

# Manistee Harbor Commission

*Established - November 1931*

70 Maple Street, Manistee, Michigan 49660

## Agenda

Tuesday, April 21, 2015 at 1 p.m. – Second Floor Conference Room,  
70 Maple Street, Manistee MI 49660

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### **Call to Order**

### **Approval of Agenda**

### **Public Comments on Agenda Items (5 minute limit)**

### **Election of Officers**

### **Approval of Minutes**

- Minutes of January 20, 2015

### **Staff Reports**

- Harbormaster
- City Manager

### **Committee Reports**

- Marketing Committee

### **Unfinished Business**

- None

### **New Business**

- None

### **Public Comment (5 minute limit)**

### **Comments by Harbor Commissioners**

### **Adjourn**

Commissioners are encouraged to participate in the preparation of the monthly agendas for Harbor Commission meetings. Please contact the City Manager's Office at least two weeks prior to the scheduled meeting to discuss agenda items.

**HARBOR COMMISSION MINUTES  
MEETING OF JANUARY 20, 2015**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, January 20, 2015 at 1 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair at 1:00 p.m.

<b>Roll Call</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Commissioner Bachman	✓		
Commissioner Cook	✓		
Commissioner <i>Vacancy</i>	---	---	---
Commissioner Memberto	✓		
Commissioner Smith	✓		
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

**OTHERS PRESENT:** Councilmember Jim Smith

**APPROVAL OF AGENDA**

*MOTION* by Roger Zielinski, second by Alex Zaccanelli, to approve the agenda as presented. Voice vote - Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS** None.

**ELECTION OF OFFICERS**

As required in the bylaws, the election of officers shall occur at the first meeting of each calendar year and officers shall take office upon selection and shall hold officer for a term of one year.

For the position of Chair:

Alex Zaccanelli nominated Ty Cook, declined  
Alex Zaccanelli nominated Thomas Smith

No further nominations. All voted in favor of Thomas Smith as Chair.

For the position of Vice-Chair:

Dave Bachman nominated Alex Zaccanelli

No further nominations. All voted in favor of Alex Zaccanelli as Vice-Chair.

## APPROVAL OF MINUTES

*MOTION* by Dave Bachman, second by Alex Zaccanelli, to approve the minutes for the October 21, 2014 meeting as presented. Voice vote - Motion carried.

Shelly Memberto arrived at 1:05 p.m.

## STAFF REPORTS

### *Harbormaster.*

- Marina is closed, not too much action. No charge to tug for tying up to seawall.

### *City Manager.*

- Recently attended Ludington Regional Fisheries Workshop – Bottom line is the salmon fishery in Lake Michigan is struggling; significantly reduced catch rates. Declining alewife population which is the food source for salmon. What's the impact to the City? Reduced fish means reduced fishermen, which in turn means a significant financial impact to coastal communities. Another significant drop is anticipated in 2016, this year will be similar to last year. Local officials need to understand the impact of the fishery and help the DNR make decisions to diversify the fishery based on fact. City Manager is meeting tomorrow with the DNR Sea Grant Extension, AES and others to discuss how we can engage our communities. Harbor Commission stated that they are available to assist if needed.
- Re-engaged discussions with Morton Salt on property exchange near the Ninth Street Boat Launch. No funding in the near future. Ty Cook noted that if fisheries are reduced as predicted there is no need for additional launch facilities. This item was removed from discussions at this time.

## COMMITTEE REPORTS

Ty Cook resigned from the Marketing Committee. Dave Bachman and Shelly Memberto will work as a committee on future ideas.

- Bicycles for marina facility, Shelly Memberto will check with the LRBOI to see if they would consider donating a couple of bikes in exchange for advertising on the bikes.
- Drawings for Free Nights – Will be put into operation this season.
- Ty Cook encouraged distribution of press releases for any promotional programs such as these.
- Dave Bachman advised that he will continue marketing promotions for the Municipal Marina.

UNFINISHED BUSINESS None

## NEW BUSINESS

- Annual Bylaw Review: Consensus that no changes were needed at this time.
- Annual Strategic Plan Review: City Council will be starting their strategic plan review shortly. City Manager requested that Harbor Commissioners review the current plan and email him suggested updates.
- Annual Member Roster Review: Noted one vacancy exists; no changes to the updated information.

PUBLIC COMMENTS None.

## COMMENTS BY HARBOR COMMISSIONERS

- Roger Zielinski reviewed recent water and electric bills for the Municipal Marina. Seem excessive when the facility is closed. Dave Bachman noted that they have been experiencing operational problems with the sensor. Believes that this meter covers more than just the marina facility and could include the open space that is rented, Riverwalk lights and possibly other things. Staff will check this out.
- Dave Bachman noted another impact to this year's budget; fuel was purchased at a high rate and will now be sold at a much lower rate.
- Dave Bachman noted article in the Manistee News Advocate regarding the Harbor Commission.
- Alex Zaccanelli presented certificates of appreciation from the Coast Guard Auxiliary to the Harbor Commission and the Marina.

## ADJOURNMENT

Next meeting is scheduled for April 21, 2015 at 1 p.m. in the Second Floor Conference Room, City Hall.

*MOTION* by Alex Zaccanelli, second by Ty Cook, to adjourn at 2:00 p.m.

*Draft - cl*

Cynthia Lokovich, CAP-OM  
Recording Secretary

**2012 - 2013 Rate Structure: \$5 / Daily, \$35 / Seasonal**

**2013 - 2014 Rate Structure: \$10 / Daily, \$40 / Seasonal**

**2012 FIRST STREET BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	31 = \$1,085	89 = \$3,115	69 = \$2,415	150 = \$5,250	96 = \$3,360	8 = 280	443 = \$15,505
Daily Permits	0	114 = \$570	137 = \$685	687 = \$3,435	1,279 = \$6,395	626 = \$3,130	2,843 = \$14,215
Total							\$29,720

**2013 FIRST STREET BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	39 = \$1,365	78 = \$2,730	54 = \$1,890	104 = \$4,160	224 = \$8,960	23 = \$920	522 = \$20,025
Daily Permits	14 = \$70	137 = \$685	109 = \$545	199 = \$1,990	734 = \$7,340	285 = \$2,850	1,478 = \$13,480
Total							\$33,505

**2014 FIRST STREET BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	35 = \$1,400	113 = \$4,520	95 = \$3,800	126 = \$5,040	159 = \$6,360	22 = \$880	550 = \$22,000
Daily Permits	0	65 = \$650	100 = \$1,000	198 = \$1,980	687 = \$6,870	255 = \$2,550	1,305 = \$13,050
Total							\$35,050

**2015 FIRST STREET BOAT LAUNCH REVENUE (As of 4/13/15)**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	21 = \$840						
Daily Permits	0						
Total							