

**CITY OF MANISTEE HOUSING COMMISSION**  
**Meeting Minutes**  
**April 28, 2015**  
**Regular Meeting Minutes**

**Meeting Start Time:** The Meeting was called to order at 4:00 p.m. by President Dale Priester.

**Roll Call:**

<u>Commissioner</u>	<u>Present</u>	<u>Absent Excused</u>	<u>Absent Non-Excused</u>
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elbert Purdom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donna Korzeniewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Housing Commission Staff Present:**

- Clinton McKinven-Copus, Executive Director/Commission Secretary
- Lorna Perski, Housing Coordinator

**Others Present:**

- None

**Public Comment on Agenda Related Items:**

- None

**Consent Agenda:**

Motion: Doug Parkes  
Second: Donna Korzeniewski  
Approval: All in Favor

**Amendments to the Agenda:**

- None

**Old Business:**

- None

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New Business:

- Resolution 2015-02: Termination of the CMHC 403(b) Tax Deferred Annuity Program

This was created in the past for employees and is no longer being used by anyone except Clint and Lorna.

Motion: Sheryl  
Second: Donna  
Approval: All in Favor

Executive Director's Report:

- Key Performance Indicators – Continuing to tweak information for this report. Still doing well with unit turn around . Clint wants to trend this information for staff so we can see what units vacate.
- Financial Indicators - We have items in operating funds that would normally go to Capital Funds. It will be a tight year in Operating Funds. What about putting all of 2016 Capital Funds in to Operations. If you do, you cannot expend it for certain things. If all elevator expenses are not expensed in 2015, then it will be easier to take from CFP.

Public Comment:

- There were seven members of the public present at the meeting. The following items were discussed: Computer Lab open at Century Terrace, lack of hot water on Century Terrace fifth floor, has there been any savings in heating costs with no windows open during the Winter, any timeline on the Air Uptake Handlers at Harborview. It was noted that the cost of the elevators for Harborview will not allow work on the Air Uptake Handler at this time.

Commissioner Report/Comments:

- None

Closing of the Regular Meeting to move to Executive Session at 4:21 p.m.

Opening of the Executive Session:

The purpose of the Executive Session of the board was to review the Steel Workers Contract.

Motion to open the Executive Session: Donna Korzeniewski  
Second: Doug Parkes  
Approval: Motion Carried

Return from Executive Session:

Return from Executive Session at 4:35 p.m.

Resolution 2015-03: Approval of Contract with USW Local 14785-04

Motion: Doug Parkes  
Second: Elbert Purdom  
Approval: All in Favor

Meeting Adjourned

Motion: Doug Parkes  
Second: Donna Korzeniewski  
Approval: All in Favor

Time: 4:42 p.m.



Dale Priester  
President



Clinton McKinven-Copus  
Executive Director/Secretary  
City of Manistee Housing Commission