

# MANISTEE CITY COUNCIL

## MEETING AGENDA

TUESDAY, JULY 21, 2015 – 7:00 P.M. – COUNCIL CHAMBERS

**I. Call to Order.**

a.) PLEDGE OF ALLEGIANCE.

b.) ROLL CALL.

**II. Public Hearings.**

**III. Citizen Comments on Agenda Related Items.**

**IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

V. Approval of Minutes.

VI. a.) Approval of Payroll.

b.) Monthly Bills.

VII. a.) Consideration of Adopting Ordinance 15-09, Parks and Beautification Commission.

VIII. f.) Consideration of Closeout Documentation for the LWCF Rotary Park Play Area Grant.

g.) Consideration of a Resolution, Wellhead Protection Program Grant.

XI. a.) Notification Regarding Upcoming Meetings.

At this time Council could take action to approve the Consent Agenda as presented.

**\*V. Approval of Minutes.** Approval of the minutes of the July 7, 2015 regular meeting as attached.

**VI. Financial Report.**

- \*a.) APPROVAL OF PAYROLL.
- \*b.) MONTHLY BILLS.

**VII. Unfinished Business.**

- \*a.) CONSIDERATION OF ADOPTING ORDINANCE 15-09, PARKS AND BEAUTIFICATION COMMISSION.

The Parks and Beautification Commission have recommended that “and Beautification” be removed from their title; and that the governing ordinance also be amended to reflect that change. The City Attorney has prepared ordinance amendments to make these changes and to delete redundant language in Section 289.02 B. Since the amendments are non-substantive in nature, the Council Ordinance Commission has deferred action to the full Council.

As an ordinance two separate readings are required. This ordinance was introduced at the regular meeting of July 7, 2015 and could be adopted at this time.

At this time Council could take action to adopt Ordinance 15-09 amending Chapter 289 deleting duplicate language and deleting all references to Parks and Beautification Commission.

**VIII. New Business.**

- a.) CONSIDERATION OF ORDINANCE Z15-08, KEEPING OF CHICKENS AND DUCKS.

Ordinance Z15-08 was drafted in conjunction with the recent amendment to Article 606 Animals. This language would allow chickens (not roosters) and ducks in the R1, R2, and R3 zoning districts.

As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance Z15-08 adding Section 535 Keeping of Chickens or Ducks to Article 5 General Provisions of the City of Manistee Zoning Ordinance.

b.) **CONSIDERATION OF A PARCEL SPLIT AND COMBINATION, 321 FIFTH STREET / 510 CYPRESS STREET.**

On July 9, 2015 the Planning Commission reviewed and recommended Council approval of a request from Glenn and Catherine Zaring and Gerald Hubbard for a parcel split and combination. The Zaring's own the home at 321 Fifth Street (parcel 51-612-325-01) and wish to split the south 23 feet of their parcel which would then be combined with the Hubbard's property at 510 Cypress Street (parcel 51-612-325-02).

At this time Council could take action to approve the request from Glenn and Catherine Zaring and Gerald Hubbard for a parcel split and combination that would transfer the south 23 feet of parcel 51-612-325-01 to parcel 51-612-325-02.

c.) **CONSIDERATION OF THE PURCHASE OF TWO CARDIAC MONITORS AND RELATED TECHNOLOGY.**

Bids were received for the purchase of cardiac monitors for the Fire Department. The Fire Department is requesting authorization to purchase two cardiac monitors from DXE Medical, with a per unit cost of \$8,995; along with a one-time cost of \$5,140 for related technology and software; for a total project cost of \$23,130. The following bids were received:

Boundtree Medical	Phillips Mrx	\$9,601.85 / unit
DXE Medical	Phillips Mrx	\$8,995.00 / unit*
DXE Medical	Lifepak 15	\$22,800.00 / unit

\*The Fire Department is recommending the low bid from DXE Medical.

At this time Council could take action to authorize the purchase of two Phillips Mrx cardiac monitors; with related technology and software from DXE Medical for a total cost of \$23,130.

d.) **CONSIDERATION OF A FEMA GRANT FOR A FIRE DEPARTMENT EXHAUST MANAGEMENT SYSTEM.**

FEMA has awarded a grant to the Manistee Fire Department in the amount of \$47,620 to purchase and install an exhaust management system at the Manistee Fire Station. The grant obligates the City to a 5% match of \$2,380 for this project. Our contract with the grant writer further obligates the City to an additional 5% fee of \$2,380 if the grant was awarded.

At this time Council could take action to authorize Chief David Bachman to accept the federal grant in the amount of \$47,620; and authorize the expenditures of a 5% (\$2,380) grant match and a 5% (\$2,380) payment to the grant writers at DNR Consultants.

e.) CONSIDERATION OF AUTHORIZING THE ADDITION OF A FLAG POLE IN FIRST STREET ROUNDABOUT.

Linda Soller and Rudy Linke have organized fundraising efforts to purchase and install a 70 foot tall flag pole in the First Street roundabout in Douglas Park. A 12 foot x 18 foot American flag would be installed. They have presented and received support from the Parks and Beautification Commission at their June meeting. There will be no out-of-pocket costs for the City with this project.

At this time Council could take action to approve the installation of a 12 foot x 18 foot American flag on a 70 foot pole within the First Street roundabout and accept the project as a donation from Ms. Soller and Mr. Linke's fundraising efforts.

\*f.) CONSIDERATION OF CLOSEOUT DOCUMENTATION FOR THE LWCF ROTARY PARK PLAY AREA GRANT.

The City of Manistee is in the process of closing out the Land and Water Conservation Fund (LWCF) Rotary Park Play Area grant. One of the requirements of the closeout is a recorded copy of a Declaration and Notice for the project. The City Attorney has reviewed and approved the attached language.

At this time Council could take action to authorize the Mayor and City Clerk to execute the Declaration and Notice document to close out the LWCF grant.

\*g.) CONSIDERATION OF A RESOLUTION, WELLHEAD PROTECTION PROGRAM GRANT.

The City of Manistee Water Department received a grant and began updating the Wellhead Protection Program in the fall of 2014. Since the fall, a team has worked with the Michigan Rural Water Association on updating the contaminated source inventory, developing an education plan, and reviewing zoning language. Another grant is being applied for that will assist with implementing the program. A component for the grant is a resolution by City Council.

At this time Council could take action to adopt a resolution for Source Water Protection Policy and Administrative Procedures for Wellhead Protection.

**IX. Notices, Communications, Announcements.**

\*a.) NOTIFICATION REGARDING UPCOMING MEETINGS.

A Special Council meeting will be held on Tuesday, July 28 at 6 p.m. in a Closed Session with the Michigan Municipal League to narrow the field of candidates to interview for the position of City Manager.

A Special Council meeting will be held on Tuesday, August 11 at 8:30 a.m. to conduct interviews for the position of City Manager. Interviews will begin at 9 a.m. and are open to the public.

A Special Council meeting will be held on Tuesday, August 11 at 7 p.m. for the potential selection of a final candidate for the position of City Manager.

There will be no regular Council work session on August 11, 2015 as previously scheduled.

No action is required on this item.

**X. Concerns and Comments.**

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

**XI. Adjourn.**

RBB:cl

**COUNCIL AGENDA ATTACHMENTS:**

Council Meeting Minutes – July 7, 2015  
2015-06-11 Monthly Bills  
2015-06-22 Monthly Bills  
2015-06-30 Monthly Bills  
Zoning Ordinance Z15-08  
Parcel Split & Combination Request  
Cardiac Monitor Purchase  
FEMA Grant for Exhaust Management System  
Flag Pole Request  
LWCF Grant Closeout Declaration  
Wellhead Protection Grant Resolution

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 7, 2015

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A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, July 7, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Edward Cote, Roger Zielinski, Robert Goodspeed, Mark Wittlieff, and Eric Gustad.

**ABSENT:** James Smith.

**ALSO PRESENT:** Interim City Manager – R. Ben Bifoss, City Attorney – Sarah Alden, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Administrator - Denise Blakeslee, Police Sergeant – Steve Schmeling, and City Engineer – Shawn Middleton / Spicer Group.

### **CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Gary Patulski – 159 Quincy Street commented on the recycling program remaining as the status quo, wasn't impressed with the County facility.

### **CONSENT AGENDA.**

- Minutes - June 16, 2015 - Regular Meeting  
- June 23, 2015 - Work Session
- Payroll - June 8–21, 2015 - \$ 113,728.08
- Cash Balances Report - May 2015
- Consideration of Adopting Ordinance Z15-04, Peninsula District  
This ordinance was introduced at the regular meeting of June 16, 2015 and could be adopted at this time.
- Consideration of Adopting Ordinance Z15-05, Green Infrastructure Language  
This ordinance was introduced at the regular meeting of June 16, 2015 and could be adopted at this time.
- Consideration of Adopting Ordinance Amendment 15-07 Chapter 606 Animals  
This ordinance was introduced at the regular meeting of June 16, 2015 and could be adopted at this time.
- Consideration of Rescheduling the July Board of Review to Wednesday, July 22, 2015.  
Traditionally the July Board of Review is held on the Tuesday following the third Monday in July. State law allows this to be rescheduled to another day of the same week. In order for the City Assessor to be present at the Board of Review, the day needs to be rescheduled to Wednesday, July 22, 2015. This action is recommended regardless of Council action on the

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 7, 2015

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preceding agenda item.

- Notification Regarding Next Work Session – July 14, 2015  
A discussion will be conducted on such business as may come before the Council.
- Consideration of Conservatory of Dance Bottle Drive.  
The Conservatory of Dance is requesting authorization to conduct a bottle drive fundraiser on Saturday, July 11, 2015 in the City of Manistee between the hours of 10 a.m. and 1 p.m.
- Consideration of Grapes on the River Event Request.  
The Manistee Area Chamber of Commerce is requesting authorization to conduct their annual Grapes on the River event on Saturday, July 25, 2015. The event takes place on the marina property and the adjacent streets; River Street would be closed to traffic from Pine to Spruce Street. The event is scheduled from 2 p.m. to 6 p.m. Tents will be set up on River Street with wine, beer and food vendors. The Chamber has also rented the Marina Open Space for this event.
- Consideration of Salvation Army Bell Ringing Fundraiser.  
The Salvation Army is requesting permission to hold a kettle drive at two locations in the City (Oleson's Food Store and the Salvation Army Office on Water Street) the weekend of July 10 and 11, 2015.

MOTION by Cote, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad

NAYS: None

### **CONSIDERATION OF A SERVICE CONTRACT WITH THE ALLIANCE FOR ECONOMIC SUCCESS.**

The three-year contract between the City of Manistee, Manistee County and the Alliance for Economic Success (AES) to provide economic development services expired on September 30, 2014. Committees from the City, County, and AES have been in discussions to renew this agreement. Terms of the new agreement have been included in the attached document. City Attorney George Saylor has reviewed and approved the contract. Proposed payments for the City are:

Date	County	City	Total
1/1/15 – 12/31/15	\$90,768.00	\$46,518.00	\$137,286.00
1/1/16 – 12/31/16	\$90,768.00	\$46,518.00	\$137,286.00
1/1/17 – 12/31/17	\$90,768.00	\$46,518.00	\$137,286.00

MOTION by Gustad, second by Zielinski to authorize the Mayor and City Clerk to execute a three-year agreement with the Alliance for Economic Success from January 1, 2015 through December 31, 2017.

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Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF A RESOLUTION ESTABLISHING MSDDA REDEVELOPMENT PROJECT AREA.**

In order to attract new businesses in the downtown area the Manistee Main Street Downtown Development Authority wishes to establish a Redevelopment Project Area to issue new liquor licenses. The proposed Council resolution is just one step in the process. There are currently no unused liquor licenses available in the City of Manistee.

If Council approves the establishment of the Redevelopment Project Area the Main Street DDA will then report on the amount of investment through an affidavit signed by the Director of the Manistee County Equalization Department; prepare a map showing the boundaries of the DDA District; and provide the ordinance that created the DDA. These documents will then be sent to the Michigan Liquor Control Commission (MLCC).

As each new business requests a license, the City Council will be asked to approve each license for a specific address in the DDA District. Licenses cannot be moved to another address. It will be a requirement of the MSDDA to keep an updated list of investment in the DDA District to submit to the MLCC as each license requests approval. Discussion followed; questioned if there would be any liability to the City of the DDA; establish an application policy/procedure process.

MOTION by Gustad, second by Wittlieff to approve a resolution establishing a Manistee Main Street Redevelopment Project Area.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF A RESOLUTION, MANISTEE INN & MARINA LIQUOR LICENSE.**

In the preceding agenda item Council was asked to establish a MSDDA Redevelopment Project Area. If this item was approved, the MSDDA has submitted a resolution for Council to approve the issuance of a liquor license to the Manistee Inn & Marina located at 378 River Street by the Michigan Liquor Control Commission under the redevelopment program.

MOTION by Gustad, second by Cote to approve a resolution supporting the application by Manistee Inn & Marina of 378 River Street for a liquor license through the Michigan Liquor Control Commission.

With a roll call vote this motion passed unanimously.

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 7, 2015

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AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad  
NAYS: None

### **CONSIDERATION OF ORDINANCE 15-09, PARKS AND BEAUTIFICATION COMMISSION.**

The Parks and Beautification Commission have recommended that “and Beautification” be removed from their title; and that the governing ordinance also be amended to reflect that change. The City Attorney has prepared ordinance amendments to make these changes and to delete redundant language in Section 289.02 B. Since the amendments are non-substantive in nature, the Council Ordinance Commission has deferred action to the full Council.

As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Goodspeed to introduce Ordinance 15-09 amending Chapter 289 deleting duplicate language and deleting all references to Parks **and Beautification** Commission. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad  
NAYS: None

### **CONSIDERATION OF RENTAL INSPECTION SERVICE PROVIDER CONTRACT.**

The City advertised for proposals for a Rental Inspection Provider. Two proposals were received and both applicants were interviewed by a committee. Following the interviews the committee selected Spicer Group as the top candidate and Spicer Group is being recommended by the committee. The City Attorney has prepared a contract for this service.

The Residential Rental Properties Program was established in 2000. A resolution has been prepared that reflects the fees that would be charged by the Rental Inspection Service Provider for services under the program.

MOTION by Gustad, second by Zielinski to authorize the Mayor and City Clerk to sign an agreement with Spicer Group as the Rental Inspection Service Provider; and further adopt a resolution amending the City Fee Schedule to reflect the fees as stated in the contract.

With a roll call vote this motion passed, 4-2.

AYES: Kenny, Cote, Zielinski, and Gustad  
NAYS: Goodspeed and Wittlieff

**CONSIDERATION OF ENTERING INTO A ONE-YEAR CONTRACT FOR ASSESSING SERVICES.**

City Assessor Julie Beardslee retired in March 2015. The City unsuccessfully advertised for a Michigan Certified Assessing Officer (Level II) to fill this position. At the June 9, 2015 Council work session, Council directed administration to contract out the service to complete the 2016 assessment roll. The contract has been reviewed and approved by the City Attorney.

MOTION by Wittlieff, second by Cote to enter into a one-year contract for assessing services with Great Lakes Assessing, Inc. and designate Marlene Whetstone as City Assessor; and further authorize the Mayor and City Clerk to execute the agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF SELECTING A CITY RECYCLING PROGRAM FOR FISCAL YEAR 2015-2016.**

Council has reviewed options for residents to recycle glass, metal, plastics and mixed fiber products. Options include the current program (status quo), joining the County P.A. 69 program, or mandatory curbside recycling. Based upon the success and cost effectiveness of the current program, staff recommends maintaining the status quo and relocating the site from within the Public Works yard.

MOTION by Cote, second by Goodspeed to select the status quo option for recycling and authorize the Department of Public Works to develop an alternate site.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Ad Hoc Deer Herd Committee, Compensation Commission, Downtown Development Authority, Harbor Commission, PEG Commission and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**AD HOC DEER HERD COMMITTEE.** To develop a long-term strategy for deer herd management, Mayoral

appointment.

John R. Brakora, 536 Eighth Street  
Robert C. Hornkohl, 432 Cedar Street  
Josh Penland, 815 Dinsen Street  
Barry Peterson, 575 Eighth Street  
Roger Zielinski, 529 First Street  
Susan Brown, 521 Browning Avenue

Mayor Kenny appointed all six of the applicants to the Ad Hoc Deer Herd Committee. MOTION by Goodspeed, second by Gustad to support the Mayor's appointments.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Wittlieff, and Gustad  
NAYS: None

**COMPENSATION COMMISSION.** Two vacancies, terms ending 09/30/17 and 09/30/19, applicants must be registered voters in the City, Mayoral appointment.

*None received*

**DOWNTOWN DEVELOPMENT AUTHORITY.** One vacancy, four-year term ending 06/30/19, applicants must have an interest in property in the downtown district, Mayoral appointment.

*None received*

**HARBOR COMMISSION.** Two vacancies, unexpired terms ending 10/31/15, Council appointment.

*None received*

**PEG COMMISSION.** Three vacancies, one term ending 12/31/17 and two unexpired terms ending 12/31/15, applicants must be Manistee County residents, Council appointment.

*None received*

**ZONING BOARD OF APPEALS.** One alternate member vacancy, three-year term ending 05/31/18, Mayoral appointment.

*None received*

Mayor Kenny asked that the remaining vacancies be re-advertised.

**A REPORT FROM THE PLANNING COMMISSION AND THE MUSEUM/HISTORIC DISTRICT.**

Mr. Roger Yoder reported on the activities of the Planning Commission and responded to questions the Council had regarding their activities.

Mr. Mark Fedder reported on the activities of the Museum/Historic District and responded to questions the Council had regarding their activities.

**CITIZEN COMMENT.**

Comments were received by:

- Lynda Beaton – 256 Hughes Street / thanked Council for budgeting money for the streets; suggested selling property owned by the City to bring more money into the City.
- Gary Patulski – 159 Quincy Street / commented on Manistee at a Crossroads; low income housing; redevelopment meeting concerning the former Milliken/Gliks building; Rodeway Inn; condos across from Rodeway needing some type of screening to hide foundations; and money budgeted for roads this year and the next, encouraged Council to act now to get a plan for streets 2 years down the road.
- Michael Wood - Bay View condos / updated Council on lawsuits and trying to get things settled and cleaned up.
- Joy Smith – 164 Harrison Street / recycling is an important part of environmental health, doesn't feel current recycling plan is successful, need to revisit the subject and improve.
- Patrick Kay – MSDDA / informed Council of a woman paddling from New York to New Orleans to raise awareness on protection of our watershed, oceans, waterways and drinking water; she will be in Manistee on Thursday.

**OFFICIALS AND STAFF.**

*None received*

**COUNCILMEMBERS.**

Cote will be gone for the 7/14/15 and 7/21/15 meetings.

Zielinski thanked all of the volunteers that worked on the Rocket Park.

Goodspeed thought the fireworks were spectacular.

Wittlieff thought the Rotary Park build was a great success.

Gustad agreed the park build was successful; thanked Mikula, the Parks and Police Departments for a very successful 4<sup>th</sup> of July weekend; beaches and parks were outstanding.

Kenny also thanked the DPW and Parks for an awesome Forest Festival; thanked all of the committee

volunteers.

**ADJOURN.**

MOTION to adjourn was made by Goodspeed, second by Cote. Meeting adjourned at 8:15 p.m.

Michelle Wright MMC / CPFA, MiCPT  
City Clerk/Deputy Treasurer

DRAFT

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

Page: 1

City of Manistee

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 100 GENERAL</b>							
101-100-801.000	Professional Ser ABILITA	150514	Switch to Alt Plan, Remove Tax	1041190	05/20/2015	05/20/2015	675.55
							<b>675.55</b>
101-100-855.000	Utilities - Cell Ph AT&T MOBILITY	837869502X05282015	Monthly Service	41194	06/27/2015	05/28/2015	1,133.10
							<b>1,133.10</b>
101-100-859.000	Utilities - DataIn						
	CHARTER COMMUNICATIONS	2 209 0076258 - Jun 15	Monthly Service - City Hall	41198	05/22/2015	05/22/2015	25.63
	CHARTER COMMUNICATIONS	2 209 0088022 - Jun 15	Monthly Service - City Hall	41198	05/22/2015	05/22/2015	135.00
							<b>160.63</b>
101-100-925.001	Electric - Street L CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	8,889.86
							<b>8,889.86</b>
<b>Total Dept. GENERAL:</b>							<b>10,859.14</b>
<b>Dept: 172 MANAGER</b>							
101-172-728.000	SUPPLIES - Ope OLESON'S FOOD STORES	#9814 - 06/03/15	Vinegar, Coffee, Filters, Cand	41217	07/03/2015	06/03/2015	21.86
							<b>21.86</b>
101-172-870.000	Memberships & I MICHIGAN LOCAL GOVERN	2015	Membership - Bifoss	41215	06/07/2015	06/07/2015	110.00
							<b>110.00</b>
101-172-957.000	Motor Pool CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	750.00
							<b>750.00</b>
101-172-985.000	Lease Purchase US BANK EQUIPMENT FINAN	279099741	Kyocera Copier Lease - Manager	41221	05/22/2015	05/22/2015	184.95
							<b>184.95</b>
<b>Total Dept. MANAGER:</b>							<b>1,066.81</b>
<b>Dept: 215 CLERK</b>							
101-215-831.000	Contractual Rep DSS CORPORATION	17857	Laserfiche Avante System,	41204	06/23/2015	06/08/2015	5,200.00
							<b>5,200.00</b>
101-215-900.000	Printing & Publis MANISTEE COUNTY REGIST		Record - Lease Assignment	41212	07/10/2015	06/10/2015	20.00
							<b>20.00</b>
<b>Total Dept. CLERK:</b>							<b>5,220.00</b>
<b>Dept: 253 FINANCE / TREASURE</b>							
101-253-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	514774	Kyocera 3051ci - Finance	1041198	06/19/2015	05/30/2015	143.88
							<b>143.88</b>
<b>Total Dept. FINANCE / TREASURER:</b>							<b>143.88</b>
<b>Dept: 257 ASSESSOR</b>							
101-257-801.000	Professional Ser FRISCHMAN APPRAISAL & C	1342	Consultation - Morton Salt	41208	06/01/2015	06/01/2015	112.50
							<b>112.50</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

City of Manistee

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Page: 2

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Total Dept. ASSESSOR:</b>							<b>112.50</b>
<b>Dept: 265 MUNICIPAL BUILDING:</b>							
101-265-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN112541	Toilet/Urinal Cleaning Brush	41206	06/13/2015	05/14/2015	6.64
	JACKPINE BUSINESS CENTE	388197-0	Toner	41209	06/21/2015	05/22/2015	297.88
	PURE WATER WORKS INC	266928	Purified Water	41218	07/10/2015	06/10/2015	33.00
	TOP LINE ELECTRIC LLC	6244	Incandescent Lamps, Fluor-	1041200	05/06/2015	05/06/2015	101.78
	WAHR HARDWARE, INC.	D27965	Roundup	1041201	06/27/2015	05/28/2015	21.99
							<b>461.29</b>
101-265-801.000	Professional Ser						
	STATE OF MICHIGAN	BLR372713	Boiler Certification -	41219	05/12/2015	05/12/2015	130.00
							<b>130.00</b>
101-265-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	0000064878	City Hall - Boiler/Circulating	41200	05/23/2015	05/01/2015	1,766.35
	CUSTOM SHEET METAL & HI	4819-2	Boiler, Purge System, Testing-	41200	06/20/2015	05/21/2015	10,729.00
	CUSTOM SHEET METAL & HI	0000018557	Water Heater - City Hall	41200	07/02/2015	06/02/2015	1,100.00
	NORTHERN FIRE & SAFETY	0139783-IN	Fire Alarm Inspection -	1041197	05/13/2015	05/13/2015	250.00
							<b>13,845.35</b>
101-265-850.000	Phone						
	AT&T	2015 - 231398067905	Monthly Service	41193	06/12/2015	05/13/2015	194.30
	AT&T	2015 - 231723158505	Monthly Service	41193	06/12/2015	05/13/2015	26.46
	AT&T	2015 - 231723180305	Monthly Service	41193	06/12/2015	05/13/2015	79.76
	AT&T	2015 - 231723351905	Monthly Service	41193	06/12/2015	05/13/2015	27.79
	AT&T	2015 - 231723595505	Monthly Service	41193	06/12/2015	05/13/2015	107.85
	AT&T	2015 - 231R01300606	Monthly Service	41193	07/01/2015	06/01/2015	619.21
	CENTURYLINK BUSINESS SE	1340717518	Monthly Service	41197	06/22/2015	05/23/2015	38.20
							<b>1,093.57</b>
101-265-920.441	Gas - DPW						
	DTE ENERGY		Gas Usage - 280 Washington St	41205	07/04/2015	06/04/2015	469.72
							<b>469.72</b>
101-265-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	2,765.08
							<b>2,765.08</b>
101-265-925.336	Electric - Fire						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	358.00
							<b>358.00</b>
101-265-925.441	Electric - DPW						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	897.20
							<b>897.20</b>
101-265-925.446	Electric - Bridge						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	260.81
							<b>260.81</b>
101-265-930.000	Repairs & Mainte						
	WAHR HARDWARE, INC.	C52171	Glide	1041201	06/20/2015	05/21/2015	23.12
							<b>23.12</b>
<b>Total Dept. MUNICIPAL BUILDINGS:</b>							<b>20,304.14</b>

**Dept: 266 ATTORNEY**

101-266-803.000 Prof Serv - Atty (

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

City of Manistee

qqqq

Page: 3

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	700.00
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	1,051.68
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	3,206.65
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	1,500.00
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	1,400.00
	KERZKA/ROBERT C//P.C.		Professional Service	41210	06/21/2015	05/22/2015	7,789.08
							<b>15,647.41</b>
						<b>Total Dept. ATTORNEY:</b>	<b>15,647.41</b>
<b>Dept: 290 BOARDS &amp; COMMISSI</b>							
101-290-888.000	Tree Commissio						
	DAIRY QUEEN	2015	Ice Cream Cones -	41201	06/10/2015	06/10/2015	56.82
							<b>56.82</b>
						<b>tal Dept. BOARDS &amp; COMMISSIONS:</b>	<b>56.82</b>
<b>Dept: 301 POLICE</b>							
101-301-715.000	Uniform & Cleani						
	MANISTEE CLEANING SOLU'	May 2015	Uniform Cleaning	41211	05/31/2015	05/31/2015	166.17
	NYE UNIFORM COMPANY	503649	Badges, Collar Brass, Hat	41216	06/28/2015	05/29/2015	238.71
							<b>404.88</b>
101-301-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	388489-0	Digital Recorder	41209	06/27/2015	05/28/2015	99.99
	STATE OF MICHIGAN - MSP	551-443762	Lein Token	41220	05/27/2015	05/27/2015	66.00
							<b>165.99</b>
101-301-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	1,425.05
							<b>1,425.05</b>
101-301-801.000	Professional Ser						
	WEST SHORE MEDICAL CEN		Health Connection - Annual	41222	07/03/2015	06/03/2015	630.00
							<b>630.00</b>
101-301-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	36586	Business Cards - Glass	41209	06/25/2015	05/26/2015	49.00
							<b>49.00</b>
101-301-930.000	Repairs & Mainte						
	DAVE'S AUTO REPAIR & DET	27064	Detailing #602	41202	06/04/2015	06/04/2015	60.00
							<b>60.00</b>
101-301-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	2,583.33
							<b>2,583.33</b>
						<b>Total Dept. POLICE:</b>	<b>5,318.25</b>
<b>Dept: 336 FIRE</b>							
101-336-715.000	Uniform & Cleani						
	NYE UNIFORM COMPANY	506954	EMT Pant - Jeffries	41216	06/11/2015	05/12/2015	127.33
	TELE-RAD INC.	864451	Tactical Polo, EMS Pants,	1041199	06/05/2015	05/21/2015	959.79
							<b>1,087.12</b>
101-336-728.000	SUPPLIES - Ope						
	AUTO VALUE \ AUTO-WARES	256-883319	Washer Solvent	41195	07/03/2015	06/03/2015	14.94
	NORTHERN FIRE & SAFETY	271049	Hydrotest, Recharges - Fire	1041197	05/22/2015	05/22/2015	384.00
							<b>398.94</b>
101-336-732.000	SUPPLIES - Mec						
	ARROW INTERNATIONAL INC	93054935	25mm Needle	1041191	06/01/2015	05/02/2015	124.73

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

City of Manistee

qqqq

Page: 4

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	J & B MEDICAL SUPPLY	2231273	Disp. Resuscitator, Syringes,	1041196	06/11/2015	05/12/2015	186.38
	J & B MEDICAL SUPPLY	2231274	Video Laryngoscope	1041196	06/11/2015	05/12/2015	89.25
	J & B MEDICAL SUPPLY	2231235	Sodium Chloride Injection	1041196	06/12/2015	05/13/2015	119.00
	J & B MEDICAL SUPPLY	2261747	Test Strips, Respiratory &	1041196	07/01/2015	06/01/2015	131.00
	WEST SHORE MEDICAL CEN		EMS Box Replacements	41222	06/21/2015	05/22/2015	360.00
							<b>1,010.36</b>
101-336-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	599.05
							<b>599.05</b>
101-336-790.000	Fire Prevention						
	ALERT-ALL CORP.	W8860	Fire Educational Materials	41192	06/08/2015	05/29/2015	140.38
							<b>140.38</b>
101-336-801.000	Professional Ser						
	ACCUMED GROUP/THE//	11007	AccuMed Fee - May 2015	41190	06/01/2015	06/01/2015	1,755.08
							<b>1,755.08</b>
101-336-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	138005	Fasteners	41191	07/02/2015	06/02/2015	3.80
	AUTO VALUE \ AUTO-WARES	256-883501	12V 1000 CCA	41195	07/04/2015	06/04/2015	99.51
							<b>103.31</b>
101-336-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	5,166.66
							<b>5,166.66</b>
							<b>Total Dept. FIRE: 10,260.90</b>
<b>Dept: 441 PUBLIC WORKS</b>							
101-441-728.000	SUPPLIES - Ope						
	WAHR HARDWARE, INC.	D28271	Freight	1041201	07/03/2015	06/03/2015	13.86
							<b>13.86</b>
101-441-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	54.43
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	3,373.01
							<b>3,427.44</b>
101-441-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	6,000.00
							<b>6,000.00</b>
							<b>Total Dept. PUBLIC WORKS: 9,441.30</b>
<b>Dept: 751 PARKS &amp; RECREATIOI</b>							
101-751-728.000	SUPPLIES - Ope						
	FREEMAN CREEK EQUIPMEI	5301	Ignition Exmark Key	41207	05/14/2015	05/14/2015	4.36
							<b>4.36</b>
101-751-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	1,019.38
							<b>1,019.38</b>
101-751-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	1,323.97
							<b>1,323.97</b>
101-751-930.000	Repairs & Mainte						
	FREEMAN CREEK EQUIPMEI	5333	Belt, Blower 52 Deck	41207	05/22/2015	05/22/2015	3.25
							<b>3.25</b>
101-751-957.000	Motor Pool						

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

Page: 5

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	3,000.00
							<b>3,000.00</b>
							<b>Total Dept. PARKS &amp; RECREATION: 5,350.96</b>
							<b>tal Fund GENERAL FUND: 83,782.11</b>
<b>Fund: 202 MAJOR STREET FUND</b>							
<b>Dept: 000</b>							
202-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041195	06/01/2015	06/01/2015	9,083.34
							<b>9,083.34</b>
202-000-938.000	Winter Maintena CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041195	06/01/2015	06/01/2015	8,083.33
							<b>8,083.33</b>
							<b>Total Dept. 000: 17,166.67</b>
							<b>id MAJOR STREET FUND: 17,166.67</b>
<b>Fund: 203 LOCAL STREET FUND</b>							
<b>Dept: 000</b>							
203-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041195	06/01/2015	06/01/2015	3,916.67
							<b>3,916.67</b>
203-000-938.000	Winter Maintena CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041195	06/01/2015	06/01/2015	2,833.33
							<b>2,833.33</b>
							<b>Total Dept. 000: 6,750.00</b>
							<b>rd LOCAL STREET FUND: 6,750.00</b>
<b>Fund: 226 CITY REFUSE FUND</b>							
<b>Dept: 000</b>							
226-000-829.002	Yard Waste City CITY OF MANISTEE GENERA		Reimburse for Yard Waste	1041195	06/01/2015	06/01/2015	3,000.00
							<b>3,000.00</b>
							<b>Total Dept. 000: 3,000.00</b>
							<b>und CITY REFUSE FUND: 3,000.00</b>
<b>Fund: 290 PEG COMMISSION</b>							
<b>Dept: 000</b>							
290-000-801.000	Professional Ser BROWN/KEITH R//PHD		MPA Operations - Jun 2015	1041193	06/01/2015	06/01/2015	3,166.67
							<b>3,166.67</b>
290-000-930.000	Repairs & Mainte BROWN/KEITH R//PHD		Reimburse - Tripod	1041193	06/15/2015	06/15/2015	159.83
							<b>159.83</b>
							<b>Total Dept. 000: 3,326.50</b>
							<b>Fund PEG COMMISSION: 3,326.50</b>
<b>Fund: 296 RAMSDELL THEATRE</b>							
<b>Dept: 000</b>							

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

City of Manistee

qqqq

Page: 6

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
296-000-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN112897	Paper Hand Towel	41206	07/04/2015	06/04/2015	40.16
	JACKPINE BUSINESS CENTE	388475-0	Paper	41209	06/26/2015	05/27/2015	5.27
							<b>45.43</b>
296-000-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	0000018368	Ramsdell - Valve Body, Actuato	41200	06/13/2015	05/14/2015	801.15
	NORTHERN FIRE & SAFETY	0139784-IN	Fire Alarm Inspection - Ramsde	1041197	05/13/2015	05/13/2015	475.00
	TOP LINE ELECTRIC LLC	6255	Ramsdell - Qtr EM Lighting	1041200	05/13/2015	05/13/2015	75.00
							<b>1,351.15</b>
296-000-850.000	Phone						
	AT&T	2015 - 231398075405	Monthly Service	41193	06/12/2015	05/13/2015	54.02
							<b>54.02</b>
296-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	959.78
							<b>959.78</b>
296-000-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	137766	Door Stop Tip Rubr Gray	41191	06/27/2015	05/28/2015	5.97
	ACE HARDWARE & HOME CI	137821	Door Hold Kick Down	41191	06/28/2015	05/29/2015	33.96
	ACE HARDWARE & HOME CI	137826	CREDIT - Door Hold Kick Down	41191	06/28/2015	05/29/2015	-8.49
	ACE HARDWARE & HOME CI	137827	Drill Bit, Cane Bolt	41191	06/28/2015	05/29/2015	28.98
							<b>60.42</b>
							<b>Total Dept. 000: 2,470.80</b>
							<b>nd RAMSDELL THEATRE: 2,470.80</b>
<b>Fund: 430 CAPITAL IMPROVEME</b>							
<b>Dept: 000</b>							
430-000-979.009	Playground Equip						
	STATE OF MICHIGAN		Application for Plan Examinati	41189	06/09/2015	06/09/2015	125.00
							<b>125.00</b>
							<b>Total Dept. 000: 125.00</b>
							<b>AL IMPROVEMENT FUND: 125.00</b>
<b>Fund: 508 BOAT RAMP FUND</b>							
<b>Dept: 000</b>							
508-000-850.000	Phone						
	AT&T	2015 - 231398258505	Monthly Service	41193	06/12/2015	05/13/2015	29.61
							<b>29.61</b>
508-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	271.84
							<b>271.84</b>
							<b>Total Dept. 000: 301.45</b>
							<b>Fund BOAT RAMP FUND: 301.45</b>
<b>Fund: 573 WATER &amp; SEWER UTIL</b>							
<b>Dept: 541 ADMINISTRATION</b>							
573-541-801.000	Professional Ser						
	DICKINSON WRIGHT PLLC	1001722	Professional Services	41203	05/27/2015	05/27/2015	684.00
							<b>684.00</b>
573-541-820.000	Administration						
	CITY OF MANISTEE GENERA		Administration - Water	1041195	06/01/2015	06/01/2015	25,107.67

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

Page: 7

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							<b>25,107.67</b>
573-541-850.000	Phone						
	AT&T	2015 - 231398303105	Monthly Service	41193	06/12/2015	05/13/2015	31.96
	AT&T	2015 - 2317231496	Monthly Service	41193	06/12/2015	05/13/2015	77.89
							<b>109.85</b>
<b>Total Dept. ADMINISTRATION:</b>							<b>25,901.52</b>
<b>Dept: 542 WATER OPERATION</b>							
573-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	574.77
							<b>574.77</b>
573-542-801.000	Professional Ser						
	MEAD & HUNT	251489	CCC Program	41214	05/11/2015	05/11/2015	289.54
							<b>289.54</b>
573-542-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	121.79
							<b>121.79</b>
573-542-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	2,916.67
							<b>2,916.67</b>
<b>Total Dept. WATER OPERATION:</b>							<b>3,902.77</b>
<b>Dept: 543 SEWER - WWTP</b>							
573-543-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 06/06/15	Fuel Usage	1041192	06/20/2015	06/06/2015	265.12
							<b>265.12</b>
573-543-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41199	06/16/2015	05/22/2015	1,303.74
							<b>1,303.74</b>
573-543-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	2,916.67
							<b>2,916.67</b>
<b>Total Dept. SEWER - WWTP:</b>							<b>4,485.53</b>
<b>Dept: 544 SEWER COLLECTION</b>							
573-544-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041194	06/01/2015	06/01/2015	2,916.67
							<b>2,916.67</b>
<b>nt. SEWER COLLECTION (STREETS):</b>							<b>2,916.67</b>
<b>WATER &amp; SEWER UTILITY:</b>							<b>37,206.49</b>
<b>Fund: 594 MARINA FUND</b>							
<b>Dept: 000</b>							
594-000-728.000	SUPPLIES - Ope						
	ACE HARDWARE & HOME CI	904614	Robe Hook, Concr Bit, Rake,	41191	06/25/2015	05/26/2015	99.56
	AUTO VALUE \ AUTO-WARES	256-881814	Drain Pan, Filter Wrench	41195	06/17/2015	05/18/2015	11.38
	AUTO VALUE \ AUTO-WARES	256-882192	Fuel Filter, Water Filter	41195	06/20/2015	05/21/2015	16.40
	WAHR HARDWARE, INC.	C50440	Keys, Split Ring	1041201	06/03/2015	05/04/2015	5.17
	WAHR HARDWARE, INC.	C52051	Battery	1041201	06/19/2015	05/20/2015	8.99
	WAHR HARDWARE, INC.	D27866	Thermometer	1041201	06/25/2015	05/26/2015	8.49
							<b>149.99</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/11/15

Date: 06/11/2015

Time: 1:24 pm

Page: 8

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
594-000-730.000	SUPPLIES - Fue BLARNEY CASTLE OIL CO.	0671850-IN	Gasoline - NL Prem	41196	06/28/2015	05/29/2015	2,391.11
							<b>2,391.11</b>
594-000-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	137306	Star 1000hr Deck, Weldtec Ship	41191	06/14/2015	05/15/2015	62.98
	ACE HARDWARE & HOME CI	137380	CREDIT - Weldtec Ship Auger	41191	06/17/2015	05/18/2015	-32.99
	ACE HARDWARE & HOME CI	137469	Treated	41191	06/19/2015	05/20/2015	7.49
	ACE HARDWARE & HOME CI	137806	O-Ring	41191	06/27/2015	05/28/2015	0.59
	ACE HARDWARE & HOME CI	137800	O-Rings	41191	06/27/2015	05/28/2015	2.36
	LINKE LUMBER COMPANY	10189572	Ship Auger	0	06/04/2015	05/14/2015	32.99
	LINKE LUMBER COMPANY	10189575	CREDIT - Ship Auger	0	06/05/2015	05/15/2015	-32.99
	WAHR HARDWARE, INC.	C51530	Spade Bit, Bit Extension	1041201	06/13/2015	05/14/2015	16.28
	WAHR HARDWARE, INC.	C51599	CREDIT - Bit Extension	1041201	06/14/2015	05/15/2015	-6.29
	WAHR HARDWARE, INC.	D27477	Elec Tape, Household Oil,	1041201	06/17/2015	05/18/2015	23.35
	WAHR HARDWARE, INC.	D27455	Manila Rope	1041201	06/17/2015	05/18/2015	79.20
	WAHR HARDWARE, INC.	D27464	Faucet Washers	1041201	06/17/2015	05/18/2015	4.72
							<b>157.69</b>
<b>Total Dept. 000:</b>							<b>2,698.79</b>
<b>otal Fund MARINA FUND:</b>							<b>2,698.79</b>

**Fund: 661 MOTOR POOL FUND**

**Dept: 000**

661-000-971.004	DPW - Pickup MANISTEE FORD INC		2015 Ford F150 4X4	41213	06/20/2015	05/21/2015	24,852.88
							<b>24,852.88</b>
<b>Total Dept. 000:</b>							<b>24,852.88</b>
<b>und MOTOR POOL FUND:</b>							<b>24,852.88</b>
<b>Grand Total:</b>							<b>181,680.69</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	83,782.11	0.00
202	MAJOR STREET FUND	17,166.67	0.00
203	LOCAL STREET FUND	6,750.00	0.00
226	CITY REFUSE FUND	3,000.00	0.00
290	PEG COMMISSION	3,326.50	0.00
296	RAMSDELL THEATRE	2,470.80	0.00
430	CAPITAL IMPROVEMENT FUND	125.00	0.00
508	BOAT RAMP FUND	301.45	0.00
573	WATER & SEWER UTILITY	37,206.49	0.00
594	MARINA FUND	2,698.79	0.00
661	MOTOR POOL FUND	24,852.88	0.00
<b>Grand Total:</b>		<b>181,680.69</b>	<b>0.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/22/15 EFT

Date: 06/22/2015

Time: 5:04 pm

Page: 1

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 100 GENERAL</b>							
101-100-960.000	Bank Charges PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	43.98
							<b>43.98</b>
<b>Total Dept. GENERAL:</b>							<b>43.98</b>
<b>Dept: 172 MANAGER</b>							
101-172-860.000	Travel & Training PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	389.13
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	22.90
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	30.00
							<b>442.03</b>
<b>Total Dept. MANAGER:</b>							<b>442.03</b>
<b>Dept: 215 CLERK</b>							
101-215-860.000	Travel & Training PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	229.50
							<b>229.50</b>
<b>Total Dept. CLERK:</b>							<b>229.50</b>
<b>Dept: 253 FINANCE / TREASURE</b>							
101-253-728.000	SUPPLIES - Ope PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	49.99
							<b>49.99</b>
101-253-735.000	Periodicals & Pul PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	536.80
							<b>536.80</b>
101-253-860.000	Travel & Training PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	102.35
							<b>102.35</b>
<b>Total Dept. FINANCE / TREASURER:</b>							<b>689.14</b>
<b>Dept: 301 POLICE</b>							
101-301-728.000	SUPPLIES - Ope PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	210.27
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	66.00
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	123.02
							<b>399.29</b>
101-301-860.000	Travel & Training PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	78.75
							<b>78.75</b>
<b>Total Dept. POLICE:</b>							<b>478.04</b>
<b>Dept: 336 FIRE</b>							
101-336-715.000	Uniform & Cleani PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	26.36
							<b>26.36</b>
101-336-728.000	SUPPLIES - Ope PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	10.00
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	7.25
							<b>17.25</b>
<b>Total Dept. FIRE:</b>							<b>43.61</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/22/15 EFT

Date: 06/22/2015

Time: 5:04 pm

Page: 2

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Dept: 441 PUBLIC WORKS</b>							
101-441-728.000	SUPPLIES - Ope						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	232.00
							<b>232.00</b>
101-441-860.000	Travel & Training						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	220.00
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	400.00
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	281.60
							<b>901.60</b>
<b>Total Dept. PUBLIC WORKS:</b>							<b>1,133.60</b>
<b>Dept: 748 COMMUNITY DEVELOPMENT OFFICE:</b>							
101-748-860.000	Travel & Training						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	90.00
							<b>90.00</b>
<b>COMMUNITY DEVELOPMENT OFFICE:</b>							<b>90.00</b>
<b>Total Fund GENERAL FUND:</b>							<b>3,149.90</b>
<b>Fund: 296 RAMSDELL THEATRE</b>							
<b>Dept: 000</b>							
296-000-728.000	SUPPLIES - Ope						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	52.99
							<b>52.99</b>
296-000-752.000	Ramsdell - Movie						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	20.00
							<b>20.00</b>
<b>Total Dept. 000:</b>							<b>72.99</b>
<b>nd RAMSDELL THEATRE:</b>							<b>72.99</b>
<b>Fund: 430 CAPITAL IMPROVEMENT FUND:</b>							
<b>Dept: 000</b>							
430-000-979.009	Playground Equip						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	47.52
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	251.80
							<b>299.32</b>
<b>Total Dept. 000:</b>							<b>299.32</b>
<b>AL IMPROVEMENT FUND:</b>							<b>299.32</b>
<b>Fund: 573 WATER &amp; SEWER UTILITY:</b>							
<b>Dept: 541 ADMINISTRATION</b>							
573-541-728.000	SUPPLIES - Ope						
	PNC BANK	May 15	Credit Card Charges	20150622	06/23/2015	06/01/2015	680.00
							<b>680.00</b>
<b>Total Dept. ADMINISTRATION:</b>							<b>680.00</b>
<b>WATER &amp; SEWER UTILITY:</b>							<b>680.00</b>
<b>Grand Total:</b>							<b>4,202.21</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/22/15 EFT

Date: 06/22/2015

Time: 5:04 pm

Page: 3

City of Manistee

qqqq

<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Posting Date</b>	<b>Amount</b>
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**Recap by Fund**

<b>Fund #</b>	<b>Fund Name</b>	<b>Amount To Pay</b>	<b>Amount To Relieve</b>
101	GENERAL FUND	3,149.90	0.00
296	RAMSDELL THEATRE	72.99	0.00
430	CAPITAL IMPROVEMENT FUND	299.32	0.00
573	WATER & SEWER UTILITY	680.00	0.00
<b>Grand Total:</b>		<b>4,202.21</b>	<b>0.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

Page: 1

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 000</b>							
101-000-636.000	Charge for Servic CARO/ESTATE OF VIRGINIA I	15-14661	Refund BLS Emergency Transpor	41234	05/18/2015	05/18/2015	87.10
							<b>87.10</b>
						<b>Total Dept. 000:</b>	<b>87.10</b>
<b>Dept: 100 GENERAL</b>							
101-100-801.000	Professional Ser CIVIC PLUS	154550	Upgrade Fee	1041230	05/29/2015	05/29/2015	1,500.00
							<b>1,500.00</b>
101-100-859.000	Utilities - Data\n CHARTER COMMUNICAZION	209 0088022	July 15 Monthly Service - City Hall	41235	06/22/2015	06/22/2015	135.00
	CHARTER COMMUNICAZION	209 0076258	July 15 Monthly Service - City Hall	41235	06/22/2015	06/22/2015	25.63
							<b>160.63</b>
101-100-901.000	Postage EASYPERMIT POSTAGE	000-9090-0723-7170	Jun 15 Postage, Permit Fee	1041231	06/08/2015	06/08/2015	2,439.46
							<b>2,439.46</b>
101-100-925.001	Electric - Street L CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	326.94
							<b>326.94</b>
101-100-989.000	Computer Hardw EPANIC BUTTON LLC	201610	3 Yr Subscription	41240	06/12/2015	06/12/2015	1,350.00
	I.T. RIGHT INC	20144833	2TB Sata	1041234	05/21/2015	05/21/2015	120.00
							<b>1,470.00</b>
						<b>Total Dept. GENERAL:</b>	<b>5,897.03</b>
<b>Dept: 172 MANAGER</b>							
101-172-831.000	Contractual Repa KOPY SALES INC.	96269	Cost Per Copy - Manager	1041236	06/13/2015	06/03/2015	65.37
							<b>65.37</b>
101-172-985.000	Lease Purchase US BANK EQUIPMENT FINAN	281380014	Kyocera Copier Lease - Manager	41274	06/21/2015	06/21/2015	184.95
							<b>184.95</b>
						<b>Total Dept. MANAGER:</b>	<b>250.32</b>
<b>Dept: 215 CLERK</b>							
101-215-831.000	Contractual Repa KOPY SALES INC.	96267	Cost Per Copy - Clerk	1041236	06/13/2015	06/03/2015	26.17
							<b>26.17</b>
101-215-985.000	Lease Purchase PITNEY BOWES GLOBAL FIN	7222557-JN15	Mailing Equipment Lease	1041239	07/13/2015	06/13/2015	745.56
							<b>745.56</b>
						<b>Total Dept. CLERK:</b>	<b>771.73</b>
<b>Dept: 253 FINANCE / TREASURE</b>							
101-253-900.000	Printing & Publis JACKPINE BUSINESS CENTE	36692	Newsletter	41249	07/08/2015	06/08/2015	234.04
							<b>234.04</b>
						<b>Total Dept. FINANCE / TREASURER:</b>	<b>234.04</b>

Dept: 265 MUNICIPAL BUILDING:

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

Page: 2

City of Manistee

qqqq

<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Invoice Date</b>	<b>Amount</b>
101-265-728.000	SUPPLIES - Ope ALLSHRED SERVICES	B0094871	Off-Site Destruction	41228	06/26/2015	06/16/2015	56.85
							<b>56.85</b>
101-265-920.000	Gas DTE ENERGY		Gas Usage - 70 Maple St	41238	07/09/2015	06/09/2015	112.95
							<b>112.95</b>
101-265-920.336	Gas - Fire Dept DTE ENERGY		Gas Usage - 281 1st St	41238	07/09/2015	06/09/2015	74.00
							<b>74.00</b>
101-265-920.446	Gas - Bridge DTE ENERGY		Gas Usage - 51 Maple St	41238	07/09/2015	06/09/2015	46.18
							<b>46.18</b>
101-265-922.000	Water CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	129.58
							<b>129.58</b>
101-265-922.336	Water - Fire CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	91.19
							<b>91.19</b>
101-265-922.441	Water - DPW CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	226.72
							<b>226.72</b>
101-265-922.446	Water - Bridge CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	57.88
							<b>57.88</b>
101-265-925.000	Electric CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	1,450.81
							<b>1,450.81</b>
101-265-925.336	Electric - Fire CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	398.51
							<b>398.51</b>
101-265-925.441	Electric - DPW CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	930.46
							<b>930.46</b>
101-265-925.446	Electric - Bridge CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	111.11
							<b>111.11</b>
							<b>Total Dept. MUNICIPAL BUILDINGS: 3,686.24</b>
<b>Dept: 285 CITY ENGINEER</b>							
101-285-801.000	Professional Ser SPICER GROUP INC	176481	General Engineering	1041244	05/18/2015	05/18/2015	1,000.00
							<b>1,000.00</b>
							<b>Total Dept. CITY ENGINEER: 1,000.00</b>
<b>Dept: 290 BOARDS &amp; COMMISSI</b>							
101-290-884.000	Historic District C JACKPINE BUSINESS CENTE	388754-0	2x8 Insert Clear	41249	07/10/2015	06/10/2015	16.00
							<b>16.00</b>
101-290-887.000	Planning Commi MANISTEE COUNTY PLANNII	010-15	Master Plan Map Development,	41252	06/25/2015	06/25/2015	3,500.00

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 3

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							<b>3,500.00</b>
101-290-888.000	Tree Commission DAIRY QUEEN		100 Medium Ice Cream Cones	41225	06/10/2015	06/10/2015	211.00
							<b>211.00</b>
<b>tal Dept. BOARDS &amp; COMMISSIONS:</b>							<b>3,727.00</b>
<b>Dept: 301 POLICE</b>							
101-301-715.000	Uniform & Cleani NYE UNIFORM COMPANY	510442	Shirt, Sgt Stripes - Bruce	41259	07/09/2015	06/09/2015	116.00
	NYE UNIFORM COMPANY	510117	Shirts, Pants, Sap Pocket Both	41259	07/09/2015	06/09/2015	323.80
							<b>439.80</b>
101-301-728.000	SUPPLIES - Ope OLESON'S FOOD STORES	#3180 - 06/10/15	Formula 409, Paper Towel	41260	07/10/2015	06/10/2015	18.97
							<b>18.97</b>
101-301-831.000	Contractual Repa KOPY SALES INC.	96233	Service - Police	1041236	06/12/2015	06/02/2015	125.00
	KOPY SALES INC.	96268	Cost Per Copy - Police	1041236	06/13/2015	06/03/2015	48.89
							<b>173.89</b>
101-301-930.000	Repairs & Mainte DAVE'S AUTO REPAIR & DET	27110	Car Detailing	41237	06/12/2015	06/12/2015	165.00
							<b>165.00</b>
<b>Total Dept. POLICE:</b>							<b>797.66</b>
<b>Dept: 336 FIRE</b>							
101-336-715.000	Uniform & Cleani TAYLOR/DONNA//	3487	Fire Dept - Logo, Names,	41272	06/16/2015	06/16/2015	366.00
							<b>366.00</b>
101-336-728.000	SUPPLIES - Ope CHARTER COMMUNICATIONS	2209 0073420 - Jun 15	Monthly Service - Fire Dept	41235	06/08/2015	06/08/2015	81.82
	JACKPINE BUSINESS CENTE	389054-0	Incarts	41249	07/10/2015	06/10/2015	51.98
							<b>133.80</b>
101-336-790.000	Fire Prevention NATIONAL FIRE PROTECTIO	6449259Y	Sparky's ABCs of Fire Safety,	41258	06/26/2015	05/27/2015	311.95
							<b>311.95</b>
101-336-801.000	Professional Ser ESO SOLUTIONS	ESO-17166	Mobile Software License	41241	07/11/2015	06/11/2015	576.85
							<b>576.85</b>
101-336-831.000	Contractual Repa KOPY SALES INC.	96265	Cost Per Copy - Fire	1041236	06/13/2015	06/03/2015	23.21
							<b>23.21</b>
101-336-874.000	Retire. Costs - Bl JANOWIAK/DANIEL J//		In Lieu of Blue Cross Insuranc	41250	06/25/2015	06/25/2015	250.00
	MODJESKI/MARK A//		In Lieu of Blue Cross Insuranc	41256	06/25/2015	06/25/2015	250.00
	SCRIMGER/SID//		In Lieu of Blue Cross Insuranc	1041242	06/25/2015	06/25/2015	250.00
	SMITH/TIMM H//		In Lieu of Blue Cross Insuranc	1041243	06/25/2015	06/25/2015	250.00
	TABACZKA/JERRY J//		In Lieu of Blue Cross Insuranc	41271	06/25/2015	06/25/2015	250.00
							<b>1,250.00</b>
<b>Total Dept. FIRE:</b>							<b>2,661.81</b>
<b>Dept: 441 PUBLIC WORKS</b>							
101-441-712.005	Costs - MERS C MUNICIPAL EMPLOYEES RE		Supplemental Valuation Fee	41224	06/09/2015	06/09/2015	265.00

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 4

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							<b>265.00</b>
101-441-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	S0519675	Uniforms - DPW Seasonals	1041238	07/30/2015	05/26/2015	400.00
	MODEL COVERALL SERVICE	0519021	Uniform Cleaning - DPW	1041238	06/26/2015	05/27/2015	29.26
	MODEL COVERALL SERVICE	0520538	Uniform Cleaning - DPW	1041238	07/03/2015	06/03/2015	29.26
	MODEL COVERALL SERVICE	0522107	Uniform Cleaning - DPW	1041238	07/10/2015	06/10/2015	29.26
	TELE-RAD INC.	864671	Polo, Buckle, Pants - Mikula	1041245	06/13/2015	05/29/2015	95.97
							<b>583.75</b>
101-441-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	DPW210515	Safety Meeting - DPW	41226	06/20/2015	05/21/2015	195.20
	AUTO VALUE \ AUTO-WARES	256-884134	Litewght Qt 1059	41229	07/11/2015	06/11/2015	14.59
	CHARTER COMMUNICATIONS	209 0072505 - May 15	Monthly Service - Maple St Brg	41235	04/26/2015	04/26/2015	21.12
	CHARTER COMMUNICATIONS	209 0072505 - Jun 15	Monthly Service - Maple St Brg	41235	05/26/2015	05/26/2015	42.24
	CHEMSEARCH	1817480	Rebound Aerosol	1041228	03/02/2015	02/20/2015	171.78
	FASTENAL COMPANY	MIMAN112712	Split Point Drills	41243	06/25/2015	05/26/2015	134.99
	GRAND RENTAL STATION	1-537157	Broom Pwr York	41246	06/04/2015	05/05/2015	63.60
	JACKPINE BUSINESS CENTE	36708	DPW Time Cards	41249	07/10/2015	06/10/2015	146.63
	JACKPINE BUSINESS CENTE	388892-0	Facial Tissue	41249	07/12/2015	06/12/2015	74.99
	MODEL COVERALL SERVICE	0522108	Centerpull Rolll Twl, Hand	1041238	07/10/2015	06/10/2015	54.60
	MODEL FIRST AID, SAFETY &	00000111229	Cabinet Supplies	41255	05/29/2015	05/29/2015	39.07
	NAPA AUTO PARTS	196328	Tape	41257	05/13/2015	05/13/2015	16.47
	NAPA AUTO PARTS	197708	Bulb	41257	06/12/2015	06/12/2015	13.60
	PRAXAIR DISTRIBUTION INC	52647816	Gloves	1041240	05/15/2015	05/15/2015	12.50
	PRAXAIR DISTRIBUTION INC	52760074	Acetylene, Oxygen, Argon	1041240	05/20/2015	05/20/2015	51.62
	WAHR HARDWARE, INC.	C48140	Wood Seat, Pine Sol, Light	1041248	05/09/2015	04/09/2015	45.02
	WAHR HARDWARE, INC.	C50248	Lampholder Phenolic, End Cap,	1041248	05/31/2015	05/01/2015	23.45
	WAHR HARDWARE, INC.	C53214	Nylon Flag	1041248	07/01/2015	06/01/2015	34.49
	WAHR HARDWARE, INC.	D28347	Gloves	1041248	07/04/2015	06/04/2015	8.99
	WAHR HARDWARE, INC.	C53687	Glv Plug	1041248	07/05/2015	06/05/2015	3.29
	WAHR HARDWARE, INC.	C53964	Gloss Urethane	1041248	07/08/2015	06/08/2015	16.49
	WAHR HARDWARE, INC.	D28877	Royal Blue	1041248	07/12/2015	06/12/2015	4.99
							<b>1,189.72</b>
101-441-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-883072	Syon Repair Kit	41229	07/01/2015	06/01/2015	11.59
	AUTO VALUE \ AUTO-WARES	256-884238	Syon Repair Kit	41229	07/12/2015	06/12/2015	11.59
	BELL EQUIPMENT COMPANY	0110697	A/C Filter w/Gasket	1041227	06/27/2015	05/28/2015	112.47
	BLARNEY CASTLE OIL CO.	0662490-IN	Gearlube	41231	05/22/2015	04/22/2015	118.25
	FASTENAL COMPANY	MIMAN110101	Hex Cap Screw, Lock Nuts	41243	02/12/2015	01/13/2015	22.27
	FASTENAL COMPANY	MIMAN110106	CREDIT - Hex Cap Screw,	41243	02/13/2015	01/14/2015	-22.27
	FASTENAL COMPANY	MIMAN111072	18" Street Sweep, Wood Handle	41243	04/05/2015	03/06/2015	18.57
	FASTENAL COMPANY	MIMAN111081	CREDIT - Street Sweep	41243	04/05/2015	03/06/2015	-18.57
	FASTENAL COMPANY	MIMAN112857	Lock Nut, Lock Washer, Hex	41243	07/03/2015	06/03/2015	32.01
	FORBES SANITATION & EXC.		Clean Sewer - City Garage	41244	07/17/2015	06/17/2015	130.00
	GRAND RENTAL STATION	1-537841	Tiller	41246	06/28/2015	05/29/2015	23.67
	MANISTEE TIRE SERVICE	34584	Commercial Dismount/Mount	41253	07/10/2015	06/10/2015	45.00
	NAPA AUTO PARTS	196950	Solenoid	41257	05/27/2015	05/27/2015	40.70
	NAPA AUTO PARTS	196941	Key Stoc, Daytime Running Lamp	41257	05/27/2015	05/27/2015	36.47
	NAPA AUTO PARTS	197123	Battery, Core Deposit	41257	06/01/2015	06/01/2015	95.60
	NAPA AUTO PARTS	197195	CREDIT - Core Deposit	41257	06/02/2015	06/02/2015	-15.00
	NAPA AUTO PARTS	197194	Pwr Steering FI, Hose End, Hos	41257	06/02/2015	06/02/2015	60.19
	NAPA AUTO PARTS	197223	Gasket Material	41257	06/02/2015	06/02/2015	5.19
	NAPA AUTO PARTS	197698	Gauge	41257	06/12/2015	06/12/2015	27.99
	OLSON LUMBER COMPANY	106327	Tork Screws	41261	06/24/2015	05/25/2015	14.67
	OLSON LUMBER COMPANY	106422	Treated	41261	07/09/2015	06/09/2015	23.50
	TRUCK & TRAILER SPECIALT	D8892	Motor Relay	41273	06/08/2015	06/08/2015	102.11
	VERMEER OF MICHIGAN, INC	T33151	Blade Sets	41275	06/21/2015	05/22/2015	662.38

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 5

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	WAHR HARDWARE, INC.	D28148	Check Valve	1041248	07/01/2015	06/01/2015	12.49
	WAHR HARDWARE, INC.	C54037	Ball Valve	1041248	07/08/2015	06/08/2015	46.99
	WAHR HARDWARE, INC.	C54212	Fed Safety Yellow Gal, Speed	1041248	07/10/2015	06/10/2015	11.49
	WAHR HARDWARE, INC.	C54329	Bolt	1041248	07/11/2015	06/11/2015	4.74
							<b>1,614.09</b>
							<b>Total Dept. PUBLIC WORKS: 3,652.56</b>
<b>Dept: 748 COMMUNITY DEVELO</b>							
101-748-831.000 Contractual Repa	KOPY SALES INC.	96264	Cost Per Copy - Comm Dev	1041236	06/13/2015	06/03/2015	44.75
							<b>44.75</b>
							<b>COMMUNITY DEVELOPMENT OFFICE: 44.75</b>
<b>Dept: 751 PARKS &amp; RECREATIO</b>							
101-751-728.000 SUPPLIES - Ope							
	ACE HARDWARE & HOME CI	137952	Sharkbite Depth Gauge	41227	07/02/2015	06/02/2015	13.99
	ACE HARDWARE & HOME CI	138475	Pool Algae Guard	41227	07/12/2015	06/12/2015	41.96
	AUTO VALUE \ AUTO-WARES	256-884212	Battery Protect, Battery Brush	41229	07/12/2015	06/12/2015	20.26
	FASTENAL COMPANY	MIMAN112850	Battery Changer	41243	07/03/2015	06/03/2015	81.99
	FASTENAL COMPANY	MIMAN112940	Safety Glasses	41243	07/05/2015	06/05/2015	6.38
	FASTENAL COMPANY	MIMAN112923	Paper Towel	41243	07/05/2015	06/05/2015	34.92
	FASTENAL COMPANY	MIMAN112948	Flexible Adhesive	41243	07/08/2015	06/08/2015	4.93
	FASTENAL COMPANY	MIMAN113018	Wood Screw, Glass Cleaner	41243	07/11/2015	06/11/2015	56.85
	GRAND RENTAL STATION	1-538210	Trimmer Line	41246	07/10/2015	06/10/2015	67.55
	MODEL FIRST AID, SAFETY &	00000111229	Cabinet Supplies	41255	05/29/2015	05/29/2015	55.45
	WAHR HARDWARE, INC.	C52714	Tape Measure, Knife Blade,	1041248	06/26/2015	05/27/2015	36.47
	WAHR HARDWARE, INC.	C52700	Thrd Sealnt	1041248	06/26/2015	05/27/2015	2.49
	WAHR HARDWARE, INC.	C53230	Disc Sand 5"	1041248	07/01/2015	06/01/2015	15.58
	WAHR HARDWARE, INC.	C53336	Poly Sprayer	1041248	07/02/2015	06/02/2015	11.99
	WAHR HARDWARE, INC.	D28298	Duc Tape	1041248	07/03/2015	06/03/2015	16.58
	WAHR HARDWARE, INC.	C54235	Purp Primer, Cement, Caps	1041248	07/10/2015	06/10/2015	8.96
	WAHR HARDWARE, INC.	C54202	Hand Spreader, Nylon Nets	1041248	07/10/2015	06/10/2015	64.98
	WAHR HARDWARE, INC.	C54309	Pine Sol, Bolt	1041248	07/11/2015	06/11/2015	13.78
							<b>555.11</b>
101-751-831.000 Contractual Repa	ACTION WDI SPECIALIST INC	2419-15	General Spray - Arthur St	1041226	06/18/2015	05/19/2015	219.00
	SCARLATA/JAMES//	392	Fungicide Applications	41267	06/04/2015	06/04/2015	957.00
							<b>1,176.00</b>
101-751-920.000 Gas	DTE ENERGY		Gas Usage - 580 Maple St	41238	07/11/2015	06/11/2015	44.79
							<b>44.79</b>
101-751-922.000 Water	CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	699.10
							<b>699.10</b>
101-751-925.000 Electric	CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	1,592.90
							<b>1,592.90</b>
101-751-930.000 Repairs & Mainte							
	AUTO VALUE \ AUTO-WARES	256-881254	Start Fluid	41229	06/11/2015	05/12/2015	2.79
	CADILLAC PLUMBING-HEATI	687032	Urinal Repair Kit	41232	06/05/2015	05/06/2015	30.92
	CADILLAC PLUMBING-HEATI	687031	Closet Repair Kit, Inside	41232	06/05/2015	05/06/2015	84.10
	CADILLAC PLUMBING-HEATI	687363	Cartridge Assy	41232	06/12/2015	05/13/2015	168.00
	FAMILY FARM & HOME - MAN	2630/16	Rubber O-RIngs	41242	07/02/2015	06/02/2015	0.90
	FASTENAL COMPANY	MIMAN112702	Wlre Rope Clip	41243	06/25/2015	05/26/2015	2.55
	FASTENAL COMPANY	MIMAN112851	Hex Nut, Lock Washer	41243	07/03/2015	06/03/2015	0.14

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 6

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	GRAND RENTAL STATION	5694	Mower Repair - Parts & Labor	41246	06/28/2015	05/29/2015	240.11
	GRAND RENTAL STATION	1-537978	Echo Trimmer, Snapper Blade	41246	07/03/2015	06/03/2015	469.55
	NAPA AUTO PARTS	197686	Battery, Core Deposit	41257	06/11/2015	06/11/2015	99.29
	OLSON LUMBER COMPANY	106348	Treated	41261	06/27/2015	05/28/2015	10.89
	OLSON LUMBER COMPANY	106407	Treated	41261	07/08/2015	06/08/2015	14.67
	SALMON SEWER & DRAIN C	190	Snake Large Drain - Lighthouse	41266	05/27/2015	05/27/2015	100.00
	WAHR HARDWARE, INC.	D27884	Toilt Fill Valve, CLR Cleaner	1041248	06/26/2015	05/27/2015	63.97
	WAHR HARDWARE, INC.	C52955	Orb Sander	1041248	06/28/2015	05/29/2015	65.99
	WAHR HARDWARE, INC.	C53279	Bolt	1041248	07/01/2015	06/01/2015	0.52
	WAHR HARDWARE, INC.	D28199	Large O Ring	1041248	07/02/2015	06/02/2015	0.78
	WAHR HARDWARE, INC.	C53991	Union M Brass	1041248	07/08/2015	06/08/2015	3.29
	WAHR HARDWARE, INC.	C54025	Bolt	1041248	07/08/2015	06/08/2015	0.95
	WAHR HARDWARE, INC.	C54212	Fed Safety Yellow Gal, Speed	1041248	07/10/2015	06/10/2015	28.99
							<b>1,388.40</b>
							<b>Total Dept. PARKS &amp; RECREATION: 5,456.30</b>
							<b>tal Fund GENERAL FUND: 28,266.54</b>
<b>Fund: 204 STREET IMPROVEME</b>							
<b>Dept: 000</b>							
204-000-801.000	Professional Ser						
	SPICER GROUP INC	175875	Street Funding & Planning	1041244	03/23/2015	03/23/2015	1,215.76
	SPICER GROUP INC	176186	Street Funding & Planning	1041244	04/23/2015	04/23/2015	1,578.40
							<b>2,794.16</b>
							<b>Total Dept. 000: 2,794.16</b>
							<b>ET IMPROVEMENT FUND: 2,794.16</b>
<b>Fund: 296 RAMSDELL THEATRE</b>							
<b>Dept: 000</b>							
296-000-728.000	SUPPLIES - Ope						
	WAHR HARDWARE, INC.	D28850	Soldering Iron, Solder	1041248	07/11/2015	06/11/2015	19.48
	WAHR HARDWARE, INC.	C54868	CLR Globe Bulb	1041248	07/17/2015	06/17/2015	143.28
							<b>162.76</b>
296-000-831.000	Contractual Repa						
	PERSONAL PLUMBING INC	150605-21	Ramsdell - OBS Valve Cart Asy	41263	06/05/2015	06/05/2015	296.40
							<b>296.40</b>
296-000-920.000	Gas						
	DTE ENERGY		Gas Usage - 101 Maple St	41238	07/11/2015	06/11/2015	423.13
							<b>423.13</b>
296-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	44.04
							<b>44.04</b>
296-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	1,278.07
							<b>1,278.07</b>
296-000-930.000	Repairs & Mainte						
	CADILLAC PLUMBING-HEATI	687362	V-Belt	41232	06/12/2015	05/13/2015	9.64
	GREAT LAKES COMMUNICAT		Service Call to Realign	41247	06/11/2015	06/11/2015	325.00
	WAHR HARDWARE, INC.	C53704	Extra Deep Base, Ultra White Eg	1041248	07/05/2015	06/05/2015	61.94
							<b>396.58</b>
296-000-970.000	Capital Outlay - t						
	TOP LINE ELECTRIC LLC	6179	Ramsdell Theatre WiFi	1041246	04/07/2015	04/07/2015	2,210.00

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 7

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							<b>2,210.00</b>
							<b>Total Dept. 000: 4,810.98</b>
							<b>nd RAMSDELL THEATRE: 4,810.98</b>
<b>Fund: 430 CAPITAL IMPROVEME</b>							
<b>Dept: 000</b>							
430-000-979.009	Playground Equip						
	CONSUMERS ENERGY	9305023442	Electric Underground Srvc	41223	07/07/2015	06/12/2015	32.50
	ELMER'S CRANE & DOZER, I	414434	Cement - 1st Street Beach	41239	06/07/2015	05/14/2015	1,032.60
	ELMER'S CRANE & DOZER, I	415084	Cement - 1st Street Beach	41239	06/13/2015	05/20/2015	1,496.25
	ELMER'S CRANE & DOZER, I	415679	Cement - 1st Street Beach	41239	06/19/2015	05/26/2015	598.50
	ELMER'S CRANE & DOZER, I	415908	Cement - 1st Street Beach	41239	06/21/2015	05/28/2015	1,077.30
	ELMER'S CRANE & DOZER, I	416626	Cement - 1st St Beach	41239	06/27/2015	06/03/2015	1,828.10
	FASTENAL COMPANY	MIMAN112636	C-Clamps Locking Pliers	41243	06/19/2015	05/20/2015	71.97
	FASTENAL COMPANY	MIMAN112736	Web Sling, Eye Sling	41243	06/26/2015	05/27/2015	84.32
	FASTENAL COMPANY	MIMAN113034	Saw Blade	41243	07/11/2015	06/11/2015	79.99
	GREAT LAKES MATERIALS	8054166	Cement	1041232	05/06/2015	05/06/2015	199.51
	GREAT LAKES MATERIALS	8054168	Cement	1041232	05/07/2015	05/07/2015	48.82
	OLSON LUMBER COMPANY	106274	Corn Pine, Stakes	41261	06/17/2015	05/18/2015	116.40
	OLSON LUMBER COMPANY	106291	Pine	41261	06/18/2015	05/19/2015	48.00
	OLSON LUMBER COMPANY	106293	Stakes	41261	06/18/2015	05/19/2015	17.50
	OLSON LUMBER COMPANY	106332	Const Select	41261	06/26/2015	05/27/2015	52.50
	OLSON LUMBER COMPANY	106384	Alum Flashing	41261	07/03/2015	06/03/2015	41.95
	OLSON LUMBER COMPANY	106410	Const	41261	07/08/2015	06/08/2015	10.47
	OLSON LUMBER COMPANY	106446	Treated	41261	07/11/2015	06/11/2015	42.87
	WAHR HARDWARE, INC.	C53209	Levels, Gloves, Screw Ext	1041248	07/01/2015	06/01/2015	83.15
	WAHR HARDWARE, INC.	D28573	Hand Sledge, Handle	1041248	07/08/2015	06/08/2015	25.08
							<b>6,987.78</b>
							<b>Total Dept. 000: 6,987.78</b>
							<b>AL IMPROVEMENT FUND: 6,987.78</b>
<b>Fund: 508 BOAT RAMP FUND</b>							
<b>Dept: 000</b>							
508-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	124.56
							<b>124.56</b>
508-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	199.56
							<b>199.56</b>
							<b>Total Dept. 000: 324.12</b>
							<b>Fund BOAT RAMP FUND: 324.12</b>
<b>Fund: 573 WATER &amp; SEWER UTIL</b>							
<b>Dept: 541 ADMINISTRATION</b>							
573-541-728.000	SUPPLIES - Ope						
	HANSEN/LORI//	492947	Office Cleaning	41248	05/31/2015	05/31/2015	75.00
	JACKPINE BUSINESS CENTE	388560-0	Folders, Clsp Envelopes	41249	06/27/2015	05/28/2015	14.94
	JACKPINE BUSINESS CENTE	388604-0	Toner, Pencil Holder, Reinforc	41249	06/28/2015	05/29/2015	151.28
							<b>241.22</b>
573-541-900.000	Printing & Publis						
	GEMINI GROUP LLC	115-12258	Complete CCR Managementl	41245	05/28/2015	05/28/2015	2,581.00
	PRINTING SYSTEMS, INC.	90613	Utility Bills - FB Laser	41265	07/08/2015	06/08/2015	754.09

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 8

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							<b>3,335.09</b>
<b>Total Dept. ADMINISTRATION:</b>							<b>3,576.31</b>
<b>Dept: 542 WATER OPERATION</b>							
573-542-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0519024	Uniform Cleaning - Water	1041238	06/26/2015	05/27/2015	1.32
	MODEL COVERALL SERVICE	0520541	Uniform Cleaning - Water	1041238	07/03/2015	06/03/2015	1.32
	MODEL COVERALL SERVICE	0522110	Uniform Cleaning - Water	1041238	07/10/2015	06/10/2015	1.32
							<b>3.96</b>
573-542-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN112421	Safety Gloves	41243	06/07/2015	05/08/2015	17.67
	JACKPINE BUSINESS CENTE	36700	Time Cards	41249	07/09/2015	06/09/2015	93.22
	MODEL FIRST AID, SAFETY &	00000111229	Cabinet Supplies	41255	05/29/2015	05/29/2015	56.28
	WAHR HARDWARE, INC.	D27917	Wire	1041248	06/26/2015	05/27/2015	49.45
	WAHR HARDWARE, INC.	C53289	Utli Knife Adj	1041248	07/01/2015	06/01/2015	5.49
	WAHR HARDWARE, INC.	D28580	3V Lithium Battery, Freight	1041248	07/08/2015	06/08/2015	7.98
							<b>230.09</b>
573-542-750.000	Meters						
	MICHIGAN METER TECHNOL	94626	1 1/2" Ecoder Meter, Brass	1041237	07/02/2015	06/02/2015	3,220.00
							<b>3,220.00</b>
573-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP	EH053115-3921	Water Samples	41251	07/02/2015	06/02/2015	356.00
	WAHR HARDWARE, INC.	C52755	Freight	1041248	06/26/2015	05/27/2015	34.86
	WAHR HARDWARE, INC.	C53249	Freight	1041248	07/01/2015	06/01/2015	11.21
	WAHR HARDWARE, INC.	D28306	Freight	1041248	07/03/2015	06/03/2015	10.67
	WAHR HARDWARE, INC.	D28580	3V Lithium Battery, Freight	1041248	07/08/2015	06/08/2015	19.02
	WAHR HARDWARE, INC.	D28737	Freight	1041248	07/10/2015	06/10/2015	21.66
							<b>453.42</b>
573-542-860.000	Travel & Training						
	MICHIGAN RURAL WATER A:	T14-0384	Budgeting for Water & Waste-	41254	05/29/2015	05/29/2015	145.00
							<b>145.00</b>
573-542-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	2,057.96
							<b>2,057.96</b>
573-542-930.000	Repairs & Mainte						
	FAMILY FARM & HOME - MAN	2668/16	12" Heavy Duty C Clmp	41242	07/25/2015	06/25/2015	49.98
	FASTENAL COMPANY	MIMAN112780	Cutting Wheel	41243	06/27/2015	05/28/2015	6.83
	SWIDORSKI BROS. EXCAVA	3180	Hancock St Water Main	41270	05/04/2015	05/04/2015	21,288.00
	SWIDORSKI BROS. EXCAVA	3181	Pine St Water Main	41270	05/04/2015	05/04/2015	13,307.00
	WAHR HARDWARE, INC.	C52756	PVC DWV Coupling	1041248	06/26/2015	05/27/2015	3.98
	WAHR HARDWARE, INC.	D27978	Gal Pipe, Thrd Sealant, Cplg,	1041248	06/27/2015	05/28/2015	36.44
	WAHR HARDWARE, INC.	C54404	Cement, Purp Primer, Coupling	1041248	07/12/2015	06/12/2015	16.97
							<b>34,709.20</b>
<b>Total Dept. WATER OPERATION:</b>							<b>40,819.63</b>
<b>Dept: 543 SEWER - WWTP</b>							
573-543-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0519017	Uniform Cleaning - WWTP	1041238	06/26/2015	05/27/2015	28.77
	MODEL COVERALL SERVICE	0520536	Uniform Cleaning - WWTP	1041238	07/03/2015	06/03/2015	28.77
	MODEL COVERALL SERVICE	0522105	Uniform Cleaning - WWTP	1041238	07/10/2015	06/10/2015	28.77
							<b>86.31</b>
573-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	WWTP200515	Safety Meeting - WWTP	41226	06/19/2015	05/20/2015	113.45
	ABSOLUTE SAFETY, INC.	WWTP260515	Safety Meeting - WWTP	41226	06/25/2015	05/26/2015	136.95

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 9

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	ACE HARDWARE & HOME CI	138125	Gorilla Tape White	41227	07/05/2015	06/05/2015	9.99
	CARELINC MEDICAL EQUIPMENT	Statement - May 26, 2015	Gloves	41233	06/25/2015	05/26/2015	23.20
	FASTENAL COMPANY	MIMAN112708	Gloves, Mop Head, Eye Bolt,	41243	06/25/2015	05/26/2015	44.75
	FASTENAL COMPANY	MIMAN112870	Batteries	41243	07/03/2015	06/03/2015	29.85
	JACKPINE BUSINESS CENTE	388768-0	Pen, Highlighter, Bndrs	41249	07/03/2015	06/03/2015	44.69
	MODEL COVERALL SERVICE	0519017	Uniform Cleaning - WWTP	1041238	06/26/2015	05/27/2015	31.37
	MODEL FIRST AID, SAFETY &	00000111232	Cabinet Supplies	41255	05/29/2015	05/29/2015	147.11
	STATE OF MICHIGAN	BLR373354	Boiler Certificate - WWTP	41268	05/28/2015	05/28/2015	130.00
	STATE OF MICHIGAN - MDEC		WWTP Operator Certificaton	41269	06/03/2015	06/03/2015	95.00
							<b>806.36</b>
573-543-801.000	Professional Ser						
	BANKS/JODY//	004	WWTP Consulting Services	41230	06/09/2015	06/09/2015	1,000.00
							<b>1,000.00</b>
573-543-824.000	Lab Testing						
	KAR LABORATORIES, INC.	503995	Mercury Analysis	1041235	06/21/2015	05/22/2015	225.00
	KAR LABORATORIES, INC.	503994	Ammonia Analysis	1041235	06/21/2015	05/22/2015	120.00
							<b>345.00</b>
573-543-860.000	Travel & Training						
	HILL/DOUGLAS F//	807	SBR Class - J. Braciszkeski	1041233	04/13/2015	04/13/2015	325.00
	MICHIGAN RURAL WATER A&	T14-0384	Budgeting for Water & Waste-	41254	05/29/2015	05/29/2015	145.00
							<b>470.00</b>
573-543-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	14,063.03
							<b>14,063.03</b>
573-543-930.000	Repairs & Mainte						
	GRAND RENTAL STATION	1-537737	Wheel Hub	41246	06/25/2015	05/26/2015	5.99
	PHONETICS INC	00201035	Repair Sensaphone	41264	07/01/2015	06/01/2015	36.47
							<b>42.46</b>
							<b>Total Dept. SEWER - WWTP: 16,813.16</b>
<b>Dept: 544 SEWER COLLECTION</b>							
573-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	05109023	Uniform Cleaning - Str Sewers	1041238	06/26/2015	05/27/2015	9.20
	MODEL COVERALL SERVICE	0520540	Uniform Cleaning - Str Sewers	1041238	07/03/2015	06/03/2015	9.20
	MODEL COVERALL SERVICE	0522109	Uniform Cleaning - Str Sewers	1041238	07/10/2015	06/10/2015	9.20
							<b>27.60</b>
573-544-930.000	Repairs & Mainte						
	PARKDALE BLOCK & BUILDIN	22519	Block 4x4x16 Solid	41262	05/20/2015	04/20/2015	7.08
							<b>7.08</b>
							<b>at. SEWER COLLECTION (STREETS): 34.68</b>
<b>Dept: 903 CAPITAL OUTLAY - ov</b>							
573-903-987.003	2015 Industrial P						
	SPICER GROUP INC	176188	Industrial Park Pump Station	1041244	04/23/2015	04/23/2015	5,771.90
							<b>5,771.90</b>
573-903-987.004	2015 Sweetnam						
	SPICER GROUP INC	176187	Sweetnam Pump Station Design	1041244	04/23/2015	04/23/2015	4,399.40
							<b>4,399.40</b>
573-903-987.008	2015 Flow Monit						
	SPICER GROUP INC	175882	I&I Flow Monitoring	1041244	03/23/2015	03/23/2015	7,996.89
	SPICER GROUP INC	176189	CSO 18 Flow Measurement	1041244	04/23/2015	04/23/2015	241.61
	SPICER GROUP INC	176191	I&I Flow Monitoring	1041244	04/23/2015	04/23/2015	9,921.08
							<b>18,159.58</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

06/30/15

Date: 06/30/2015

Time: 1:06 pm

City of Manistee

qqqq

Page: 10

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
<b>Dept. CAPITAL OUTLAY - over \$5,000:</b>							<b>28,330.88</b>
<b>WATER &amp; SEWER UTILITY:</b>							<b>89,574.66</b>
<b>Fund: 594 MARINA FUND</b>							
<b>Dept: 000</b>							
594-000-831.000	Contractual Repa PERSONAL PLUMBING INC	150605-20	Marina - Shower Valves, Dock	41263	06/05/2015	06/05/2015	274.30
							<b>274.30</b>
594-000-920.000	Gas DTE ENERGY		Gas Usage - 480 River St	41238	07/09/2015	06/09/2015	126.36
							<b>126.36</b>
594-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1041229	06/26/2015	06/26/2015	276.99
							<b>276.99</b>
594-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	41236	07/19/2015	06/24/2015	1,043.12
							<b>1,043.12</b>
594-000-930.000	Repairs & Mainte ROHR GASOLINE EQUIPMEN	61983	Service Call - Marina	1041241	06/28/2015	05/29/2015	541.95
							<b>541.95</b>
<b>Total Dept. 000:</b>							<b>2,262.72</b>
<b>Total Fund MARINA FUND:</b>							<b>2,262.72</b>
<b>Grand Total:</b>							<b>135,020.96</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	28,266.54	0.00
204	STREET IMPROVEMENT FUND	2,794.16	0.00
296	RAMSDELL THEATRE	4,810.98	0.00
430	CAPITAL IMPROVEMENT FUND	6,987.78	0.00
508	BOAT RAMP FUND	324.12	0.00
573	WATER & SEWER UTILITY	89,574.66	0.00
594	MARINA FUND	2,262.72	0.00
<b>Grand Total:</b>		<b>135,020.96</b>	<b>0.00</b>

# Memorandum



TO: R. Ben Bifoss  
City Manager

FROM: Denise Blakeslee  
Planning & Zoning Administrator

A blue ink handwritten signature, appearing to be "DB", written over the printed name of Denise Blakeslee.

DATE: July 10, 2015

RE: Proposed Zoning Ordinance Amendment 15-08 - Keeping of Chickens or Ducks

Denise Blakeslee  
Planning & Zoning  
Administrator  
70 Maple Street  
Manistee, MI 49660  
231.398.2805  
dblakeslee@manisteemi.gov  
www.manisteemi.gov

Ben, On July 9, 2015 the Planning Commission held a public hearing in response to a zoning amendment that would add Section 535 the Keeping of Chickens or Ducks. This language was drafted in conjunction with the recent amendment to Article 606 Animals. This language would allow chickens (not roosters) and ducks in the R1, R2 and R3 zoning districts.

The language that is proposed is as follows:

**535 KEEPING OF CHICKENS OR DUCKS**

The keeping of Chickens or Ducks is permitted in the R-1, R-2, and R-3 Districts if conforming to Section 606 Animals of the General Law Ordinances of the City of Manistee.

The Council Ordinance Review Committee met on June 1, 2015 to review the ordinance amendment for Article 606 Animals and they were informed that a zoning amendment would also be needed.



Ordinance Z15-08

**AN ORDINANCE TO AMEND IN PART  
AN ORDINANCE ENTITLED "MANISTEE CITY ZONING ORDINANCE"  
WHICH WAS ADOPTED FEBRUARY 21, 2006,**

To Amend the Manistee City Zoning Ordinance

**Article 5: General Provisions  
ADD Section 535 Keeping of Chickens or Ducks**

---

THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, ORDAINS:

1. That Article 5: General Provisions, ADD Section 535 Keeping of Chickens or Ducks as follows:

**535 KEEPING OF CHICKENS OR DUCKS**

*The keeping of Chickens or Ducks is permitted in the R-1, R-2, and R-3 Districts if conforming to Section 606 Animals of the General Law Ordinances of the City of Manistee.*

2. CONFLICTING ORDINANCES: that any and all ordinances of City of Manistee which may conflict with the provisions of this ordinance be and are hereby rescinded.
3. EFFECTIVE DATE: This Ordinance shall take effect seven days after publication in the Manistee News Advocate.

---

Colleen Kenny, Mayor

Dated

ATTEST:

---

Michelle Wright                      Dated  
City Clerk/Deputy Treasurer

# Memorandum



TO: Ben Bifoss, City Manager

FROM: Denise Blakeslee, Planning & Zoning Administrator 

DATE: July 10, 2015

RE: Parcel Split & Combination Request  
Glenn & Catherine Zaring/Gerald Hubbard

Denise Blakeslee  
Planning & Zoning  
Administrator  
70 Maple Street  
Manistee, MI 49660  
231.398.2805  
dblakeslee@manisteemi.gov  
www.manisteemi.gov

Ben, on July 9, 2015 the Planning Commission reviewed and made a recommendation to City Council to approve a request from Glenn & Catherine Zaring and Gerald Hubbard for a parcel split and combination. The Zaring's own the home at 321 Fifth Street parcel 51-612-325-01 and wish to split the south 23 feet of their parcel, which would then be combined with the Hubbard's property at 510 Cypress Street parcel 51-612-325-02.

By adding the 23 feet to the Hubbard parcel the parcel now meets both the lot width and lot area requirement of the R-2 medium density zoning district. A copy of the request and Planning Commission meeting minutes are attached.



# Memorandum



Denise Blakeslee  
Planning & Zoning  
Administrator

70 Maple Street  
Manistee, MI 49660  
231.398.2805

[dblakeslee@manisteemi.gov](mailto:dblakeslee@manisteemi.gov)  
[www.manisteemi.gov](http://www.manisteemi.gov)

TO: Planning Commissioners  
FROM: Denise Blakeslee, Planning & Zoning Administrator  
DATE: June 30, 2015  
RE: Zaring/Hubbard Parcel Split and Combination Request

Commissioners, we have received a request from Glenn & Catherine Zaring and Gerald Hubbard for a Parcel Split and Combination. The Zaring's own the home at 321 Fifth Street parcel 51-612-325-01 and wish to split the south 23 feet of their parcel, which would then be combined with the Hubbard's property at 510 Cypress Street parcel 51-612-325-02. The attached survey shows that the setback requirements of the ordinance have been met and helps bring the Hubbard's parcel into compliance with the parcel width and area requirements for the R-2 Medium Density Residential Zoning District.





Planning & Zoning, City Hall  
 70 Maple Street, P.O. Box 358,  
 Manistee, MI 49660  
 231.398.2806 (phone)  
 231.723.1546 (fax)

## Parcel Split Request Form

Please Print

Parcel Combination Requirements		
Any Split of a Parcel within the City of Manistee requires review and approval of the Planning Commission and City Council. Even if the Parcel contains platted lots approval is still required. Requests are reviewed for compliance with the Zoning Ordinance. If a request meets all of the requirements of the Zoning Ordinance it will be forwarded to the City Planning Commission. The Planning Commission reviews the request and makes recommendation to the City Council. Notification will be mailed to applicants regarding City Council's determination. Requests must include the fee of \$100.00 for the first split and \$50.00 for each additional split. Incomplete requests will be returned to the applicant. Must be submitted 15 days prior to the Planning Commission meeting to be placed on the agenda.		
To update their property taxes the property owner should send a copy of the determination to: Equalization Department County Courthouse 415 Third Street Manistee, MI 49660		
If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor at (231) 398-2802 to update their Homestead Exemption.		
Property Information		
Address: 321 5th St	Parcel # 54-612-325-1	
Applicant Information		
Name of Owner: Glenn C. & Catherine Kerney		
Address: 321 5th St Manistee		
Phone #:	Cell#: 231-560-3681	e-mail: clzakings@gmail.com
Project Information		
Reason for Request: assist neighbor in acquiring conforming lot		
Site Plan Requirements		
The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.		
Authorization		
By signing the application the applicant is authorizing City Staff permission to make site inspections as necessary. The undersigned affirms that the information included in this application is correct.		
Signature: <u>[Signature]</u>		Date: <u>6/29/15</u>
<input checked="" type="checkbox"/> Fee of \$100.00 for the first split and \$50.00 for each additional split enclosed and Site Plan for project attached (permit cannot be issued without site plan)		
Office Use Only		
Fee: <input type="checkbox"/> \$50.00 <input checked="" type="checkbox"/> \$100.00	Receipt # 32853	
Notes: - must be combined w/ Hubbard parcel.		
Signature: <u>[Signature]</u>		Date: <u>6.29.15</u>

Parcel Split Request  
[Signature] Hubbard



**CITY OF MANISTEE PLANNING COMMISSION**

70 Maple Street  
Manistee, MI 49660

**MEETING MINUTES**

July 9, 2015

A meeting of the Manistee City Planning Commission was held on Thursday, July 9, 2015 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:12 pm by Chair Yoder

Roll Call:

Members Present: Judd Brown, Ray Fortier, Mark Wittlieff, Roger Yoder

Members Absent: Maureen Barry (excused), Marlene McBride, Vacancy

Others: Kenneth Mize (379 Second Street), Denise Blakeslee (Planning & Zoning Administrator) and others

**APPROVAL OF AGENDA**

Motion by Ray Fortier, seconded by Mark Wittlieff that the agenda be approved as prepared.

With a Roll Call vote this motion passed 4 to 0.

Yes: Brown, Fortier, Wittlieff, Yoder  
No: None

**APPROVAL OF MINUTES**

Motion by Ray Fortier, seconded by Mark Wittlieff that the minutes of the June 4, 2015 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 4 to 0.

Yes: Fortier, Brown, Wittlieff, Yoder  
No: None

**PUBLIC HEARING**

Chair Yoder opened the Public Hearing at 7:14 pm

**Z15-08 Keeping of Chickens or Ducks**

Zoning Amendment Z15-08 was drafted to allow the keeping of Chickens or Ducks in the R-1, R-2 and R-3 Residential Zoning Districts.

Denise Blakeslee, Planning & Zoning Administrator – presented the amendment to the commission. The Commission discussed and reviewed the language at their June meeting. This amendment is a result of changes in the Michigan Right to Farm Act and changes in Generally Accepted Agricultural and Management Practice (GAAMP) that impacted Section 606 Animals of the Codified Ordinance. In order to allow chickens (not roosters) and or ducks a zoning amendment was needed. Ms. Blakeslee reviewed the Section 606 Animals which was adopted by City Council on July 7, 2015.

The language that is proposed is:

**535 KEEPING OF CHICKENS OR DUCKS**

*The keeping of Chickens or Ducks is permitted in the R-1, R-2, and R-3 Districts if conforming to Section 606 Animals of the General Law Ordinances of the City of Manistee.*

Chair Yoder opened the hearing for public comments.

**Kenneth Mize, 379 Second Street** – Mr. Mize spoke to the Commission about his concerns which were related to the language in Section 606 Animals that places a limit of 8 chickens or ducks. Raising chickens has changed his families lives, they interact with their neighbors, the neighbor kids come over to see the chickens they share eggs with the neighbors, clean their area every two weeks, collect clippings from the neighbors, clean the coop three times a year which is used as fertilizer, and mulch four times a year. They have rescued chickens and have a sanctuary that allows them to live out their lives once they no longer produce eggs. They recommend a permit process that could address any nuisances which could be revoked if someone is irresponsible. They take precautions to keep predators away from the chickens with specialized fencing. They have not had any complaints from the neighbors. Mr. Mize understands that his concerns are related to the changes in Section 606 Animals and would need to be addressed by City Council.

Chair Yoder asked if any correspondence had been received in response to the request.

No correspondence was received.

There were no more additional comments; the Public Hearing was closed at 7:27 pm.

**PUBLIC COMMENT ON AGENDA RELATED ITEMS**

None

**NEW BUSINESS**

**Z15-08 Keeping of Chickens or Ducks**

A public hearing was held earlier for public input on zoning amendment Z15-08 which was drafted to allow the keeping of chickens or ducks in the R-1, R-2 and R-3 residential zoning districts.

Motion by Mark Wittlieff, seconded by Ray Fortier that the Planning Commission recommend to City Council to approve proposed zoning amendment Z15-08 which would add Section 535 Keeping of Chickens or Ducks to the City of Manistee Zoning Ordinance.

With a Roll Call vote this motion passed 4 to 0.

Yes: Wittlieff, Fortier, Brown, Yoder  
No: None

**PC-2015-01 Glenn & Catherine Zaring/Gerald Hubbard Parcel Split and Combination Request**

A request has been received from Glenn & Catherine Zaring and Gerald Hubbard for a parcel split and combination. The Zaring's own the home at 321 Fifth Street parcel 51-612-325-01 and wish to split the south 23 feet of their parcel, which would then be combined with the Hubbard's property at 510 Cypress Street parcel 51-612-325-02.

Denise Blakeslee noted that the split and combination results in the Hubbard property being brought into compliance with the width/area standards of the R-2 medium density residential zoning district.

Motion by Ray Fortier, seconded by Mark Wittlieff that the Planning Commission recommends to City Council to approve the request from Glenn & Catherine Zaring and Gerald Hubbard for a parcel split that would transfer the south 23 feet of the Zaring's parcel 51-612-325-01 to the Hubbard's parcel 51-612-325-02.

With a Roll Call vote this motion passed 4 to 0.

Yes: Fortier, Brown, Wittlieff, Yoder  
No: None

**OLD BUSINESS**

None

**PUBLIC COMMENTS AND COMMUNICATIONS**

None

**CORRESPONDENCE**

Chair Yoder received a letter of resignation from Commissioner Dean who resigned due to health reasons.

**STAFF/SUB-COMMITTEE REPORTS**

**Denise Blakeslee, Planning & Zoning Administrator** – Ms. Blakeslee reported that the County Planning Department has begun work on the maps for the master plan and that Chair Yoder gave his report to City Council on Tuesday.

**MEMBERS DISCUSSION**

Commissioner Wittlieff noted that the Council worksession was cancelled.

The Commission does not have a worksession scheduled for July.

The next regular meeting of the Planning Commission will be held on Thursday, August 6, 2015

**ADJOURNMENT**

Motion by Ray Fortier, seconded by Judd Brown that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:37 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary



Memo to: Ben Bifoss  
From: Chief David M. Bachman   
Re: Agenda Request/Cardiac Monitor Bids  
7/14/15

Ben,

The City of Manistee Fire Department was recently awarded a \$15,000 Revenue Sharing Board grant to be put towards the purchase of cardiac monitoring equipment. A request for bids was emailed out to three different companies on June 19, 2015 with a deadline of July 10, 2015, at 10:00am. Two bids were received and we have selected to purchase from DXE medical. Both companies quoted the same refurbished monitors with the same options, but the DXE quote came in \$606.85 cheaper per monitor. The revenue sharing grant moneys, matched with the budgeted capital improvement funds will give us enough to purchase two refurbished Philips Mrx cardiac monitors. One unit will be used to replace the aged and no-longer serviceable Lifepak 12 that is currently in service, the other to upgrade Rescue 5 to an advanced life support ambulance. This upgrade will further enhance the service that the City of Manistee Fire Department will be able to offer its citizens. Refurbished monitors were chosen due to the savings accrued versus the cost of a single new monitor with the same capabilities.

When we submitted the grant request to the LRSB we requested and received \$15,000 towards the purchase of a new monitor which we expected to cost \$23,000. The new price has risen to over \$35,000. At the same time the monitor we use on our ALS unit has had some failures and is obsolete to the point we can't get parts and it will need to be replaced. The ability to buy refurbished units with new warranties will let us put new units on both rigs. There is an advantage to having the same equipment on both of the rigs.

Handwritten initials "DB" in blue ink, located at the bottom right of the page.



### BID TABULATION

PROJECT: Defibrillator

BID DATE: 7/10/15 10 Am

CONTRACTOR NAME	BID BOND	INSURANCE	BASE BID	ALT. NO.	ALT. NO	ALT. NO	COMMENTS
Bound Tree			9601.85				
DXE Medical			8995.00	22,800			

DEPARTMENT ORIGINATION: Fire Dept

SIGNATURES: Michelle Wright CITY CLERK  
[Signature] IT/MEDICAL

**A PRODUCT OFFERING**

**A.1 Products**

Qty	Description	Unit List Price	Discount %	Extended Price
2	<b>860384 VERIZON WIRELESS LINK FOR BLUETOOTH</b>	\$1,995.00	0%	\$3,990.00
<b>Subtotal:</b>				<b>\$ 3,990.00</b>

**Total Product(s)**

**\$3,990.00**

**A.2 Implementation Solutions**

Qty	Part Number	Description	Unit List price	Extended Price
2	<b>MXU0243</b>	<b>MRX DATA MANAGEMENT WIRELESS LINK SVCS</b>	\$ 0.00	\$ 0.00
2	<b>A02</b>	<b>A02 INSTALL/CONFIG DATA MESSENGER &amp; WIFI</b>	\$ 575.00	\$ 1,150.00
<b>Total value added implementation solutions</b>				<b>\$ 1,150.00</b>

**Total  
Discount (eligible items only)**

**\$ 5,140.00  
- \$ 0.00**

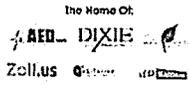
**Total including applicable discount**

**\$ 5,140.00**

**B LEASING OPTIONS**

Philips Medical Capital, LLC (PMC) is pleased to provide custom financial solutions for your acquisition, including the following estimated payment options as of May 1, 2011:

Monthly Payment	Month (s)	Full payout lease
	36 months	\$ 154.20
	60 months	\$ 102.80
	120 months	\$ 51.40



**DXE Medical, Inc.**  
**Attn: Accounts Receivable**  
**PO Box 8023**  
**Dublin, OH 43016**  
**PHONE: (866) 349-4363 FAX: (615) 786-0896**  
**EMAIL: sales@dxemed.com**

Quote Number	9094227
Date	7/1/2015
Page	1 of 1
Expiration Date	08/30/2015
Entered By	SBURTON

## Quotation

Bill To 516929  
 City of Manistee Fire Department  
 70 Maple Street  
 Manistee, MI 49660

Ship To SHIP001  
 City of Manistee Fire Department  
 281 1st St  
 Jim Henderson  
 Manistee, MI 49660-1755

Customer Number	Account Manager	Shipping Method	Payment Terms			Ref Number
516929	MICHAEL BURTON	FEDEX GROUND	NET 30 DAYS			114550
Item Number	Description	Quantity	UofM	Unit Price	Ext Price	
MRX12PSBCABT	Re-Certified Philips Mrx 12-Lead, Biphasic, Pacing, Spo2, Etco2, Nibp, AED, and Bluetooth  Unit Includes: Carrying Case, Battery, Pads, All Cables/Accessories and 1yr Warranty  **MRX is Bluetooth compatible, but customer will need to go through Philips for modem and service**	1	EA	\$8,995.000	\$8995.00	

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit [www.dxemed.com](http://www.dxemed.com).

Subtotal	\$8,995.00
Freight	\$0.00
Tax	\$0.00
Total	\$8,995.00



DXE Medical, Inc.  
 Attn: Accounts Receivable  
 PO Box 8023  
 Dublin, OH 43016  
 PHONE: (866) 349-4363 FAX: (615) 786-0896  
 EMAIL: sales@dxemed.com

Quote Number	9085250
Date	7/1/2015
Page	1 of 1
Expiration Date	08/30/2015
Entered By	SBURTON

## Quotation

Bill To 516929  
 City of Manistee Fire Department  
 70 Maple Street  
 Manistee, MI 49660

Ship To SHIP001  
 City of Manistee Fire Department  
 281 1st St  
 Jim Henderson  
 Manistee, MI 49660-1755

Customer Number	Account Manager	Shipping Method	Payment Terms			Ref Number
516929	MICHAEL BURTON	FEDEX GROUND	NET 30 DAYS			111385
Item Number	Description	Quantity	UoM	Unit Price	Ext Price	
LP1512BIPSCABT	LIFEPAK 15 W/ PACING, AED, SP02, NIBP, CO2, BLUETOOTH	1	EA	\$21,900.000	\$21900.00	
	Unit Includes: Carrying Case, 2 Batteries, Pads, All Cables/Accessories and 1yr Warranty					
0488-0960U	CHARGING STATION LP 15	1	EA	\$900.000	\$900.00	
	**LifePak 15 is Bluetooth capable, but customer will need to go through Physio Control for modem and service**					

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit [www.dxemed.com](http://www.dxemed.com).

Subtotal	\$22,800.00
Freight	\$0.00
Tax	\$0.00
Total	\$22,800.00

# BoundTree

medical

## Quotation

*Making Precious Minutes Count...™*  
 PHONE (800) 533-0523 FAX (800) 257-5713  
 www.boundtree.com

Quote Number	97109949
Date	7/8/2015
Page	1 of 1
Expiration Date	09/06/2015
Entered By	BKINDELL

Bill To	208650
CITY OF MANISTEE FIRE DEPARTMENT	
281 1ST ST	
MANISTEE, MI 49660-1755	
US	

Ship To	SHIP001
MANISTEE FIRE DEPT	
281 1ST ST	
MANISTEE, MI 49660-1755	
US	

Customer Number	Account Manager	Shipping Method	Payment Terms	Ref Number	
208650	BRANDON KINDELL	NO FRT	NET 30	10077082	
Item Number	Description	Quantity	UofM	Unit Price	Ext Price
4610-MRX12PSBCBT	Re-Certified Philips MRx 12-Lead, Biphasic, Pacing, Spo2, EtCO2, NIBP, AED with Bluetooth MONITOR COMES WITH CARRYING CASE, BATTERY, 1 SET OF ADULT PADS, ALL CABLES/ACCESORIES, AC UNIT & 1 YEAR WARRANTY	1	EA	\$9,601.850	\$9601.85

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit [www.boundtree.com](http://www.boundtree.com).

Subtotal	\$9,601.85
Freight	\$0.00
Tax	\$0.00
Total	\$9,601.85

## CITY HALL

ADMINISTRATION  
FAX 231.723.1546

CITY MANAGER  
231.398.2801

CITY ASSESSOR  
231.398.2802

BUILDING INSPECTOR  
231.398.2806

PLANNING & ZONING  
231.398.2805

CLERK/TREASURER  
FAX 231.723.5410

CITY CLERK  
231.398.2803

CITY TREASURER/  
FINANCE DIRECTOR  
231.398.2804

WATER BILLING  
231.723.2559

POLICE DEPARTMENT  
231.723.2533  
FAX 231.398.2012

FIRE DEPARTMENT  
281 First Street  
231.723.1549  
FAX 231.723.3519

DEPT. OF  
PUBLIC WORKS  
280 Washington St.  
• Street Dept.  
• Parks Dept.  
• Water Maintenance  
280 Washington St.  
231.723.7132  
FAX 231.723.1803

WASTEWATER PLANT  
15 Ninth St.  
231.723.1553



Memo to: Ben Bifoss  
From: Chief Bachman   
Re: Agenda Item/ Grant Acceptance  
Date: July 14, 2015

Ben:

E department has received a grant award notice from FEMA in the amount of \$47,600 to purchase and install air handling equipment at the FD. The equipment will take care of the exhaust fumes from the 5 vehicles parked in the department. The vehicle exhaust is toxic to the occupants of the department. It is a health and safety hazard. This grant will bring us into compliance with OSHA regulations and improve the quality of life of the resident firefighters.

The grant requires a 5% local match. In addition our agreement with the grant writer Robert Dack of DNR consultants obligates us to a 5% payment for a grant award.

This agenda item allows us to accept the grant and authorizes the 5% match and payment to DNR Consultants.

There is no specific line item in the budget for the match and payment. We do however have \$5,000 in the budget for the cost to send the Deputy Chief to the police academy. I understand there is some reluctance on council to support that move.

It is my recommendations then, that we cancel the plans to send him to the academy and use those funds for this project.

db

U.S. Department of Homeland Security  
Washington, D.C. 20472



# FEMA

Mr. David Bachman  
CITY OF MANISTEE  
ATTN: TREASURER  
Manistee, Michigan 49660-1688

Re: Award No.EMW-2014-FO-02854

Dear Mr. Bachman:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2014 Assistance to Firefighters Grant has been approved in the amount of \$47,620.00. As a condition of this award, you are required to contribute a cost match in the amount of \$2,380.00 of non-Federal funds, or 5 percent of the Federal contribution of \$47,620.00.

**Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system.** By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2014 Assistance to Firefighters Grant Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

**Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov).** As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

**Step 1:** Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

**Step 2:** If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Kamoie", written over a horizontal line.

Brian E. Kamoie  
Assistant Administrator for Grant Programs

MEMO TO: R. Ben Bifoss, Interim City Manager  
FROM: Jeffrey W. Mikula, Public Works Director  
DATE: July 15, 2015  
SUBJECT: American Flag Project

*JWM*



**Public Works**  
**231-723-7132**



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The City has been approached by Linda Sellers and Rudy Linke, who have been actively working to fund the installation of an American Flag in the round-a bout at First St Beach. The request has been submitted and approved by the Parks and Beautification Commission.

The American Flag will measure 12 ft x 18 ft and be displayed from a 70ft flag pole. Flag poles are exempt from the City Zoning Ordinance. Conduits are in place for electrical service to light the flag.

The Department of Public Works supports the request and will assist in coordinating the project.

The group intends to explore adding 5-6 additional flags in the future which could potentially display the armed services of the United States. This is provided as background information, as they are not requesting approval for the additional flags at this time.



City of Manistee  
Dept. of Public Works

Jeff Mikula  
D. P.W. Director

Linda Soller and Rudy Luke  
would like to erect a 70 foot pole  
with a 12x18' American Flag at  
the first street round about.

The American Legion and Rolling  
Thunder have generously donated  
the American Flag and P.O.W. - M.I.A.  
flag and with help from many business  
in Manistee, this project will not  
cost the city anything other than  
permission to erect the flags.

We are hoping to get on the July  
21st City Council Meeting to discuss  
this with the members.

Linda Soller  
723-6054  
Rudy Luke  
723-5257



City of Manistee Planning & Zoning Administrator



MEMORANDUM

231.398.2805

Fax 231.723-1546

dblakeslee@manisteemi.gov

www.manisteemi.gov

TO: Ben Bifoss  
City Manager

FROM: Denise Blakeslee  
Planning & Zoning Administrator 

DATE: July 14, 2015

RE: LWCF Rotary Park Play Area Grant – Close Out Documentation



Be, we are working on the necessary documentation needed to close out the Land and Water Conservation Fund (LWCF) Grant for Rotary Park Play Area. A component of the close out is a Recorded Declaration and Notice.

Discussion with our Grant Coordinator indicates that this document is required for both development and acquisition projects and our final payment request will not be processed without the document. The LWCF provided the language for the document which was sent to City Attorney George Saylor who has reviewed and approved the document.

A Council Agenda request has been prepared for Council's consideration.





APPENDIX A  
LEGAL DESCRIPTION OF THE PROJECT AREA  
(Copy of Deed including Legal Description)  
Page 1 of 3

INDEXED

LIBER 243 PAGE 442

THIS INDENTURE, made this 28<sup>th</sup> day of November, in the year of our Lord one thousand nine hundred forty-seven (1947), between THE CHESAPEAKE AND OHIO RAILWAY COMPANY, a Virginia corporation, party of the first part, and CITY OF MANISTEE, a Municipal corporation of the State of Michigan, whose post office address is Manistee, Michigan, party of the second part,

W I T N E S S E T H:-

That the said party of the first part, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, to it in hand paid by the said party of the second part, the receipt whereof is hereby confessed and acknowledged, does by these presents, grant, bargain, sell, remise, release and forever QUIT-CLAIM unto the said party of the second part, and to its successors and assigns, Forever, all those certain pieces or parcels of land situate and being in the City of Manistee, County of Manistee and State of Michigan, described as follows, to-wit:-

Parcel No. 1. All that part of Lot One (1) of Section Ten (10), T. 21 N., R. 17 W., lying north of the south line of Fourth Street, extended West to Lake Michigan, containing 4.85 acres, more or less; also, all that part of Lot Three (3), of Section Eleven (11), T. 21 N., R. 17 W., lying north of the south line of Fourth Street, extended West to Lake Michigan, containing 41.64 acres, more or less; also, all that part of Lot Four (4) of Section Eleven (11), T. 21 N., R. 17 W., except the platted portion thereof, lying north of the south line of Fourth Street, extended west to Lake Michigan, containing 23.62 acres, more or less, Excepting therefrom that part of Lot One (1) of said Section 10 and that part of Lot Three (3) of said Section 11 heretofore conveyed to the United States of America by Charles H. Morey, Receiver of the Manistee and Grand Rapids Railroad Company by deed dated April 10, 1913, recorded in Liber 79 of Deeds at page 225, Manistee County, Michigan, records.

Parcel No. 2. Lots Seventeen (17) to Twenty-two (22), both inclusive, of the Subdivision of Block One (1), Clara E. Marsh's Addition to the Village (now City) of Manistee, Michigan; containing an area of 1.2 acre, more or less.

Parcel No. 3. Lot Six (6), except the East Fifteen (15) feet thereof, and Lots Seven (7) to Sixteen (16), both inclusive, all of the Subdivision of Block One (1) of Clara E. Marsh's Addition to the Village (now City) of Manistee, Michigan, except that part of said Lot 15 and that part of said Lot 16 conveyed by the Manistee & Grand Rapids Railroad Company to the Manistee Flouring Mill Company by deed dated August 6, 1901, recorded in Liber 3 of deeds at page 497, Manistee County, Michigan, records; also, the lands included within the limits of that part of Elm Street lying North of Water Street; containing in all an area of Two (2) acres, more or less.

Parcel No. 4. Part of Lots Twenty-five (25), Twenty-six (26) and Twenty-seven (27), of the Subdivision of Block One (1) of Clara E. Marsh's Addition to the Village (now City) of Manistee, Michigan; beginning at a point in the south line of said Lot 25, which point is distant fifty-two (52) feet West from the southeast corner of said Lot 25; thence East on and along the south line of said Lot 25, fifty-two (52) feet to the southeast corner of said Lot; thence Northeasterly in a straight line to a point in the East line of said Lot 27, which point is distant Eighteen (18) feet south from the northeast corner of said

APPENDIX A  
LEGAL DESCRIPTION OF THE PROJECT AREA  
(Copy of Deed including Legal Description)  
Page 2 of 3

of said Lot 27; thence north on and along the East line of said Lot 27, Eighteen (18) feet to the northeast corner of said Lot 27; thence West on and along the north line of said Lot 27, 38.25 feet to a point; thence southwesterly in a straight line to the place of beginning; containing an area of 0.165 acre, more or less.

Parcel No. 5. Lots Five (5) and Six (6), Block Four (4), of Clara E. Marsh's Addition to the Village (now City) of Manistee, Michigan; containing an area of 0.37 acre, more or less.

Parcel No. 6. Lots Two (2), Three (3) and Four (4), Block Two (2), of Edmund and John Canfield's Addition to the City of Manistee, Michigan; containing an area of 0.41 acre, more or less.

Parcel No. 7. A parcel of land One Hundred (100) feet in width and Five Hundred Ten (510) feet, more or less, in length, being fifty (50) feet in width on each side of the following described center line; beginning on the north line of Second Street in Edmund and John Canfield's Addition to the City of Manistee, at a point which is One Hundred Three (103) feet West of the West line of Tamarack Street, in said Addition, thence running South forty-five degrees twenty-six minutes ( $45^{\circ} 26'$ ) West (Magnetic) to a point on the west line of Birch Street in said Addition, which is Three Hundred forty-five (345) feet North of the South line of Fourth Street in said Addition produced Westward, excepting therefrom so much thereof as is included in Lot Two (2) of Block Three (3) of said Addition; containing an area of 1.10 acre, more or less.

Parcel No. 8. All that part of the right of way of the Michigan East and West Spur, so-called, as the same is located over and across part of Lot One (1) of Section Ten (10), T. 21 N., R. 17 W., and over and across those parts of Lots Three (3) and Four (4) of Section Eleven (11), T. 21 N., R. 17 W., lying south of the south line of Fourth Street extended West to Lake Michigan; and over and across the Northwest quarter of the Southwest quarter of said Section Eleven (11); being composed of the same parcel of land conveyed by The Canfield & Wheeler Company et al., to the Manistee & Grand Rapids Railroad Company by deed dated July 10, 1890, recorded in Liber 40 of deeds at page 196, Manistee County, Michigan, records; the same parcel of land conveyed by John Canfield et al., to the Manistee & Grand Rapids Railroad Company by deed dated August 1, 1898, recorded in liber 49 of deeds at pages 240 and 241, Manistee County, Michigan, records; and part of the same parcel of land conveyed by The Canfield & Wheeler Company et al., to the Manistee & Grand Rapids Railroad Company by deed dated August 7, 1890, recorded in Liber 39 of Deeds at pages 403-405, Manistee County, Michigan, records; containing in all an area of 9.10 Acres, more or less.

TOGETHER with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the said parcels of land, as above described, to the said party of the second part, and to its successors and assigns, to the sole and only proper use, benefit and behoof of the said party of the second part, its successors and assigns, Forever.

APPENDIX A  
 LEGAL DESCRIPTION OF THE PROJECT AREA  
 (Copy of Deed including Legal Description)  
 Page 3 of 3

LSELR 249 PAGE 444

IN WITNESS WHEREOF, the said The Chesapeake and Ohio Railway Company, party of the first part, has caused these presents to be signed in its name by its Vice President and General Manager, attested by its Assistant Secretary and sealed with its corporate seal, the day and year first above written.

Signed, sealed and delivered THE CHESAPEAKE AND OHIO RAILWAY COMPANY in the presence of:

APPROVED AS TO FORM  
 6/19/47  
 R.N.B.

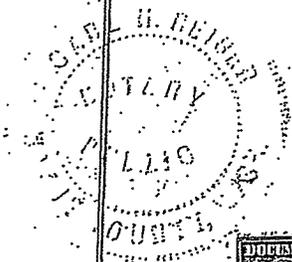
H. H. Bruce  
 H. H. Bruce

M. M. Cronk  
 M. M. Cronk, Its Vice President and General Manager.

L. W. Wing  
 L. W. Wing, Its Asst. Secretary

STATE OF MICHIGAN ) SS.  
 COUNTY OF WAYNE )

On this 28th day of November, in the year of our Lord one thousand nine hundred forty-seven (1947), before me, a Notary Public in and for said county, appeared M. M. Cronk and L. W. Wing, to me personally known, who being by me duly sworn, did each for himself say that they are, respectively, Vice President and General Manager, and Assistant Secretary of The Chesapeake and Ohio Railway Company, the corporation named in and which executed the within instrument, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors and said M. M. Cronk acknowledged said instrument to be the free act and deed of said corporation.



Carl H. Reiser

Notary Public, Wayne County, Michigan.  
 My commission expires:

CARL H. REISER  
 Notary Public, Wayne County, Michigan  
 My Commission Expires Jan. 9, 1949

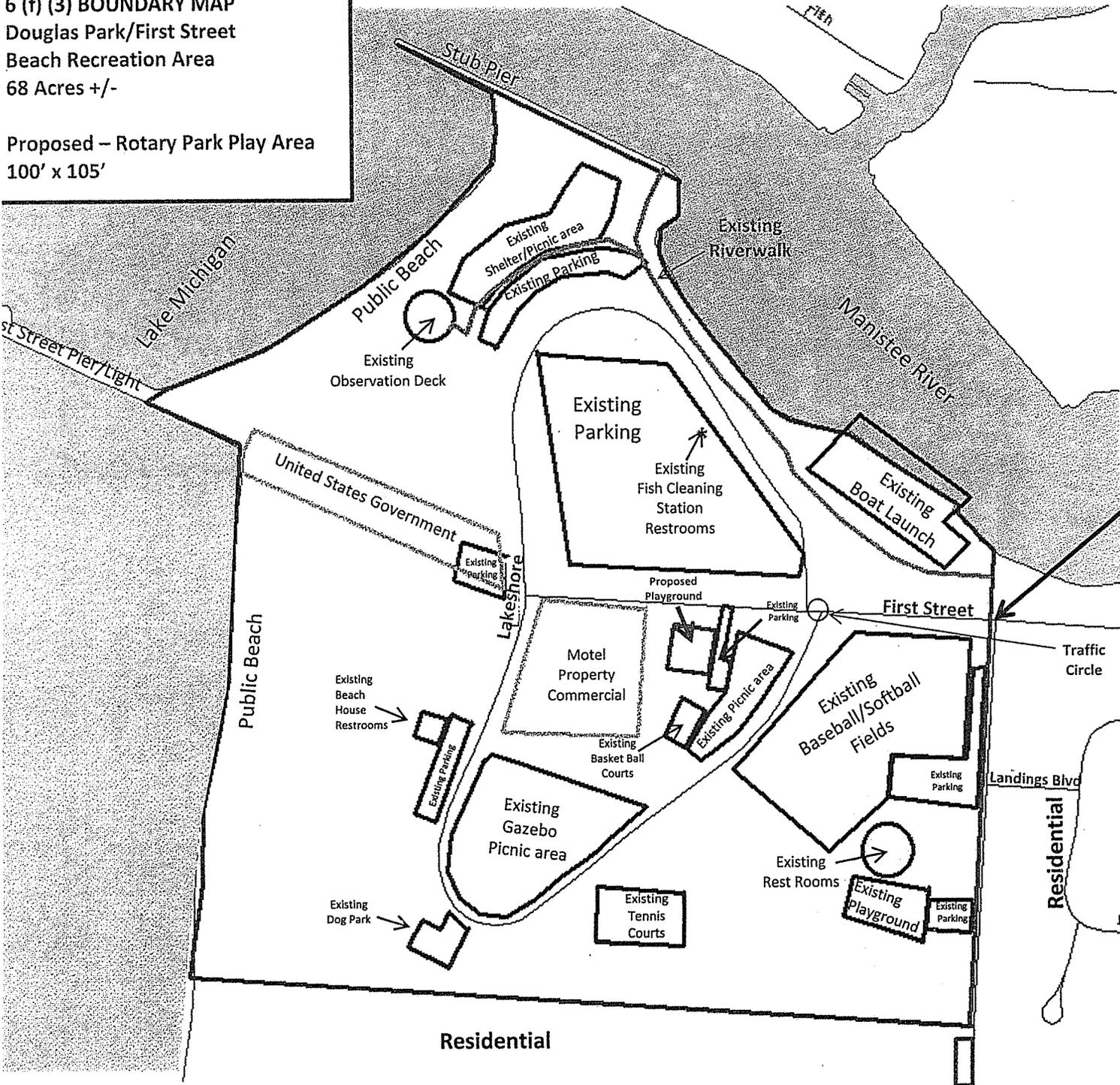


STATE OF MICHIGAN ) RECORDED 6th DAY OF  
 COUNTY OF MANISTEE ) Sept. A. D. 19 63 AT 4:30  
 O'CLOCK P.M.  
Charles O. Williams  
 REGISTER OF DEEDS



**6 (f) (3) BOUNDARY MAP**  
**Douglas Park/First Street**  
**Beach Recreation Area**  
 68 Acres +/-

Proposed – Rotary Park Play Area  
 100' x 105'



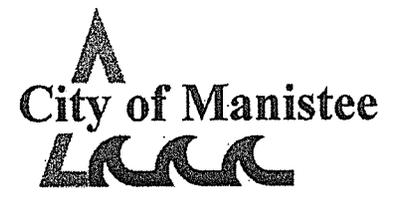
*Mitchell D. Deisch*

Mitchell D. Deisch  
 City Manager  
 231.398.2801  
[mdeisch@manisteemi.gov](mailto:mdeisch@manisteemi.gov)

*2/13/14*

Date  
*Christie Bays*  
*7/29/14*

Main Park Entrance  
 First & Cherry Street  
 Latitude: 44.246348  
 Longitude: -86.338960



Manistee County Michigan

70 Maple Street  
 Manistee, Michigan  
[www.manisteemi.gov](http://www.manisteemi.gov)

MEMO TO: R. Ben Bifoss, Interim City Manager  
FROM: Jeffrey W. Mikula, Public Works Director  
DATE: July 15, 2015  
SUBJECT: Wellhead Protection.



Public Works  
231-723-7132

The water department budgeted funds in FY 2014-15 to begin a wellhead protection program. The City worked with Michigan Rural Water Association to obtain a 50/50 grant from the State of Michigan to assist in creating the program. In FY 2015-16 we have budgeted matching funds to begin the implementation of the program. Total cost of the next phase is \$7,775. We intend to again work with Michigan Rural Water on a 50/50 grant application. The proposed resolution is required in order to make the application. Please see additional background on the program below.

### Background

Groundwater is an essential source of fresh water for the public water supply system of the City of Manistee.

Virtually any activity on the surface of the ground, which involves hazardous substances, may contaminate the groundwater. Once polluted, groundwater is difficult, and sometimes impossible, to clean. The natural microorganisms which help break down some pollutants on the surface of the ground and in the top soil layers are not present (or not present in sufficient quantities) in groundwater. The slow rates of groundwater flow, ranging from one foot per day to one foot in fifty years, limit dilution or dispersal of contaminants. Groundwater contaminated by today's land uses and activities may remain contaminated for hundreds of years.

The State Of Michigan (Department of Environmental Quality) Wellhead Protection Program is encouraging all public water suppliers to develop local Wellhead Protection Programs. A complete program submission includes the following key elements:

- Defining roles and duties of government units, water supply agencies and other key personnel.
- Delineating a Wellhead Protection Area for each water supply source.
- Identifying potential and existing contaminant sources within each Wellhead Protection Area.
- Utilizing management approaches for protection of the groundwater, including but not limited to education and regulatory approaches.
- Creating contingency plans for public water supply sources including the location of alternate drinking water sources.
- Assuring proper siting on new water sources to minimize potential contamination.
- Encouraging public participation.

As defined, the WHPA is “the surface and subsurface area surrounding a water well or wellfield, supplying a public water system, through which contaminants are reasonably likely to move toward and reach such water well or well field.” In order to develop a Wellhead Protection Plan, each of the above-mentioned elements must be addressed.

The Michigan Department of Environmental Quality recognizes the importance of local leadership and commitment for effective Wellhead Protection Programs. A wide range of management strategies, including land use planning, zoning, subdivision controls, interagency cooperation and community education may be useful in a Wellhead Protection Program Plan.

It is the intent of the City of Manistee to alert persons applying for land use, building, or subdivision approvals about state requirements for environmental protection. Any land uses or activities which may pose a threat to the public water supply and groundwater shall be properly managed to minimize the possibility of contamination.



**RESOLUTION  
SOURCE WATER PROTECTION POLICY  
AND  
ADMINISTRATIVE PROCEDURES**

Upon motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ the following Resolution was adopted:

**WHEREAS**, the City of Manistee recognizes the importance of its groundwater supply as a natural resource used for drinking; and

**WHEREAS**, it is within the responsibility of the City of Manistee, as a public water supplier, to consider the health, safety and welfare of its customers; and

**WHEREAS**, groundwater contamination can and does occur as a consequence of a variety of land use activities; and

**WHEREAS**, it is desirable to preserve and protect the quality and quantity of our groundwater resources to assure a continued safe, adequate, and useable supply both now and in the future; and

**WHEREAS**, the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and

**WHEREAS**, state, county and municipal laws and regulations require certain land uses to obtain permits and approvals for construction and operation; and

**WHEREAS**, state agencies are not always aware of new development proposals and the owners or developers of proposed new land uses are not always aware of state, county and municipal permit and approval requirements; and

**WHEREAS**, local government officials, through adopted zoning ordinances, have the legal authority to review and/or approve land uses for the purposes of meeting the needs of the state's residents for natural resource protection and public services, including public water supplies;

