerPoint presentation on the options available for assessing services including remaining at the status quo, contracting with the Manistee County Equalization Department, or hiring a private assessing contractor. Comments and discussion followed. The Mayor summarized the Council’s position as seeming to be leaning towards contracting the position. Further discussion will continue at the December 9th work session.

A REPORT FROM THE CITY CLERK.

Ms. Michelle Wright reported on the activities of the City Clerk’s Office and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comment was received from:

- Joyce O’Hagan regarding the blight/junk at 1001 Kosciusko Street; feels they are being retaliated on for reporting it; asked for Council’s help.

OFFICIALS AND STAFF.

Deisch stated that Council had approved his contract on November 5th which included a 1.6% increase in salary; unbeknownst to him the increase actually started back on July 1; he assured Council that if the contract had not been approved he would have written a check back to the City for that amount; new procedures will be put in place to ensure something similar would not happen again.

Beardslee added one more concern regarding assessing, the necessity to have a full Board of Review and the need to recruit members; has asked Council to help recruit members in the past.

COUNCILMEMBERS.

Cote stated he will be unavailable at next Tuesday's work session; voiced his position on the readiness to serve charge on a second meter on one line – against.

Zielinski thanked the DPW for their work, stated there is ice on the skating rink tonight.

Smith thanked Beardslee for her insight on the assessing services; also thanked Wright for an informative report and all of the work that goes into elections.

Gustad stated the City of Big Rapids is also doing a deer cull in January, Manistee isn't alone; also will not be in attendance at next week's work session.

Kenny stated that Sleighbell Weekend is coming up, wished everyone safe travels, and a good time; stated that the DPW has done a good job on decorations.

ADJOURN.

MOTION to adjourn was made by Cote, second by Gustad. Meeting adjourned at 8:23 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer

INVOICE APPROVAL LIST BY FUND REPORT

11/14/14

Date: 11/14/2014

Time: 10:56 am

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-255.000	Funds Held In Es						
	LUCKY LIZARD AWARDS & G	3186	Plaque for Memorial Bench -	40438	10/30/2014	10/30/2014	101.00
							101.00
						Total Dept. 000:	101.00
Dept: 100 GENERAL							
101-100-859.000	Utilities - Data\In						
	CHARTER COMMUNICATIONS	209 0076258 - Nov 14	Monthly Service - City Hall	40411	10/22/2014	10/22/2014	18.79
	CHARTER COMMUNICATIONS	209 0088022 - Nov 14	Monthly Service - City Hall	40411	10/22/2014	10/22/2014	135.00
							153.79
101-100-925.001	Electric - Street L						
	CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	9,868.40
							9,868.40
101-100-960.000	Bank Charges						
	BANK OF NEW YORK MELLO	252-1819013	Paying Agent Fee - 2010 CapImp	40406	10/10/2014	10/10/2014	750.00
							750.00
						Total Dept. GENERAL:	10,772.19
Dept: 172 MANAGER							
101-172-831.000	Contractual Repa						
	KOPY SALES INC.	93826	Cost Per Copy - Manager	1040409	11/14/2014	11/04/2014	48.08
							48.08
101-172-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	750.00
							750.00
101-172-985.000	Lease Purchase						
	US BANK EQUIPMENT FINAN	264490293	Kyocera Copier Lease - Manager	40473	10/22/2014	10/22/2014	184.95
							184.95
						Total Dept. MANAGER:	983.03
Dept: 215 CLERK							
101-215-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	380159-0	Sortkwik, Tape, Highlighter, Rub	40432	12/06/2014	11/06/2014	96.27
	JACKPINE BUSINESS CENTE	380159-1	Correction Film, Flexgrip Pens	40432	12/07/2014	11/07/2014	20.78
							117.05
101-215-740.000	Election Expense						
	ELECTIONSOURCE	26321	Elections Dept Traffic Cones,	40420	12/03/2014	11/03/2014	481.49
	MICHIGAN ELECTION RESOL	33375	QVF Voter ID Card, Master Card	40445	11/27/2014	10/28/2014	84.08
							565.57
101-215-831.000	Contractual Repa						
	KOPY SALES INC.	93824	Cost Per Copy - Clerk	1040409	11/14/2014	11/04/2014	39.17
							39.17
101-215-870.000	Memberships & [
	APT US&C	103656	Membership - M. Wright	40402	10/01/2014	10/01/2014	100.00
	MICHIGAN ASSOC. OF MUNI	2015	Membership Renewal - M. Wright	40444	11/12/2014	11/12/2014	60.00
							160.00
						Total Dept. CLERK:	881.79
Dept: 253 FINANCE / TREASURE							
101-253-860.000	Travel & Training						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	MICHIGAN TECHNOLOGICAL	Inv-2636	RS Road Module Webinar	40446	10/14/2014	10/14/2014	10.00
							10.00
101-253-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	114592	Kyocera 3051ci Lease - Finance	1040416	11/19/2014	10/30/2014	143.88
							143.88
							Total Dept. FINANCE / TREASURER: 153.88
Dept: 265 MUNICIPAL BUILDING:							
101-265-728.000	SUPPLIES - Ope						
	ACE HARDWARE & HOME CI	130561	Chain Plastic #8 2" Yellow	40399	11/23/2014	10/24/2014	25.22
	ALLSHRED SERVICES	B0083330	Off Site Destruction	40400	11/10/2014	10/31/2014	126.85
	AMOR SIGN STUDIOS INC	7312	Vinyl Door Graphic - City Hall	1040398	10/31/2014	10/21/2014	74.23
	FASTENAL COMPANY	MIMAN108218	Hot Cups	40423	11/08/2014	10/09/2014	36.80
	FASTENAL COMPANY	MIMAN108504	Fold Paper Hand Twl, Pine-Sol	40423	11/20/2014	10/21/2014	61.19
	JACKPINE BUSINESS CENTE	378900-0	Toner	40432	11/07/2014	10/08/2014	72.97
	JACKPINE BUSINESS CENTE	379496-0	Bp Bag for C2401 Backpa	40432	11/23/2014	10/24/2014	24.98
	JACKPINE BUSINESS CENTE	380306-0	Toner	40432	12/10/2014	11/10/2014	72.97
	PEAK SUPPLY COMPANY	01100714	Guardian Lanyard, Full Body	40459	11/06/2014	10/07/2014	313.25
	PURE WATER WORKS INC	259138	Purified Water	40462	11/28/2014	10/29/2014	39.00
	WAHR HARDWARE, INC.	C34034	Tool Box	1040420	11/13/2014	10/14/2014	14.14
	WAHR HARDWARE, INC.	C34281	Wrench Combo	1040420	11/15/2014	10/16/2014	3.66
							865.26
101-265-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HE	0000063299	Turn Chiller Off - City Hall	40415	11/01/2014	10/02/2014	369.51
	CUSTOM SHEET METAL & HE	0000016964	Couple Offices/No Heat	40415	11/06/2014	10/07/2014	134.65
	NORTHERN FIRE & SAFETY	0137667-IN	Labor - Faulty Siga-cr Relay	1040414	10/01/2014	10/01/2014	285.00
	TOP LINE ELECTRIC LLC	5762	Electric Door Strike - Police	1040418	10/16/2014	10/16/2014	909.47
	TOP LINE ELECTRIC LLC	5817	Emergency Ballast / Can Light	1040418	10/29/2014	10/29/2014	584.83
							2,283.46
101-265-850.000	Phone						
	AT&T	2014 - 231R01300611	Monthly Service	40404	12/01/2014	11/01/2014	85.07
	CENTURYLINK BUSINESS SE	1318723110	Monthly Service	40410	11/22/2014	10/23/2014	38.63
							123.70
101-265-920.000	Gas						
	DTE ENERGY		Gas Usage - 70 Maple St	40418	11/30/2014	10/31/2014	264.57
							264.57
101-265-920.441	Gas - DPW						
	DTE ENERGY		Gas Usage - 280 Washington St	40418	11/29/2014	10/30/2014	1,793.14
							1,793.14
101-265-920.446	Gas - Bridge						
	DTE ENERGY		Gas Usage - 51 Maple St	40418	11/30/2014	10/31/2014	98.64
							98.64
101-265-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	298.33
							298.33
101-265-922.336	Water - Fire						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	110.05
							110.05
101-265-922.441	Water - DPW						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	116.48
							116.48
101-265-922.446	Water - Bridge						

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	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	67.31
							67.31
101-265-925.000	Electric CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	1,410.10
							1,410.10
101-265-925.336	Electric - Fire CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	310.91
							310.91
101-265-925.441	Electric - DPW CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	1,089.65
							1,089.65
101-265-925.446	Electric - Bridge CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	227.12
							227.12
							Total Dept. MUNICIPAL BUILDINGS: 9,058.72
Dept: 266 ATTORNEY							
101-266-802.000	Professional Ser MIKA MEYERS BECKETT & Jc	584581	Professional Services	1040412	10/17/2014	10/17/2014	4,050.00
							4,050.00
101-266-803.000	Prof Serv - Atty (MIKA MEYERS BECKETT & Jc	584580	General Labor	1040412	10/17/2014	10/17/2014	275.00
							275.00
							Total Dept. ATTORNEY: 4,325.00
Dept: 290 BOARDS & COMMISSI							
101-290-886.000	Parks & Beautific MANISTEE COUNTY TRANSF	4851	Parks & Beautification Tour	40440	10/30/2014	10/01/2014	105.75
							105.75
101-290-888.000	Tree Commissio PIONEER GROUP/THE//	#41100167 - 10/31/14	Advertisements	40461	11/20/2014	10/31/2014	176.00
							176.00
							tal Dept. BOARDS & COMMISSIONS: 281.75
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani MANISTEE CLEANING SOLU'	Oct 2014	Uniform Cleaning	40439	10/31/2014	10/31/2014	252.92
	NYE UNIFORM COMPANY	483053	Belt Keepers	40454	11/19/2014	10/20/2014	17.59
	NYE UNIFORM COMPANY	478697	Commendation Bars	40454	12/04/2014	11/04/2014	144.80
	NYE UNIFORM COMPANY	485617	Belt Keepers	40454	12/04/2014	11/04/2014	28.00
	NYE UNIFORM COMPANY	484407	Belt Keepers	40454	12/04/2014	11/04/2014	11.50
							454.81
101-301-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE	35323	Warning Stickers	40432	11/14/2014	10/15/2014	57.93
	JACKPINE BUSINESS CENTE	378705-0	9x12 Booklet Env	40432	11/14/2014	10/15/2014	50.95
	JACKPINE BUSINESS CENTE	379679-0	Zipper Bndr Pocket, Index,	40432	11/23/2014	10/24/2014	13.35
	JACKPINE BUSINESS CENTE	379812-0	Pens, Binder Clip, Toner, Pape	40432	11/28/2014	10/29/2014	150.92
	JACKPINE BUSINESS CENTE	380177-0	Toner, Stapler	40432	12/06/2014	11/06/2014	86.48
	JACKPINE BUSINESS CENTE	380177-1	Stapler	40432	12/07/2014	11/07/2014	16.99
	JACKPINE BUSINESS CENTE	380296-0	HP Inkcart	40432	12/08/2014	11/08/2014	30.97
	LUCKY LIZARD AWARDS & G	3170	Police Dept Engraving	40438	10/13/2014	10/13/2014	23.50
	OLESON'S FOOD STORES	#2812 - 10/28/14	Lysol Wipes, Creamer, Coffee,	40456	11/27/2014	10/28/2014	38.84
	SIRCHIE FINGERPRINT	0183471-IN	Evidence Marking Tape	40466	11/20/2014	10/21/2014	125.13

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							595.06
101-301-801.000	Professional Ser ANN ARBOR CREDIT BUREAU	#102411 - 10/31/14	Strmt Collection Commission	40401	10/31/2014	10/31/2014	54.76
							54.76
101-301-831.000	Contractual Repa KOPY SALES INC.	93827	Cost Per Copy - Police	1040409	11/14/2014	11/04/2014	36.13
							36.13
101-301-860.000	Travel & Training CMP DISTRIBUTORS, INC. LEORTC OAKLAND COMMUNITY COLI	42397 3911 96633	Sig Sauer Magazine CRIME 1-2-3 Registration Simunition Training - Advanced	40412 40437 40455	12/04/2014 10/24/2014 10/23/2014	11/04/2014 10/24/2014 10/23/2014	87.00 150.00 1,250.00
							1,487.00
101-301-900.000	Printing & Publis PIONEER GROUP/THE//	#42102299 - 10/31/14	Advertisements - Pub. Safety	40461	11/20/2014	10/31/2014	55.00
							55.00
101-301-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES KOWALSKI AUTO BODY KUSTOM SIGNALS, INC. MANISTEE TIRE SERVICE MANISTEE TIRE SERVICE MANISTEE TIRE SERVICE MIDAS AUTO SERVICE EXPE VAN AELST/SCOTT A//	256-864587 504943 29302 29276 29331 4173630 5555	Retain Clip, Chrysler Retainr Repairs to Front Damage - #601 CS Radar Remote Control Tuneup Snow Tires On Snow Tires On, Tire Storage Snow Tires On, Tire Storage Brake Calipers, Bleed Brakes, Impound - 2001 Ford Windstar	40405 40435 40436 40443 40443 40443 40447 40475	11/15/2014 10/30/2014 11/08/2014 12/10/2014 12/10/2014 12/11/2014 11/06/2014 10/15/2014	10/16/2014 10/30/2014 10/09/2014 11/10/2014 11/10/2014 11/11/2014 11/06/2014 10/15/2014	10.38 1,505.00 60.00 60.00 72.00 72.00 1,274.18 50.00
							3,103.56
101-301-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	2,583.33
							2,583.33
							Total Dept. POLICE: 8,369.65
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope CHARTER COMMUNICATIONS KMART STORE 4845/BIG// NATIONAL FIRE PROTECTIO OLESON'S FOOD STORES OLESON'S FOOD STORES WAHR HARDWARE, INC. WAHR HARDWARE, INC. WAHR HARDWARE, INC. WAHR HARDWARE, INC.	#2452 209 0073420 - Nov 14 #04845 092514 001 24260 6268142Y #8251 - 10/12/14 #5236 - 11/09/14 D18079 C34672 C34910 C36078	Monthly Service - Fire Dept Frames EDITH Brochure Vinegar Kitty Litter Brasso Polish Gorilla Tape Tray Set One Coat Mend Plate, Gorilla Glue, Bolt	40411 40434 40451 40456 40456 1040420 1040420 1040420 1040420	10/08/2014 10/25/2014 11/07/2014 11/11/2014 12/09/2014 10/18/2014 11/20/2014 11/22/2014 12/05/2014	10/08/2014 10/01/2014 10/08/2014 10/12/2014 11/09/2014 10/01/2014 10/21/2014 10/23/2014 11/05/2014	84.36 16.98 71.05 3.29 7.58 3.99 40.13 7.77 13.28
							248.43
101-336-732.000	SUPPLIES - Mec J & B MEDICAL SUPPLY J & B MEDICAL SUPPLY MOORE MEDICAL CORP. MOORE MEDICAL CORP. PHYSIO-CONTROL INC	1869668 1886139 82585819 I 98407481 I 115054196	Suction Connecting Tube, Sucti Straps, Head Immobilizer Headbed II Immobilizer LUCAS Disp Suction Cup Lucas Back Plate Grip Tape	1040407 1040407 40448 40448 40460	11/20/2014 11/30/2014 11/20/2014 11/23/2014 11/27/2014	10/21/2014 10/31/2014 10/21/2014 10/24/2014 10/28/2014	713.40 17.17 103.28 116.43 118.50
							1,068.78
101-336-831.000	Contractual Repa KOPY SALES INC.	93823	Cost Per Copy - Fire	1040409	11/14/2014	11/04/2014	20.20
							20.20
101-336-870.000	Memberships & I						

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	NORTHERN MICHIGAN FIRE	418	2015 Membership - H. Darling	40453	10/26/2014	10/26/2014	25.00
							25.00
101-336-930.000	Repairs & Mainte						
	ABSOLUTE SAFETY, INC.	MCFD201014	Concussion Proof Boot for Gas	40398	11/19/2014	10/20/2014	50.89
	ABSOLUTE SAFETY, INC.	MCFD211014	Oxygen Sensor for Quattro	40398	11/20/2014	10/21/2014	201.94
	ABSOLUTE SAFETY, INC.	MCFD281014	Oxygen Sensor for Gas Monitor	40398	11/27/2014	10/28/2014	173.93
	AUTO VALUE \ AUTO-WARES	256-866019	1/8 Tank Valve	40405	12/02/2014	11/02/2014	3.49
							430.25
101-336-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	5,166.66
							5,166.66
						Total Dept. FIRE:	6,959.32
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0468921	Uniform Cleaning - DPW	1040413	11/12/2014	10/13/2014	29.26
	MODEL COVERALL SERVICE	0470513	Uniform Cleaning - DPW	1040413	11/19/2014	10/20/2014	29.26
	MODEL COVERALL SERVICE	0472123	Uniform Cleaning - DPW	1040413	11/26/2014	10/27/2014	29.26
							87.78
101-441-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	DPW171014	Safety Meeting - DPW	40398	11/16/2014	10/17/2014	224.35
	FASTENAL COMPANY	MIMAN108737	Safety Glasses	40423	11/29/2014	10/30/2014	10.40
	MODEL COVERALL SERVICE	0468920	Centerpull Roll Twl, Hand Clnr	1040413	11/12/2014	10/13/2014	88.20
	NAPA AUTO PARTS	187774	Tape	40450	10/14/2014	10/14/2014	7.47
	OLESON'S FOOD STORES	#9268 - 10/16/14	Coffee, Creamer	40456	11/15/2014	10/16/2014	28.16
	WAHR HARDWARE, INC.	C30921	Cotton Sash Cord, Cloth, Broom	1040420	10/12/2014	10/01/2014	42.07
	WAHR HARDWARE, INC.	D19031	Keys	1040420	11/08/2014	10/09/2014	4.38
	WAHR HARDWARE, INC.	D19373	Kinko Glove	1040420	11/16/2014	10/17/2014	17.98
							423.01
101-441-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	0000016931	Preventative Maint for Unit	40415	10/24/2014	10/01/2014	1,300.00
	TOP LINE ELECTRIC LLC	5686	Troubleshoot Maple Street	1040418	09/19/2014	10/01/2014	2,443.18
	TOP LINE ELECTRIC LLC	5710	Checked Power Available on	1040418	10/01/2014	10/01/2014	264.38
							4,007.56
101-441-900.000	Printing & Publis						
	PIONEER GROUP/THE//	#41100167 - 10/31/14	Advertisements	40461	11/20/2014	10/31/2014	135.80
							135.80
101-441-930.000	Repairs & Mainte						
	AB SPRING SERVICE, INC.	A242750017	Spring Pin	40397	11/01/2014	10/02/2014	64.13
	AUTO VALUE \ AUTO-WARES	256-859130	Interior Brush, Powerated Belt	40405	09/18/2014	10/01/2014	29.07
	AUTO VALUE \ AUTO-WARES	256-863847	Washr Solvent, Re-Koil Hose	40405	11/07/2014	10/08/2014	54.07
	AUTO VALUE \ AUTO-WARES	256-863852	Inflator Gauge	40405	11/07/2014	10/08/2014	49.79
	AUTO VALUE \ AUTO-WARES	256-863919	Hoppy Lite Mate	40405	11/08/2014	10/09/2014	6.89
	AUTO VALUE \ AUTO-WARES	256-864296	8FQPA-8FP, Serv Chamber	40405	11/12/2014	10/13/2014	144.34
	AUTO VALUE \ AUTO-WARES	256-864347	Aerovantage Blad, T Connector	40405	11/13/2014	10/14/2014	67.99
	AUTO VALUE \ AUTO-WARES	256-864569	Red Primer	40405	11/15/2014	10/16/2014	10.78
	AUTO VALUE \ AUTO-WARES	256-864674	Oil Filter	40405	11/16/2014	10/17/2014	15.68
	AUTO VALUE \ AUTO-WARES	256-864978	Lock Grip Plr	40405	11/20/2014	10/21/2014	12.39
	AUTO VALUE \ AUTO-WARES	256-865608	16-14 Gauge Term	40405	11/27/2014	10/28/2014	8.39
	AUTO VALUE \ AUTO-WARES	256-865821	SAE Crw/Ft. Set	40405	11/29/2014	10/30/2014	30.99
	CADILLAC PLUMBING-HEATI	673674	Gran Act Carbon Filter	40409	10/03/2014	10/01/2014	6.72
	CADILLAC PLUMBING-HEATI	674885	Bulb	40409	10/24/2014	10/01/2014	262.80
	CHEMSEARCH	1654119	Provantage 2x2.5 GL NAC NC	1040400	10/03/2014	10/01/2014	300.00
	FAMILY FARM & HOME - MAN	1991	Star WS Gold, Star Deck Tan,	40422	08/09/2014	10/01/2014	18.37
	FAMILY FARM & HOME - MAN	2188	Grass Seed	40422	11/07/2014	10/08/2014	47.99
	FAMILY FARM & HOME - MAN	2226	Fuel Filter Spin On Kit, Fuel	40422	11/23/2014	10/24/2014	274.98

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	FASTENAL COMPANY	MIMAN108002	Tiedown Ratchet Assembly	40423	10/30/2014	10/01/2014	15.36
	FASTENAL COMPANY	MIMAN108733	Hex Dies	40423	11/29/2014	10/30/2014	10.52
	FASTENAL COMPANY	MIMAN108765	Hex Cap Screw, Lock Nut	40423	11/30/2014	10/31/2014	3.92
	FREIGHTLINER OF GRAND F	09/30/14 Stmt	Transmission Lines	40424	10/30/2014	10/01/2014	921.98
	GRAMZA/LEROY F//	12473	Labor to Repair Hatch Lock -	40426	11/07/2014	10/08/2014	90.00
	GRAND RENTAL STATION	1-534570	Diamond Disc	40427	11/22/2014	10/23/2014	99.95
	INTERSTATE BILLING SERVI	N12571	Loader Repairs	40430	11/14/2014	10/15/2014	14,244.86
	MANISTEE TIRE SERVICE	28266	Power Trac Cap & Casing, Comm	40443	11/06/2014	10/07/2014	1,248.00
	MANISTEE TIRE SERVICE	28730	Inside Plug Patch	40443	11/21/2014	10/22/2014	18.00
	MANISTEE TIRE SERVICE	28868	Valve & Bead Seal, O-Ring -	40443	11/27/2014	10/28/2014	90.00
	MANISTEE TIRE SERVICE	28946	Loader 152 - Tire, Dismount &	40443	11/29/2014	10/30/2014	2,300.00
	NAPA AUTO PARTS	187762	LED Bar Lamp, Freight	40450	10/14/2014	10/14/2014	207.07
	NAPA AUTO PARTS	187797	Tape	40450	10/15/2014	10/15/2014	37.37
	NAPA AUTO PARTS	188061	Fuel Filter	40450	10/22/2014	10/22/2014	231.62
	NAPA AUTO PARTS	188275	Fitting	40450	10/27/2014	10/27/2014	13.33
	NAPA AUTO PARTS	188464	Fitting, Hose	40450	10/31/2014	10/31/2014	73.73
	OLSON LUMBER COMPANY	105007	Const, Stakes	40457	10/16/2014	10/01/2014	166.20
	OLSON LUMBER COMPANY	105226	Treated	40457	11/09/2014	10/10/2014	64.75
	PRAXAIR DISTRIBUTION INC	50653138	Oxygen, Cut Tip	1040415	10/02/2014	10/02/2014	47.90
	TRUCK & TRAILER SPECIALT	D2351	Shoes	40471	05/09/2014	10/01/2014	167.40
	WAHR HARDWARE, INC.	C32223	Caulk, Tube, Bulb	1040420	10/25/2014	10/01/2014	17.29
	WAHR HARDWARE, INC.	D17841	Flex Couplg, Coupling	1040420	10/15/2014	10/01/2014	19.96
	WAHR HARDWARE, INC.	C30786	Cable Ties, Nylon Zip Ties	1040420	10/11/2014	10/01/2014	83.47
	WAHR HARDWARE, INC.	D18587	2-Gal Sprayer	1040420	10/30/2014	10/01/2014	43.37
	WAHR HARDWARE, INC.	C33493	Silicone	1040420	11/07/2014	10/08/2014	5.28
	WAHR HARDWARE, INC.	D19065	Grnd Connector	1040420	11/09/2014	10/10/2014	5.03
	WAHR HARDWARE, INC.	E4196	Auger Ship 1/2	1040420	11/15/2014	10/16/2014	21.69
	WAHR HARDWARE, INC.	C34356	2-Gallon Sprayer	1040420	11/16/2014	10/17/2014	43.37
	WAHR HARDWARE, INC.	C34602	Hardwood Dowel, Bolts	1040420	11/19/2014	10/20/2014	18.96
	WAHR HARDWARE, INC.	C34722	Bolts	1040420	11/20/2014	10/21/2014	2.21
							21,717.96
101-441-955.000	Christmas Decor						
	AUTO VALUE \ AUTO-WARES	256-864967	HD Fuse Holder, Glass Fuse	40405	11/20/2014	10/21/2014	9.97
	FASTENAL COMPANY	MIMAN108471	Flat Washer, Hex Nut, Cap Scre	40423	11/16/2014	10/17/2014	25.90
	HARBOR STEEL & SUPPLY C	04194463	1/2 x 3-1/2 Flat HR	1040405	11/02/2014	10/03/2014	46.30
	HARBOR STEEL & SUPPLY C	04194794	12 Ga HR Temper Pass	1040405	11/13/2014	10/14/2014	66.00
	KMART STORE 4845/BIG//	04845 102314 001 74793	LED, Clear Lights, GE Light	40434	11/22/2014	10/23/2014	989.84
	OLSON LUMBER COMPANY	105264	Treated	40457	11/14/2014	10/15/2014	89.50
	OLSON LUMBER COMPANY	105271	Treated	40457	11/15/2014	10/16/2014	69.80
	OLSON LUMBER COMPANY	105277	Deck Screws	40457	11/16/2014	10/17/2014	14.67
	WAHR HARDWARE, INC.	D19832	Bolt, Shackles Anchors	1040420	11/26/2014	10/27/2014	31.00
	WAHR HARDWARE, INC.	D19807	Bolts	1040420	11/26/2014	10/27/2014	44.50
	WAHR HARDWARE, INC.	D19847	Regal Red, Paint Thinner	1040420	11/27/2014	10/28/2014	14.75
							1,402.23
101-441-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	6,000.00
							6,000.00
101-441-985.000	Lease Purchase						
	US BANK EQUIPMENT FINAN	264158205	Kyocera Copier Lease - DPW	40473	10/17/2014	10/17/2014	125.90
							125.90
							Total Dept. PUBLIC WORKS: 33,900.24
Dept: 748	COMMUNITY DEVELOP						
101-748-831.000	Contractual Repa						
	KOPY SALES INC.	93825	Cost Per Copy - Comm Dev	1040409	11/14/2014	11/04/2014	23.25
							23.25
							COMMUNITY DEVELOPMENT OFFICE: 23.25

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Dept: 751 PARKS & RECREATIO							
101-751-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN108079	Paper Towel Roll	40423	11/02/2014	10/03/2014	88.52
	FASTENAL COMPANY	MIMAN108293	Paper Towel Roll	40423	11/12/2014	10/13/2014	44.26
	WAHR HARDWARE, INC.	C32586	Bleach	1040420	10/29/2014	10/01/2014	5.18
	WAHR HARDWARE, INC.	C34357	Duc Tape	1040420	11/16/2014	10/17/2014	19.56
	WAHR HARDWARE, INC.	C34929	Propack AAA 30 Pk	1040420	11/22/2014	10/23/2014	14.00
							171.52
101-751-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	1,067.83
							1,067.83
101-751-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	1,412.37
							1,412.37
101-751-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-863865	Start Fluid	40405	11/07/2014	10/08/2014	2.39
	AUTO VALUE \ AUTO-WARES	256-864644	Mini Lamp	40405	11/16/2014	10/17/2014	4.79
	AUTO VALUE \ AUTO-WARES	256-864662	Hex Bit Set	40405	11/16/2014	10/17/2014	23.29
	CADILLAC PLUMBING-HEATI	673678	PVC DMV Pipe	40409	10/03/2014	10/01/2014	67.70
	FAMILY FARM & HOME - MAN	2203	Fuel Swivel 3/4" Pipe Thread	40422	11/12/2014	10/13/2014	27.99
	FASTENAL COMPANY	MIMAN108195	Cable Tie	40423	11/07/2014	10/08/2014	25.45
	FASTENAL COMPANY	MIMAN108208	Cable Tie	40423	11/07/2014	10/08/2014	1.41
	FASTENAL COMPANY	MIMAN108207	Cable Tie	40423	11/07/2014	10/08/2014	1.41
	FASTENAL COMPANY	MIMAN108267	Pipe Caps, Pipe Plug	40423	11/09/2014	10/10/2014	7.99
	FASTENAL COMPANY	MIMAN108354	Cable Ties, Gloves	40423	11/13/2014	10/14/2014	55.91
	FASTENAL COMPANY	MIMAN108415	Gasoline Pipe Marker	40423	11/14/2014	10/15/2014	6.33
	FASTENAL COMPANY	MIMAN108413	Cable Ties	40423	11/14/2014	10/15/2014	203.60
	FASTENAL COMPANY	MIMAN108465	Pulling Hand Winch	40423	11/15/2014	10/16/2014	27.11
	UNITED COATING SYSTEMS	18	Epoxy Floor - First St Beach	40472	11/05/2014	11/05/2014	2,500.00
	WAHR HARDWARE, INC.	C33205	RV Anti-Freeze	1040420	11/05/2014	10/06/2014	215.28
	WAHR HARDWARE, INC.	C33252	Keys	1040420	11/05/2014	10/06/2014	8.76
	WAHR HARDWARE, INC.	C33440	Easyoff Plastic Lid, Duc Tape,	1040420	11/07/2014	10/08/2014	53.45
	WAHR HARDWARE, INC.	D19069	Muriatic Acid	1040420	11/09/2014	10/10/2014	9.98
	WAHR HARDWARE, INC.	C33906	Padlock	1040420	11/12/2014	10/13/2014	23.39
	WAHR HARDWARE, INC.	C34005	Padlock, Diagonal Plier	1040420	11/13/2014	10/14/2014	20.62
	WAHR HARDWARE, INC.	C34364	Minitwist Bulbs	1040420	11/16/2014	10/17/2014	21.94
	WAHR HARDWARE, INC.	C35232	Bolts	1040420	11/26/2014	10/27/2014	2.66
							3,311.45
101-751-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	3,000.00
							3,000.00
Total Dept. PARKS & RECREATION:							8,963.17
tal Fund GENERAL FUND:							84,772.99
Fund: 202 MAJOR STREET FUNG							
Dept: 000							
202-000-936.000	Preservation Stre						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1040402	11/01/2014	11/01/2014	9,083.34
	SPICER GROUP INC	173456	12th Street - Maple Street to	40467	08/19/2014	10/01/2014	1,908.51
							10,991.85
202-000-938.000	Winter Maintena						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1040402	11/01/2014	11/01/2014	8,083.33
							8,083.33

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Total Dept. 000:							19,075.18
nd MAJOR STREET FUND:							19,075.18
Fund: 203 LOCAL STREET FUND							
Dept: 000							
203-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1040402	11/01/2014	11/01/2014	3,916.67
							3,916.67
203-000-938.000	Winter Maintena CITY OF MANISTEE GENERA THOMPSON LANDSCAPE/JA	22694	Major & Local Street Reimburse Cement - 296 10th Street /	1040402 1040417	11/01/2014 08/20/2014	11/01/2014 10/01/2014	2,833.33 2,450.00
							5,283.33
Total Dept. 000:							9,200.00
nd LOCAL STREET FUND:							9,200.00
Fund: 204 STREET IMPROVEME							
Dept: 000							
204-000-801.000	Professional Ser SPICER GROUP INC	173088	Street Funding & Planning	40467	06/30/2014	10/01/2014	3,121.37
							3,121.37
Total Dept. 000:							3,121.37
ET IMPROVEMENT FUND:							3,121.37
Fund: 226 CITY REFUSE FUND							
Dept: 000							
226-000-826.000	Refuse Contract REPUBLIC SERVICES #239	0239-001246155	Residential, Recycling	40464	09/30/2014	10/01/2014	28,274.19
							28,274.19
226-000-827.000	Municipal Refuse REPUBLIC SERVICES #239	0239-001241578	Parks, Marina, Fire	40464	09/30/2014	10/01/2014	1,380.47
							1,380.47
226-000-829.002	Yard Waste City CITY OF MANISTEE GENERA		Reimburse for Yard Waste	1040402	11/01/2014	11/01/2014	3,000.00
							3,000.00
Total Dept. 000:							32,654.66
und CITY REFUSE FUND:							32,654.66
Fund: 243 BROWNFIELD REDEVI							
Dept: 000							
243-000-900.000	Printing & Publis PIONEER GROUP/THE//	#41100167 - 10/31/14	Advertisements	40461	11/20/2014	10/31/2014	78.25
							78.25
Total Dept. 000:							78.25
EDEVELOPMENT AUTHO:							78.25
Fund: 251 EPA GRANT - PETROL							
Dept: 000							
251-000-810.000	Prof Services - E EFTAXIADIS CONSULTING IN		Consulting - Hotel Northern	40419	12/13/2014	11/13/2014	191.25

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							191.25
						Total Dept. 000:	191.25
						'A GRANT - PETROLEUM:	191.25
Fund: 290 PEG COMMISSION							
Dept: 000							
290-000-801.000	Professional Ser BROWN/KEITH R//PHD		MPA Operations - Nov 2014	1040399	11/01/2014	11/01/2014	3,166.67
							3,166.67
						Total Dept. 000:	3,166.67
						Fund PEG COMMISSION:	3,166.67
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-308.000	Ramsdell Theatr WEST SHORE BANK		Ramsdell Roof-Note #1104879710	40476	11/16/2014	11/01/2014	15,936.93
							15,936.93
296-000-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN108556	Fold Paper Hand Towel	40423	11/21/2014	10/22/2014	46.59
	FASTENAL COMPANY	MIMAN108604	Nitrile Disposable Glove	40423	11/22/2014	10/23/2014	12.37
	FASTENAL COMPANY	MIMAN108718	Can Liners	40423	11/30/2014	10/31/2014	21.80
	JACKPINE BUSINESS CENTE	379590-0	Stick-It Note, Toner	40432	11/22/2014	10/23/2014	93.98
	JACKPINE BUSINESS CENTE	379837-0	Document Frame	40432	11/29/2014	10/30/2014	9.99
	JACKPINE BUSINESS CENTE	380029-0	Paper	40432	12/03/2014	11/03/2014	3.99
	WAHR HARDWARE, INC.	D19589	Bulbs	1040420	11/21/2014	10/22/2014	12.56
	WAHR HARDWARE, INC.	C34800	Utility Hook Lge	1040420	11/21/2014	10/22/2014	7.18
	WAHR HARDWARE, INC.	C35648	Cord	1040420	11/30/2014	10/31/2014	9.71
							218.17
296-000-752.000	Ramsdell - Movie						
	METROPOLITAN OPERAASS	HD16283	Ramsdell - Nozze di Figaro	1040410	10/21/2014	10/21/2014	237.00
	METROPOLITAN OPERAASS	HD16673	Ramsdell - Carmen	1040410	11/04/2014	11/04/2014	594.00
							831.00
296-000-753.000	Ramsdell - Perfo						
	ARTSPOWER	HARRY THE DIRTY DOG	Ramsdell - Performance	40403	11/12/2014	11/12/2014	1,000.00
	JACKPINE BUSINESS CENTE	35410	Flyers, B&W Copies	40432	11/30/2014	10/31/2014	197.00
	SCOTT/ALAN J//LLC	ALLEN AS TIM	Ramsdell - Performance	40465	11/12/2014	11/12/2014	750.00
							1,947.00
296-000-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	5767	Ramsdell Quarterly Testing of	1040418	10/17/2014	10/17/2014	75.00
							75.00
296-000-892.500	Marketing						
	OLESON'S FOOD STORES	#1401 - 11/13/14	Water, Candy (Ramsdell Bridal)	40456	12/13/2014	11/13/2014	48.72
	PIONEER GROUP/THE//	#41100167 - 10/31/14	Advertisements	40461	11/20/2014	10/31/2014	645.00
							693.72
296-000-920.000	Gas						
	DTE ENERGY		Gas Usage - 101 Maple St	40418	12/06/2014	11/06/2014	1,086.90
							1,086.90
296-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	34.61
							34.61

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296-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	876.75
							876.75
296-000-998.000	Ramsdell Theatr WEST SHORE BANK		Ramsdell Roof-Note #1104879710	40476	11/16/2014	11/01/2014	1,533.05
							1,533.05
Total Dept. 000:							23,233.13
nd RAMSDELL THEATRE:							23,233.13

Fund: 430 CAPITAL IMPROVEME

Dept: 000

430-000-979.005	First Str Beach F ALLIANCE FOR ECONOMIC S AMOR SIGN STUDIOS INC	566 7293	Reimburse - Narrative for City Explore the Shores Signage	1040397 1040398	09/30/2014 10/26/2014	10/01/2014 10/16/2014	112.50 1,043.52
							1,156.02
430-000-979.024	Fire Door Opene ELMER'S CRANE & DOZER, I OLSON LUMBER COMPANY	405635 105298	Cement - Fire Dept Sign Const, Masonite	40421 40457	11/15/2014 11/19/2014	10/22/2014 10/20/2014	495.75 43.85
							539.60
Total Dept. 000:							1,695.62
AL IMPROVEMENT FUND:							1,695.62

Fund: 508 BOAT RAMP FUND

Dept: 000

508-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	152.85
							152.85
508-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	289.06
							289.06
Total Dept. 000:							441.91
Fund BOAT RAMP FUND:							441.91

Fund: 573 WATER & SEWER UTIL

Dept: 000

573-000-300.008	2005 W/S Refun BANK OF NEW YORK MANSI MANISTEE05RF - Oct 14		TAS 223314 Princ + Int	40407	10/06/2014	10/06/2014	490,000.00
							490,000.00
Total Dept. 000:							490,000.00

Dept: 541 ADMINISTRATION

573-541-728.000	SUPPLIES - Ope HANSEN/LORI//		Office Cleaning	40428	10/19/2014	10/19/2014	75.00
	JACKPINE BUSINESS CENTE	379309-0	Mail Tube, Note Pad, Disinf	40432	11/30/2014	10/31/2014	146.89
	JACKPINE BUSINESS CENTE	379946-0	Toner	40432	11/30/2014	10/31/2014	194.97
	KOPY SALES INC.	93501	Cost Per Copy - DPW	1040409	10/12/2014	10/02/2014	12.50
	TRAVERSE REPRODUCTION	24254	Paper Roll, Ink Cartridges	40470	10/20/2014	10/20/2014	467.01
							896.37
573-541-801.000	Professional Ser DICKINSON WRIGHT PLLC	957852	Professional Services	40416	10/22/2014	10/22/2014	114.00

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							114.00
573-541-820.000	Administration CITY OF MANISTEE GENERA		Administration - Water	1040402	11/01/2014	11/01/2014	25,107.67
							25,107.67
573-541-831.000	Contractual Repa KOPY SALES INC.	93501	Cost Per Copy - DPW	1040409	10/12/2014	10/02/2014	100.71
							100.71
Total Dept. ADMINISTRATION:							26,218.75
Dept: 542 WATER OPERATION							
573-542-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0444843	Uniform Cleaning - Water	1040413	07/30/2014	10/01/2014	28.77
	MODEL COVERALL SERVICE	0441598	Uniform Cleaning - Water	1040413	07/16/2014	10/01/2014	28.77
	MODEL COVERALL SERVICE	0438329	Uniform Cleaning - Water	1040413	07/02/2014	10/01/2014	28.77
	MODEL COVERALL SERVICE	0468885	Uniform Cleaning - Water	1040413	11/12/2014	10/13/2014	28.77
	MODEL COVERALL SERVICE	0470481	Uniform Cleaning - Water	1040413	11/19/2014	10/20/2014	28.77
	MODEL COVERALL SERVICE	0472091	Uniform Cleaning - Water	1040413	11/26/2014	10/27/2014	28.77
							172.62
573-542-728.000	SUPPLIES - Ope WAHR HARDWARE, INC.	C33477	Battery, Cartridge Filter	1040420	11/07/2014	10/08/2014	22.66
							22.66
573-542-750.000	Meters MICHIGAN METER TECHNOL	92867	1" Ecoder, 2" Meter, Flange	1040411	11/15/2014	10/16/2014	2,794.64
							2,794.64
573-542-824.000	Lab Testing KENT COUNTY HEALTH DEP.	EH093014-3921	Water Samples	40433	11/05/2014	10/06/2014	356.00
	STATE OF MICHIGAN - ESSD	878532	Water Samples	40468	10/30/2014	10/01/2014	520.00
	WAHR HARDWARE, INC.	D17486	Freight	1040420	10/08/2014	10/01/2014	9.35
	WAHR HARDWARE, INC.	C33478	Freight	1040420	11/07/2014	10/08/2014	10.25
	WAHR HARDWARE, INC.	C33958	Freight	1040420	11/12/2014	10/13/2014	10.25
							905.85
573-542-831.000	Contractual Repa TOP LINE ELECTRIC LLC	5761	Chemical Feed Pump - Well #9	1040418	10/16/2014	10/16/2014	268.83
	WINDEMULLER ELECTRIC, II	157714	Troubleshoot Radio Problem	40478	10/30/2014	10/01/2014	147.50
							416.33
573-542-925.000	Electric CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	206.01
							206.01
573-542-930.000	Repairs & Mainte FASTENAL COMPANY	MIMAN108190	Diamond Saw Blade	40423	11/07/2014	10/08/2014	114.32
	J.O. GALLOUP COMPANY	S103078389.001	Sq Head Plug, Coupling, Mall	40431	11/05/2014	10/06/2014	28.53
	MICHIGAN METER TECHNOL	92694	Repair Clamp	1040411	10/30/2014	10/01/2014	79.72
	USA BLUE BOOK	468910	KOPkit, PVC Teflon & Ceramic	40474	11/06/2014	10/07/2014	140.94
	WAHR HARDWARE, INC.	D19829	Bolts, Robe Hook, Thrd	1040420	11/26/2014	10/27/2014	23.64
							387.15
573-542-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	2,916.67
							2,916.67
Total Dept. WATER OPERATION:							7,821.93

Dept: 543 SEWER - WWTP

573-543-715.000 Uniform & Cleani

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	MODEL COVERALL SERVICE	0467309	Uniform Cleaning - WWTP	1040413	11/05/2014	10/06/2014	38.36
	MODEL COVERALL SERVICE	0468918	Uniform Cleaning - WWTP	1040413	11/12/2014	10/13/2014	38.36
	MODEL COVERALL SERVICE	0470510	Uniform Cleaning - WWTP	1040413	11/19/2014	10/20/2014	38.36
	MODEL COVERALL SERVICE	0472120	Uniform Cleaning - WWTP	1040413	11/26/2014	10/27/2014	38.36
							153.44
573-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	WWTP171014	Safety Meeting - WWTP	40398	11/16/2014	10/17/2014	115.10
	COMMUNICRAFT LTD	28338	Shipping - WWTP	40413	10/26/2014	10/16/2014	99.02
	FASTENAL COMPANY	MIMAN108372	Nitrile Disp Gloves, Drvr Glov	40423	11/13/2014	10/14/2014	77.30
	MODEL COVERALL SERVICE	0468918	Uniform Cleaning - WWTP	1040413	11/12/2014	10/13/2014	31.37
	NCL OF WISCONSIN, INC.	345426	Glass Grad Cylinder, Buffered	40452	11/07/2014	10/08/2014	405.65
	OLESON'S FOOD STORES	#2371 - 10/13/14	Bagged Ice	40456	11/12/2014	10/13/2014	5.07
	REPUBLIC SERVICES #239	0239-001241549	2 Yd Front Load - 15 9th Str	40464	09/30/2014	10/01/2014	178.31
							911.82
573-543-824.000	Lab Testing						
	ACE HARDWARE & HOME CI	130170	Elect Tape, Tape + Dspnsr Clr	40399	11/12/2014	10/13/2014	11.94
	KAR LABORATORIES, INC.	407912	Mercury Analysis	1040408	11/27/2014	10/28/2014	225.00
	KAR LABORATORIES, INC.	407988	Mercury Analysis	1040408	11/28/2014	10/29/2014	50.00
	KAR LABORATORIES, INC.	407986	Effluent Samples for NPDES	1040408	11/29/2014	10/30/2014	755.00
							1,041.94
573-543-831.000	Contractual Repa						
	QUALITY ASSURANCE SERV	10161406	Annual Service & Calibration	40463	10/16/2014	10/16/2014	220.00
	TOP LINE ELECTRIC LLC	5712	Phase Monitor for Lift Station	1040418	10/01/2014	10/01/2014	270.58
	WINDEMULLER ELECTRIC, II	157669	Troubleshoot East Sector Radio	40478	10/29/2014	10/01/2014	212.00
	WINDEMULLER ELECTRIC, II	158347	Upgrade SCADA Computers	40478	11/22/2014	10/23/2014	3,657.60
							4,360.18
573-543-860.000	Travel & Training						
	HILL/DOUGLAS F//	679	Phosphorus Removal Course	1040406	10/11/2014	10/11/2014	225.00
							225.00
573-543-870.000	Memberships & I						
	MWEA	9691	Membership - J. Szpliet	40449	09/17/2014	10/01/2014	62.00
	MWEA	9612	Membership - J. Braciszkeski	40449	09/17/2014	10/01/2014	62.00
	MWEA	9651	Membership - R. Hunt	40449	09/17/2014	10/01/2014	62.00
							186.00
573-543-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	1,630.05
							1,630.05
573-543-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	130322	Prem Red Lnd Pig Drv, Org Stak	40399	11/15/2014	10/16/2014	32.95
	ACE HARDWARE & HOME CI	130414	Battery 12 Volt	40399	11/19/2014	10/20/2014	2.99
	AUTO VALUE \ AUTO-WARES	256-865517	Quick Lift Flu	40405	11/26/2014	10/27/2014	15.18
	AUTO VALUE \ AUTO-WARES	256-865605	Red Grease	40405	11/27/2014	10/28/2014	28.90
	AUTO VALUE \ AUTO-WARES	256-865598	Oil Filter	40405	11/27/2014	10/28/2014	4.67
	FASTENAL COMPANY	MIMAN108552	Flat File	40423	11/21/2014	10/22/2014	11.04
	GRAINGER	9519589718	Oil Reservoir	40425	09/17/2014	10/01/2014	261.80
	J.O. GALLOUP COMPANY	S103074175.001	Male Adapter, Punch Lok Clamp	40431	11/02/2014	10/03/2014	50.60
	J.O. GALLOUP COMPANY	S103062455.001	Socket Coupling, Socket Cap	40431	11/13/2014	10/14/2014	292.28
	WAHR HARDWARE, INC.	D19329	Tape Rule	1040420	11/15/2014	10/16/2014	3.56
	WAHR HARDWARE, INC.	C34714	Sandpaper	1040420	11/20/2014	10/21/2014	0.86
	WAHR HARDWARE, INC.	C34919	Bolts	1040420	11/22/2014	10/23/2014	12.60
							717.43
573-543-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	2,916.67
							2,916.67

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Total Dept. SEWER - WWTP:							12,142.53
Dept: 544 SEWER COLLECTION							
573-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0468919	Uniform Cleaning - Str Sewers	1040413	11/12/2014	10/13/2014	9.20
	MODEL COVERALL SERVICE	0470511	Uniform Cleaning - Str Sewers	1040413	11/19/2014	10/20/2014	9.20
	MODEL COVERALL SERVICE	0472121	Uniform Cleaning - Str Sewers	1040413	11/26/2014	10/27/2014	9.20
							27.60
573-544-801.000	Professional Ser						
	SPICER GROUP INC	173976	Design Upgrade to Century Terr	40467	09/26/2014	10/01/2014	402.46
	SPICER GROUP INC	173967	CSO #18 Flow Measurement	40467	09/26/2014	10/01/2014	1,099.97
							1,502.43
573-544-930.000	Repairs & Mainte						
	CADILLAC PLUMBING-HEATI	674020	PVC DMV 45 ELL & COUP	40409	10/10/2014	10/01/2014	39.55
	CADILLAC PLUMBING-HEATI	673677	CLAY TO IP or PLASTIC FLEX, C	40409	10/03/2014	10/01/2014	81.78
	PARKDALE BLOCK & BUILDIN	38564 #2	Kumalong, Handle, Button Hndl	40458	10/05/2014	10/01/2014	18.00
	PARKDALE BLOCK & BUILDIN	22304	Re-Rod	40458	10/03/2014	10/01/2014	45.50
							184.83
573-544-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040401	11/01/2014	11/01/2014	2,916.67
							2,916.67
573-544-970.000	Capital Outlay						
	SWIDORSKI BROS. EXCAVAI	1	Century Terrace CSO #008 Upgr	40469	10/24/2014	10/24/2014	19,400.00
							19,400.00
Dept. SEWER COLLECTION (STREETS):							24,031.53
Dept: 574 Water & Sewer Bond &							
573-574-995.008	2005 W/S Refun						
	BANK OF NEW YORK MANISTEE05RF - Oct 14	TAS 223314	Princ + Int	40407	10/06/2014	10/06/2014	81,591.25
							81,591.25
Dept. Water & Sewer Bond & Interest:							81,591.25
WATER & SEWER UTILITY:							641,805.99
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope						
	CHARTER COMMUNICATI	22430	209 0099730 - Nov 14 Monthly Service - Marina	40411	10/18/2014	10/18/2014	71.15
	HOME CITY ICE COMPANY/T	Rent1468	Yearly Box Rental - Marina	40429	10/27/2014	10/27/2014	100.00
	WAHR HARDWARE, INC.	C35965	Bulbs	1040420	12/04/2014	11/04/2014	3.14
							174.29
594-000-730.000	SUPPLIES - Fue						
	BLARNEY CASTLE OIL CO.	0606437-IN	Diesel #2 - Dyed	40408	11/21/2014	10/22/2014	1,113.93
	BLARNEY CASTLE OIL CO.	0606433-IN	Gasoline - NL Prem	40408	11/21/2014	10/22/2014	1,761.11
							2,875.04
594-000-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	5730	Marina Shorestation Power Issu	1040418	10/02/2014	10/02/2014	222.00
							222.00
594-000-920.000	Gas						
	DTE ENERGY		Gas Usage - 480 River St	40418	11/30/2014	10/31/2014	134.65
							134.65
594-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1040404	10/24/2014	10/24/2014	327.74

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							327.74
594-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40414	11/25/2014	10/31/2014	572.02
							572.02
594-000-930.000	Repairs & Mainte FASTENAL COMPANY	MIMAN108328	Mill File, Round, Hex Die, Tap	40423	11/12/2014	10/13/2014	14.99
							14.99
						Total Dept. 000:	4,320.73
						total Fund MARINA FUND:	4,320.73
Fund: 661 MOTOR POOL FUND							
Dept: 000							
661-000-971.016	DPW - Power W: CUSTOM SHEET METAL & HI	4705-2	Power Washer & Venting	40415	10/11/2014	10/01/2014	10,300.00
							10,300.00
						Total Dept. 000:	10,300.00
						und MOTOR POOL FUND:	10,300.00
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		Summer Tax Distribution	40417	12/13/2014	11/13/2014	2.32
							2.32
703-000-221.000	Due City CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1040402	11/13/2014	11/13/2014	13,853.95
							13,853.95
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Summer Tax Distribution - Ref	1040401	11/13/2014	11/13/2014	896.99
							896.99
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Summer Tax Distribution - Adm	1040402	11/13/2014	11/13/2014	265.98
							265.98
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Summer Tax Distribution - Pena	1040402	11/13/2014	11/13/2014	1,043.86
							1,043.86
703-000-221.004	Due Water Delin CITY OF MANISTEE WATER		Summer Tax Distribution - Dlq	1040403	11/13/2014	11/13/2014	444.95
							444.95
703-000-221.005	Due Refuse Delir CITY OF MANISTEE COMMOI		Summer Tax Distribution - DlqR	1040401	11/13/2014	11/13/2014	49.80
							49.80
703-000-222.000	Due County MANISTEE COUNTY TREASL		Summer Tax Distribution - Ops	40441	11/13/2014	11/13/2014	4,290.15
							4,290.15
703-000-228.000	Due State of Micl MANISTEE COUNTY TREASL		Summer Tax Distribution - SET	40441	11/13/2014	11/13/2014	4,680.57
							4,680.57
703-000-234.000	Due to Intermedi						

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	MANISTEE INTERMEDIATE S		Summer Tax Distribution	40442	12/13/2014	11/13/2014	1,794.18
							1,794.18
703-000-235.000	Due Community						
	WEST SHORE COMMUNITY C		Summer Tax Distribution	40477	12/13/2014	11/13/2014	2,410.60
							2,410.60
						Total Dept. 000:	29,733.35
						RENT TAX COLLECTION:	29,733.35
						Grand Total:	863,791.10

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	84,772.99	0.00
202	MAJOR STREET FUND	19,075.18	0.00
203	LOCAL STREET FUND	9,200.00	0.00
204	STREET IMPROVEMENT FUND	3,121.37	0.00
226	CITY REFUSE FUND	32,654.66	0.00
243	BROWNFIELD REDEVELOPMENT AUTH	78.25	0.00
251	EPA GRANT - PETROLEUM	191.25	0.00
290	PEG COMMISSION	3,166.67	0.00
296	RAMSDELL THEATRE	23,233.13	0.00
430	CAPITAL IMPROVEMENT FUND	1,695.62	0.00
508	BOAT RAMP FUND	441.91	0.00
573	WATER & SEWER UTILITY	641,805.99	0.00
594	MARINA FUND	4,320.73	0.00
661	MOTOR POOL FUND	10,300.00	0.00
703	CURRENT TAX COLLECTION	29,733.35	0.00
	Grand Total:	863,791.10	0.00

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Fund: 101 GENERAL FUND							
Dept: 101 LEGISLATIVE							
101-101-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	143.42
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	46.46
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	50.83
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	43.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	175.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	63.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	52.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	256.32
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	245.82
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	245.82
							1,321.67
							Total Dept. LEGISLATIVE: 1,321.67
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	63.00
							63.00
101-172-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	229.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	68.25
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	245.82
							543.07
							Total Dept. MANAGER: 606.07
Dept: 215 CLERK							
101-215-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	199.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	246.10
							445.10
							Total Dept. CLERK: 445.10
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	20.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	49.99
							69.99
101-253-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	330.75
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	259.74
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	199.00
							789.49
101-253-870.000	Memberships & [
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	145.00
							145.00
							Total Dept. FINANCE / TREASURER: 1,004.48
Dept: 257 ASSESSOR							
101-257-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	19.86
							19.86
							Total Dept. ASSESSOR: 19.86

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Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	317.99
							317.99
101-301-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	737.50
							737.50
101-301-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	89.25
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	232.89
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	249.00
							571.14
							Total Dept. POLICE: 1,626.63
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	737.50
							737.50
101-336-860.000	Travel & Training						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	89.90
							89.90
101-336-930.000	Repairs & Mainte						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	139.10
							139.10
							Total Dept. FIRE: 966.50
Dept: 441 PUBLIC WORKS							
101-441-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	47.70
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	20.14
							67.84
101-441-930.000	Repairs & Mainte						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	104.04
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	-45.54
							58.50
							Total Dept. PUBLIC WORKS: 126.34
							tal Fund GENERAL FUND: 6,116.65
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-728.000	SUPPLIES - Ope						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	52.99
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	99.24
							152.23
296-000-753.000	Ramsdell - Perfo						
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	40.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	31.91
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	479.20
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	562.28
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	80.00
							1,193.39
296-000-930.000	Repairs & Mainte						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	1,328.00
							1,328.00
						Total Dept. 000:	2,673.62
						nd RAMSDELL THEATRE:	2,673.62
 Fund: 573 WATER & SEWER UTIL							
Dept: 543 SEWER - WWTP							
573-543-860.000 Travel & Training							
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	74.00
	PNC BANK	Oct 2014	Credit Card Charges	141126	11/24/2014	11/01/2014	218.40
							292.40
						Total Dept. SEWER - WWTP:	292.40
						WATER & SEWER UTILITY:	292.40
						Grand Total:	9,082.67

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	6,116.65	0.00
296	RAMSDELL THEATRE	2,673.62	0.00
573	WATER & SEWER UTILITY	292.40	0.00
	Grand Total:	9,082.67	0.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 GENERAL FUND							
Dept: 100 GENERAL							
101-100-801.000	Professional Ser						
	CENTRAL INTERCONNECT, I	24592	Remote Labor	1040482	10/31/2014	11/01/2014	73.75
	I.T. RIGHT INC	20143302	Remote Backup	1040489	11/14/2014	11/14/2014	200.00
							273.75
101-100-855.000	Utilities - Cell Ph						
	AT&T MOBILITY	837869502X10282014	Monthly Service	40485	11/21/2014	11/01/2014	1,222.92
	AT&T MOBILITY	837869502X11282014	Monthly Service	40485	12/22/2014	12/01/2014	1,295.99
							2,518.91
101-100-901.000	Postage						
	EASYPERMIT POSTAGE	8000-9090-0723-7170 - Oct 14	Postage	1040487	11/09/2014	11/09/2014	2,206.27
							2,206.27
Total Dept. GENERAL:							4,998.93
Dept: 101 LEGISLATIVE							
101-101-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	380314-0	Brass Insert / Name Plates	40504	12/13/2014	11/13/2014	49.40
	LITTLE RIVER CASINO RESC		Biggest Little Office Party -	40508	11/25/2014	11/25/2014	1,198.00
							1,247.40
Total Dept. LEGISLATIVE:							1,247.40
Dept: 172 MANAGER							
101-172-870.000	Memberships & [
	MICHIGAN LOCAL GOVERN	2015	Membership - M. Deisch	40516	11/24/2014	11/24/2014	110.00
							110.00
101-172-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	750.00
							750.00
Total Dept. MANAGER:							860.00
Dept: 215 CLERK							
101-215-870.000	Memberships & [
	MICHIGAN ASSOC. OF MUNI	2015 #2	Membership - M. Bachman	40515	11/25/2014	11/25/2014	40.00
							40.00
Total Dept. CLERK:							40.00
Dept: 253 FINANCE / TREASURE							
101-253-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	35483	Newsletter	40504	12/13/2014	11/13/2014	219.38
							219.38
Total Dept. FINANCE / TREASURER:							219.38
Dept: 265 MUNICIPAL BUILDING:							
101-265-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HE	4727-2	Install Window Unit in Lower	40491	12/08/2014	11/08/2014	1,150.00
							1,150.00
101-265-850.000	Phone						
	AT&T	2014 - 231723158511	Monthly Service	40484	12/13/2014	11/13/2014	23.66
	AT&T	2014 - 231723180311	Monthly Service	40484	12/13/2014	11/13/2014	69.50
	AT&T	2014 - 231723351911	Monthly Service	40484	12/13/2014	11/13/2014	28.54
	AT&T	2014 - 231723595511	Monthly Service	40484	12/13/2014	11/13/2014	93.11
	AT&T	2014 - 231398067911	Monthly Service	40484	12/13/2014	11/13/2014	174.42

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							389.23
							1,539.23
Dept: 266 ATTORNEY							
101-266-802.000	Professional Ser MIKA MEYERS BECKETT & Jc	585389	Professional Services	1040493	11/18/2014	11/18/2014	4,050.00
							4,050.00
101-266-803.000	Prof Serv - Atty (KERZKA/ROBERT C//P.C. MIKA MEYERS BECKETT & Jc		Professional Service - MTT	40507	12/13/2014	11/13/2014	5,614.28
		585417	General Labor	1040493	11/18/2014	11/18/2014	350.00
							5,964.28
							10,014.28
Dept: 285 CITY ENGINEER							
101-285-801.000	Professional Ser SPICER GROUP INC	173968	General Engineering #2013-18	40527	09/26/2014	11/01/2014	1,000.00
	SPICER GROUP INC	174152	Detour Plan for US-31 Closure	40527	10/23/2014	11/01/2014	1,898.04
							2,898.04
							2,898.04
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani NYE UNIFORM COMPANY	485608A	Radio Holder, Duty Belt, Pant	40519	12/06/2014	11/06/2014	245.00
	NYE UNIFORM COMPANY	486059	CREDIT - Belt Keepers	40519	12/11/2014	11/11/2014	-13.50
	SNYDER SHOE CORP	17126	Shoes - Cook	40526	11/08/2014	11/01/2014	145.00
							376.50
101-301-728.000	SUPPLIES - Ope AMERICAS FITNESS CENTE		Semi-Annual Membership -	40483	11/20/2014	11/20/2014	90.00
	JACKPINE BUSINESS CENTE	380598-0	Staples, Stapler	40504	12/15/2014	11/15/2014	28.28
	OLESON'S FOOD STORES	#8624 - 11/17/14	Febreeze, Paper Towel, Sugar	40520	12/17/2014	11/17/2014	38.64
	TAYLOR/DONNA//	3303	Names, Left Chest	40533	11/03/2014	11/03/2014	12.00
							168.92
101-301-770.000	Vehicle Gas BLARNEY CASTLE FLEET PR	BC177 - 11/06/14	Fuel Usage	1040480	11/20/2014	11/06/2014	1,458.49
							1,458.49
101-301-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES	256-866538	Pwr Str FI	40486	12/07/2014	11/07/2014	3.79
							3.79
101-301-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	2,583.33
							2,583.33
101-301-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	114435	Kyocera 3501i, 3550IDN Copiers	1040499	11/14/2014	11/01/2014	117.98
							117.98
							4,709.01
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope ACE HARDWARE & HOME CI	131267	LP Fuel Liquid Gal	40482	12/12/2014	11/12/2014	26.42
	JACKPINE BUSINESS CENTE	380648-0	Inkcarts, Pen	40504	12/17/2014	11/17/2014	84.75
							111.17
101-336-732.000	SUPPLIES - Mec DASH MEDICAL GLOVES INC	INV0894802	Halo Nitrile Exam Gloves	1040486	12/13/2014	11/13/2014	129.80

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101-441-831.000	Contractual Repa						
	OVERHEAD DOOR COMPAN'	35978	Labor, Roller, Pneumatic Swtch	40522	11/13/2014	11/13/2014	229.75
	TELE-RAD INC.	859509	Mirror Bracket, Antenna Kit,	1040500	11/08/2014	11/01/2014	245.85
	TOP LINE ELECTRIC LLC	5816	Industrial Park/DPW Sign Light	1040502	10/29/2014	11/01/2014	315.65
							791.25
101-441-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-866266	Utility Knife, Butt Connectors	40486	12/05/2014	11/05/2014	6.53
	AUTO VALUE \ AUTO-WARES	256-866523	HD Band Clamp, HD Clamp,	40486	12/07/2014	11/07/2014	36.36
	AUTO VALUE \ AUTO-WARES	256-866707	Micro-V Belts	40486	12/10/2014	11/10/2014	52.29
	FASTENAL COMPANY	MIMAN108210	Drill Bit	40495	11/07/2014	11/01/2014	2.49
	FASTENAL COMPANY	MIMAN108379	Cap Screw, Sealing Washer,	40495	11/13/2014	11/01/2014	12.63
	FASTENAL COMPANY	MIMAN108500	Eye Bolt, Lag Screw	40495	11/21/2014	11/01/2014	57.66
	FASTENAL COMPANY	MIMAN108414	Lag Screws	40495	11/14/2014	11/01/2014	7.12
	FASTENAL COMPANY	MIMAN108955	Hex Cap Screw, Lock Nut, Glove	40495	12/10/2014	11/10/2014	32.25
	FASTENAL COMPANY	MIMAN109067	Extension Cord	40495	12/14/2014	11/14/2014	36.39
	FASTENAL COMPANY	MIMAN109107	Cable Ties	40495	12/17/2014	11/17/2014	14.48
	FASTENAL COMPANY	MIMAN109088	Cable Ties	40495	12/17/2014	11/17/2014	15.62
	FESTERLING LLC/TED//	3716	Sander Chain	40496	01/16/2014	11/01/2014	895.00
	GIVE 'EM A BRAKE	36779	Traffic Control for the US-31	40497	11/30/2014	11/01/2014	7,030.00
	NAPA AUTO PARTS	188340	Steel Adapter	40518	10/28/2014	11/01/2014	27.26
	NAPA AUTO PARTS	188033	Fuel Filter, Comb Wrn, Adj Wre	40518	10/21/2014	11/01/2014	162.55
	NAPA AUTO PARTS	188550	Valv Unitrac Fl, Fittings, Hos	40518	11/03/2014	11/03/2014	252.20
	NAPA AUTO PARTS	188695	Spark Plug, Primary Wire	40518	11/06/2014	11/06/2014	4.98
	NAPA AUTO PARTS	188726	Air Filter	40518	11/07/2014	11/07/2014	14.70
	NAPA AUTO PARTS	188995	Air Filter, Fittings	40518	11/13/2014	11/13/2014	86.48
	PARKDALE BLOCK & BUILDIN	38595	8" Line Conc	40523	10/11/2014	11/01/2014	43.20
	PRAXAIR DISTRIBUTION INC	50911167	Oxygen	1040495	10/31/2014	11/01/2014	53.09
	PRAXAIR DISTRIBUTION INC	50835975	Acetylene, Oxygen, Argon	1040495	10/20/2014	11/01/2014	46.95
	PRAXAIR DISTRIBUTION INC	50938434	Oxygen	1040495	11/03/2014	11/03/2014	35.79
	WAHR HARDWARE, INC.	C36262	Bulbs	1040503	12/07/2014	11/07/2014	15.50
							8,941.52
101-441-955.000	Christmas Decor						
	OLSON LUMBER COMPANY	105264 #2	Treated	40521	11/14/2014	11/01/2014	89.50
							89.50
101-441-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	6,000.00
							6,000.00
101-441-985.000	Lease Purchase						
	US BANK EQUIPMENT FINAN	266283449	Kyocera Copier Lease - DPW	40535	11/16/2014	11/16/2014	125.90
							125.90
							Total Dept. PUBLIC WORKS: 22,548.55
Dept: 751 PARKS & RECREATIOI							
101-751-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN108526	Can Liners	40495	11/21/2014	11/01/2014	141.10
							141.10
101-751-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 11/06/14	Fuel Usage	1040480	11/20/2014	11/06/2014	514.44
							514.44
101-751-831.000	Contractual Repa						
	THOMPSON LANDSCAPE/JA	22732	Lawn Maintenance - Sept 2014	1040501	10/02/2014	11/01/2014	1,147.00
	THOMPSON LANDSCAPE/JA	22751	Lawn Maintenance - Oct 2014	1040501	11/11/2014	11/11/2014	1,147.00
	TOP LINE ELECTRIC LLC	5812	Shut Down 5th Ave Bathrooms;	1040502	10/29/2014	11/01/2014	55.50
	TOP LINE ELECTRIC LLC	5849	Shutdown Parks & Restrooms	1040502	11/14/2014	11/14/2014	166.50
							2,516.00

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Total Dept. 000:							3,000.00
Fund CITY REFUSE FUND:							3,000.00
Fund: 290 PEG COMMISSION							
Dept: 000							
290-000-801.000	Professional Ser BROWN/KEITH R//PHD		MPA Operations - Dec 2014	1040481	12/01/2014	12/01/2014	3,166.67
							3,166.67
Total Dept. 000:							3,166.67
Fund PEG COMMISSION:							3,166.67
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-728.000	SUPPLIES - Ope COMMUNICRAFT LTD	28342	Shipping - WWTP / Ramsdell	40489	11/15/2014	11/05/2014	20.63
	JACKPINE BUSINESS CENTE	380474-0	Badge Holder	40504	12/12/2014	11/12/2014	17.97
	WAHR HARDWARE, INC.	C37465	Picture Hanger	1040503	12/20/2014	11/20/2014	62.86
							101.46
296-000-753.000	Ramsdell - Perfo SYNERGY MEDIA INC	Nov 2014 Stmt	Advertisements - Ramsdell	40531	12/03/2014	11/03/2014	316.80
	TRAVERSE MAGAZINE	2014-72087	Advertisements	40534	12/03/2014	11/03/2014	200.00
	WOLKOW/ALEXANDER/DAL SHOW & TIM AS ALLEN		Ramsdell - Sound Tech	40540	11/15/2014	11/15/2014	135.00
	WOLKOW/ALEXANDER// HARRY THE DIRTY DOG		Ramsdell - Sound Tech	40540	11/16/2014	11/16/2014	45.00
							696.80
296-000-831.000	Contractual Repa CUSTOM SHEET METAL & HI	0000063784	Ramsdell - Unit 9 no heat	40491	12/13/2014	11/13/2014	190.30
	PERSONAL PLUMBING INC	141112-27	Ramsdell - Urinal Repairs	40524	11/14/2014	11/14/2014	136.53
	TOP LINE ELECTRIC LLC	5842	Ramsdell - Replace Exit &	1040502	11/14/2014	11/14/2014	265.61
							592.44
296-000-850.000	Phone AT&T	2014 - 231398075411	Monthly Service	40484	12/13/2014	11/13/2014	48.43
							48.43
296-000-892.500	Marketing JACKPINE BUSINESS CENTE	380528-0	Rnd Lasr Label	40504	12/13/2014	11/13/2014	12.89
							12.89
Total Dept. 000:							1,452.02
Fund RAMSDELL THEATRE:							1,452.02
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-850.000	Phone AT&T	2014 - 231398258511	Monthly Service	40484	12/13/2014	11/13/2014	24.76
							24.76
Total Dept. 000:							24.76
Fund BOAT RAMP FUND:							24.76
Fund: 573 WATER & SEWER UTIL							
Dept: 100 GENERAL							
573-100-799.000	Miscellaneous Ex KELLY & SHAWN KELLEY, M/		Lawsuit Settlement	40194	11/24/2014	11/24/2014	106,335.00

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							106,335.00
							Total Dept. GENERAL: 106,335.00
Dept: 541 ADMINISTRATION							
573-541-728.000	SUPPLIES - Ope						
	HANSEN/LORI//		Office Cleaning	40500	11/02/2014	11/02/2014	75.00
	HANSEN/LORI//		Office Cleaning	40500	11/16/2014	11/16/2014	75.00
	JACKPINE BUSINESS CENTE	380284-0	Wrks Comfort Dsktop Keyboard	40504	12/07/2014	11/07/2014	69.95
	JACKPINE BUSINESS CENTE	380362-0	Portfolio	40504	12/11/2014	11/11/2014	22.99
	MANISTEE CHAMBER OF CC	25310	Annual Meeting & Business	40510	11/03/2014	11/03/2014	45.00
	STATE OF MICHIGAN - MDEC	880679	Comm Public Water Supply	40528	10/30/2014	11/01/2014	2,916.46
							3,204.40
573-541-820.000	Administration						
	CITY OF MANISTEE GENERA		Administration - Water	1040484	12/01/2014	12/01/2014	25,107.67
							25,107.67
573-541-831.000	Contractual Repa						
	KOPY SALES INC.	93822	Cost Per Copy - DPW	1040491	11/14/2014	11/04/2014	65.28
							65.28
573-541-850.000	Phone						
	AT&T	2014 - 231398303111	Monthly Service	40484	12/13/2014	11/13/2014	29.16
	AT&T	2014 - 231723149611	Monthly Service	40484	12/13/2014	11/13/2014	68.68
	AT&T	2014 - 231723149711	Monthly Service	40484	12/13/2014	11/13/2014	653.05
							750.89
							Total Dept. ADMINISTRATION: 29,128.24
Dept: 542 WATER OPERATION							
573-542-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0452870	Uniform Cleaning - Water	1040494	09/03/2014	11/01/2014	28.77
	MODEL COVERALL SERVICE	0474304	Uniform Cleaning - Water	1040494	12/05/2014	11/05/2014	28.77
	MODEL COVERALL SERVICE	0475905	Uniform Cleaning - Water	1040494	12/12/2014	11/12/2014	28.77
	MODEL COVERALL SERVICE	0477442	Uniform Cleaning - Water	1040494	12/19/2014	11/19/2014	28.77
							115.08
573-542-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN108760	Gloves	40495	11/30/2014	11/01/2014	32.37
	WAHR HARDWARE, INC.	D20149	Batteries, Safety Glasses,	1040503	12/04/2014	11/04/2014	66.62
							98.99
573-542-745.000	Chemicals						
	ELHORN ENGINEERING COM	258257	Carus 8150 Dry 50#	40494	11/27/2014	11/01/2014	4,560.00
	HAVILAND PRODUCTS COMI	134453	Hydrofluosilicic Acid, Bleach	1040488	11/25/2014	11/01/2014	933.40
	HAVILAND PRODUCTS COMI	134454	Hydrofluosilicic Acid, Bleach	1040488	11/25/2014	11/01/2014	2,710.20
	HAVILAND PRODUCTS COMI	134773	CREDIT - Deposit Returns	1040488	11/28/2014	11/01/2014	-680.00
	HAVILAND PRODUCTS COMI	134774	CREDIT - Deposit Return	1040488	11/28/2014	11/01/2014	-140.00
							7,383.60
573-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 11/06/14	Fuel Usage	1040480	11/20/2014	11/06/2014	907.14
							907.14
573-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP.	EH103114-3921	Water Sample	40506	12/04/2014	11/04/2014	192.00
	WAHR HARDWARE, INC.	C35906	Freight	1040503	12/03/2014	11/03/2014	10.65
	WAHR HARDWARE, INC.	C36111	Freight	1040503	12/05/2014	11/05/2014	10.25
	WAHR HARDWARE, INC.	C36735	Freight	1040503	12/12/2014	11/12/2014	10.25
	WAHR HARDWARE, INC.	C37165	Freight	1040503	12/17/2014	11/17/2014	9.88
	WAHR HARDWARE, INC.	C37277	Freight	1040503	12/18/2014	11/18/2014	15.16
							248.19

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
573-542-831.000	Contractual Repa TOP LINE ELECTRIC LLC	5850	Chemical Feed Pumps - Well 6	1040502	11/14/2014	11/14/2014	275.16
							275.16
573-542-925.000	Electric CONSUMERS ENERGY		Electric Usage	40490	12/03/2014	11/08/2014	4,074.12
							4,074.12
573-542-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES	256-866056	PM 50/50 Blend	40486	12/03/2014	11/03/2014	15.98
	GRAND RENTAL STATION	1-534892	Diamond Blade 14" Asphalt	40499	12/06/2014	11/06/2014	139.95
	MANISTEE WELDING & PIPIN	42706	6" Ductile Iron Cap & Gasket	40514	12/04/2014	11/04/2014	113.00
	MICHIGAN METER TECHNOL	92919	3/4" x 2.5" Straight Meter Cpl	1040492	11/27/2014	11/01/2014	473.48
	MICHIGAN METER TECHNOL	93035	Batteries	1040492	12/07/2014	11/07/2014	468.21
	USA BLUE BOOK	484105	Service Saddle	40536	11/23/2014	11/01/2014	203.16
	USA BLUE BOOK	484460	Pipe Saddles	40536	11/23/2014	11/01/2014	108.14
	USA BLUE BOOK	485612	Drum Pump Tube	40536	11/26/2014	11/01/2014	403.06
	USA BLUE BOOK	490900	Pipe Saddle	40536	12/03/2014	11/03/2014	76.95
	WAHR HARDWARE, INC.	C36011	Bulb	1040503	12/04/2014	11/04/2014	12.86
	WAHR HARDWARE, INC.	C36081	Wire Brush, Anti-Seize Lubrica	1040503	12/05/2014	11/05/2014	8.66
	WAHR HARDWARE, INC.	C36324	Socket Adaptr, Jersey Gloves	1040503	12/07/2014	11/07/2014	11.01
	WAHR HARDWARE, INC.	C36723	Oil, Jersey Gloves, Mouse Trap	1040503	12/12/2014	11/12/2014	17.47
							2,051.93
573-542-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	2,916.67
							2,916.67
Total Dept. WATER OPERATION:							18,070.88
Dept: 543 SEWER - WWTP							
573-543-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0474299	Uniform Cleaning - WWTP	1040494	12/05/2014	11/05/2014	38.36
	MODEL COVERALL SERVICE	0475900	Uniform Cleaning - WWTP	1040494	12/12/2014	11/12/2014	38.36
	MODEL COVERALL SERVICE	0477437	Uniform Cleaning - WWTP	1040494	12/19/2014	11/19/2014	38.36
							115.08
573-543-728.000	SUPPLIES - Ope ABSOLUTE SAFETY, INC.	WWTP061114	GasAlert Micro Clip, LCD Displ	40480	12/06/2014	11/06/2014	97.38
	ACE HARDWARE & HOME CI	130981	Tube, Lime-Rust Remvr	40482	12/05/2014	11/05/2014	61.78
	CARELINC MEDICAL EQUIPM	5438937-08/01/2014	Container Spec w/Lid	40488	08/31/2014	11/01/2014	40.00
	CARELINC MEDICAL EQUIPM	June 2014	Container Spec w/Lid	40488	07/13/2014	11/01/2014	40.00
	MODEL COVERALL SERVICE	0477437	Uniform Cleaning - WWTP	1040494	12/19/2014	11/19/2014	31.37
	OLESON'S FOOD STORES	#5430 - 11/07/14	Distilled Water	40520	12/07/2014	11/07/2014	11.88
	OLESON'S FOOD STORES	#6929 - 11/18/14	Distilled Water	40520	12/18/2014	11/18/2014	11.88
	REPUBLIC SERVICES #239	0239-001263613	2 Yd Front Load - 15 9th St	40525	10/31/2014	11/01/2014	153.31
	USA BLUE BOOK	489937	Hach Ammonia ISA Powder	40536	11/30/2014	11/01/2014	43.66
	USA BLUE BOOK	492002	Media Plates Modified Aquaplat	40536	12/04/2014	11/04/2014	55.00
	WATER DISTILLERS, INC.	00010861	Cup Holder/Condenser Tube,	40537	12/07/2014	11/07/2014	319.26
							865.52
573-543-770.000	Vehicle Gas BLARNEY CASTLE FLEET PR	BC177 - 11/06/14	Fuel Usage	1040480	11/20/2014	11/06/2014	332.44
							332.44
573-543-824.000	Lab Testing COMMUNICRAFT LTD	28342	Shipping - WWTP / Ramsdell	40489	11/15/2014	11/05/2014	41.30
	GLOBAL ENVIRONMENTAL	3416	Chronic Toxicity Tests	40498	11/27/2014	11/01/2014	1,100.00
							1,141.30
573-543-831.000	Contractual Repa WINDEMULLER ELECTRIC, II	158741	Upgrade to SCADA System	40539	11/29/2014	11/01/2014	3,648.00

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							3,648.00
573-543-920.000	Gas DTE ENERGY		Gas Usage - 15 9th Street	40493	12/11/2014	11/11/2014	1,568.44
							1,568.44
573-543-925.000	Electric CONSUMERS ENERGY		Electric Usage	40490	12/03/2014	11/08/2014	9,761.51
							9,761.51
573-543-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	130755	Hanger Conduit	40482	11/29/2014	11/01/2014	5.18
	ACE HARDWARE & HOME CI	131249	Hanger Conduit	40482	12/12/2014	11/12/2014	4.47
	ACE HARDWARE & HOME CI	131456	Fasteners, Cable	40482	12/17/2014	11/17/2014	6.54
	AUTO VALUE \ AUTO-WARES	256-866987	Deep Creep	40486	12/13/2014	11/13/2014	11.39
	AUTO VALUE \ AUTO-WARES	256-867348	Peak RV A/F	40486	12/18/2014	11/18/2014	25.74
	AUTO VALUE \ AUTO-WARES	256-867359	Peak RV A/F	40486	12/18/2014	11/18/2014	21.45
	FASTENAL COMPANY	MIMAN109042	Square Bar, Clamp	40495	12/13/2014	11/13/2014	27.50
	IN-SITU INC	00094922	Level Troll, Ft Vented Ooly	40502	12/04/2014	11/04/2014	2,200.50
	J.O. GALLOUP COMPANY	S103136954.001	std Blk Nips, Milw Brs 150 lb	40503	11/22/2014	11/01/2014	8.82
	J.O. GALLOUP COMPANY	S103199339.001	Pipe, Elbow, Purple Primer, Cm	40503	12/12/2014	11/12/2014	32.82
	WAHR HARDWARE, INC.	C35619	Cement, Wtrplg	1040503	11/30/2014	11/01/2014	9.99
	WAHR HARDWARE, INC.	C35995	Bolts	1040503	12/04/2014	11/04/2014	0.24
							2,354.64
573-543-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	2,916.67
							2,916.67
							Total Dept. SEWER - WWTP: 22,703.60
Dept: 544 SEWER COLLECTION							
573-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0474301	Uniform Cleaning - Str Sewers	1040494	12/05/2014	11/05/2014	9.20
	MODEL COVERALL SERVICE	0475904	Uniform Cleaning - Str Sewers	1040494	12/12/2014	11/12/2014	9.20
	MODEL COVERALL SERVICE	0477441	Uniform Cleaning - Str Sewers	1040494	12/19/2014	11/19/2014	9.20
							27.60
573-544-831.000	Contractual Repa						
	SWIDORSKI BROS. EXCAVAT	3105	Mortar Storm Line, Erosion Con	40529	11/05/2014	11/05/2014	230.00
							230.00
573-544-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1040483	12/01/2014	12/01/2014	2,916.67
							2,916.67
							st. SEWER COLLECTION (STREETS): 3,174.27
							WATER & SEWER UTILITY: 179,411.99
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope						
	HOME CITY ICE COMPANY/T	3636140720	Bagged Ice	40501	09/12/2014	11/01/2014	76.50
							76.50
594-000-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HF	4726-2	Install Temperature System -	40491	12/08/2014	11/08/2014	850.00
							850.00
							Total Dept. 000: 926.50

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total Fund MARINA FUND:							926.50
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		Summer Tax Distribution	40492	12/26/2014	11/26/2014	46.42
							46.42
703-000-221.000	Due City CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1040484	11/26/2014	11/26/2014	8,684.42
							8,684.42
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Summer Tax Distribution - Ref	1040483	11/26/2014	11/26/2014	562.25
							562.25
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Summer Tax Distribution - Adm	1040484	11/26/2014	11/26/2014	164.24
							164.24
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Summer Tax Distribution - Pena	1040484	11/26/2014	11/26/2014	732.34
							732.34
703-000-221.004	Due Water Delin CITY OF MANISTEE WATER		Summer Tax Distribution - DqW	1040485	11/26/2014	11/26/2014	353.10
							353.10
703-000-222.000	Due County MANISTEE COUNTY TREASL		Summer Tax Distribution - Ops	40512	11/26/2014	11/26/2014	2,689.29
							2,689.29
703-000-228.000	Due State of Mich MANISTEE COUNTY TREASL		Summer Tax Distribution - SET	40512	11/26/2014	11/26/2014	2,943.87
							2,943.87
703-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Summer Tax Distribution	40513	12/26/2014	11/26/2014	1,128.47
							1,128.47
703-000-235.000	Due Community WEST SHORE COMMUNITY		Summer Tax Distribution	40538	12/26/2014	11/26/2014	1,511.16
							1,511.16
Total Dept. 000:							18,815.56
URRENT TAX COLLECTION:							18,815.56
Fund: 705 DELINQUENT TAX COL							
Dept: 000							
705-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		Delq Pers Prop Taxes	40492	12/26/2014	11/26/2014	75.33
							75.33
705-000-221.000	Due City CITY OF MANISTEE GENERA		Delq Pers Prop Taxes - Ops	1040484	11/26/2014	11/26/2014	349.54
							349.54
705-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Delq Pers Prop Taxes - Ref	1040483	11/26/2014	11/26/2014	26.35
							26.35
705-000-221.002	Due City Admin						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	CITY OF MANISTEE GENERA		Delq Pers Prop Taxes - Adm	1040484	11/26/2014	11/26/2014	10.05
							10.05
705-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Delq Pers Prop Taxes - Int/Pen	1040484	11/26/2014	11/26/2014	137.29
							137.29
705-000-222.000	Due County MANISTEE COUNTY TREASL		Delq Pers Prop Taxes - Ops	40512	11/26/2014	11/26/2014	165.77
							165.77
705-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		Delq Pers Prop Taxes - Ops	40509	12/26/2014	11/26/2014	158.14
							158.14
705-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SCI		Delq Pers Prop Taxes - Debt	40509	12/26/2014	11/26/2014	62.72
							62.72
705-000-228.000	Due State of Micl MANISTEE COUNTY TREASL		Delq Pers Prop Taxes - SET	40512	11/26/2014	11/26/2014	177.26
							177.26
705-000-234.000	Due to Intermedi: MANISTEE INTERMEDIATE S		Delq Pers Prop Taxes	40513	12/26/2014	11/26/2014	67.95
							67.95
705-000-235.000	Due Community WEST SHORE COMMUNITY C		Delq Pers Prop Taxes	40538	12/26/2014	11/26/2014	70.80
							70.80
							Total Dept. 000: 1,301.20
							DELINQUENT TAX COLLECTION: 1,301.20
							Grand Total: 303,519.79

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	65,704.28	0.00
202	MAJOR STREET FUND	20,066.74	0.00
203	LOCAL STREET FUND	9,650.07	0.00
226	CITY REFUSE FUND	3,000.00	0.00
290	PEG COMMISSION	3,166.67	0.00
296	RAMSDELL THEATRE	1,452.02	0.00
508	BOAT RAMP FUND	24.76	0.00
573	WATER & SEWER UTILITY	179,411.99	0.00
594	MARINA FUND	926.50	0.00
703	CURRENT TAX COLLECTION	18,815.56	0.00
705	DELINQUENT TAX COLLECTION	1,301.20	0.00
	Grand Total:	303,519.79	0.00



Finance\Treasurer's Office

Memo to: Mitch Deisch, City Manager *M Deisch*
From: Edward Bradford, CFO *EB*
Re: Lease Extension with IPCS Wireless, Inc.
Date: December 2, 2014



Mitch,

The City has existing lease agreements with IPCS Wireless, Inc. ("IPCS") for space at the Maywood and Industrial Park water towers. (Attachment 2). The leases expire February 6, 2016. Earlier this year, an IPCS lease consultant approached the City about extending the leases on both tanks.

The current rent for the tanks are \$1,322.50 per month per site; or \$15,870 per site annually. I checked with Public Works Director Jeff Mikula to see if he or his staff had any concerns with the existing lease language. He said the leases were fine as is and that there were no major issues.

The City then negotiated for an annual payment of \$24,000 per site per year. This is an increase of \$8,130 or 51% annually per site. In addition, there is a 3% annual escalator.

The lease is for five years, with options for two additional five year extensions. This is consistent with the existing lease and IPCS insisted upon having the option to extend. These terms were reduced to writing and reviewed by City Attorney George Saylor (Attachment 1).

SECOND ADDENDUM TO SITE LEASE

THIS SECOND ADDENDUM TO SITE LEASE ("Second Addendum") is made effective as of _____, 201__ ("Effective Date"), by and between the City of Manistee, a Michigan municipal corporation (the "City") and iPCS Wireless, Inc., a Delaware corporation ("iPCS").

BACKGROUND

Pursuant to a Site Lease dated February 6, 2001 ("Lease"), as amended by the Addendum to Site Lease dated June 19, 2001 (Addendum), (the Lease and Addendum are collectively referred to herein as the "Site Lease"), the City leased to iPCS certain portions of real properties located at "The Maywood Tank" and "The Industrial Park Tank" previously referred to as the "South Tank" (aka "Green Onion Tank") in the Addendum in the City of Manistee, County of Manistee, State of Michigan (each a "Site"), as more particularly described in the Site Lease.

The City and iPCS desire to amend the Site Lease as set forth herein. Words and phrases having a defined meaning in the Site Lease have the same respective meanings when used herein unless otherwise expressly stated.

AGREEMENT

The parties agree as follows:

1. **Term.** The Term and Renewal Option provisions of Site Lease are amended by replacing the existing language with the following:

Term. The Initial Term of the Site Lease shall be five (5) years from February 6, 2016.

Rental. Rental shall be Twenty-Four Thousand Dollars (\$24,000) for each Site, payable annually and due the first day of each year (first payment January 2016). For each year of this Site Lease (and each year of any Extension Term) the rental shall increase to an amount equal to one hundred and three percent (103%) of the previous years rental.

Renewal Option. The term of this Site Lease may be extended by iPCS for two (2) additional five (5) year terms (the "Extension Terms") provided that iPCS gives the City written notice of its intention to extend the term at least ninety (90) days before the expiration of the current term.

2. **Notices.** Paragraph 26 of the Site Lease is amended by replacing the existing language with the following:

"All notices, requests, demands or other communications with respect to the Site Lease, whether or not herein expressly provided for, must be in writing and will be deemed to have been

City initials: _____

iPCS initials: _____

delivered after being either mailed by United States first-class certified or registered mail, postage prepaid, return receipt requested or deposited with an overnight courier service for next-day delivery to the parties at the following addresses (the addresses may be changed by either party by giving written notice).

City: City of Manistee
70 Maple Street
Manistee, MI 49660

with a copy to: Gockerman, Wilson, Saylor & Hesslin
Attn: City Attorney
414 Water Street
Manistee, MI 49660

iPCS: iPCS Wireless, Inc.
Sprint Property Services
Site ID: DE33IP620 and DE34IP743
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, KS 66251-2650

with a copy to: Sprint Law Department
Attn: Real Estate Attorney
Site ID: DE33IP620 and DE34IP743
Mailstop KSOPHT0101-Z2020
6391 Sprint Parkway
Overland Park, KS 66251-2020"

3. **Reaffirmation; Intention to be Bound.** Except as provided in this Second Addendum, each and every term, condition and agreement contained in the Site Lease will remain in full force and effect. The parties reaffirm that the representations and warranties made by each of the parties in the Site Lease are true and accurate as of the Effective Date. The parties executing this Second Addendum, on behalf of themselves, their assigns and successors, acknowledge and reaffirm their intention to be bound by the terms and conditions of the Site Lease.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

City initials: _____

iPCS initials: _____

IN WITNESS WHEREOF, the parties have caused this Second Addendum to be executed _____, 201__.

City:

iPCS:

**City of Manistee,
a Michigan municipal corporation**

**iPCS Wireless, Inc.,
a Delaware corporation**

By: _____
Name: _____
Title: Mayor
Date: _____

By: _____
Name: Michael Mizzell
Title: Manager - Vendor Management
Date: _____

By: _____
Name: Michelle Wright
Title: City Clerk
Dated: _____

City initials: _____

iPCS initials: _____

SITE LEASE

THIS SITE LEASE ("Lease") is made and entered into this 6th day of February, 2001, by and between **The City of Manistee**, a Michigan Municipal Corporation, whose address is 70 Maple Street, Manistee, Michigan 49660, ("City") and **iPCS Wireless, Inc.**, a Delaware Corporation, whose address is 1900 East Golf Road, Suite 100, Schaumburg, Illinois 60173 ("iPCS").

WITNESSETH:

1. **Leased Site.** City leases to iPCS, and iPCS hires from City, on the terms and subject to the conditions contained herein, space at the top of the existing water tower generally known as and located at "The Maywood Tank", Manistee, Michigan, and approximately 62 square foot area at the base of the water tower which is required for cable runs to connect iPCS equipment and a *non-exclusive easement* for the unrestricted right of access thereto and for a suitable service of electricity, telephone and other utility facilities under the property described on attached Exhibit A (the "Site"). The parties acknowledge and agree that the City's execution of the Lease constitutes a permit for iPCS to use the Site for a telecommunications tower and that iPCS intends to locate at the Site shown on the attached Exhibit A, a iPCS antenna array and associated cables, wires, electrical equipment, base station, etc. (the "Antenna Facilities").

The City reserves the right to require iPCS to relocate its facilities to other locations on the water towers provided that such relocation does not unreasonably interfere with iPCS's broadcasting and reception abilities. iPCS shall complete the relocation of its facilities within thirty (30) days after written notice from the City. The relocation shall be at iPCS's expense, unless the City's relocation requirement results from the City's desire to lease space on the water tower to non-governmental third-party users. In that case, the third-party user shall be obligated to reimburse iPCS for the reasonable relocation costs of iPCS.

2. **Term.** The initial term ("Initial Term") of this Lease shall be for a period of five (5) years commencing on the date this Lease is executed on behalf of iPCS (the "Commencement Date").

3. **Rental.** Rental for the initial term of this Lease shall be \$1,000.00 per month, payable in advance on the first day of each month, commencing upon execution of this lease. In the event this Lease is entered into on any day other than the first day of a calendar month, then the rental amounts due hereunder shall be prorated accordingly.

4. **Renewal Option.** The term of this Lease may be extended by iPCS for two (2) additional five (5) year terms (the "Extension Terms") provided that iPCS gives the City written notice of its intention to extend the term of this Lease at least ninety (90) days before the expiration of the current term. The rental rate for the Extension terms shall be:

1st Extension Term.... \$ 1,150.00 per month
2nd Extension Term... \$ 1,322.50 per month

5. **Possession.** iPCS shall take possession of the Site on the Commencement Date.

6. **Use of Site.**

a. iPCS may use the Site, on a non-exclusive basis, for the installation, operation and maintenance of its Antenna Facilities for the transmission, reception and operation of a communications system and uses incidental thereto, and for the storage of related equipment in accordance with the terms of this Lease. The City may permit, and has permitted, others to use other portions of the water tower. iPCS acknowledges that there is currently existing on the Tower Antenna Facilities owned and operated by NPI Wireless-Traverse City, L.L.C. iPCS's installation of all such Antenna Facilities shall be done according to plans approved by City, which are attached as Exhibits A and B. iPCS shall be strictly liable for any contamination caused to water in the tower or damage done to the water tower and/or the Site during installation and/or during operations. Any contamination caused to water in the tower shall be remedied by iPCS within twenty-four (24) hours of being notified of the same. Any damage done to the water tower and/or Site during installation and/or during operations shall be repaired or replaced within ten (10) days at iPCS's expense and to City's sole satisfaction.

b. iPCS shall, at its expense, comply with all present and future federal, state and local laws, ordinances, rules and regulations (including laws and ordinances relating to health, radio frequency emissions, other radiation and safety); if applicable, in connection with the use, operation, maintenance, construction and/or installation of the Antenna Facilities and/or the premises. City agrees to reasonably cooperate with iPCS in obtaining, at iPCS's expense (including City's reasonable attorney and administrative fees), any licenses and permits required for or substantially required by iPCS's use of the premises.

c. Upon termination of the Lease, if requested to do so by the City, iPCS shall remove the Antenna Facilities and all support structures that are not shared or used by another user of the water tower from the premises. Such

removal shall be done in a workmanlike and careful manner and without interference or damage to the water in the tower, the water tower, or any other equipment, structures or operations on the Site, including use of the Site by the City or any of the City assignees or lessees. iPCS shall provide the City with a bond in the amount of \$5,000.00, or other security acceptable to the City, to assure the removal provided for in this paragraph.

d. The City reserves the right to install additional bracketing material or similar structural supports to allow for the location, or relocation, of other lessees' antenna or similar radiating or broadcasting equipment. The City agrees that any such additional installation will not unreasonably disturb, disrupt nor cause harm to iPCS's antenna or radiating equipment. Should iPCS cause or have cause to terminate this Lease, the City shall have the right to cause iPCS to remove all supporting attachments placed on the tower by iPCS or elect not to cause iPCS to remove its supporting hardware.

7. **Equipment Upgrade.** iPCS may update or replace the Antenna Facilities from time to time with the prior written approval of the City, which approval shall not be unreasonably withheld, provided that the replacement facilities are not greater in number or size than the existing facilities and that any change in their location on the water tower is satisfactory to the City. iPCS shall submit to the City a detailed proposal for any such replacement facilities and any supplemental materials as may be requested, for the City's evaluation and approval.

8. **Maintenance.**

a. iPCS shall, at its own expense, maintain any antenna facilities on or attached to the premises in a safe condition, in good repair and in a manner suitable to the City so as not to conflict with the use of or other leasing of the Site by the City. In carrying out its maintenance responsibilities, iPCS shall not interfere with the use of the water tower, the premises, related facilities or other equipment of other tenants.

b. iPCS shall have sole responsibility for the maintenance, repair and security of its equipment, personal property, Antenna Facilities, and leasehold improvements, and shall keep the same in good repair and condition during the term of this Lease.

c. iPCS shall keep the premises free of debris and anything of a dangerous, noxious or offensive nature or which would create a hazard or undue vibration, heat, noise or interference.

9. **Utilities.** iPCS shall be responsible for paying all charges for utilities required for its operation of the Antenna Facilities on the Site. However, the City

agrees to cooperate with iPCS in its efforts to obtain an easement for such utilities from any location provided by the City or the servicing utility.

10. **Taxes.** iPCS will be responsible for paying all personal property taxes assessed directly upon and arising solely from its own use of the Antenna Facilities on the Site during the term of this Lease.

11. **Use of Technician/Inspectors.** Notwithstanding anything contained herein to the contrary, in order to protect the health, welfare and safety of its residents, the City shall have the right to have a technician and/or inspector witness all work done at the Site by iPCS or its contractors. Accordingly, iPCS shall give the City reasonable advance notice of all work to be performed at the Site. NPI shall be obligated to pay the cost of the City's technician and/or inspector, not to exceed \$1,000.00. iPCS shall deposit with the City such \$1,000.00 before construction of the Antenna. At no time shall work be performed, or operations conducted, that would jeopardize the integrity of the reservoir, water quality, or the health, welfare or safety of the City residents or employees.

12. **Interference.** iPCS's installation, operation, and maintenance of its Antenna Facilities shall not damage or interfere in any way with City's water tower operations or related repair and maintenance activities or with such activities of other tenants of the water tower. City, at all times during this Lease, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter or improve the premises in connection with the water tower operations as may be necessary, including leasing parts of the water tower and surrounding ground space to others.

City *does not* guarantee to iPCS subsequent non-interference with iPCS's communications operations, provided, however, that in the event any other party except a government unit, office or agency requests a lease and/or permission to place any type of additional antenna or transmission facility on the Site, the procedures of this paragraph shall govern to determine whether such antenna or transmission facility will interfere with iPCS's transmission operations.

If the City receives any such request, it shall submit a proposal complete with all technical specifications reasonably requested by iPCS to iPCS for review for non-interference; however, City shall not be required to provide iPCS with any specifications or information claimed to be of a proprietary nature by the third party. The third party shall be responsible for the reasonable cost of preparing technical specifications for its proposed transmission facility. iPCS shall have thirty (30) days following receipt of said proposal to make any objections thereto, and failure to make any objection within said thirty (30) day period shall be deemed consent by iPCS to the installation of antennas or transmission facilities pursuant to said proposal. If iPCS gives notice of objection due to interference during such thirty (30) day period and

iPCS's objections are verified by the City to be valid, then the City shall not proceed with the proposal.

13. **Default and City's Remedies.** It shall be a default if iPCS defaults in the payment or provision of rent or any other sums to City when due, and does not cure such default within ten (10) days; or if iPCS defaults in the performance of any other covenant or condition of this Lease and does not cure such default within thirty (30) days after written notice from the City specifying the default complained of; or if iPCS abandons or vacates the premises; or if iPCS is adjudicated as bankrupt or makes any assignment for the benefit of creditors; or if iPCS becomes insolvent.

In the event of a default, City shall have the right, at its option, in addition to an not exclusive of any other remedy City may have by operation of law, without any further demand or notice; to re-enter the premises and eject all persons therefrom, and either (a) declare this Lease at an end, in which event iPCS shall immediately remove the Antenna Facilities (and proceed as set forth in paragraph 8c) and pay City a sum of money equal to the total of (i) the amount of the unpaid rent accrued through the date of termination; (ii) the amount by which the unpaid rent reserved for the balance of the terms exceeds the amount of such rental loss that iPCS proves could be reasonably avoided (net of costs of such reletting); and (iii) any other amount necessary to compensate City for all detriment proximately caused by iPCS's failure to perform its obligations under the Lease, or (b) without terminating this Lease, relet the premises, or any part thereof, for the account of iPCS upon such terms and conditions as the City may deem advisable, and any monies received from such reletting shall be applied first to the expenses of such reletting and collection, including reasonable attorneys' fees, any real estate commissions paid, and thereafter toward payment of all sums due or to become due to the City hereunder, and if a sufficient sum shall not be thus realized to pay such sums and other charges, iPCS shall pay City any deficiency monthly, notwithstanding that the City may have received rental in excess of the rental stipulated in this Lease in previous or subsequent months, and City may bring an action therefor as such monthly deficiency shall arise.

No re-entry and taking of possession of the premises by the City shall be construed as an election on City's part to terminate this Lease, regardless of the extent of renovations and alterations by the City, unless a written notice of such intention is given to iPCS by the City. Notwithstanding any reletting without termination, City may at any time thereafter elect to terminate this Lease for such previous breach.

14. **Cure by City.** In the event of any default in this Lease by iPCS, the City may at any time, after notice, cure the default for the account of and at the expense of iPCS. If City is compelled to pay or elects to pay any sum of money or to do any act which will require the payment of any sum of money or is compelled to incur any expenses, including reasonable attorneys' fees in instituting, prosecuting or defending any action to enforce the City's rights under this Lease, the sums so paid by

the City, with all interest, costs and damages shall be deemed to be an additional rental and shall be due from iPCS to the City on the first day of the month following the incurring of the respective expenses.

15. **Cure by iPCS.** In the event of any default in this Lease by City, iPCS may at any time, after notice, cure the default for the account of and at the expense of the City. If iPCS is compelled to pay or elects to pay any sum of money or to do any act which will require the payment of any sum of money or is compelled to incur any expense, including reasonable attorneys' fees in instituting, prosecuting or defending any action to enforce iPCS's rights under this Lease, the sums so paid by iPCS, with all interest, cost and damages shall be deducted from rental due from iPCS to the City on the first day of the month following the incurring of the respective expenses.

16. **Insurer.** iPCS shall maintain, at its sole cost during the Term of this Lease, commercial general liability insurance naming the City as an additional insured against liability for personal injury, death or damage to personal property arising out of the use of the Site. Such insurance shall be occurrence based and shall provide coverage in an amount not less than one million (\$1,000,000) dollars US for property damage. iPCS's commercial general liability coverage shall include liability for written contracts, products and completed operations, independent contractor's liability and XCU (explosion, collapse or damage to underground facilities) coverage. iPCS shall provide the City with certificates of insurance evidencing such coverage which state that the carrier will not cancel or change the policy of insurance issued to iPCS except after thirty (30) days notice. All policies required to be maintained by iPCS hereunder shall name the City as an additional insured party. The City hereby waives all right of recovery against iPCS for losses covered by insurance.

17. **Assumption of Risk.** iPCS undertakes and assumes for its officers, agents, affiliates, contractors and subcontractors and employees all risk of dangerous conditions, if any, on or about the water tower, and iPCS hereby agrees to indemnify and hold harmless the City against and from any claim asserted or liability imposed upon the City for personal injury or property damage to any person (other than from City's gross negligence) arising out of iPCS's installation, operation, maintenance, condition or use of the water tower or iPCS's Antenna Facilities or iPCS's failure to comply with any federal, state or local statute, ordinance or regulation.

18. **iPCS's Property.** All Antenna Facilities installed by iPCS at the Site shall remain the property of iPCS and shall not be subject to any lien or encumbrance of the City or any third party acting pursuant to an agreement with the City. The City, however, does not relinquish any right to place a lien on iPCS's property pursuant to unpaid taxes.

19. **Damage to Owner's Facilities.** iPCS shall exercise reasonable precaution to avoid damage to the water tower, including contamination caused to the

water supply, and, subject to the waivers contained in this Lease, hereby assumes all responsibility for any and all loss or damage to the water tower caused by iPCS or its agents, contractors, and subcontractors. iPCS shall make an immediate report to the City of the occurrence of any damage and agrees to reimburse the City for the reasonable expenses incurred in making repairs upon iPCS's receipt of a written invoice from the City's contractor evidencing both the cost of the repairs and that the repairs were completed.

20. **Water Tower Maintenance.** The City shall maintain in good order and repair the water tower so that it will adequately support all of iPCS's Antenna Facilities. However, iPCS assumes the risk that the Tower is of sufficient structural strength and integrity is adequate for the placement, operation and maintenance of its Antenna Facilities and apparatuses.

21. **Indemnity.** The City and iPCS shall indemnify and hold one another harmless from any and all costs (including, but not limited to, reasonable attorneys' fees and court costs) and claims of liability or loss which arise out of the use and/or occupancy of the Site by such indemnifying party, including liability or loss arising from environmental contamination as provided in Paragraph 22 below. This indemnity shall not apply to any claims arising from the sole negligence or intentional misconduct of the indemnified party.

22. **Hazardous Substances.** The City represents and warrants that it has no knowledge, nor should it have any knowledge, of any substance, chemical or waste (collectively, "Substance") on the Site that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. iPCS represents and warrants that its use of the premises herein will not generate any hazardous substance, and it will not store or dispose on the premises nor transport to or over the premises any hazardous substance. iPCS further agrees to hold City harmless from and indemnify City against any release of any such hazardous substance and any damage, loss, or expense or liability resulting from such release including all attorneys' fees, costs and penalties incurred as a result thereof except any release caused by the negligence of the City, its employees or agents. "Hazardous substance" shall be interpreted broadly to mean any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

23. **Assignment.** This Lease may be freely assigned by iPCS, provided that no assignment shall relieve iPCS of any of its obligations under this Lease, and provided further, that no assignee may use the Tower for other than a iPCS

communications system without the express written consent of the City. Upon such consent, any assignee assumes all applicable rights and obligations of iPCS under this Lease.

24. **Termination.** iPCS shall have the right to terminate this Lease at any time without further liability to the City if (i) iPCS cannot obtain all certificates, permits, licenses or other approvals (collectively "Approvals") required from any governmental authority and/or any easements required from any third party to operate its communications facility; (ii) such Approvals are canceled, expire, lapse, withdrawn or terminate; (iii) the City fails to hold legal title to the property on which the Site is located; (iv) the City does not have the authority to enter into this Lease under Paragraph 27(b) of this Lease; or (v) for any other reason, iPCS, in its sole discretion, determines that it will be unable to use the Site for the use intended by this Lease. The City may terminate this Lease if iPCS ceases operations at the Site continuously for more than one (1) year.

25. **City's Waiver of Lien.** The City acknowledges and agrees, that notwithstanding anything to the contrary herein, that as to iPCS's equipment and antenna facilities, that:
 - a. Lessee shall be permitted to pledge, mortgage, hypothecate or otherwise grant a lien, security interest or collateral assignment (whether pursuant to a security agreement, deed or trust, collateral assignment, mortgage or other instrument) (a "Lien") in and to all right, title and interest of Lessee in and to this Lease, including, without limitation, the right to occupy the Premises pursuant to the terms hereof, to Northern Telecom, Inc. (individually and/or as administrative agent for itself and other lenders) and its successors and assigns or any refinancing or replacement lender (hereinafter collectively called "Lenders") in connection with certain debt financing to Lessee or to any of its affiliates as security for such debt financing.

 - b. Lender shall be permitted to foreclose upon any such Lien (or accept an assignment in lieu of foreclosure) and transfer and assign all right, title and interest of Lessee in and to this Lease pursuant to or subsequent to such foreclosure and, in the event of any such foreclosure, transfer or assignment, and provided Lender or its successor-in-interest expressly assumes in writing and agrees to perform each of Lessee's covenants, duties and obligations which will arise and accrue from and

after the date of such foreclosure, transfer or assignment, Lessor agrees that it will recognize Lender or its successor-in-interest as the successor-in-interest to Lessee under this Lease as if Lender or its successor-in-interest (as applicable) were Lessee under this Lease.

- c. Within ten (10) business days after written request by Lessee, Lessor will execute and deliver in favor of Lender an estoppel certificate or other instrument in form reasonably acceptable to Lessor and such Lender pursuant to which Lessor will (i) confirm the existence, validity and binding effect of this Lease, (ii) confirm that Lessor is the owner and holder of this Lease, (iii) confirm that, to Lessor's current, actual knowledge, no monetary default and no other default has occurred under the terms of this Lease (or specifying any defaults which have occurred, which are continuing and of which Landlord is currently, actually aware), (iv) agree to provide Lender a copy of any notice of default delivered to Lessee hereunder, and (v) agree that, prior to any termination of this Lease as a result of a default of Lessee hereunder, Lessor will provide written notice of such default to Lender at its principal office in Richardson, Texas to the attention of Charles M. Helm and afford Lender a period not less than 30 days within which to cure such default.
- d. Lessor hereby agrees that all property of Lessee now or hereafter located on the Premises shall be and remain personal property of Lessee notwithstanding the manner in which such property shall be attached or affixed to the Premises. Lessor hereby further agrees that, notwithstanding the order of perfection or priority of any security interest or lien under applicable law, any security interest or lien for rent or similar charges or other indebtedness, liabilities or obligations owing to Lessor under or in connection with the Lease, whether arising by operation of law or otherwise, whether now existing or hereafter arising, and each and every right which Lessor now has or hereafter may have, either to levy or distrain upon any property of Lessee or any interest therein ("Lender's Collateral") or to claim or assert title to Lender's Collateral, or make any other claim against Lender's Collateral, whether under the Lease or the laws of the State in which the Premises are located or under any deed of trust, mortgage or other lien document now in effect whether by reason of a default under the Lease or otherwise,

expressly is hereby made and shall be subject and subordinate in every respect to any security interest or lien or other right, title or interest of Lender in Lender's Collateral, no matter when acquired, and shall further be subject and subordinated to all of the terms, provisions and conditions of any loan or security document in favor of Lender. Lender and its agents and legal representatives, without any liability or accountability whatsoever to Lessor (except for damages, if any, to the Premises caused thereby and the obligation to pay rental, both as provided hereinbelow), (a) may remove any or all of Lender's Collateral located at the Premises from the Premises, (i) whenever Lender, in its sole discretion, believes such removal is necessary to protect Lender's interest in Lender's Collateral, or (ii) whenever Lender shall seek to sell or foreclose upon Lender's Collateral; and (b) shall have access to the Premises and Lender's Collateral at all times. Lessor grants to Lender a license to enter onto the Premises and consents and agrees that Lender and/or its representatives or agents may at any time enter onto the Premises to inspect Lender's Collateral, to take possession of Lender's Collateral and to remove any or all of Lender's Collateral from the Premises or exhibit for sale and/or conduct one or more sales of Lender's Collateral on the Premises, and Landlord will not in any manner hinder, interfere or prevent any of the foregoing. Lender agrees to repair any damage caused by Lender or its agents or representatives as a direct result of any such removal of Lender's Collateral from the Premises by Lender or its agents or representatives. During any possession and occupancy of the Premises by Lender, Lender's obligation to Lessor shall include only the obligation to pay the rental that accrues during such period of possession and occupancy if and to the extent that Lessee has not paid such rental. Lender shall have no obligation to cure any defaults of Lessee under the Lease. If at any time, from time to time, Lessor ever comes into possession or control of any proceeds of any of Lender's Collateral, such proceeds shall be held by Lessor for the benefit of Lender, to the extent of its interest therein, and the same shall forthwith be paid and delivered to Lender.

- e. All terms and provisions of clauses (1), (2), (3) and (4) preceding shall inure to the benefit of Lender. Lessor shall, upon request by Lessee, deliver to Lender a subordination agreement executed by Lessor consistent with clause (4) and

otherwise in a form reasonably acceptable to Lender pursuant to which Lessor subordinates any security interest or lien held by Landlord in any personal property of Lessee located on the Premises to any security interest or lien then held by Lender. In consideration of this paragraph, iPCS will provide a suitable performance bond covering the rents due, or become due within the existing term of the Lease.

26. **Notices.** All notices shall be in writing and sent by U.S. certified mail, postage prepaid, return receipt requested or by overnight express delivery to the address of the party set forth above or as otherwise directed in writing by such party or as provided under applicable state law. Notice is deemed given three (3) days after being deposited in the U.S. Mail for certified mail delivery or one (1) day after being deposited with an overnight express delivery courier for delivery to the correct address. Notices shall be given to the Parties as follows:

Lessee: iPCS Wireless, Inc.
1900 East Golf Rd
Suite 100
Schaumburg, Illinois 60173
Attn: Mr. Tony Muscato
Phone: 847.944.2860
Fax: 847.517.1429

City: Manistee City Manager
70 Maple Street
Manistee, Michigan 49660
Phone: 231.723.2558

27. **Compliance with Laws.** The City represents that the City's property (including, without limitation, the Site) and all improvements thereto, are in compliance with all building life/safety, disability and other laws, codes and regulations of any governmental or quasi-governmental authority. iPCS agrees that, subject to the City's compliance with the terms of this paragraph, any improvements constructed by iPCS on the Site and all of the operations of iPCS within the Site shall be in compliance with all applicable laws, codes and regulations.

28. **Miscellaneous.**

a. iPCS shall peaceably and quietly have, hold and enjoy the Site. The City shall not cause or permit any use of its property of which the Site is a part thereof to interfere with or impair the quality of the communications services being rendered by iPCS from the Site, nor shall the City have

unsupervised access to iPCS's equipment. However, iPCS assumes the risk that the City's use and operation of the Tower as a water tower, is not incompatible with iPCS's intended wireless operations, equipment and antenna facilities.

b. The City represents and warrants that the City has full authority to enter into and sign this Lease upon approval of the same by the City Council.

c. The terms and conditions of this Lease shall extend to and bind the successors and assigns of the City and iPCS.

d. The prevailing party in any action or proceeding in court to enforce the terms of this Lease shall be entitled to receive its reasonable attorneys' fees and other reasonable enforcement costs and expenses from the non-revealing party.

e. The City, upon receipt of the fully executed lease from iPCS, shall immediately place this Lease on the City Council agenda, and if approved, execute and deliver within two (2) days to iPCS for recording a Short Form of this Lease in the form substantially as set forth in the attached Exhibit C.

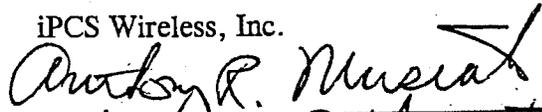
f. This Lease shall be construed to the laws of the State of Michigan.

g. This Site Lease may not be amended or modified unless the City and iPCS consent in writing to the amendment or modification.

h. This Lease is not a franchise pursuant to Article 7, Sec. 90 of the Michigan Constitution. Any such franchise must be obtained separately from the City. This lease contains all agreements, promises and understandings between the City and iPCS. All exhibits are incorporated by reference. iPCS warrants that the officer signing this lease on behalf of the corporation has the necessary and appropriate authorizations for and on behalf of the governing board of the corporation, to execute this lease and bind iPCS to the same.

The parties hereto have executed this Site Lease as of the day and year set forth on page one above.

iPCS Wireless, Inc.


By: ANTHONY R. MUSCATO
Its: SENIOR VICE PRESIDENT
C.T.O.

Michelle Asiala
Michelle Asiala

Mary Nemecek
Mary Nemecek

CITY OF MANISTEE

Richard Mack

By: Richard Mack

Its: Mayor

Kenneth Oleniczak

By: Kenneth Oleniczak

Its: Clerk/Treasurer

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ADDENDUM TO SITE LEASE

THIS AGREEMENT is made this 19th day of ~~April~~^{June}, 2001, by and between **The City of Manistee**, a Michigan Municipal Corporation ("City"), 70 Maple Street, Manistee, Michigan 49660, and **iPCS Wireless, Inc.**, a Delaware Corporation ("iPCS"), of 1900 E. Golf Rd, Suite 900, Schaumburg, IL 60173;

WHEREAS, The City and iPCS have entered into a certain "Site Lease" dated on or about February 6, 2001 whereby the City leased to iPCS the nonexclusive right, under certain specific terms and conditions, to place wireless telecommunication antennas and apparatus on and near that certain Water Tower owned by the City and commonly known as the "Maywood Tank"; and

WHEREAS, The City owns another Water Tank, commonly called the "South Tank" or "Green Onion Tank", which iPCS desires to lease for the same purpose as the current Site Lease, to wit: for the placement, maintenance and operation of certain wireless telecommunication antenna and apparatus on and near the South Water Tank on a non-exclusive basis, and the City is willing to lease such additional site on the same and terms and conditions as iPCS leases the area on and near the Maywood Tank;

NOW, THEREFORE, that certain Site Lease dated February 6, 2001 his hereby amended to provide the following additional terms and conditions:

1. **Lease of Additional Water Tower Space:** City leases and iPCS hires space on that existing water commonly known as the South Water Tower or "Green Onion Water Tower", Manistee, Michigan and approximately sixty-two (62) square foot area at the base of the water tower which is required for cable runs to connect iPCS equipment. Such lease and use is non-exclusive. The selection and placement of the site will be pre-approved by the City and performed in the same manner as provided in the Site Lease dated February 6, 2001.

2. **Term of Lease of Additional Water Tower Space:** The term and renewals of the lease of the additional water tower space shall be the same as that for the Maywood Tank subject to the Site Lease dated February 6, 2001, to wit: a five (5) year Initial Term commencing on the date of this lease, together with the right to renew such lease for two (2) additional five (5) year terms, provided that iPCS gives the City ninety (90) day written notice before the expiration of the current term.

3. **Additional Rents:** iPCS will pay to the City the following rents per month, payable in advance on the first of each month:

Initial Term..... \$1,000.00 per month

1st Extension..... \$1,150.00 per month

2nd Extension.... \$1,322.50 per month

The rents specified above are for the South Tank and are in addition to those rents required by the lease of the Maywood Tank as specified in the Site Lease dated February 6, 2001.

4. **Non-Interference with City Use and Other Facilities:** iPCS's use of the Tank and ground site shall not interfere with the City's use thereof, which City use is paramount. Further, the South Tank is in an area that includes the City's North Beach Access & Nature Walk, and iPCS's use of the Tank and ground site shall not obstruct nor interfere with such North Beach Access & Nature Walk or the parking lot associated therewith.

5. **Non-Interference with Other Lessees:** iPCS acknowledges that NPI Wireless also leases space on the tank and a ground site. iPCS's use of the same facilities shall not interfere with NPI's use thereof. Prior to placement of any antenna, or other wireless communication apparatus on the tank or ground site, iPCS shall perform, or have performed, an appropriate RF Interference Study, demonstrating that iPCS's intended use of the tank and ground site shall not interfere with any prior Lessees' use thereof. iPCS shall provide a copy of such study to the City.

In the event that the City is requested to lease any of the same tank space and ground site area of either the Maywood Tank or South Tank, the City will require that such potential Lessee perform, or have performed, a competent and appropriate RF Interference Study that demonstrates that such additional Leases use of the Tanks and ground sites will not interfere with any prior Lessees' wireless telecommunications use(s) thereof.

6. **Incorporation of Other Terms and Conditions By Reference:** The City and iPCS hereby incorporates all other terms and conditions of the Site Lease dated February 6, 2001 into this Addendum, and all such terms and conditions as to any and all matters contained in such Site Lease, including but not limited to, requirements of insurance, use, coordination of placement of equipment with the City, bonds and indemnifications, shall also apply to the lease of the South Tank.

IN WITNESS WHEREOF, the Parties put their respective signatures on the dates denoted next to such signatures.

iPCS Wireless, Inc.

Anthony R. Muscato Date: 4/17/01
By: ANTHONY R. MUSCATO
Its SENIOR V.P. & C.T.O.

CITY OF MANISTEE

Richard Mack Date: 6/19/01
By: Richard Mack, Mayor

Kenneth Oleniczak Date: 6/19/01
By: Kenneth Oleniczak, Clerk/Treasurer

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**RESOLUTION OF GUIDELINES
FOR POVERTY EXEMPTION
FROM PROPERTY TAX
FOR 2015 ASSESSED AND TAXABLE VALUE**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the homestead of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390, 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994 the City of Manistee City Council adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year. Verification of income must be submitted if income tax returns are not filed.
- 3) Be available during the meeting time of the last day of the March Board of Review, or the meeting time of the July and December Boards of Review, to personally appear before the Board of Review, if requested.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 6) Meet the federal poverty income standards as defined and determined annually by the United States Department of Health and Human Services.
- 7) File a claim reporting that the combined assets of all persons residing in the homestead not exceed \$24,009 ($\$23,631((2014 \text{ asset level})) \times 1.016((2015 \text{ Consumer Price Index})) = \$24,009$). Assets include but are not limited to, real estate other than the principal residence or homestead, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 8) The application for an exemption shall be filed after January 1, but before the day prior to the last day of board of review. The filing of this claim constitutes an appearance before the board of review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income standards which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the homestead.

Federal Poverty Guidelines for 2015 Assessments

Number of persons residing in homestead	Poverty Guidelines Annual allowable income
1 person	11,670.
2 persons	15,730.
3 persons	19,790.
4 persons	23,850
5 persons	27,910.
6 persons	31,970.
7 persons	36,030.
8 persons	40,090.
Each additional person, add	4,060.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines, and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by City Council Member _____ and supported by City Council Member _____.

Upon roll call vote, the following voted:

"Aye:" _____

"Nay:" _____

The City Clerk declared the resolution _____.

Michelle Wright, City Clerk Dated

CERTIFICATE

I, Michelle Wright, Clerk of the City of Manistee, hereby certify that the foregoing resolution was adopted by the City Council of the City of Manistee, at the regular meeting of the City Council held on December 16, 2014, at which meeting a quorum was present by a roll call vote of said members; that said resolution was ordered to take immediate effect.

Attest to: _____

Michelle Wright, Clerk

Date: _____



Date December 17, 2014

TO: City of Manistee Taxpayer

FROM: Julie Beardslee
City Assessor
City Hall
70 Maple St.
Manistee, MI 49660
231-398-2802

RE: Poverty Exemption from Property Taxes

A handwritten signature in blue ink, appearing to be "J. Beardslee", is written over the typed name and address.

Attached, please find an application for Poverty Exemption from Property Taxes, in the City of Manistee. **Please read the Hardship Exemption Application Instructions and Guidelines for Poverty Exemption from Property Tax, before you begin filling out the application.**

It is in your best interest to return the completed application and your state and federal tax returns with all credit or claim forms (the most recent filing you have) and Social Security Statements, to my office at least a week before the Board of Review meets. I will review the application to insure completion. Board of Review dates are listed below. The deadline for filing an application with the Board of Review is before the day prior to the last day of the Board of Review.

The Board of Review meets March 9, 2015 from 9:00 a.m - noon and 1:00 p.m. - 4:00 p.m., March 10, 2015 from 2:00 p.m - 5:00 p.m. and 6:00 p.m. - 9:00 p.m., July 21, 2015 at 9:00 a.m., and December 15, 2015 at 9:00 a.m. at City Hall, 70 Maple Street, Manistee, MI 49660. The times and dates of the Board of Review are tentative, please confirm before attending.

You may appear before the Board of Review to present your application, please make an appointment. You or your representative may be requested to appear in person before the Board of Review. The Board of Review will review and decide your application and inform you of their decision by mail.

If you are representing a taxpayer in the City of Manistee, include a short note from the taxpayer appointing you as their representative and have the document **notarized** (see the enclosed Rules of Procedure).

"Hardship Exemption Application" Instructions

General Instructions:

Please type or print in ink.

Answer all questions as fully as possible. Additional information may be included on additional sheets as necessary. Supporting material should also be attached if possible. Only information stated will be considered. Questions left unanswered will constitute an improper statement and can be cause for denial.

This declaration must be signed in the presence of a notary public. Failure to do so will constitute an improper statement.

This form shall be filed after January 1st but before the day prior to the last day of the Board of Review. Return to:

City Assessor
City Hall
70 Maple Street
Manistee, MI 49660
(231) 398-2802

The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the claimants right to appeal the decision of the Board of Review regarding the claim, to the Michigan Tax Tribunal. You may also make an appointment to appear before the Board of Review either in person or by representative during their hearings. You or your representative may be asked to personally appear before the Board of Review. The Board of Review will then review your claim and either approve or deny your application. Exemptions may be complete or partial. You will be notified by mail of their decision.

This claim for poverty exemption is an application for the current year. **If you wish to renew or reapply for a poverty exemption, a current application must be filed.**

This form will be incorporated as a part of the minutes of the Board of Review. As such it will be a public document and will remain on file with the City of Manistee permanently.

**GUIDELINES FOR POVERTY EXEMPTION
FROM PROPERTY TAX**

ELIGIBILITY REQUIREMENTS OF THE CITY OF MANISTEE, COUNTY OF MANISTEE

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year. Verification of income must be submitted if income tax returns are not filed.
- 3) Be available during the meeting time of the last day of the March Board of Review, or the meeting time of the July and December Boards of Review, to personally appear before the Board of Review, if requested.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 6) Meet the federal poverty income standards as defined and determined annually by the United States Department of Health and Human Services.
- 7) File a claim reporting that the combined assets of all persons residing in the homestead not exceed \$24,009 ($\$23,631((2014 \text{ asset level})) \times 1.016((2015 \text{ Consumer Price Index})) = \$24,009$). Assets include but are not limited to, real estate other than the principal residence or homestead, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 8) The application for an exemption shall be filed after January 1, but before the day prior to the last day of board of review. The filing of this claim constitutes an appearance before the board of review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income standards which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the homestead.

Federal Poverty Guidelines for 2015 Assessments

Number of persons residing in homestead	Poverty Guidelines Annual allowable income
1 person	11,670.
2 persons	15,730.
3 persons	19,790.
4 persons	23,850
5 persons	27,910.
6 persons	31,970.
7 persons	36,030.
8 persons	40,090.
Each additional person, add	4,060.

Hardship Exemption Application

I, _____, being the owner and resident of the property listed below, apply for tax relief under MCL 211.7u of the General Property Tax Act. The real and personal property of persons who, in the judgement of the assessor and board of review, by reason of poverty are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act.

Property Code Number: 51-51-_____

Property Description: _____

Property address: _____

Phone (____) _____ Marital status: _____

Age of applicant: _____ Age of spouse _____

Number of dependents: _____ Age of dependents: _____

Have you applied for Homestead Property Tax Credit this year? _____

How much was your Property Tax Credit? _____

How much was your Home Heating Credit? _____

**** Attach complete copy of 1040 CR and federal or state income tax return for each person residing in the homestead, if filed for the current or preceding year. All attachments (credits, claims etc.) must be filed. Social Security Benefit Statement copies must be included with this application.**

The following questions must include information from all household members.

REAL ESTATE: Is home paid for? _____ Unpaid balance _____

Name of mortgage company _____ Monthly payment _____

Have you mortgaged your home to take advantage of a "reverse mortgage", if so in what amount? _____

How long have you lived at this residence? _____

Do you own, or are you buying any other property? _____

If so List below:

Property Address	Name of Owner	Assessed Value	Amount and Date of Last Taxes Paid

Income earned from above property \$ _____

Name of employer: _____

Address: _____

Phone number (____) _____

HOUSEHOLD INCOME (ALL MEMBERS): List all income from salaries, Social Security, rents, pensions, IRA (individual retirement account) withdrawals, unemployment compensation, annuities, government or Veterans Administration cash benefit or pensions, workers' compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, and any other source of income. Provide copies of statements as part of this application.

Source of Income	Monthly or Annual Income

CHECKING, SAVINGS AND INVESTMENTS: List all savings owned by all household members, including checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds or similar investment.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

LIFE INSURANCE: List all policies held by all household members.

Insured	Amount of Policy	Amount Paid Monthly	Paid up Policy	Name of Beneficiary	Relationship to Insured

MOTOR VEHICLES IN HOUSEHOLD:

Make	Year	Monthly Payment	Balance Owed

LIST ALL PERSONS LIVING IN HOUSEHOLD:

Last Name	First Name	Age	Relationship to Claimant	Place of Employment	Contribution to Family Income

PERSONAL DEBTS:

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

MONTHLY EXPENSES:

Health Insurance _____ Food _____ Clothing _____
 Car expense (gas, repair, etc.) _____
 Heating expense _____ Electric _____ Cable _____
 Water & Sewer _____ Garbage _____ Phone _____
 Other _____
 (specify) _____

OTHER ASSETS: List all other assets and their values that are owned or controlled by you or members of your household. (For example, boats, coin collection, antiques, silver).

Type of Asset	Value	Income Derived from Assets	Owner

NOTICE: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

NOTICE: A copy of all household members federal income tax returns, state income tax returns (MI-1040), Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3 or 4) and/or Social Security Statements must be attached as proof of income. A complete copy must be received, including all credits, claims, etc. Social Security income, child support and/or alimony income, or any other income must be documented.

NOTE: Do not sign until witnessed by the Assessor, Board of Review or Notary Public.

STATE OF MICHIGAN
COUNTY OF MANISTEE

The undersigned, being duly sworn, deposes and says that the statements made in the foregoing application are true and that he/she, nor any household member, has money, income or property other than mentioned herein.

Petitioner

Subscribed and sworn this _____ day of _____, 2015

Signature: _____

City Assessor, Board of Review Member or Notary Public

This application shall be filed after January 1, but before the day prior to the last day of Board of Review.

Address: Board of Review
c/o City Assessor
City of Manistee
70 Maple St.
Manistee, MI 49660
(231) 398-2802

DECISIONS MAY BE APPEALED TO THE MICHIGAN TAX TRIBUNAL BY JULY 31st OF THE CURRENT YEAR.

Michigan Tax Tribunal
P.O. Box 30232
Lansing, MI 48909
Phone: 517-636-7551
Fax: 517-636-7580
E-mail: taxtrib@michigan.gov

BOARD OF REVIEW RULES OF PROCEDURE POLICY

City of Manistee 1 City Council Policy CP-24

Adopted: June 3, 1999, Amended: Mar. 4, 2003; Nov. 7, 2007; Mar. 4, 2014

Property owners, agents, Board of Review members, assessor and staff will conduct themselves with decorum, in a respectful, courteous and business like manner.

The person whose property is assessed on the assessment roll or his or her agent may appear before the board. The Board requires a letter from the person whose property is assessed, whose signature must be notarized, authorizing the agent to appeal.

Protest, in the form of an original, signed letter from the resident or non-resident person whose property is assessed on the assessment roll, or his or her agent, may be filed with the Board of Review. E-mailed and/or faxed appeals will not be accepted by the Board of Review. All protests will be answered by the Board of Review, in writing, as soon as possible and in no event later than the first Monday in June, for March Board of Review appeals.

The Board of Review, in accordance with MCL 211.30, may examine on oath, any owner or agent making protest to the board.

Owners or agents may be required to complete a petition for record keeping purposes, on a form prescribed by the State Tax Commission. Only one parcel number per each petition is allowed. Multiple parcel appeal on one petition may cause the petition to be rejected by the Board for improper submission. Taxpayers will be asked to complete additional petitions, if possible, if this practice occurs.

The Board of Review may limit owners' or agents' protests to 5 minutes.

Taxpayers submitting written evidence are required to bring one copy for submission to the Board of Review. City Staff cannot make multiple copies for appellants, during the Board sessions.

Appointments for a specified time may be made by owner or agent. Please allow 15 additional minutes if the board is running behind schedule. It is a good idea to arrive 5 to 10 minutes early for your appointment to complete the petition to the Board of Review. Owners or agents with multiple parcels should allow more time. Owners or agents of complex or multiple properties should make an appointment with the Board. These types of properties will be allowed more time, in accordance with complexity or number of parcels.

Hardship or poverty exemptions, Affidavits of Eligible Personal Property and Veterans Exemptions may be filed with the Board of Review on a specified exemption application. Please inquire as to the laws and rules governing these exemptions.

The March Board of Review does not hear Homestead Exemption appeals. These are heard at the July and December Board of Review.

Changed: March 4, 2014

Effective: March 5, 2014

USEFUL ADDRESSES:

Michigan Tax Tribunal	State Tax Commission	Julie Beardslee, City Assessor
PO Box 30232	P.O. Box 30471	City Hall, 70 Maple St.
Lansing, MI 48909	Lansing, MI 48909-7971	Manistee, MI 49660
517-636-7551	517-373-0500	231-398-2802
517-636-7580 FAX		231-723-1546 FAX

THE GENERAL PROPERTY TAX ACT (EXCERPT)

Act 206 of 1893

211.30 Board of review; meetings; alternative dates; sessions; request, protest, or application for correction of assessment; hearing; examination of persons under oath; filing by nonresident taxpayer; notice; filing, hearing, and determination of objection; right of appeal; endorsement and signed statement; delivery of assessment roll; ordinance or resolution authorizing filing of protest by letter; notice of option.

Sec. 30.

(1) Except as otherwise provided in subsection (2), the board of review shall meet on the second Monday in March.

(2) The governing body of the city or township may authorize, by adoption of an ordinance or resolution, alternative starting dates in March when the board of review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March.

(3) The first meeting of the board of review shall start not earlier than 9 a.m. and not later than 3 p.m. and last for not less than 6 hours. The board of review shall also meet for not less than 6 hours during the remainder of that week. Persons or their agents who have appeared to file a protest before the board of review at a scheduled meeting or at a scheduled appointment shall be afforded an opportunity to be heard by the board of review. The board of review shall schedule a final meeting after the board of review makes a change in the assessed value or tentative taxable value of property or adds property to the assessment roll. The board of review shall hold at least 3 hours of its required sessions for review of assessment rolls during the week of the second Monday in March after 6 p.m.

(4) A board of review shall meet a total of at least 12 hours during the week beginning the second Monday in March to hear protests. At the request of a person whose property is assessed on the assessment roll or of his or her agent, and if sufficient cause is shown, the board of review shall correct the assessed value or tentative taxable value of the property in a manner that will make the valuation of the property relatively just and proper under this act. The board of review may examine under oath the person making the application, or any other person concerning the matter. A member of the board of review may administer the oath. A nonresident taxpayer may file his or her appearance, protest, and papers in support of the protest by letter, and his or her personal appearance is not required. The board of review, on its own motion, may change assessed values or tentative taxable values or add to the roll property omitted from the roll that is liable to assessment if the person who is assessed for the altered valuation or for the omitted property is promptly notified and granted an opportunity to file objections to the change at the meeting or at a subsequent meeting. An objection to a change in assessed value or tentative taxable value or to the addition of property to the tax roll shall be promptly heard and determined. Each person who makes a request, protest, or application to the board of review for the correction of the assessed value or tentative taxable value of the person's property shall be notified in writing, not later than the first Monday in June, of the board of review's action on the request, protest, or application, of the state equalized valuation or tentative taxable value of the property, and of information regarding the right of further appeal to the tax tribunal. Information regarding the right of further appeal to the tax tribunal shall include, but is not limited to, a statement of the right to appeal to the tax tribunal, the address of the tax tribunal, and the final date for filing an appeal with the tax tribunal.

(5) After the board of review completes the review of the assessment roll, a majority of the board of review shall indorse the roll and sign a statement to the effect that the roll is the assessment roll for the year in which it has been prepared and approved by the board of review.

(6) The completed assessment roll shall be delivered by the appropriate assessing officer to the county equalization director not later than the tenth day after the adjournment of the board of review, or the Wednesday following the first Monday in April, whichever date occurs first.

=====

City of Manistee 4 City Council Policy CP-24

(7) The governing body of the township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. If that ordinance or resolution is adopted, the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

History: 1893, Act 206, Eff. June 12, 1893 ;-- CL 1897, 3853 ;-- Am. 1907, Act 326, Eff. Sept. 28, 1907 ;-- CL 1915, 4024 ;-- CL 1929, 3418 ;-- CL 1948, 211.30 ;-- Am. 1949, Act 285, Eff. Sept. 23, 1949 ;-- Am. 1951, Act 48, Eff. Sept. 28, 1951 ;-- Am. 1964, Act 275, Eff. Aug. 28, 1964 ;-- Am. 1982, Act 539, Eff. Mar. 30, 1983 ;-- Am. 1994, Act 9, Imd. Eff. Feb. 24, 1994 ;-- Am. 1994, Act 415, Imd. Eff. Dec. 29, 1994 ;-- Am. 2000, Act 210, Imd. Eff. June 27, 2000 ;-- Am. 2003, Act 194, Imd. Eff. Nov. 10, 2003

Popular Name: Act 206

© 2007 Legislative Council, State of Michigan

COUNCIL COMMITTEES

The following committees have traditionally been filled on an annual basis at the Organizational Meeting with appointment by the Mayor.

ALTERNATIVES FOR AREA YOUTH

Mitch Deisch

OIL & GAS INVESTMENT BOARD

Colleen Kenny

Jim Smith (term exp. 12/16)

Edward Bradford (term exp. 12/16)

AUDITING COMMITTEE

Colleen Kenny

Robert Goodspeed

Ed Cote

ORDINANCE COMMITTEE

Eric Gustad

Mark Wittlieff

Roger Zielinski

LOCAL REVENUE SHARING BOARD

Colleen Kenny

PERSONNEL COMMITTEE

Appointed by Manager/Charter 5-6

Colleen Kenny

Eric Gustad

Mark Wittlieff

MRA BOARD

Mitch Deisch

UTILITIES COMMITTEE

Ed Cote

Eric Gustad

Jim Smith

AES BOARD

Mitch Deisch

911 BOARD AUTHORITY

Robert Goodspeed



APPLICANTS NEEDED

BOARDS and COMMISSIONS VACANCIES

COMPENSATION COMMISSION. One vacancy - five-year term ending 09/30/19. *Applicants must be registered voters in the City.* Purpose: Establishes compensation for City Council members.

HARBOR COMMISSION. One unexpired term ending 10/31/15. Purpose: Advisory on marina, harbor development issues.

HISTORIC DISTRICT COMMISSION. One unexpired term ending 02/28/15. *Applicants must be City residents.* Purpose: Historic preservation.

NON-MOTORIZED TRANSPORTATION COMMITTEE. One unexpired term ending 03/31/15. Purpose: Provide safe, scenic routes throughout the City that encourages non-motorized transportation use for fitness, transportation and tourism.

PARKS & BEAUTIFICATION COMMISSION. One unexpired term ending 06/30/17. *Applicants must be a City resident or own real estate/business/profession in the City.* Purpose: Advisory on parks development, maintenance, improvements, & identifying, planning, implementing public & private beautification projects.

PEG COMMISSION. Two vacancies – three-year terms ending 12/31/17. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

RAMSDALL THEATRE GOVERNING AUTHORITY. One unexpired term ending 06/30/15. *Applicants must be City residents.* Purpose: Oversees Ramsdell Theatre finances.

TREE COMMISSION. Four vacancies – three-year terms ending 12/31/17. Purpose: Oversees public (parks/boulevards) tree program.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov>. Applications must be returned by Tuesday, December 9, 2014 at 5 p.m. to be considered for appointment at the December 16, 2014 City Council meeting.

**APPLICANTS NEEDED
CITY OF MANISTEE**

BOARD OF REVIEW. (1) regular member - term ending 12/31/17; (1) alternate member – terms ending 12/31/17.

Applicants shall be taxpaying electors of the City who are owners of property assessed for taxes in the City and, at the time of their appointment, are neither elected or appointed officials of the City.

Application forms are available at the City Clerk's office, 70 Maple Street or <http://www.manisteemi.gov>. Applications must be returned by Tuesday, December 9, 2014 at 5 p.m. to be considered for appointment at the December 16, 2014 City Council meeting.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Board of Review (Alternate)

NAME: Erin Pontiac

ADDRESS: 1003 Engelman St.
Manistee, MI 49660

PHONE: (Home) 231-510-3457 (Work) _____

E-MAIL: erinpontiac@gmail.com personal or work

I want to volunteer for this position because:

I feel I have the responsibility as a city tax payer to give my say on property taxes.

Please add any particular education, experience or background you think appropriate to include:

I have served on the board last term and have some experience. I also have education in property taxes and accounting.

Feel free to attach any additional information.

I (will) (~~will not~~) be able to attend the Council meeting. Please circle one.

Erin Pontiac 12/9/14
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED
DEC 10 2014
CITY OF MANISTEE
CLERK-TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: PEG Commission

NAME: Kathy Ervin

ADDRESS: 1726 LAKESHORE
MANISTEE, MI 49660

PHONE: (Home) 733.8242 (Work) 889.0352

E-MAIL: KERVINZA@CHARTER.NET personal or work

I want to volunteer for this position because:

I BELIEVE PUBLIC ACCESS TO INFORMATION/EXPRESSION
IS ESSENTIAL TO A HEALTHY AND INFORMED
COMMUNITY.

Please add any particular education, experience or background you think appropriate to include:

HAVE SERVED ON THIS COMMISSION FOR MANY YEARS
AND THINK MY EXPERIENCE CONTRIBUTES TO
ITS DELIBERATIONS/DECISIONS.

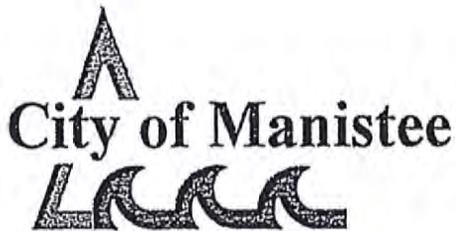
Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Kathleen A Ervin
Signature

11/30/2014
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

NOV 19 2014

CITY OF MANISTEE
CLERK-TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Rausdell Theatre Governing Authority

NAME: James W. Smith

ADDRESS: 353 1st Street
Manistee, MI 49660

PHONE: (Home) 231 723 0035 (Cell) 231 690 3948

E-MAIL: jameswsmith@chartermi.net personal or work

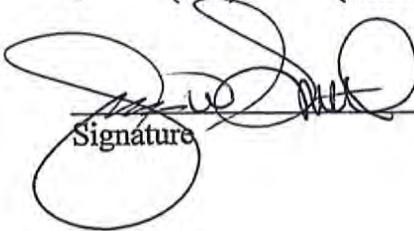
I want to volunteer for this position because:

Interest in future of Rausdell facility and use. Concerns for
continued development of economic sources and profitability.

Please add any particular education, experience or background you think appropriate to include:

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.


Signature

11/19/2014
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED
NOV 19 2014
CITY OF MANISTEE
CLERK-TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Tree Commission

NAME: Robert Johnson

ADDRESS: 530 Ninth St
Manistee, MI 49660

PHONE: (Home) 723-2243 (Work) —

E-MAIL: bobpj@ATT.net (personal or work)

I want to volunteer for this position because:

I believe we should care for the
natural beauty of the city
of Manistee

Please add any particular education, experience or background you think appropriate to include:

15+ years on Tree Commission

Feel free to attach any additional information.

I ~~(will)~~ (will not) be able to attend the Council meeting. Please circle one.

Robert Johnson 11-19-14
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

NOV 25 2014

CITY OF MANISTEE
CLERK-TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Tree Commission

NAME: Kathleen Friedrich

ADDRESS: 512 Pine St
Manistee MI 49660

PHONE: (Home) 423-6360 (Work) 723-1433

E-MAIL: cfriedrich@packagingcorp.com personal or work

I want to volunteer for this position because:

I have been on this committee for several years
and feel I have been an asset.

Please add any particular education, experience or background you think appropriate to include:

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Kathleen Friedrich
Signature

11-21-14
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Tree Commission

NAME: Patricia Williams

ADDRESS: 105 Lighthouse Way N
MANISTEE, MI 49660

PHONE: (Home) 231 723 9863 (Work) Ret.

E-MAIL: _____ personal or work

I want to volunteer for this position because:

Since Ben B. Foss talked with me about starting a
Tree Commission, Bob Davis and I prepared an
ordinance and served on this important committee
but only in an advisory capacity.

Please add any particular education, experience or background you think appropriate to include:

WMU BA; BS
U of Michigan MA
Long time gardener

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

maybe

Patricia Williams 11/25/14
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED
DEC 03 2014
CITY OF MANISTEE
CLERK-TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Tree Commission

NAME: Janice Waterman

ADDRESS: 1010 Maple St.
MANISTEE

PHONE: (Home) 723-2411 (Work) _____

E-MAIL: jfive11@yahoo.com (personal or work)

I want to volunteer for this position because:
I took over this position for the remainder
of the term. I have found that I
enjoy serving on this board.

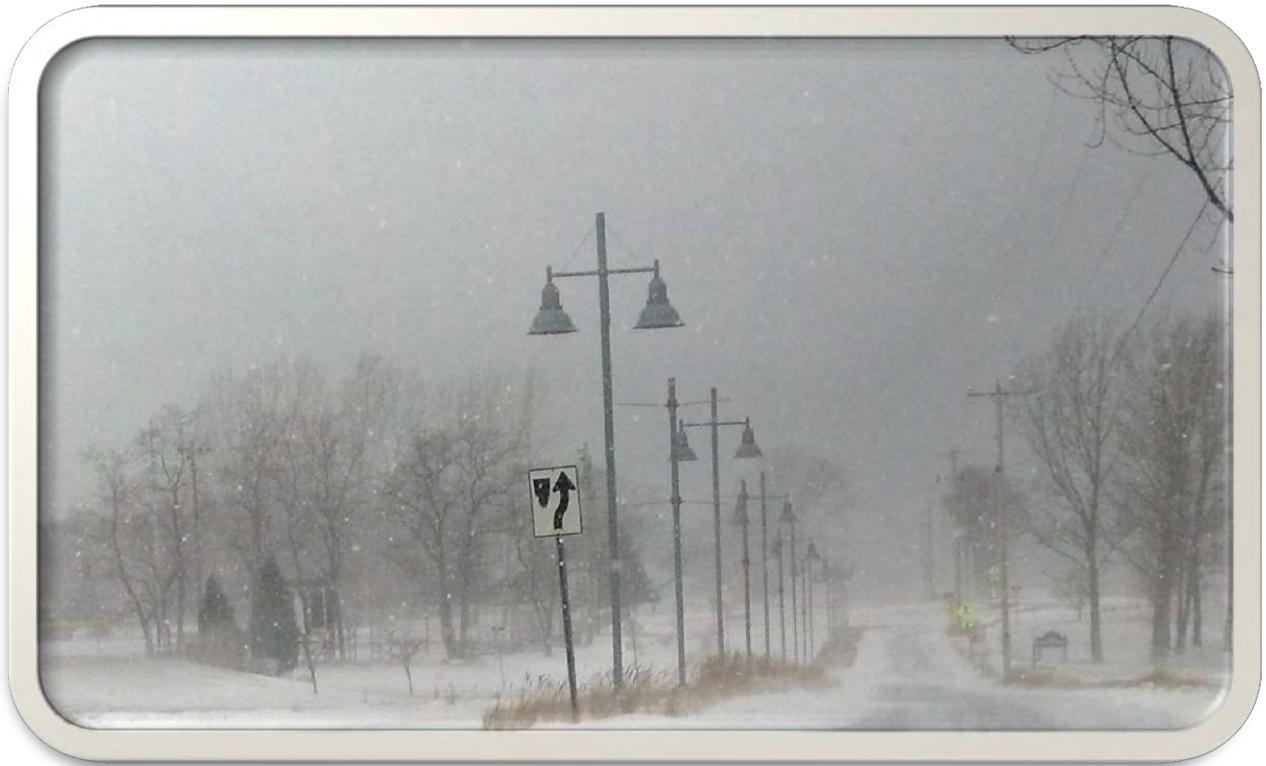
Please add any particular education, experience or background you think appropriate to include:
2 years on this commission in the past.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Janice Waterman 12-1-14
Signature Dated

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Familiar Winter View 2013-2014

2014 HIGHLIGHTS

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Our Vision:

“Manistee will be the community of choice on the Northwest Michigan coastline with a strong, diversified economy providing opportunities for all...a city whose prosperous past continues into the future.”

Strategic Mission:

“To competitively position the City of Manistee as the community of choice and destination for residents and families, businesses, industry, and tourists.

Our Purpose:

“The purpose of the Manistee City Council is to provide direction for the community on behalf of its citizens. The Council will achieve this through exemplary leadership and by being accessible and approachable for all, upholding policy, ensuring financial stability, and providing citizens with safety, economic opportunity and a better quality of life.”

Three Year Strategic Goals (SG#)

1. Economic Development and Jobs.
2. City Infrastructure.
3. Beaches, Parks and Recreational Areas.
4. Financial Stability and Continuous Improvement.
5. Intergovernmental Relationships.
6. Housing, Homelessness and Senior Citizens.

A Message from the City Manager...

Each year when I begin to write the Highlights message, I review the messages from the previous years. Following 2013, economy in 2014 definitely was taking a turn for the better. Significant renewed interest in Manistee County, which included Meijer starting construction on the corner of M-55 and US-31. New businesses continue to open in downtown Manistee, along with several new businesses projected at the end of 2014. In 2014 the City received approximately \$300,250 in Local, State and Federal grants. The City committed approximately \$100,000 to secure those grants.

Construction activity in 2014 was down considerably from 2013. This was based upon initial planning and the need to conserve funds for future projects. Even with a lighter construction season marina dredging was completed and the vandalized Lighthouse Park restrooms were renovated and upgraded to ADA standards.

While actual construction was down, planning for the future was not. Significant time was spent throughout 2014 planning state-mandated utility upgrades and a street upgrade plan.

City Council appointed an Ad Hoc Street Committee to assist with plans for future street upgrades and to assist with determining where funds will come from. It is the goal for a five to ten year Transportation Improvement Plan to be included in the 2015-2016 fiscal year budget; with the ultimate goal of new asphalt being laid in the summer of 2015.

As 2014 comes to an end I would be remiss not to thank all those City employees; who through their daily actions provide services to Manistee residents. The entire community should be proud of the accomplishments of 2014, what a year!

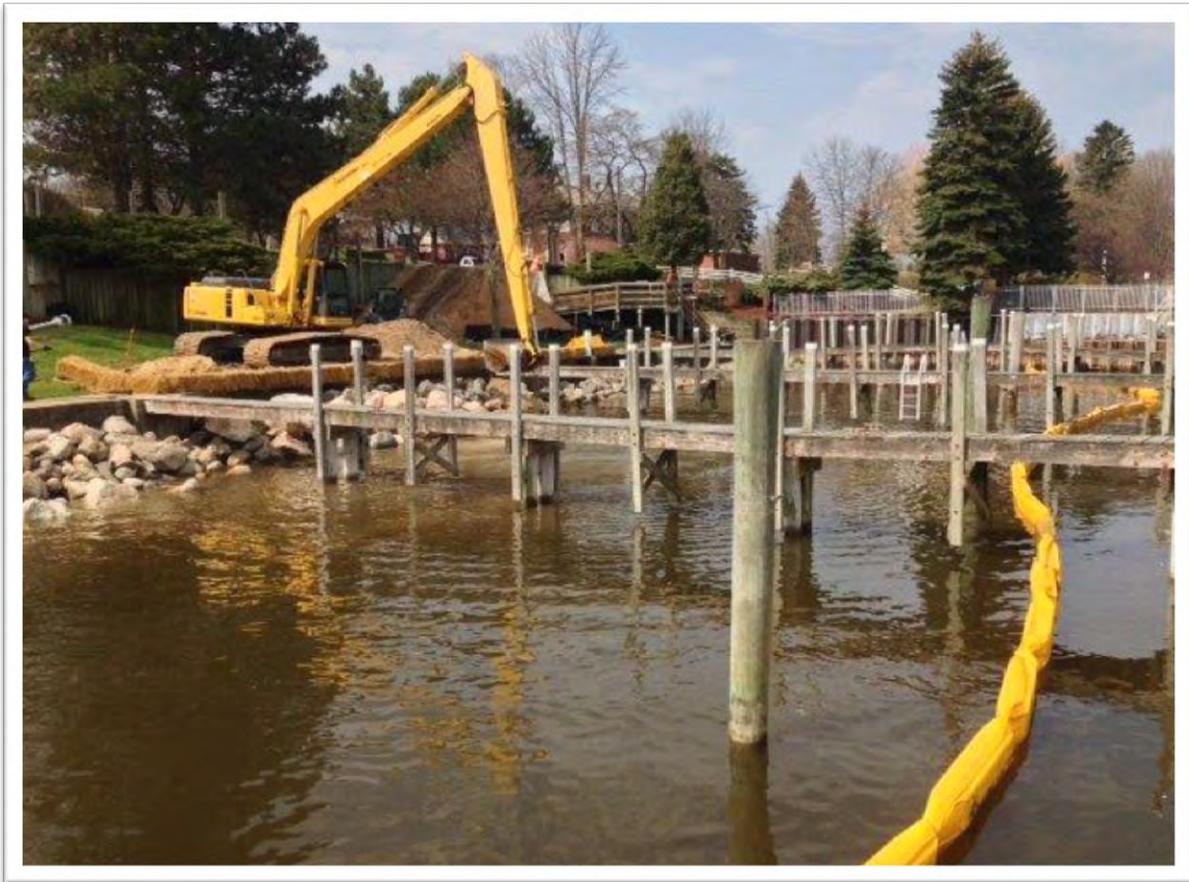
I look forward to the challenges and opportunities of 2015.

Mitchell D. Deisch, City Manager

CONSTRUCTION

1. Twelfth Street (Maple to Oak) – City continued to have discussions with Filer Township, Manistee County, Road Commission, MAPS and property owners on the condition of Twelfth Street. Property in question is not owned by the City; it is owned by Filer Township residents. Two property owners are not favorable about making any changes that impact their property. Spicer Group completed renderings of options and property owners were again contacted in October to reconsider. Missed opportunity to do a project in 2014. Will continue working toward a resolution in 2015. **SG#2**
2. Sanitary Sewer Evaluation Study (SSES) – Draft report submitted by Abonmarche to MDEQ for review. In order to qualify for State Revolving Fund loans MDEQ has required additional work to be undertaken. City staff met with Abonmarche and the MDEQ to identify requirements to complete the SSES Study in 2014-2015. City staff continues to look for and address areas of inflow and infiltration. S2 grant was extended one year to allow completion of the SSES study. **SG#2**
3. Approved a utility service contract with Meijer Realty to provide water and sewer utilities to the new store located at the corner of M-55 and US-31. The contract included connection fees, established utility rates, and utilizes a 17 year payment schedule. Meijer also executed a water main extension easement, no easement needed for the sewer main. Water meters were installed in October. **SG#1, #2**
4. Rocket (Rotary) Park Playground project was delayed in 2014, awaiting federal government review. Four requests for design proposals were received, with the Committee selecting Sinclair Recreation. Plans were submitted to City Council on March 5, 2013 with a public hearing held for a grant application to the Land & Water Conservation Fund to assist in the funding. AES prepared and submitted the grant application on behalf of the City. The location has been moved to the area west of the basketball parking lot, adjacent to First Street to comply with barrier-free standards. Anticipated funding for the project is through the LAWCON Grant (\$48,000), Local Revenue Sharing Board (\$25,000), City of Manistee (\$20,000) in-kind public works services, and various service clubs (Rotary \$5,000). Additional documentation was requested and submitted. Received notice in June that grant funds will become

available; looking at a community build during the 2015 construction season. Planning for this project started in 2012. Received formal grant approval December 2, 2014. **SG#3**



5. Awarded a contract to Swidorski Brothers in the amount of \$48,500 to dredge approximately 300 cubic yards of material from Municipal Marina dock slips, allowing the biggest docks to handle deep draft boats. The grant agreement with the MDNR was amended to cover 100% of costs. **SG#3**
6. Accepted the bid from Swidorski Excavating in the amount of \$19,800 to close CSO #008 along the riverbank south of Century Terrace. The project resulted in a permanent wall being placed to eliminate any future CSOs at this location and also installed a manhole with steps for access. Contracted work completed in October, we now have access to the diversion chamber for regular maintenance. **SG#2**
7. In June 2013 the Lighthouse Park restrooms were severely damaged by vandals. The City received \$13,068 from our insurance carrier. Prior to the vandalism these facilities were not ADA compliant. The decision was made to upgrade the facilities to be ADA compliant for an additional cost of \$4,714 or a total cost of \$17,782. Repairs

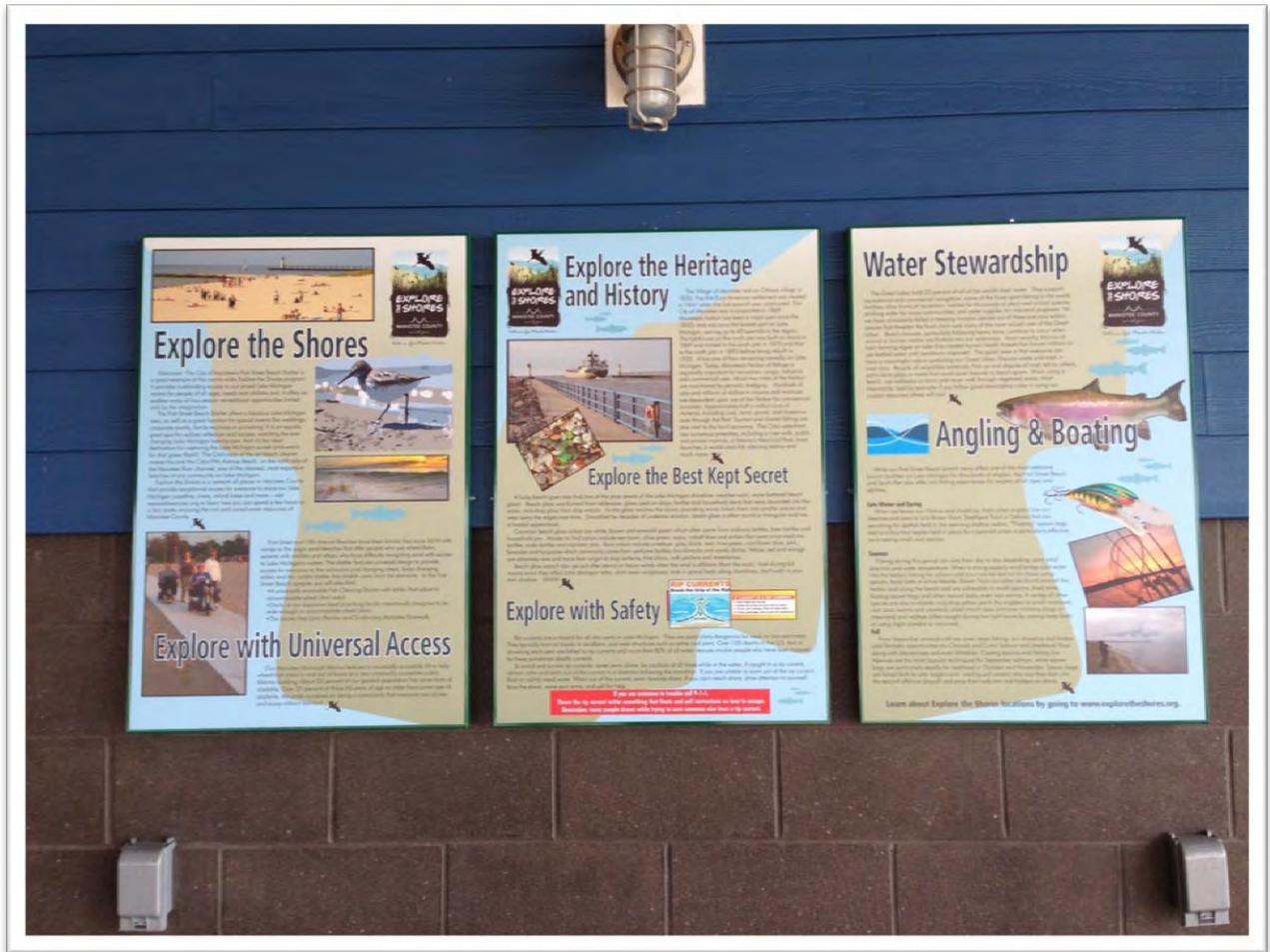
were completed using the current Plumber of Record. New epoxy floors were installed and electrical improvements were completed. Project completed in late summer. **SG#2, #3**

8. The Riverbank Sewer Project and Sixth Avenue Pump Station design and permits were reviewed and preliminary costs were estimated for inclusion in a 2015 capital improvement bond. Previously identified permit requirements, including HEC-RAS analysis, Act 41 permit submittals, final design, bidding and construction are anticipated to be completed in the spring and summer 2015; contingent upon receipt of bond funds. **SG#2**
9. Continue to assist the Manistee County Historical Museum with the Michigan Lighthouse Assistance Program Grant; Real3DPlaces, LLC and 3DLazer Advantage created a digital image of the lighthouse pro-bono. Approximately \$150,000 has been privately raised to paint the lighthouse. The estimated cost to paint the Lighthouse is \$250,000; with completion anticipated in 2016. **SG#5**
10. While videotaping two sewer lines in the vicinity of Fifth and Ramsdell city crews were able to confirm a major source of inflow/infiltration to the storm sewer. The defect in the pipe appears to be at a location where the storm pipe crossed over the sanitary sewer. Crossover was repaired in October by DPW with assistance from Swidorski Construction. **SG#2**



Inflow/Infiltration discovery at Fifth and Ramsdell streets.

11. Closed out Great Lakes Fishery Trust Grant for the Fish Cleaning Station. **SG#3**
12. Closed out Michigan Natural Resources Trust Fund Grant for the First Street Beach House. **SG#3**



*First Street Beach House
Explore the Shores Signage*

GOVERNANCE

1. 2014 - 2015 Fiscal Year Budget and Capital Improvement Plan was approved. Budget recommendations were published March 21 and introduced to the Council and public on April 1. Work sessions and public hearing were held in April. Budget document adopted May 6, 2014 and includes a \$6,003,338 General Fund Budget. Millage was set at 17.7612 mills for the General Fund and 1.15 mills for the Refuse Fund. There was an 8% rate adjustment to water and sewer; charges established at \$2.52 and \$6.91 per 1,000 gallons respectively. Refuse monthly user charges were established at \$3.50, \$7.00 and \$10.50; depending on the level of service selected. **SG#4**
2. Approved budget amendment 2014-01 for fiscal year end in June. Required by law to ensure actual expenditures do not exceed budgeted amounts. **SG#4**
3. Approved Main Street Downtown Development Authority Budget for 2014-2015 and their amended 2013-2014 Budget. **SG#5**
4. Entered into five-year agreement with Anderson Tackman & Company to conduct the City and DDA audit. Total bid of \$46,750 for the base audit, \$8,250 for the DDA, and \$2,500 to conduct a single audit if needed. Audit was performed in August. **SG#4**
5. Anderson Tackman presented June 30, 2014 audit to City Council on October 21. **The audit shows a General Fund Balance of \$1,087,038; a decrease of \$34,866.** Manistee had a clean (unqualified) audit opinion, no deficiencies in internal controls, and no instances of non-compliance under Government Accounting Standards. **SG#4**
6. Four Council seats were up for election in November. Candidates on the ballot were: First District Colleen Kenny, Third District Roger Zielinski, Fifth District Catherine Zaring and James Smith, Seventh District Eric Gustad. At the Organizational Meeting in November, City Clerk Michelle Wright swore in Colleen Kenny, Roger Zielinski, James Smith and Eric Gustad. Council elected Colleen Kenny as Mayor and James Smith as Mayor Pro-Tem.
7. Council completed strategic plan updates through the AES. Updated plan was adopted March 4 with several new goals and strategies added. Harbor Commission also completed a strategic planning process through the AES.

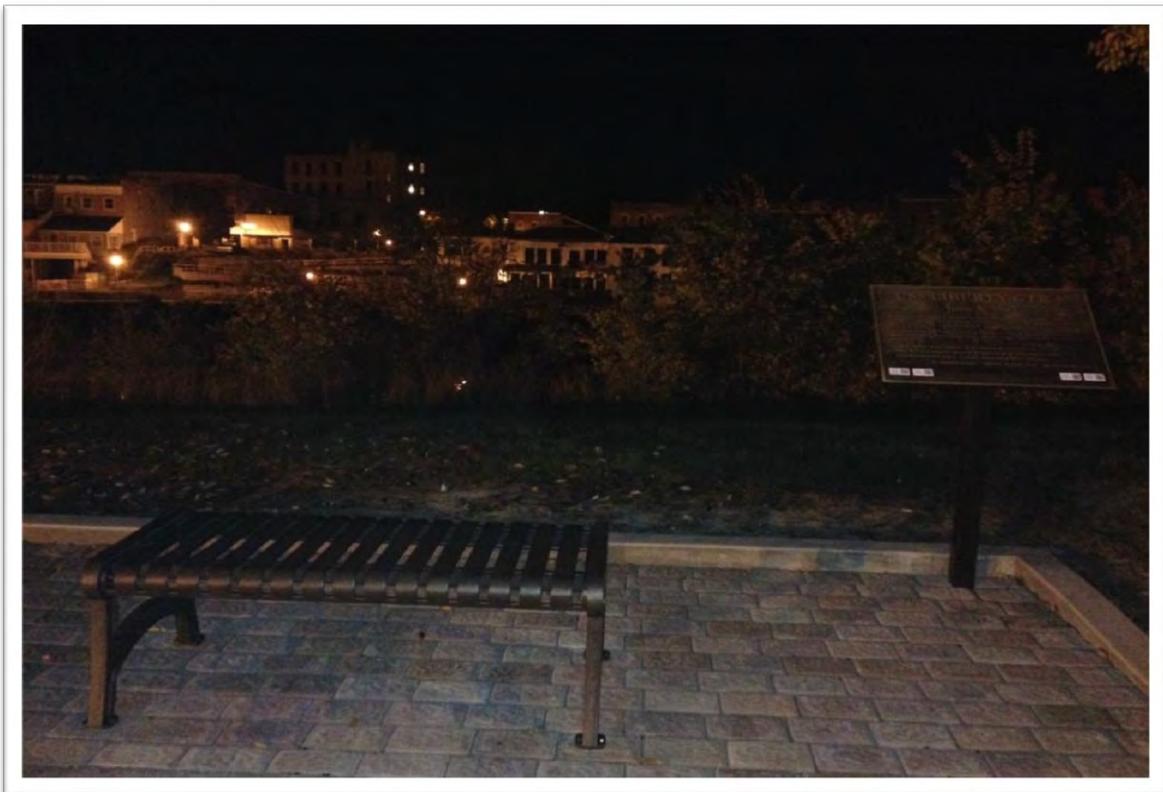
8. City Manager Mitch Deisch, Mayor Pro-Tem Catherine Zaring and Councilman Ed Cote attended the annual MML Capital Conference in March. **SG#4**
9. One main focus throughout the year was the condition of City streets. Following months of discussion by staff and City Council regarding street funding; created Ad Hoc Street Committee. The purpose of this new committee will be to discuss upgrading the City street network and help educate the public on a potential millage request. The committee consists of members of City Council, City Staff, and four ad hoc committee members (registered voters or property owners in the City of Manistee). The committee met several times in 2014. From staff's perspective significant funds need to be dedicated to street improvements and recommended a minimum of \$600,000 annually for at least 10 years and recommended requesting a voted millage. Anything less would not be sufficient to make a meaningful impact on the overall road system. Citizen Committee Members felt that there would a stronger likelihood of passing a millage request if efforts were first made by the City; having "skin in the game" to raise the confidence level of the citizenry. Continued to review budget and other sources of revenue. Presented draft five-year Transportation Improvement Plan to the Ad Hoc Street Committee in December. A joint discussion will be held with City Council and the report will be incorporated into 2015-2016 budget process. **SG#2**
10. Continued to work cooperatively with Manistee Township, AES, Manistee County and the LRBOI to formalize a water franchise agreement in Manistee Township. Discussions continued throughout the year. **SG#5**
11. Continued discussions with Filer Charter Township on the three agreements for utility services. In September the Filer Charter Township DDA concluded that connecting to the city and costs for service are not within the realm of consideration by the Filer DDA. The City will continue to work cooperatively with Filer Charter Township to explore connecting into the City WWTP. **SG#2, #5**
12. In October Mayor Pro-Tem Catherine Zaring, Councilman Ed Cote, Councilman Bob Hornkohl, City Manager Mitch Deisch and Finance Director Ed Bradford attended the Annual Michigan Municipal League Convention in Marquette. **SG#4**

13. City continues to use social media like Facebook to inform the public. This page is not intended to be a forum for public debate or discussion; rather is used to disseminate information in a timely manner to residents and visitors. There are currently more than 1,180 likes/fans of the City's Facebook page. If you haven't already done so, please like our page! **SG#2**
14. City Manager Mitch Deisch, Mayor Pro-Tem Catherine Zaring and Councilmember Eric Gustad attended the County Regional Summit in September. **SG#4**
15. Undertook utility rate study with Burton & Associates for \$21,939 to create a funded capital improvement fund for asset management. Used in negotiations with Filer Charter Township for sewer service and Manistee Township regarding proposed sewer line by LRBOI and City water service. First presentation to City Council was April 15, 2014. Adopted revised water and sewer utility schedule of fees in July and updated the ordinance. **SG#2, #5**
16. City Assessor proactively worked on taxpayer exemptions (Veterans, Poverty, Personal Property). More than 400 informational letters were mailed prior to the March Board of Review.
17. Two elections were held in 2014: Primary election in August and the General Election in November. Clerk's Office hosted election Public Accuracy Test. **SG#5**
18. Annual Council Bus Tour: City Hall generator, Maple Street Sidewalk, First Street Roundabout, Rotary Park Playground, Fire Station Improvements, DPW Yard Recycling, Fifth Avenue Beach Lawn Area, Street Improvements and other areas of interest. Citizens of the Ad Hoc Street Committee were invited to participate in the bus tour.
19. Council Audit Committee – Revised their monthly process to provide a closer review of purchases and services. Employees are required to sign and date invoices they are approving. **SG#4**
20. Continued to participate in regional economic development discussions to explore the idea of regionalizing economic development for Manistee and Mason counties. Ultimately a decision was made to not merge economic development agencies. City Manager participated in Alliance for Economic Success Office strategic planning process. The current three year contract with the City expired at the end of September. Discussions

to renew this contract began in earnest with the City and County.
SG#1, #5

21. Authorized a Riverfront lease with Todd & Cynthia Lloyd of 556 First Street.
22. Adopted a Title VI Non-Discrimination Plan and named the City Clerk as the Plan Coordinator. Compliance with federal and state civil rights is mandatory and the Michigan Department of Transportation has the responsibility to ensure compliance. Failure to comply would have jeopardized any pending or future federal funding. Reminders and updates are provided to staff twice annually. SG#4
23. Continued to work with MDNR / U.S. Forest Service to protect nesting sites of endangered Piping Plovers north of Fifth Avenue Beach. This was the seventh year that the Piping Plovers selected this site. SG#5
24. Staff met with local realtors regarding city programs and how to find information.
25. The Parks and Beautification Commission recommended and City Council adopted an Adopt-A-Park Program; engaging community members to participate in keeping park systems healthy and viable. SG#3
26. Participated in annual Fire Prevention Festival held in October. Worked with other area fire departments to provide fire safety education for children. SG#5
27. New website for Manistee Public Access (manisteetv.org); Council meetings can be viewed through the website or directly on YouTube.
28. Approved the annual permit through the MDOT to complete maintenance activities, operate utilities and implement programs such as Blossom Boulevard within the US-31 right-of-way.
29. Regular meetings between the City Manager/Mayor and the City's representatives on the County Board of Commissioners. The intent of the meetings is to improve governmental communications and to look for opportunities to collaborate. SG#5

30. Participated in regular meetings between the LRBOI, County and Manistee Township for better communications between the entities. **SG#5**
31. Continued public tours of City Hall, Ramsdell Theatre and the Fire Station.
32. The Non-Motorized Transportation Committee was awarded the Gold Level – Promoting Activities Award. The NMTC has participated in the program since 2004 having been the only community to have received nine consecutive PAC awards. The NMTC has been instrumental in encouraging everyone to live a healthy lifestyle with two annual community events including the H.A.M It Up week in May and the Labor Day Bridge Walk. Since 2010 the Committee and the Shoreline Cycling Club have been developing multi-use trails and a mountain bike skills park on M-55 that also provides an area for cross-country skiing and snowshoeing in the winter. **SG#3**
33. Provided a letter of support to the Little River Band of Ottawa Indians; supporting the proposed sewer upgrades in Manistee Township north of M-55. **SG#5**
34. Approved improvements to Veterans Memorial Park with plagues, viewing benches and landscaping.



35. Mayor Pro-Tem Catherine Zaring appointed to the MML Municipal Services Committee in March. **SG#4**
36. Erin Pontiac of the Parks & Beautification Commission took on a personal Adopt-A-Park project by seeking grant funds to install a Pet Waste Station at Morton Park. Erin encourages other citizens and friends of Manistee to also get involved. **SG#3**
37. City Manager participated in planning interviews for proposed Library upgrades. **SG#5**
38. Worked with 10 West Studios to use the State's US-31 Bridge for a film location and close the bridge to traffic for eight days in October. The MDOT permit needed to be requested by the City of Manistee; the DPW cooperated with the studio in the submission of this request and the preparation of a detour plan. Other locations around town were also used by the studio for filming. While some were negatively impacted by the detour; significant financial impacts to the area for hotel rooms, catering, and supplies were noted. **SG#4, #5**
39. Parks Commission completed their annual bus tour of park properties on September 18.
40. City Manager assisted the Manistee Recreation Association in preparing materials for the advertisement of the Executive Director position. Vicki Sheffield announced her pending retirement at the end of the year. Interviews were conducted in late October / early November. The MRA Board made an offer of employment to Kenneth Kott. Kenn accepted the offer and started in December. **SG#5**
41. In April, the Manistee Housing Commission received acknowledgement from HUD that they had completed the Recovery Agreement and Action Plan dated 9/24/12. This took a lot of hard work by the Housing Commission with assistance from the City. **SG#5 & #6**
42. Mayor Pro-Tem Catherine Zaring and City Manager Mitch Deisch attended the 20th Reaffirmation Celebration for the Little River Band of Ottawa Indians in September. **SG#5**

43. Planning Commissioner Roger Yoder was recognized by the Michigan Association of Planning for his thirty years of membership on the Manistee Planning Commission.
44. City Council took action in October to initiate a deer herd cull within the city limits for a one month span during January 5, 2015 through February 6, 2015. The permit issued by the MDNR will allow the harvest of up to 50 deer by the Manistee Police Department.
45. A Committee consisting of Heather Pefley, Denise Blakeslee, Mary Bachman, Kathie Boyle and Cindy Lokovich selected the Manistee County Holiday Hope Team as recipient of items donated to the Mitten Tree hosted at City Hall. The tree quickly filled with winter accessories. Toys for Tots donation barrel was also hosted and filled by employee donations.

Manistee News Advocate – Best of People’s Choice Awards:

- Best Law Officer – Kirsten Goodspeed
- Best Fire Fighter – Doug Dominick

Business Registrations:

- Nu2u, 353 River Street
- Victorian Vapors, 378 River Street
- Swanky Good Goods, 363 River Street
- The Daily Bakehouse, 76 Division Street
- Pamela Billmeier, 78 ½ Division Street
- Hybza Chiropractic, 331 Fourth Street
- Play Clothes LLC, 419 River Street
- Spicer Group, 302 River Street
- Redeemed, 172 Memorial Drive
- Lighthouse Pregnancy Center, 215 Maple Street

Parcel Splits / Combinations:

- Roy E. Henderson from the State of Michigan 51-174-708-09
- Guardian Angels Church on Michaels Street 51-646-702-05
- Irving Cooper, 904 Center Street
- Lighthouse Pregnancy Center, 215 Maple Street

Special Use Permits:

- Renaissance Painting Plus, 354 First Street
- Mixed Use, 215 Maple Street
- Former State Police, communication tower

Bylaw Updates for:

- Non-Motorized Transportation Committee in January
- PEG Commission in February
- Downtown Development Authority in May
- Housing Commission in June

Banner Applications:

- Lakeside Club Tour of Homes
- Tight Lines for Troops
- Forest Festival
- World of Arts & Crafts
- Grapes on the River
- Sidewalk Sales
- Hops & Props on the River
- Paint the Town Pink
- Toys for Tots / Gifts for Teens

Policies:

- Revised CP-24 Rules of Procedure for Board of Review.

Ordinance Amendments:

- Ordinance 14-01 Chapter 270 Housing Commission
- Ordinance 14-02 Chapter 289 Parks & Beautification Commission
- Ordinance 14-03 Chapter 663 Fireworks
- Ordinance 14-04 Chapter 692 Weeds
- Ordinance 14-05 Chapter 1028 River Street Traffic Flow, Parking & Amenities
- Ordinance 14-06 Chapter 1040 Combined Water Supply and Sewage Disposal System.
- Ordinance 14-07 First Reading of Animal Ordinance

Resolutions:

- RES 14-01 Water Service Charges in Manistee Township
- RES 14-02 MDNR Waterways Grant, Marina Dredging Project
- RES 14-03 Administrative Professionals Week/Day
- RES 14-04 Eagle Scout Resolution for Jacob Robles
- RES 14-05 MDOT Annual Trunkline Permit
- RES 14-06 2014-2015 Budget & Capital Improvement Plan
- RES 14-07 Certify Section of Twelfth Street for Act 51 Map
- RES 14-08 Participation in MEDC Redevelopment Ready Communities
- RES 14-09 LAWCON Project Agreement for Rotary Park Play Area
- RES 14-10 Tight Lines for Troops Recognized as Non-Profit Organization
- RES 14-11 Approve Brownfield Plan for South Washington Area
- RES 14-12 Notice of Intent, Water & Sewer Revenue Bond
- RES 14-13 MDOT Trunkline Maintenance Contract
- RES 14-14 Eagle Scout Resolution for Joshua Robles

Annual Authorizations:

Participated and assisted in various annual community festivals and events and authorized many fundraising opportunities for area nonprofits.

- Ham-It-Up Week
- Labor Day Bridge Walk
- World of Arts & Crafts
- FiveCAP Walk for Warmth
- American Legion Auxiliary Poppy Sales
- Parkinson's Awareness Month
- Administrative Professionals Week and Day
- Special Olympics Tag Day
- National Day of Prayer
- Humane Society Tag Days
- VFW Buddy Poppy Sales
- Forest Festival
- DAV Forget-Me-Not Sale
- Monster Mania Fishing Tournament
- Grapes on the River Event
- Hops & Props Event
- Bottle Drive for Northfire Dance Company
- Strut Your Mutt on the Riverwalk
- Paint the Town Pink
- Fire Department Fill the Boot for Muscular Dystrophy
- Boos Brews & Brats
- Sleighbell Old Christmas Weekend
- Salvation Army Kettle Drive

COMMUNITY DEVELOPMENT

1. Local Revenue Sharing Board:

2014 Cycle I:

Fire – Match to FEMA Grant \$10,000, approved

Fire – Paramedic Tuition \$12,000, approved

DPW – Traffic Control Devices \$4,000, denied

Sands Park Ice Skating Rink \$6,000, denied

2014 Cycle II:

Police – Video Recording System \$6,220, approved

Police – Spay & Neuter Feral & Stray Cat Program \$3,500, denied

The City has received approximately \$1,137,152 from the Local Revenue Sharing Board since 2000.

2. Grant funds were awarded from Region 7 Emergency Management toward a 45 KW gas generator for police operations. Combined with capital improvement funds the project was upgraded to a 100 KW gas generator to run all of City Hall. The generator was purchased from Graham Electric for \$27,810; the electrical work was performed by Top Line Electric for \$5,600 and the gas work was completed by Custom Sheet Metal for \$2,100. **SG#2**
3. Participated in statewide Redevelopment Ready Communities Program. Kick-off presentation conducted July 1. One of eleven communities chosen. Staff attended training in November. **SG#1**
4. Assisted volunteer group headed by Rachel Estabrook that picked up 10 bags of garbage along the Riverwalk in early May. **SG#3**
5. Applied for SAW grant through the State of Michigan. An agreement was entered into with the Spicer Group to prepare a scope of work to apply for the grant and complete wastewater design work, studies and asset management plans for the wastewater and stormwater systems. The grant will result in a comprehensive inventory of the City's wastewater collection and treatment system and the City's storm water collection system, a condition and risk assessment of these assets, and recommendations for improving, maintaining, and funding these systems over the next 20 years. The scope of work totals \$1,905,000. Manistee did not receive funding in

the first cycle. City is now seventh in line for the next cycle of funding in the fall of 2015. **SG#2**

6. Council approved a MCACA grant application by the Ramsdell Theatre for their presenting program in the amount of \$13,560 – pending.
7. Council approved a MCACA grant application by the Ramsdell Theatre for the purchase of an aerial lift \$6,000 – pending.
8. **Brownfield Plans & Discussions:**
 - Council approved a Brownfield Plan for the South Washington Street Area Redevelopment Project (former River Parc / North Channel Outlet properties).
 - Joslin Cove – Requested plan extension – pending.
 - Hotel Northern – pending.

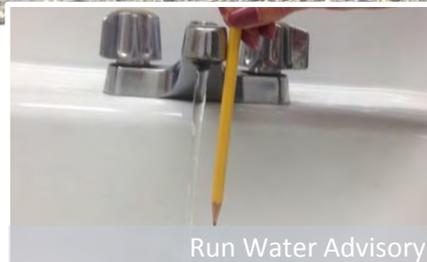
Significant City involvement will be required to keep these projects moving forward. Partners include the DDA, Planning Commission, Historic District Commission, Brownfield Redevelopment Authority, MEDC, MSHDA and developers. **SG#1,2,4,5,6**



New Ice Skating Rink Brackets at Sands Park

OPERATIONS

1. Winter 2013-2014 – Record cold temperatures, more than 125 water freeze-ups, run water directive that lasted from early February through mid-April, significant cost to homeowners and City, customers received estimated bills, City assisted customers with freeze-ups. DEQ recommended and City ordered the Magikist PJDJX-C Pulse Jet De-Icer at a cost of \$2,700 for future use. Pumped 1.1 to 1.2 million gallons per day and WWTP flows doubled. Marina facility service froze and flooded. Record snowfall of approximately 212 inches. Record temps also caused issues at the WWTP, pump stations, and other services. City crews maintained streets and provided essential services through it all. Spring saw a higher number of water main breaks and potholes. Worked through 3,800 adjustments to water bills. Affects from the harsh winter lasted well into July.



Run Water Advisory



Snow Banks



Split Pipes



Water Leaks

2. Staff continued to draft departmental white papers. The Clerk/Treasurer White Paper was introduced at the February 4 Council meeting and was discussed at the following work session. **SG#4&5**
3. Completed contract reopeners with POAM/COAM and IAFF regarding wages and health insurance. Wage increases were effective July 1, 2013. Completed contract negotiations with USW that include multiple changes and updates to the contract including wage increases and health insurance.
4. The Board of Review met in March, July and December hearing valuation, poverty exemption, principal residency, mutual mistakes of fact and conditional rescission appeals.
5. Assessor and contracted attorney participated in several tax appeals and settlement conferences this year.
6. Completed thirteenth year of beach sampling program. City financially responsible for all samples. DPW reached an agreement with the County Health Department for the City to undertake the local beach monitoring program. City can do the program more economically and avoids higher charges from the Health Department. **SG#3, #5**
7. Assessor finalized L4025 additions and losses so that the City can levy taxes. No Headlee rollback this year.
8. Continued toward increasing the use of the Ramsdell Theatre Complex. Staff working to fill open nights at the complex with special events, concerts, movies, opera broadcasts and film premiers. The Theatre undertook a strategic planning initiative in fall of 2014. **SG#5**
9. Intergovernmental cooperation with Road Commission / MDOT on equipment, seasonal sand removal and leveling at both beaches, crack sealing, street sweeping, sewer cleaning, guard rail repairs, etc. **SG#5**
10. Continued to explore/implement GIS. The 2015 SAW grant will result in the GIS system being expanded to include substantial data related to the streets, wastewater, and storm water collection

systems. City/County partnership has ended and City continues to use consultant. **SG#2**

11. Working with Neptune on a water statistical evaluation program for the replacement of water meters. Continued program to replace all large water meters. More efficient meters will result in short term cost recovery. No cost to the customer except for internal plumbing. Many of the large meters were replaced because they were not capable of measuring low flows during the day and not properly registering usage. Demonstrated a roamer that can be placed in municipal vehicles that collects water meter reads every thirty minutes and could also detect possible leaks. Funds invested to purchase and install new meters is predicted to be a three month payback. Continue to monitor water usage at Best Drug Rehab, Medical Care Facility and Manistee High School. **SG#2, #4**
12. Continued quarterly financial and investment updates to City Council. **SG#4**
13. Increased the compensation for the Board of Review; first pay increase in 15 years.
14. The Michigan Department of Community Health announced that the City of Manistee was awarded a 2013 Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). Fluoridation is the adjustment of fluoride in drinking water to a level that is effective for preventing tooth decay. The award recognizes those communities that achieved excellence in community water fluoridation by maintaining a consistent level of optimally fluoridated water throughout 2013; one of 95 in Michigan.
15. Health Insurance was again the focus during budget preparations due to anticipated changes from the Patient Protection Affordable Care Act. City faced a 16.7% premium increase on the current plan. Reactivated Employee Committee to review proposed rate increases for health insurance and plan options. Council requested lesser impact to employees during budget process. Moved to an HSA plan with a \$3,000 funding limit to deductible exposure to employees. Deductible carried over to the new plan.
16. Certified Act 51 Street Map, adding areas of Twelfth Street, Elm and Tamarack which will allow the City to receive Act 51 money for maintenance activities. **SG#4**

17. In August Abonmarche presented the completed Water General Plan study as required by the State of Michigan.
18. Presented lifesaving awards to Captain Cameron, Captain Peddie, Paramedic Firefighter Jefferies, Officer Shands, and Chief Bachman for their actions on Saturday, April 26, 2014 for the rescue of a 10 year old boy who had jumped into the river.
19. Upgraded state reservation system at the Municipal Marina.
20. Sent four DPW employees to a concrete finishing class presented by Elmers. This will allow more concrete work and sidewalk repairs to be completed in-house. **SG#4**
21. Public Safety initiated confined space training and invited other area departments to participate. **SG#5**
22. DPW initiated new valve turning program.
23. DPW tried a new angle on snow fence along city beaches; better sand control was achieved.
24. Removed yard waste bag pickup from the Refuse Contract and completed in-house using summer employees. Provided a savings to the City estimated at \$6,000 and provided an additional 800 free man hours to the street department. **SG#4**
25. Provided annual assistance to Blossom Boulevard.
26. Continued Roadsoft and Paser updates in 2014. Worked on prioritized list following the Asset Management Plan guidelines. Worked with representatives from Michigan Tech for onsite assistance. **SG#2**
27. Annual Tree Program – only 10 requested by citizens but the Parks Department identified 25 more spots in park areas. **SG#3**
28. City beach cleaner was subcontracted to Paul Swidorski to clean beaches in Onekama.
29. Submitted bid for out-county street sweeping, accepted and work completed. **SG#5**
30. WWTP hosted biosolids meeting at the Marina Open Space in June.

31. Blight issues moved from the Building Inspector's Office to the Police Department with the retirement of the Building Inspector. Tagged approximately 60 automobiles around town in response to City Council concerns on junk vehicles.
32. Prepared RFPs for contracted building and rental inspections with the retirement of the Building Inspector.
33. Improved signage at the First Street Launch Ramp noting facility rules and prohibiting parking in the slips.
34. Added saw-cutting slabs in a portion of town (northside) to this year's sidewalk program. Saw-cutting costs one-third of the cost to replace. They also poured new slabs in-house. Undertook both changes in the program to make a bigger impact overall. Saw-cutting firm will provide additional data for GIS.
35. July Board of Review reviewed and approved approximately 20 veteran exemption requests. Increased requests for poverty exemptions was also noted. FiveCAP is helping people fill out exemption forms.
36. Purchased a stump grinder. The cost to purchase this equipment is equivalent to hiring a contractor for one year. Stump grinding is now done in-house.
37. Undertook minor upgrades to the Ninth Street launch ramp using materials on hand and in-house labor. **SG#3**
38. City Assessor participated in a State required audit of Manistee County assessing functions that included field inspections and a review of 40 selected parcels.
39. Selected DPW personnel attended state-wide AWWA conference held in September at the Little River Casino Resort.
40. Many City employees generously contributed to the annual United Way Campaign. Deputy Chief Heath Darling ran the program for the City.



41. New signs installed at the Fire Station, Red Szymarek Park, Morton Park, Duffy Park and Mack Park.
42. After completing research over the past year the Parks Department ordered and installed a new ice skating rink system at Sands Park. The new rink is expected to provide months of skating over the winter while reducing the labor efforts substantially. Majority of funding was budgeted in the capital improvement plan, with the balance coming from the parks department budget to purchase necessary equipment including brackets and liner. Estimated total cost for equipment is \$7,500. Discussing how Teen Center and volunteers can assist with snow removal. **SG#3**
43. Moved the winter second shift in the DPW from 3 – 11 p.m. to 4 a.m. to 12 p.m. to begin winter maintenance on US-31, major streets, and downtown earlier and thereby reducing overtime expenses. Three snow plow drivers attended a winter maintenance and operations seminar in Frankenmuth.

44. Purchased a Hotsy power washer and properly vented the exhaust through the roof at the DPW. Improved safety at the garage and helps to maintain more than 50 pieces of equipment.
45. DPW began preparing road patches in-house to reduce overall costs from contracting this out.
46. Contracted with Filer Charter Township to clean catch basins. **SG#5**
47. Began updating traffic control devices to conform to industry safety standards.
48. DPW Staff and City Engineer installed a pressure transducer adjacent to the weir located at Combined Sewer Overflow (CSO) #18 in November. This transducer will allow for continuous monitoring of levels at the weir and to more accurately record the start, end, and volume of CSO occurring at this location. Data is recorded and can be downloaded and utilized following rain and snowmelt events.
49. Renewed annual contract to accept BYRNE grant funds to partially pay the salary of the police officer assigned to the SSCENT Team.
50. City Manager Mitch Deisch maintained ICMA Credential Manager status. Credentialing status requires more than 40 hours of annual training in specific areas. A report on this training is required to be filed with the ICMA. This is a goal previously set by both the Manager and City Council. **SG#4**
51. Continue to utilize ePackets for City Council meeting agendas using iPads and Dropbox for all Councilmembers and Department Directors. Agenda packets are no longer mailed or emailed and are regularly posted on the City's website at www.manisteeemi.gov. While on the City's website, click on the "Notify Me" button. You will be able to sign up for regular email updates on a variety of subjects. We also post Council and other board and commission dates on Facebook ([facebook.com/CityofManistee](https://www.facebook.com/CityofManistee)) with a link to the agenda packet. Please like our page and get regular updates this way too. **SG#4**

Equipment Purchases:

- John Deere 310 SK Backhoe from AIS Construction
- Updated computer equipment for marina, Clerk's Office, Manager's Office and other XP computers.
- MAGIKIST Pulse Jet De-Icer
- Stump Grinder
- International Workstar Plow/Salt Truck with Brine Pre-Wet System.

Employee Hires / Retirements / Promotions:

- Mark Niesen retired as of 8/29/14 with 15 years of service.
- Police Officer Robert Medacco started 7/21/14.

Training / Certifications: SG#4

- Mark Hansen received his State of Michigan Building Inspector and Plan Reviewer certification in January.
- Firefighter/Paramedic Jim Henderson continued CPR training for staff and council.
- Mary Bachman and Michelle Wright achieved the new certification through the Michigan Association of Municipal Clerks. Both now have the state certification of Certified Michigan Municipal Clerk (CMMC) and the international certification of Master Municipal Clerk (MMC).
- Michelle Wright recertified as a Michigan Certified Professional Treasurer this year.
- Cynthia Lokovich achieved IAAP Member of Excellence for the sixth consecutive year.
- Heather Pefley is attending both the Michigan Municipal Treasurer Institute (year 2 out of 3) and the Michigan Municipal Clerk Institute (year 1 out of 3).
- Heath Darling participated in a two week program at the National Fire Academy titled Effective Leadership Skills for Fire and EMS in July.
- Cynthia Lokovich was awarded a scholarship to the IAAP Educational Forum in Milwaukee, one of fifty awarded nationally.
- Sent two fire department employees to the National Fire Academy in Maryland this fall.
- DPW Director Jeff Mikula attended Michigan Public Services Institute in September.



Fall Sunrise on Manistee Lake

DIRECTORY OF OFFICIALS - 2015

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Mayor Pro-Tem James Smith
Councilmember Edward Cote
Councilmember Roger Zielinski
Councilmember Robert Goodspeed
Councilmember Mark Wittlieff
Councilmember Eric Gustad

City Manager Mitchell D. Deisch

DIRECTORY OF OFFICIALS - 2014

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Mayor Pro-Tem Catherine Zaring
Councilmember Edward Cote
Councilmember Robert Hornkohl
Councilmember Robert Goodspeed
Councilmember Mark Wittlieff
Councilmember Eric Gustad

City Manager Mitchell D. Deisch