

CITY OF MANISTEE HOUSING COMMISSION
Meeting Minutes
June 23, 2015
Regular Meeting Minutes

Meeting Start Time: The Meeting was called to order at 4:10 p.m. by President Dale Priester.

Roll Call:

<u>Commissioner</u>	<u>Present</u>	<u>Absent Excused</u>	<u>Absent Non-Excused</u>
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elbert Purdom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donna Korzeniewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Housing Commission Staff Present:

- Clinton McKinven-Copus, Executive Director/Commission Secretary
- Lorna Perski, Housing Coordinator

Others Present:

- None

Public Comment on Agenda Related Items:

- None

Consent Agenda:

Motion: Donna Korzeniewski
Second: Sheryl Kuenzer
Approval: All in Favor

Amendments to the Agenda:

- None

Old Business:

- None

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New Business:

- Resolution 2015-04: Authorization to Proceed—Harborview Elevator Modernization Project #A1057
 - Resolution 2015-01 approved by the Board of Commissioners on March 24, 2015 awarded the Harborview Elevator Modernization Project #1057 to Rivertown Contractors but did not authorize the signing of the contract and order to proceed. CMHC was awaiting receipt of the 2015 Capital Funds Program award in order to authorize proceeding with this project.
 - The 2015 Capital Funds Program award has been received and the Commission is now able to sign the contract and order to proceed.
 - Motion: Elbert Purdom
 - Second: Donna Korzeniewski
 - Approval: All in Favor
- Resolution 2015-05: Authorization to Execute Agreement to Assign Contract to Eftaxiadis Consulting, LLC.
 - CMHC has an existing contract with Independent Contractor T. Eftaxiadis for consulting; the firm has changed its business name to Eftaxiadis Consulting.
 - Resolution authorizes signing of the Agreement assigning all rights and obligations of T. Eftaxiadis consulting to Eftaxiadis Consulting.
 - Motion: Donna Korzeniewski
 - Second: Elbert Purdom
 - Approval: All in Favor

Executive Director's Report:

- Executive Director, Clinton McKinven-Copus reviewed the presented Key Performance Indicators with the Board of Commissioners

Public Comment:

- There were six members of the public present at the meeting. The following items were discussed:
 - Lawn maintenance around Harborview Apartments
 - Carpet cleaning in common areas of Century Terrace and Harborview
 - Exterior window washing at Century Terrace and Harborview
 - Century Terrace Computer lab
 - Hot water reaching the 4th floor of Century Terrace
 - Work order issues

Commissioner Report/Comments:

- None

Meeting Adjourned

Motion: Donna Korzeniewski
Second: Elbert Purdom
Approval: All in Favor

Time: 4:35 p.m.



Dale Priester
President



Clinton McKinven-Copus
Executive Director/Secretary
City of Manistee Housing Commission