

# **MANISTEE CITY HISTORIC DISTRICT COMMISSION**

Meeting of Thursday, June 4, 2015

3:00 p.m. - Council Chambers, City Hall, 70 Maple Street,  
Manistee, Michigan

## **AGENDA**

### **I Call to Order**

### **II Roll Call**

### **III Approval of Agenda**

At this time the Historic District Commission can take action to approve the June 4, 2015 Agenda.

### **IV Approval of Minutes**

At this time Historic District Commission can take action to approve the May 7, 2015 meeting Minutes.

### **V New Business**

#### **Tour of the District**

At this time the Historic District Commission will tour the Historic District.

### **VI Old Business**

#### **Permit Review**

At this time the Commission may take action to close out any outstanding permits.

### **VII Public Comments and Communications concerning Items not on the Agenda**

At this time the Chair will ask if there are any public comments.

### **VIII Correspondence**

At this time the Chair will ask if any correspondence has been received to be read into the record.

### **IX Reports**

Main Street/DDA Director  
Museum Curator  
Museum Director  
Planning & Zoning Administrator

**X Members Discussion**

At this time the Chair will ask members of the Historic District Commission if they have any items they want to discuss.

**XI Worksession**

**XII Adjournment**



City of Manistee Planning & Zoning Administrator



## MEMORANDUM

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TO: Historic District Commissioners

FROM: Denise Blakeslee, Planning & Zoning

DATE: May 28, 2015

RE: Historic District Commission Meeting June 4, 2015

Commissioners, the next Historic District Commission meeting will be on Thursday, June 4 2015. We will welcome new member Lee Trucks to the Commission.

We do not have any requests for the June meeting. The Commission will take this opportunity to tour the district and will review outstanding permits weather permitting.

If you are unable to attend the meeting please call me at 398-2805, see you next Thursday!

# HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall  
70 Maple Street  
Manistee, MI 49660

## MEETING MINUTES

May 7, 2015

A Meeting of the Manistee City Historic District Commission was held on Thursday, May 7, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:04 p.m. by Chair Kracht.

### ROLL CALL:

**Members Present:** Dave Carlson, Teena Kracht, Thomas Smith, John Perschbacher, Mary Russell

**Members Absent:** Aaron Bennett (excused), T. Eftaxiadis (excused)

### Others:

Mark Fedder (Museum Director) and Denise Blakeslee (Planning & Zoning Administrator)

### APPROVAL OF AGENDA:

MOTION by Dave Carlson, seconded by Thomas Smith that the Agenda be approved as prepared.

With a voice vote this motion passed unanimously.

### APPROVAL OF MINUTES:

MOTION by John Perschbacher, seconded by Thomas Smith that the Minutes of the April 2, 2015 Meeting be approved as prepared.

With a voice vote this motion passed unanimously.

**NEW BUSINESS:**

**Signage**

The Museum Director has the ability to approve signage in the Historic District. A request came before the Director for a projecting sign that included lighting. Staff reviewed sample projecting signage that was submitted to the Commission when the Blue Fish received approval for their Halo Sign.

Commissioner Russell entered the meeting at 3:09 pm

The Commission clarified that halo signs can be approved by the Museum Director who reserves the right to forward any signs to the Commission at his discretion.

**OLD BUSINESS**

None

**PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA**

None

**CORRESPONDENCE**

None

**STAFF REPORTS**

**Mark Fedder, Museum Director** – Spoke to the Commission about the H&K Building and that the front façade has been removed exposing original transom windows, this work was done without a permit.

**Denise Blakeslee, Planning & Zoning Administrator** – Commissioner Russell had asked to change the July 2, 2015 meeting to July 9, 2015. Discussion by the Commission revealed that changing the date would result in another member not being in attendance, so the meeting date will remain as scheduled.

Ms. Blakeslee gave the Commissioners an invitation to a public input session for a redevelopment plan

for the building at 400 River Street, a copy of the Healthy Manistee Events on May 15<sup>th</sup> & 17<sup>th</sup> and discussed the Ride of Silence on May 20<sup>th</sup>.

## **MEMBERS DISCUSSION**

Commissioner Smith announced this will be his last meeting; he has purchased a home outside the City. The Commissioners wished him well.

Commissioner Perschbacher reviewed the draft language for the Master Plan and made corrections, he reviewed his changes with the Commission and Staff.

## **WORKSESSION:**

### **Building Plaques**

No additional work has been done on the plaques due to scheduling issues.

The Next meeting of the Historic District Commission will be on Thursday, June 4, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

## **ADJOURNMENT:**

MOTION by John Perschbacher, seconded by Thomas Smith that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 3:35 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

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Denise J. Blakeslee, Recording Secretary