

MANISTEE CITY ZONING BOARD OF APPEALS

City Hall, 70 Maple Street
Manistee, MI 49660

**ORGANIZATIONAL
MEETING MINUTES**

January 22, 2015

A meeting of the Manistee City Zoning Board of Appeals was held on January 22, 2015 at 5:30 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Ray Fortier, Bill Kracht, John Perschbacher

MEMBER ABSENT: Mark Hoffman (excused), Craig Schindlbeck (excused)

ALTERNATES PRESENT: Thomas Smith

OTHERS: Denise Blakeslee (Planning & Zoning) and others

The meeting was called to order at 5:30 p.m. by Chairman Perschbacher

APPROVAL OF AGENDA:

MOTION by Bill Kracht, seconded by Thomas Smith to approve the Agenda as prepared.

With a voice vote this MOTION PASSED UNANIMOUSLY

APPROVAL OF MINUTES:

MOTION by Bill Kracht, seconded by Thomas Smith to approve the June 4, 2014 Zoning Board of Appeals Meeting Minutes.

With a voice vote this MOTION PASSED UNANIMOUSLY

PUBLIC HEARING:

None

BUSINESS SESSION:

Election of Officers 2015

According to the By-Laws of the City of Manistee Zoning Board of Appeals their annual election of Officers is held at the January Organizational Meeting.

Chair

At this time the meeting was turned over to Denise Blakeslee who asked for nominations for the Position of Chair.

Ray Fortier nominated John Perschbacher for the position of Chair

There being no other nominations, nominations were closed.

With a roll call vote, John Perschbacher was elected Chair of the Zoning Board of Appeals for 2015, 4 to 0.

Yes	-	Kracht, Smith, Fortier, Perschbacher
No	-	None

Vice-Chair

John Perschbacher asked for nominations for the Position of Vice-Chair.

Ray Fortier nominated Mark Hoffman for the position of Vice-Chair

There being no other nominations, nominations were closed.

With a roll call vote, Mark Hoffman was elected Vice - Chair of the Zoning Board of Appeals for 2015, 4 to 0.

Yes	-	Perschbacher, Kracht, Smith, Fortier
No	-	None

Secretary

John Perschbacher asked for nominations for the Position of Secretary.

Bill Kracht nominated Ray Fortier for the position of Secretary

There being no other nominations, nominations were closed.

With a roll call vote, Ray Fortier was elected Secretary of the Zoning Board of Appeals for 2015, 4 to 0

Yes	-	Fortier, Perschbacher, Kracht, Smith
No	-	None

Appointment of a Recording Secretary 2015

Once Elected the Secretary may appoint a Recording Secretary to handle the administrative functions of the office.

Ray Fortier appointed Denise Blakeslee to act as the Recording Secretary for the Zoning Board of Appeals for the year 2015.

By Law Review

According to the By-Laws of the City of Zoning Board of Appeals shall annually review their By-Laws at the January Organizational Meeting.

No Changes were made

Old Business:

None

Other Business of the Appeals Board:

Denise Blakeslee – spoke to the members about their duties as the Board of Appeals and that they would oversee violations to the Fire Code as well as the Building Code. A workshop has been scheduled for March 30, 2015 that qualifies for Citizen Planner Credits.

Chair Perschbacher thanked the members for their service and electing him Chair for another term.

QUESTIONS, CONCERNS OF CITIZENS IN ATTENDANCE:

None

ADJOURNMENT:

There being no further business meeting MOTION by Ray Fortier, seconded by Bill Kracht the meeting be adjourned.

Meeting adjourned at 5:55 p.m.

Respectfully Submitted

Denise J. Blakeslee, Recording Secretary