

**MANISTEE AREA P.E.G. COMMISSION**

**MEETING MINUTES**

**June 24, 1998**

**DRAFT**

A regularly scheduled meeting of the Manistee Area P.E.G. Commission was held on June 24, 1998 at 6:00 p.m. in the City Council Chambers at City Hall, 70 Maple Street, Manistee, Michigan.

**MEMBERS PRESENT:** J. Mencarelli, G. Carlson, F. Balcer, T. Kaminski, K. Fenstermacher, M. Bajtka

**MEMBERS ABSENT:** N. LeMire

**OTHERS PRESENT:** Lori Donnan (Administrative Assistant), Tex Collins, Lorraine Carlson,

The June 24 meeting was opened at 6:00 p.m. by K. Fenstermacher. A motion was made by Balcer and supported by Carlson to approve the June 3 minutes. The motion passed with a 6-0 vote.

Members received phone number lists from Mencarelli, Balcer and Carlson to use with the phone surveys. Lists were assembled by counting every 20<sup>th</sup> 723 or 398 exchange in the local phone book. It was determined that each member will call 15 households July 5 - July 11, 1998. Members will compile the results of their phone surveys and turn the information into Donnan by July 20, 1998. Donnan will write a press release and distribute to the local radio stations and newspaper.

Equipment to operate the channel is currently being ordered by Fenstermacher, Carlson and Donnan. All of the equipment is anticipated to be purchased by mid July.

Members determined the operational schedule for the channel to be guaranteed programming Wednesday and Sunday nights at 7:00 p.m. Members will operate the channel in increments of week blocks from August 2 - September 13, 1998. Each member will be assigned a week block at the July 29 meeting. Carlson will train and supervise each member on how to operate the equipment that runs Channel 2 during their first week block. Channel 2 will be in full operation on August 2, 1998. Members intend to run a scroll on the channel by the middle of July to inform the public of when the station will air programming, where to send community calendar information, how to submit programming and how to become a volunteer or sponsor. Kaminski will talk with Elaine Bush to see if a schedule is available for the programming aired on the MSU Satellite.

City Council meetings will begin to be taped on August 4 and be aired on Wednesday and Sunday evenings. Until volunteers are found to tape the Council and PEG meetings, these meetings will be taped by the PEG Commission members.

Mencarelli will contact local organizations by phone to spark an interest in submitting programming and gather a potential list of volunteers to tape the Council and PEG meetings. Balcer will attend the July 7, 1998 Filer Township Board meeting to collect information on potential funding from the Township.

The next regularly scheduled meeting of the PEG Commission will be held on July 29, 1998 at 6:00 pm in Council Chambers at the Manistee City Hall.

With no further discussion or business present, the meeting was adjourned.

Respectfully Submitted,

Nancy LeMire, Secretary