

MANISTEE CITY HISTORIC DISTRICT COMMISSION

Meeting of Thursday, August 6, 2015
3:00 p.m. - Council Chambers, City Hall, 70 Maple Street,
Manistee, Michigan

AGENDA

I Call to Order

II Roll Call

III Approval of Agenda

At this time the Historic District Commission can take action to approve the August 6, 2015 Agenda.

IV Approval of Minutes

At this time Historic District Commission can take action to approve the June 4, 2015 meeting Minutes.

V New Business

Historical Building Information

The Commission will discuss building history/plaque pages that are being developed for the buildings in the district.

VI Old Business

Permit Review

At this time the Commission may take action to close out any outstanding permits.

VII Public Comments and Communications concerning Items not on the Agenda

At this time the Chair will ask if there are any public comments.

VIII Correspondence

At this time the Chair will ask if any correspondence has been received to be read into the record.

IX Reports

Main Street/DDA Director
Museum Curator
Museum Director
Planning & Zoning Administrator

X Members Discussion

At this time the Chair will ask members of the Historic District Commission if they have any items they want to discuss.

XI Worksession

XII Adjournment



City of Manistee Planning & Zoning Administrator



MEMORANDUM

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TO: Historic District Commissioners

FROM: Denise Blakeslee, Planning & Zoning

DATE: July 31, 2015

RE: Historic District Commission Meeting August 6, 2015

Commissioners, the next Historic District Commission meeting will be on Thursday, August 6, 2015. We do not have any requests for the August meeting, but will discuss Historical Building Information that is being developed for the buildings in the district.

If you are unable to attend the meeting please call me at 398-2805, see you next Thursday!

HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall
70 Maple Street
Manistee, MI 49660

MEETING MINUTES

June 4, 2015

A Meeting of the Manistee City Historic District Commission was held on Thursday, June 4, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:05 p.m. by Vice Chair Perschbacher

ROLL CALL:

Members Present: Aaron Bennett, T. Eftaxiadis, John Perschbacher, Mary Russell, Lee Trucks

Members Absent: Dave Carlson, Teena Kracht (excused)

Others: Patrick Kay (MS DDA Director), Mark Fedder (Museum Director) and Denise Blakeslee (Planning & Zoning Administrator)

The Commissioners welcomed new member Lee Trucks.

APPROVAL OF AGENDA:

MOTION by Mary Russell, seconded by T. Eftaxiadis that the Agenda be approved as prepared.

With a voice vote this motion passed unanimously.

APPROVAL OF MINUTES:

MOTION by Mary Russell, seconded by T. Eftaxiadis that the Minutes of the May 7, 2015 Meeting be approved as prepared.

With a voice vote this motion passed unanimously.

Commissioner Bennett entered the meeting at 3:14 pm

NEW BUSINESS:

Tour of the District

The Commissioners toured the district and noted the work that had been completed on the Lyric Theater building and various projects that are in progress. Prior to the meeting staff had receive a copy of the DDA Façade Grant Application for the former H&K Building at 337 River Street. Copies of the application were shared with the members of the commission and it was reviewed during the tour. It was noted that no request has been received from the applicant.

OLD BUSINESS

When the Commission returned from the tour they discussed closing out permits and the consensus from the Commission is to close out all of the permits for the Vogue Theater. If the Vogue wishes to move forward with any exterior projects that were not completed they can submit a new application.

The Commission will not close out the permits for Joe Mathewson, 339 River Street until the corbels are installed in their original location.

Staff will review Jim Mathew’s permits against work that has been completed and the commission will discuss closing out permits at the July Meeting.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None

CORRESPONDENCE

None

STAFF REPORTS

Patrick Kay DDA/Main Street Director – asked if decks needed approval. Staff said that the Commission must review requests for decks. Two façade grants have been approved H&K Building, 337 River Street and Famous Flynn, 344 River Street. The projects must be started within 3 months of approval and be completed within one year. The DDA hired a new contractor for landscaping and

maintenance services, and the railings on the riverwalk will be painted this year. June 14th is the Back to the Bricks Car Show.

Denise Blakeslee, Planning & Zoning Administrator – Spoke about the meeting that is required under the RRC program for City Council and Boards and Commission, prioritizing redevelopment sites and the Community Build of Rotary Park.

MEMBERS DISCUSSION

Commissioner Trucks – Spoke about his son’s documentary “Call Me Lucky” which will be showing at the Vogue Theater on Wednesday.

The Next meeting of the Historic District Commission will be on Thursday, July 2, 2015 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

ADJOURNMENT:

MOTION by T. Eftaxiadis, seconded by Mary Russell that the meeting be adjourned. Motion passed unanimously.

Motion passed unanimously

MEETING ADJOURNED AT 4:40 pm.

MANISTEE HISTORIC DISTRICT COMMISSION

Denise J. Blakeslee, Recording Secretary