
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – April 21, 2015

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, April 21, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: Interim City Manager – R. Ben Bifoss, City Attorney – George Saylor, City Clerk – Michelle Wright, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer – Pat Bentley / Spicer Group.

PUBLIC HEARING ON THE 2015-2016 BUDGET AND CAPITAL IMPROVEMENT PLAN.

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Tuesday, April 14 with an additional work session scheduled for this evening. An optional work session can be scheduled for Tuesday, April 28. The Budget Calendar anticipates adoption of the budget at the May 5, 2015 meeting.

Mayor Kenny invited the public to comment on the 2015-2016 Budget and Capital Improvement Plan. No action is anticipated at the conclusion of the public hearing.

Rick Schrock – 603 Harvard Lane questioned if the AES and 2-1-1 System payments were actually double payments; paid thru the County and the City.

Carol Pasco – 610 Spruce Street hopes Council continues to show support of the Ramsdell, AES and the community pool.

No other comments received. Public Hearing closed at 7:04 p.m.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Lynda Beaton – 256 Hughes Street asked for clarification on a \$35,000 expense that is reported on one of the Monthly Bills reports.

CONSENT AGENDA.

- Minutes - April 7, 2015 - Regular Meeting
- April 14, 2015 - Work Session
- Payroll - Mar. 30 – Apr. 12, 2015 - \$ 105,524.82
- Monthly Bills - March 1, 2015 - \$ 852,411.07
- March 18, 2015 - \$ 60,329.47

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- March 26, 2015

- \$ 231,163.26

- Notification Regarding Next Work Session – April 28, 2015
A discussion will be conducted on the 2015-2016 Budget and Capital Improvement Plan; and such business as may come before the Council.
- Consideration of Annual American Legion Auxiliary Poppy Sales.
The American Legion Auxiliary Post 10 has requested authorization for their annual Poppy Sales fundraiser on May 14, 15 and 16, 2015 in the City of Manistee.
- Consideration of National Day of Prayer Gathering at City Hall.
The National Day of Prayer Committee is requesting permission to gather on the Maple Street entrance steps of City Hall on Thursday, May 7, 2015. They have also requested the ability to hook into City Hall for electrical power to run their sound system. The ceremony would begin around 11:45 a.m. and finish up around 1 p.m.
- Consideration of Annual Memorial Day Parade and Ceremony.
The United Veterans Council has requested authorization to conduct the annual Memorial Day Parade and Ceremony on Monday, May 25, 2015 in recognition of veterans and their service to our country. The parade will commence at 10:00 a.m. at the corner of River and Division, travel west along River Street, cross the Maple Street Bridge to the Veterans Memorial for a ceremony.

MOTION by Cote, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF CITY MANAGER SEARCH PROPOSAL.

The City of Manistee is engaged in the process of recruiting a new City Manager. There are three primary alternatives available to the City Council in completing this process including:

1. Managing the process utilizing in-house resources, or
2. Retaining the Michigan Municipal League (MML) to assist in the process, or
3. Retaining a private professional executive recruitment firm.

The City Council Personnel Committee recommends that the Michigan Municipal League be retained to assist the City in the recruitment of a new City Manager. The Interim City Manager concurs in that recommendation. The cost of the recruitment, and other costs related to the replacement of the City Manager can be paid through the General Fund balance.

MOTION by Cote, second by Goodspeed to accept the proposal from the Michigan Municipal League in

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a not to exceed amount of \$15,000 to conduct an Executive Search for the City Manager position; and further schedule a special work session with the MML for Tuesday, April 28, 2015 at 7:00 p.m. to begin the process.

Ms. Kathie Grinzinger, the Lead Executive Recruiter for the League was in attendance at the Council meeting. She made a brief presentation and responded to questions from the City Council.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CITIZEN COMMENT.

Comments were received by:

- Paul Glaser – 253 Fifth Street / process of getting a building permit in Manistee.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Gustad informed Council and the public that Senator Booher will be in Manistee on Monday, April 27 to discuss the upcoming vote on Proposal 1; meeting will be at Hardy Hall and is open to the public.

ADJOURN TO BUDGET WORK SESSION.

A Council work session on the proposed Fiscal Year 2014-2015 Budget and Capital Improvement Plan has been scheduled for immediately following the regular meeting.

MOTION to adjourn to the Budget Work Session was made by Cote, second by Goodspeed. Meeting adjourned at 7:29 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer