

HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall
70 Maple Street
Manistee, MI 49660

MEETING MINUTES

March 5, 2015

A Meeting of the Manistee City Historic District Commission was held on Thursday, March 5, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:04 p.m. by Chair Kracht.

ROLL CALL:

Members Present: Teena Kracht, Thomas Smith, John Perschbacher, Mary Russell,

Members Absent: Aaron Bennett (excused), Dave Carlson, T. Eftaxiadis (excused),

Others: Mark Fedder (Museum Director) and Denise Blakeslee (Planning & Zoning Administrator)

APPROVAL OF AGENDA:

MOTION by John Perschbacher, seconded by Mary Russell that the Agenda be approved as prepared.

With a voice vote this motion passed unanimously

APPROVAL OF MINUTES:

MOTION by John Perschbacher, seconded by Thomas Smith that the Minutes of the February 5, 2015 Meeting be approved.

With a voice vote this motion passed unanimously

NEW BUSINESS:

None

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None

CORRESPONDENCE

None

STAFF REPORTS

Mark Fedder, Museum Director – spoke about the awning permit issued to Jim Mathews and that they discussed a site visit with the commission when the weather gets warmer.

Denise Blakeslee, Planning & Zoning Administrator - Staff reviewed the answers from the commission to the MHPN Community Historic Preservation Assessment from the February meeting to make sure everything was included; there were no additions or changes. A copy will be forwarded to MHPN.

Ms. Blakeslee received an inquiry from the Ramsdell Theater if there were any issues with the installation of two banners on the marquee on Maple Street. Discussion by the Commission was that the Ramsdell Theater needs to prepare a sign plan and bring it back to the Commission for discussion.

The Commissioners were shown the façade plan that was prepared by the State Architect for the North Channel Outlet building. The Commission liked the plan but wants the paint color approval to come to the commission.

MEMBERS DISCUSSION

None

Commissioner Perschbacher left the meeting at 3:40 pm

WORKSESSION:

Building Plaques

The members of the Historic District Commission discussed the development of temporary plaques for properties in the district that details the buildings history. Staff had drafted a template that was discussed and what information the plaque should include. Layout of the plaque included:

- Construction Date
- Historical Name/Address
- Historical Photo
- Architect and/or Original Building Owner
- Narrative

Update building records/surveys/photos

The Commission discussed how duties will be assigned for updating the building records/surveys/photos in the district. Updating the survey will be done in conjunction with gathering information for the building plaques.

Misc.

The Next meeting of the Historic District Commission will be on Thursday, April 2, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

ADJOURNMENT:

MOTION by Thomas Smith, seconded by Mary Russell that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 4:15 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

Denise J. Blakeslee, Recording Secretary