

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, JANUARY 19, 2016 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

- a.) PUBLIC HEARING ON THE 2016-2021 PARK AND RECREATION PLAN.

The purpose of this hearing is to afford an opportunity for all citizens to express opinions, ask questions, and discuss all aspects of the 2016-2021 City of Manistee Park and Recreation Plan. This plan is part of a greater collaborative county-wide recreation planning process known as the Manistee County-wide Park & Recreation Plan. The plan describes the physical features, existing recreation facilities, and desired actions to be taken to improve and maintain recreation facilities during 2016-2021. The Park and Recreation Plan is required to be filed with the Michigan Department of Natural Resources to qualify for grant funds. City Council will take action on this item later in the meeting.

At this time the public is invited to speak on the 2016-2021 City of Manistee Park and Recreation plan.

III. Citizen Comments on Agenda Related Items.

- IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.

- b.) Invoices.
- IX. b.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the January 5, 2016 regular meeting and the January 12, 2016 work session as attached.

VI. Financial Report.

- *a.) PAYROLL.

- *b.) INVOICES.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF A RESOLUTION ADOPTING THE 2016-2021 PARK AND RECREATION PLAN.

The City of Manistee has undertaken a process to plan for recreation in the community. The 2016-2021 City of Manistee Park and Recreation Plan was created by extensive participation in a collaborative county-wide process called the Manistee County-Wide Park and Recreation Plan. The plan has been available for public review and comment from November 30, 2015 through December 31, 2015. The plan was endorsed by the City Planning Commission on January 7, 2016. The Parks Commission also reviewed the plan and provided their input. A public hearing was conducted earlier this evening to allow for public input.

At this time Council could take action to authorize the Mayor and City Clerk to sign a Resolution adopting the 2016-2021 City of Manistee Park and Recreation Plan.

- b.) CONSIDERATION OF A RESOLUTION, THE FILLMORE LIQUOR LICENSE REQUEST.

The Manistee Main Street Downtown Development Authority has submitted a resolution for Council to approve the issuance of a liquor license to The Fillmore at 318 River Street from the Michigan Liquor Control Commission under the redevelopment program. This agenda item has been reviewed by the Public Safety Director who provided no objections to this request.

At this time Council could take action to approve a resolution supporting the application by The Fillmore of 318 River Street for a liquor license through the Michigan Liquor Control Commission.

c.) **CONSIDERATION OF AUTHORIZING CHARTER TOWNSHIP OF FILER SEWER AGREEMENT.**

The City of Manistee and the Charter Township of Filer have negotiated an agreement for the collection and treatment of wastewater. The agreement is for 40 years and treats the Charter Township of Filer as a bulk City customer. This agreement was discussed at the January 12, 2016 Council work session. The City Attorney has reviewed and approved the agreement.

At this time Council could take action to approve the terms of the sewer agreement between the City of Manistee and the Charter Township of Filer; allow minor, non-substantive changes by the City Manager; and authorize the Mayor and City Clerk to execute the agreement.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE MANISTEE BLACKER AIRPORT.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Barry Lind will report on the activities of the Manistee Blacker Airport and respond to any questions the Council may have regarding their activities. No action is required on this item.

*b.) **NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, February 9, 2016 at 7 p.m. A discussion will be conducted on Fireworks, Downtown Trees; and such business as may come before the Council. No action is required on this item.

X. Concerns and Comments.

a.) **CITIZEN COMMENT.** This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – January 5, 2016
Council Work Session Minutes – January 12, 2016
2015-12-11 Invoices
2015-12-23 Invoices
Park and Recreation Plan Resolution
The Fillmore Liquor License Request
Filer Township Utility Agreement and Memo

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – January 5, 2016

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, January 5, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - December 15, 2015 - Regular Meeting
- Financial Reports
 - Cash Balances - November 2015
 - Revenue & Expense - November 2015
- Notification Regarding Next Work Session – January 12, 2016
A discussion will be conducted on Brownfield/Edgewater, Strategic Plan Update, Manager/Council facilitation; and such business as may come before the Council.

MOTION by Goodspeed, second by Smith to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF MSDDA BUDGET AMENDMENTS FOR FISCAL YEAR 2014-2015.

The Manistee Main Street Downtown Development Authority is required by State law to ensure that actual expenditures do not exceed budgeted amounts. The proposed budget amendment addresses expenditures to avoid any year-end negative budget variances.

MOTION by Wittlieff, second by Goodspeed to adopt budget amendments for the Manistee Main Street Downtown Development Authority 2014-2015 Fiscal Year Budget.

After discussion, a roll call vote was called. The motion passed, 6-1.

AYES: Kenny, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad
NAYS: Beaton

A REPORT FROM THE RAMSDELL THEATRE.

Mr. Michael Terry reported on the activities of the Ramsdell Theatre and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Taylor updated Council on his activities during his first month as City Manager.

COUNCILMEMBERS.

Beaton wished everyone a good year; commented on the Manistee Neighborhood Watch, captains are still needed.

Zielinski asked for an update on the ice skating rink.

Wittlieff asked for an update on the recycling relocation project.

Gustad asked how someone can sign up for the Neighborhood Watch (contact Sgt. Bruce); congratulated Chief Bachman, Bruce Banks, and Jeff Mikula on helping to achieve an ISO rating from 6 to 5 for the City.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 7:50 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF JANUARY 12, 2016**

The Manistee City Council met in a work session on Tuesday, January 12, 2016 at 7 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, Eric Gustad

MEMBERS ABSENT: None

ALSO PRESENT: City Attorney, Department Directors, R. Ben Bifoss, Alliance for Economic Success, Media, Public

Public Comments.

➤ None

Discussion on Filer Township Utility Agreement. City Staff presented a PowerPoint presentation, hitting the highlights of a proposed utility agreement with the Charter Township of Filer Charter. Questions posed by City Council for clarification and understanding.

CONSENSUS: To place this item on a future agenda for Council action.

Discussion on Edgewater Brownfield Development. Ed Bradford and Jeff Mikula made a presentation on the project; primary purpose to educate new Councilmembers. Project is starting to move forward. Questions from Councilmembers centered mostly on TIF and increased taxable values.

CONSENSUS: Staff will continue to move forward on this project and provide updates to City Council.

Discussion on Strategic Plan Update and Manager/Council Expectations. AES had discussions with Council in regards to upcoming strategic planning process. Administration will work with AES on meeting dates and times to begin work on updating the strategic plan.

Discussed City Manager's evaluation instrument and ways to measure the manager's performance. Discussed the inter-relationship between the City's strategic plan and the manager's performance and evaluation.

Adjourned at approximately 8:21 p.m.

Thad N. Taylor
City Manager

INVOICE APPROVAL LIST BY FUND REPORT

12/11/15

Date: 12/11/2015

Time: 11:37 am

City of Manistee

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-255.000	Funds Held In Es WILLIAMS/JEFFREY W//	835	Riverwalk Rail Painting	41897	01/02/2016	12/03/2015	1,344.00
							1,344.00
Total Dept. 000:							1,344.00
Dept: 100 GENERAL							
101-100-801.000	Professional Ser ABILITA	151116	Professional Services	1041846	11/16/2015	11/16/2015	554.90
	CENTRAL INTERCONNECT, I	25998	Remote - Program	1041848	11/11/2015	11/11/2015	65.00
	CENTRAL INTERCONNECT, I	26037	Remote - Create/Delete Boxes	1041848	11/17/2015	11/17/2015	65.00
							684.90
101-100-859.000	Utilities - Data\In						
	CHARTER COMMUNICATIONS	209 0076258 - Dec 15	Monthly Service - City Hall	41850	11/22/2015	11/22/2015	26.50
	CHARTER COMMUNICATIONS	209 0088022 - Dec 15	Monthly Service - City Hall	41850	11/22/2015	11/22/2015	135.00
							161.50
101-100-925.001	Electric - Street L CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	506.43
							506.43
101-100-940.000	Rent CITY OF MANISTEE CURREN	Winter 2015	Taxes - Briny Parking Lot	1041850	12/01/2015	12/01/2015	640.29
							640.29
Total Dept. GENERAL:							1,993.12
Dept: 172 MANAGER							
101-172-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	772.50
							772.50
101-172-985.000	Lease Purchase US BANK EQUIPMENT FINAN	292268885	Kyocera Copier Lease - Manager	41892	11/21/2015	11/21/2015	184.95
							184.95
Total Dept. MANAGER:							957.45
Dept: 215 CLERK							
101-215-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE PRINTING SYSTEMS, INC.	396041-0 92562	Pocket Files, Seal Tape, Corr W-2, 1099 Misc, W-3, 1096	41864 41886	01/03/2016 01/03/2016	12/04/2015 12/04/2015	71.50 296.53
							368.03
101-215-740.000	Election Expense MICHIGAN ELECTION RESOI PIONEER GROUP/THE//	34819 #41100167 - 10/31/15	QVF Voter ID Cards Advertisements	41877 41885	12/23/2015 11/20/2015	11/23/2015 10/31/2015	431.21 238.35
							669.56
101-215-831.000	Contractual Repa KOPY SALES INC.	98360	Cost Per Copy - Clerk	1041855	12/13/2015	12/03/2015	50.93
							50.93
101-215-870.000	Memberships & [MICHIGAN ASSOC. OF MUNI MICHIGAN MUNICIPAL TREA:	2016 2016	Membership Dues - Wright, Membership Renewals (2)	41876 41878	12/01/2015 12/31/2015	12/01/2015 12/01/2015	140.00 50.00
							190.00
101-215-900.000	Printing & Publis						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	104.13
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	243.84
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	243.84
							591.81
							Total Dept. CLERK: 1,870.33
Dept: 253 FINANCE / TREASURE							
101-253-801.000	Professional Ser MANISTEE COUNTY CONTR	2015	Tax Maps & Assessment Roll Mnt	41868	12/03/2015	12/03/2015	15,523.20
							15,523.20
101-253-870.000	Memberships & I MICHIGAN MUNICIPAL TREA	2016	Membership Renewals (2)	41878	12/31/2015	12/01/2015	50.00
							50.00
101-253-900.000	Printing & Publis JACKPINE BUSINESS CENTE	37750	Newsletter	41864	12/18/2015	11/18/2015	208.04
							208.04
101-253-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	128123	Kyocera Copier Lease - Finance	1041859	12/19/2015	11/29/2015	143.88
							143.88
							Total Dept. FINANCE / TREASURER: 15,925.12
Dept: 257 ASSESSOR							
101-257-801.000	Professional Ser GREAT LAKES ASSESSING II		Professional Assessing Service	1041853	12/01/2015	12/01/2015	5,833.33
							5,833.33
							Total Dept. ASSESSOR: 5,833.33
Dept: 265 MUNICIPAL BUILDING							
101-265-728.000	SUPPLIES - Ope ACE HARDWARE & HOME CI	956457	Urinal Tab, Filter, Humdfr Tre	41846	12/19/2015	11/19/2015	61.47
	FASTENAL COMPANY	MIMAN115059	Can Liners	41858	10/30/2015	09/30/2015	37.50
	FASTENAL COMPANY	MIMAN115580	Battery	41858	11/27/2015	10/28/2015	11.89
	FASTENAL COMPANY	MIMAN115059 CR	CREDITi - Can Liners	41858	11/27/2015	10/28/2015	-37.50
	FASTENAL COMPANY	MIMAN115871	PineSol	41858	12/12/2015	11/12/2015	14.99
	GLASS SPECIALTIES, INC.	16138	Window Glo	41860	11/27/2015	10/28/2015	46.98
	JACKPINE BUSINESS CENTE	395340-0	Toner	41864	12/17/2015	11/17/2015	72.97
	JACKPINE BUSINESS CENTE	395340-1	Toner	41864	12/18/2015	11/18/2015	145.94
	PURE WATER WORKS INC	273834	Purified Water	41887	12/24/2015	11/24/2015	38.00
							392.24
101-265-831.000	Contractual Repa TOP LINE ELECTRIC LLC	6960	Police Dept - Replace Door Str	1041861	11/16/2015	11/16/2015	56.60
							56.60
101-265-850.000	Phone CENTURYLINK BUSINESS SE	1358820370	Monthly Service	41849	12/23/2015	11/23/2015	29.77
	VERIZON WIRELESS	9755823969	Monthly Service - Fire Dept	41894	11/19/2015	11/19/2015	75.88
							105.65
101-265-922.000	Water CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	147.33
							147.33
101-265-922.336	Water - Fire CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	136.59
							136.59
101-265-922.441	Water - DPW						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	61.35
							61.35
101-265-922.446	Water - Bridge						
	CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	71.34
							71.34
101-265-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	1,823.68
							1,823.68
101-265-925.336	Electric - Fire						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	407.31
							407.31
101-265-925.441	Electric - DPW						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	1,093.70
							1,093.70
101-265-925.446	Electric - Bridge						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	323.05
							323.05
Total Dept. MUNICIPAL BUILDINGS:							4,618.84
Dept: 266 ATTORNEY							
101-266-802.000	Professional Ser						
	MIKA MEYERS BECKETT & Jc	595910	Professional Services	1041857	11/16/2015	11/16/2015	4,050.00
							4,050.00
101-266-803.000	Prof Serv - Atty (
	MIKA MEYERS BECKETT & Jc	595914	Professional Services -	1041857	11/16/2015	11/16/2015	91.00
	MIKA MEYERS BECKETT & Jc	595913	Professional Services -	1041857	11/16/2015	11/16/2015	430.50
	MIKA MEYERS BECKETT & Jc	595912	Professional Services -	1041857	11/16/2015	11/16/2015	4,459.03
	MIKA MEYERS BECKETT & Jc	595911	Professional Service -	1041857	11/16/2015	11/16/2015	2,584.60
							7,565.13
Total Dept. ATTORNEY:							11,615.13
Dept: 290 BOARDS & COMMISSI							
101-290-884.000	Historic District C						
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	221.26
							221.26
101-290-887.000	Planning Commi						
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	134.18
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	221.26
							355.44
101-290-889.000	Zoning Board of,						
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	83.69
							83.69
tal Dept. BOARDS & COMMISSIONS:							660.39
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani						
	CHIEF \ LAW ENFORCEMEN	406718	Handcuff Case	41851	12/18/2015	11/18/2015	22.19
	GALLS INC.	004484241	Chameleo Softshell, Handcuff	41859	12/30/2015	11/30/2015	129.12
	MANISTEE CLEANING SOLU	Nov 15	Uniform Cleaning	41867	11/30/2015	11/30/2015	66.50
	NYE UNIFORM COMPANY	535001	Mace Cases	41881	12/19/2015	11/19/2015	70.44
	NYE UNIFORM COMPANY	532898	Tie Bar, Trooper Cap, Vest,	41881	12/19/2015	11/19/2015	195.21
	NYE UNIFORM COMPANY	532820	Police Hat Emblems	41881	12/24/2015	11/24/2015	100.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							583.46
101-301-728.000	SUPPLIES - Ope						
	CMP DISTRIBUTORS, INC.	46148	Round .40 Magazine, Grip Screw	41852	12/23/2015	11/23/2015	65.50
	DERMATEC DIRECT	1357424	Viper Nitrile Gloves	41855	11/18/2015	10/19/2015	86.49
	JACKPINE BUSINESS CENTE	395903-0	21.5" DVI VGA	41864	12/31/2015	12/01/2015	114.99
	JACKPINE BUSINESS CENTE	395970-0	Paper, Binder Index, Toner,	41864	01/02/2016	12/03/2015	225.45
	JACKPINE BUSINESS CENTE	395985-0	Toner	41864	01/04/2016	12/05/2015	139.94
	OLESON'S FOOD STORES	#7736 - 12/02/15	Storage Bags, Plates, Lysol,	41882	01/01/2016	12/02/2015	39.32
							671.69
101-301-801.000	Professional Ser						
	STATE OF MICHIGAN - MSP	551-449491 #2	SOR Registration	41890	08/03/2015	08/03/2015	60.00
							60.00
101-301-831.000	Contractual Repa						
	TELE-RAD INC.	868934	Replace Emergency Light Switch	1041860	12/05/2015	11/20/2015	128.00
	TELE-RAD INC.	868960	Install Lights on Mini-Loader	1041860	12/05/2015	11/20/2015	435.80
							563.80
101-301-860.000	Travel & Training						
	MICHIGAN ASSOC. OF CHIEF	200000398	2016 Spring Police Executive	41875	12/01/2015	12/01/2015	995.00
							995.00
101-301-930.000	Repairs & Mainte						
	MANISTEE FORD INC	145775	Check Engine Light On - Spark	41871	12/30/2015	11/30/2015	776.21
	MANISTEE TIRE SERVICE	39245	Snow Tires On	41873	12/23/2015	11/23/2015	60.00
							836.21
101-301-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	2,660.83
							2,660.83
101-301-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	127977	Kyocera 3501i, 3550ID	1041859	12/14/2015	11/24/2015	117.98
							117.98
							Total Dept. POLICE: 6,488.97
Dept: 336 FIRE							
101-336-715.000	Uniform & Cleani						
	SNYDER SHOE CORP	19199	Shoes - Jeffries	41888	11/08/2015	10/09/2015	150.00
	SNYDER SHOE CORP	19256	Shoes - Haskin	41888	11/19/2015	10/20/2015	150.00
							300.00
101-336-728.000	SUPPLIES - Ope						
	ACE HARDWARE & HOME CI	145346	Bungee Cord	41846	01/01/2016	12/02/2015	32.25
	FASTENAL COMPANY	MIMAN115713 #2	Roll Towel	41858	12/03/2015	11/03/2015	86.65
	WAHR HARDWARE, INC.	D36878	Freight	1041862	12/23/2015	11/23/2015	12.23
	WAHR HARDWARE, INC.	C71145	Cable Ties	1041862	01/01/2016	12/02/2015	4.79
	WAHR HARDWARE, INC.	C71139	Insulated Staple	1041862	01/01/2016	12/02/2015	1.99
							137.91
101-336-732.000	SUPPLIES - Mec						
	J & B MEDICAL SUPPLY	2592668	Surgical Tape, Lancets, IV Sta	1041854	12/30/2015	11/30/2015	1,268.87
							1,268.87
101-336-860.000	Travel & Training						
	MANISTEE COUNTY FIRE FIC		EMR Student Fee - Schmeling	41869	11/16/2015	11/16/2015	300.00
							300.00
101-336-870.000	Memberships & [
	NORTHERN MICHIGAN FIRE	730	2016 Membership - H. Darling	41880	11/06/2015	11/06/2015	25.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							25.00
101-336-930.000	Repairs & Mainte						
	ADVANCE AUTO PARTS	8145532737690	Alternator, Core	41847	11/23/2015	11/23/2015	157.49
	AUTO VALUE \ AUTO-WARES	256-898712	All Purp Lube	41848	12/09/2015	11/09/2015	7.98
	HALT FIRE	438251	Switch, Rock	41861	12/19/2015	11/19/2015	79.80
	WEST SHORE FIRE, INC.	10386	Sw Rock Dp Off-On-On	41896	12/11/2015	11/11/2015	74.63
							319.90
101-336-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	5,321.67
							5,321.67
101-336-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	127977	Kyocera 3501i, 3550ID	1041859	12/14/2015	11/24/2015	39.32
							39.32
						Total Dept. FIRE:	7,712.67
Dept: 441 PUBLIC WORKS							
101-441-900.000	Printing & Publis						
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	158.90
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	219.45
							378.35
101-441-930.000	Repairs & Mainte						
	INTERSTATE BILLING SERVI	N15706	Front End Loader - Replace	41863	09/16/2015	08/17/2015	24,421.96
							24,421.96
101-441-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	6,180.00
							6,180.00
						Total Dept. PUBLIC WORKS:	30,980.31
Dept: 748 COMMUNITY DEVELO							
101-748-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	395996-0	Toner	41864	01/03/2016	12/04/2015	428.88
							428.88
101-748-831.000	Contractual Repa						
	JACKPINE BUSINESS CENTE	395996-1	Drum	41864	01/04/2016	12/05/2015	179.99
							179.99
						COMMUNITY DEVELOPMENT OFFICE:	608.87
Dept: 751 PARKS & RECREATIO							
101-751-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	524.63
							524.63
101-751-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	1,479.20
							1,479.20
101-751-957.000	Motor Pool						
	CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	3,090.00
							3,090.00
						Total Dept. PARKS & RECREATION:	5,093.83
						tal Fund GENERAL FUND:	95,702.36

Fund: 202 MAJOR STREET FUNI

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Dept: 000							
202-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041851	12/01/2015	12/01/2015	9,083.34
							<u>9,083.34</u>
202-000-938.000	Winter Maintenan CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041851	12/01/2015	12/01/2015	8,083.33
							<u>8,083.33</u>
						Total Dept. 000:	<u>17,166.67</u>
						nd MAJOR STREET FUND:	<u>17,166.67</u>
Fund: 203 LOCAL STREET FUND							
Dept: 000							
203-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041851	12/01/2015	12/01/2015	3,916.67
							<u>3,916.67</u>
203-000-938.000	Winter Maintenan CITY OF MANISTEE GENERA		Major & Local Street Reimburse	1041851	12/01/2015	12/01/2015	2,833.33
							<u>2,833.33</u>
						Total Dept. 000:	<u>6,750.00</u>
						nd LOCAL STREET FUND:	<u>6,750.00</u>
Fund: 226 CITY REFUSE FUND							
Dept: 000							
226-000-829.002	Yard Waste City CITY OF MANISTEE GENERA		Reimburse for Yard Waste	1041851	12/01/2015	12/01/2015	3,000.00
							<u>3,000.00</u>
						Total Dept. 000:	<u>3,000.00</u>
						und CITY REFUSE FUND:	<u>3,000.00</u>
Fund: 290 PEG COMMISSION							
Dept: 000							
290-000-728.000	SUPPLIES - Ope BROWN/KEITH R/PHD	Nov 15	Reimburse - Subscription to	1041847	11/30/2015	11/30/2015	75.17
							<u>75.17</u>
290-000-801.000	Professional Ser BROWN/KEITH R/PHD		MPA Operations - Dec 2015	1041847	12/01/2015	12/01/2015	3,166.67
							<u>3,166.67</u>
						Total Dept. 000:	<u>3,241.84</u>
						Fund PEG COMMISSION:	<u>3,241.84</u>
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN115958	Tissue Dispenser	41858	12/18/2015	11/18/2015	125.96
	FASTENAL COMPANY	MIMAN115958 CR	Tissue Dispenser - CREDIT	41858	12/18/2015	11/18/2015	-125.96
	JACKPINE BUSINESS CENTE	395961-0	Toner	41864	01/01/2016	12/02/2015	69.97
	JACKPINE BUSINESS CENTE	396077-0	Toner	41864	01/04/2016	12/05/2015	78.97
	WAHR HARDWARE, INC.	D36447	3/8 Nap Cover	1041862	12/13/2015	11/13/2015	8.79
	WAHR HARDWARE, INC.	C71107	Bulbs	1041862	01/01/2016	12/02/2015	5.99
	WAHR HARDWARE, INC.	C71051	Halogen Bulb	1041862	01/01/2016	12/02/2015	5.29

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							169.01
296-000-752.000	Ramsdell - Movie						
	METROPOLITAN OPERAASS	HD22005	Ramsdell - Lulu Live	1041856	11/23/2015	11/23/2015	179.00
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	265.00
	PIONEER GROUP/THE//	#41100167 - 11/30/15	Advertisements	41885	12/20/2015	11/30/2015	212.00
							656.00
296-000-753.000	Ramsdell - Perfo						
	MYNORTH MEDIA	2015-77661	MyNorth Ticket Fees	41879	12/11/2015	11/11/2015	214.00
							214.00
296-000-801.000	Professional Ser						
	STATE OF MICHIGAN	1226402	Elevator Inspection - Ramsdell	41889	10/30/2015	10/30/2015	190.00
							190.00
296-000-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HI	0000019458	Ramsdell - No Heat in Theatre	41854	11/30/2015	10/31/2015	244.00
	CUSTOM SHEET METAL & HI	0000066203	Ramsdell / Hardy Hall - Ladies	41854	12/02/2015	11/02/2015	314.06
							558.06
296-000-892.500	Marketing						
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	380.00
	PIONEER GROUP/THE//	#41100167 - 10/31/15	Advertisements	41885	11/20/2015	10/31/2015	125.00
							505.00
296-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	46.68
							46.68
296-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	1,001.20
							1,001.20
296-000-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	957369	Oak Wheat Vanity	41846	12/20/2015	11/20/2015	167.50
	ACE HARDWARE & HOME CI	145003	Paint, Cleaner	41846	12/20/2015	11/20/2015	32.48
	ACE HARDWARE & HOME CI	144999	Rosin Paper, Brush, Frog Tape,	41846	12/20/2015	11/20/2015	128.92
	ACE HARDWARE & HOME CI	145157	Tray Liners, Frog Tape, Paint	41846	12/25/2015	11/25/2015	55.98
	MACALLISTER RENTAL	R85143833406	46' Straight Boom w/Jib	41865	10/29/2015	10/29/2015	1,495.00
	VANDERMOERE/BRADLEY//		Ramsdell - Curtain Repairs	41893	12/04/2015	12/04/2015	1,100.00
	WAHR HARDWARE, INC.	D36010	Urethane	1041862	12/03/2015	11/03/2015	17.79
	WAHR HARDWARE, INC.	C68779	Clear Caulk	1041862	12/04/2015	11/04/2015	20.98
	WAHR HARDWARE, INC.	C69489	10' Poly Bird Spike Kit	1041862	12/12/2015	11/12/2015	68.97
	WAHR HARDWARE, INC.	C69567	Sash Brush, Pail Liner	1041862	12/13/2015	11/13/2015	12.98
							3,100.60
296-000-940.000	Rent						
	MANISTEE UNITED METHOD	2015	Ramsdell Theatre Use of	41874	12/01/2015	12/01/2015	1,000.00
							1,000.00
							Total Dept. 000: 7,440.55
							nd RAMSDELL THEATRE: 7,440.55
Fund: 297 FRIENDS OF THE RAM							
Dept: 000							
297-000-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	395385-0	Envelopes, Paper	41864	12/17/2015	11/17/2015	28.48
							28.48
							Total Dept. 000: 28.48

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NDS OF THE RAMSDELL:							28.48
Fund: 430 CAPITAL IMPROVEME							
Dept: 000							
430-000-979.022	5th Ave Beach In						
	ELMER'S CRANE & DOZER, I	428230	5th Ave Sidewalk - Cement	41857	10/10/2015	09/16/2015	3,231.90
	ELMER'S CRANE & DOZER, I	428466	5th Ave Sidewalks - Cement	41857	10/10/2015	09/16/2015	856.00
	FASTENAL COMPANY	MIMAN114530	Wood Screws, Gloves	41858	10/02/2015	09/02/2015	37.64
	OLSON LUMBER COMPANY	106964	Const, Stakes, Torx Bits	41883	10/02/2015	09/02/2015	108.55
	OLSON LUMBER COMPANY	106966	Stakes	41883	10/03/2015	09/03/2015	16.20
	OLSON LUMBER COMPANY	107004	Stakes	41883	10/09/2015	09/09/2015	12.00
	OLSON LUMBER COMPANY	107012	Torx Screws	41883	10/10/2015	09/10/2015	9.78
	PARKDALE BLOCK & BUILDIN	22930	Expansion Joint	41884	10/16/2015	09/16/2015	15.75
	SPICER GROUP INC	178251	5th Avenue Beach - Sidewalk	1041858	09/30/2015	09/30/2015	1,506.96
							5,794.78
Total Dept. 000:							5,794.78
AL IMPROVEMENT FUND:							5,794.78
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	191.97
							191.97
508-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	166.14
							166.14
Total Dept. 000:							358.11
Fund BOAT RAMP FUND:							358.11
Fund: 573 WATER & SEWER UTIL							
Dept: 100 GENERAL							
573-100-961.000	Utility Service Fe						
	CITY OF MANISTEE GENERA		W&S Cost of Ownership	1041851	12/01/2015	12/01/2015	14,244.25
							14,244.25
Total Dept. GENERAL:							14,244.25
Dept: 541 ADMINISTRATION							
573-541-801.000	Professional Ser						
	DICKINSON WRIGHT PLLC	1039193	Professional Services	41856	11/16/2015	11/16/2015	850.00
							850.00
573-541-820.000	Administration						
	CITY OF MANISTEE GENERA		Administration - Water	1041851	12/01/2015	12/01/2015	26,708.00
							26,708.00
573-541-850.000	Phone						
	VERIZON WIRELESS	9755852812	Monthly Service	41894	11/19/2015	11/19/2015	20.04
							20.04
Total Dept. ADMINISTRATION:							27,578.04
Dept: 542 WATER OPERATION							
573-542-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	316.67
							316.67

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573-542-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	3,004.17
							3,004.17
							Total Dept. WATER OPERATION: 3,320.84
Dept: 543 SEWER - WWTP							
573-543-728.000	SUPPLIES - Ope OLESON'S FOOD STORES	#3577 - 10/02/15	Cocoa, Coffee, Coffeemate	41882	11/01/2015	10/02/2015	18.55
							18.55
573-543-925.000	Electric CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	1,542.85
							1,542.85
573-543-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	3,004.17
							3,004.17
							Total Dept. SEWER - WWTP: 4,565.57
Dept: 544 SEWER COLLECTION							
573-544-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	1041849	12/01/2015	12/01/2015	3,004.16
							3,004.16
							Dept. SEWER COLLECTION (STREETS): 3,004.16
Dept: 903 CAPITAL OUTLAY - ov							
573-903-987.004	2015 Sweetnam SWIDORSKI BROS. EXCAVAT		Sweetnam Pump Station	41891	11/25/2015	11/25/2015	16,451.60
							16,451.60
							Dept. CAPITAL OUTLAY - over \$5,000: 16,451.60
							WATER & SEWER UTILITY: 69,164.46
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope CHARTER COMMUNICATIONS	209 0099730 - Nov 15	Monthly Service - marina	41850	10/18/2015	10/18/2015	77.57
	HOME CITY ICE COMPANY/T	BOX180240883	Box Rental	41862	10/02/2015	10/02/2015	106.00
	WAHR HARDWARE, INC.	C68818	Padlock, Key	1041862	12/04/2015	11/04/2015	27.37
							210.94
594-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1041852	11/25/2015	11/25/2015	417.90
							417.90
594-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	41853	12/25/2015	11/30/2015	625.59
							625.59
							Total Dept. 000: 1,254.43
							Total Fund MARINA FUND: 1,254.43
Fund: 661 MOTOR POOL FUND							
Dept: 000							
661-000-971.004	DPW - Pickup MANISTEE FORD INC		2016 Ford F350 PU	41871	12/30/2015	11/30/2015	25,968.38
							25,968.38

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
661-000-975.001	WATER - Pickup MANISTEE FORD INC		2016 Ford F250 PU	41871	12/30/2015	11/30/2015	26,085.38
							26,085.38
						Total Dept. 000:	52,053.76
						und MOTOR POOL FUND:	52,053.76

Fund: 703 CURRENT TAX COLLE

Dept: 000

703-000-221.000	Due City CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1041851	12/09/2015	12/09/2015	5,160.02
							5,160.02
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Summer Tax Distribution - Refu	1041849	12/09/2015	12/09/2015	318.49
							318.49
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Summer Tax Distribution - Admi	1041851	12/09/2015	12/09/2015	96.47
							96.47
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Summer Tax Distribution - Pena	1041851	12/09/2015	12/09/2015	480.10
							480.10
703-000-222.000	Due County MANISTEE COUNTY TREASL		Summer Tax Distribution - Ops	41870	12/09/2015	12/09/2015	1,523.23
							1,523.23
703-000-228.000	Due State of Mich MANISTEE COUNTY TREASL		Summer Tax Distribution - SET	41870	12/09/2015	12/09/2015	1,661.74
							1,661.74
703-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Summer Tax Distribution	41872	01/08/2016	12/09/2015	636.98
							636.98
703-000-235.000	Due Community WEST SHORE COMMUNITY C		Summer Tax Distribution	41895	01/08/2016	12/09/2015	855.96
							855.96
						Total Dept. 000:	10,732.99
						URRENT TAX COLLECTION:	10,732.99

Fund: 705 DELINQUENT TAX COI

Dept: 000

705-000-221.000	Due City CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Ops	1041851	12/09/2015	12/09/2015	961.11
							961.11
705-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Delq Pers Prop Tax - Refuse	1041849	12/09/2015	12/09/2015	63.88
							63.88
705-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Admin	1041851	12/09/2015	12/09/2015	12.15
							12.15
705-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Int/Pen	1041851	12/09/2015	12/09/2015	162.82

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							162.82
705-000-222.000	Due County MANISTEE COUNTY TREASL		Delq Pers Prop Tax - Ops	41870	12/09/2015	12/09/2015	199.22
							199.22
705-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		Delq Pers Prop Tax - Ops	41866	01/08/2016	12/09/2015	10.37
							10.37
705-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SCI		Delq Pers Prop Tax - Debt	41866	01/08/2016	12/09/2015	3.88
							3.88
705-000-228.000	Due State of Mich MANISTEE COUNTY TREASL		Delq Pers Prop Tax - SET	41870	12/09/2015	12/09/2015	333.33
							333.33
705-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Delq Pers Prop Tax	41872	01/08/2016	12/09/2015	127.63
							127.63
705-000-235.000	Due Community WEST SHORE COMMUNITY C		Delq Pers Prop Tax	41895	01/08/2016	12/09/2015	171.68
							171.68
						Total Dept. 000:	2,046.07
						DELINQUENT TAX COLLECTION:	2,046.07
						Grand Total:	274,734.50

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Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	95,702.36	0.00
202	MAJOR STREET FUND	17,166.67	0.00
203	LOCAL STREET FUND	6,750.00	0.00
226	CITY REFUSE FUND	3,000.00	0.00
290	PEG COMMISSION	3,241.84	0.00
296	RAMSDELL THEATRE	7,440.55	0.00
297	FRIENDS OF THE RAMSDELL	28.48	0.00
430	CAPITAL IMPROVEMENT FUND	5,794.78	0.00
508	BOAT RAMP FUND	358.11	0.00
573	WATER & SEWER UTILITY	69,164.46	0.00
594	MARINA FUND	1,254.43	0.00
661	MOTOR POOL FUND	52,053.76	0.00
703	CURRENT TAX COLLECTION	10,732.99	0.00
705	DELINQUENT TAX COLLECTION	2,046.07	0.00
	Grand Total:	274,734.50	0.00

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Fund: 101 GENERAL FUND							
Dept: 100 GENERAL							
101-100-728.000	SUPPLIES - Ope MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	210.00
							210.00
101-100-855.000	Utilities - Cell Ph VERIZON WIRELESS	9756070295	Monthly Service	41960	11/23/2015	11/23/2015	291.05
							291.05
101-100-901.000	Postage EASYPERMIT POSTAGE	00-9090-0723-7170 - Dec 201	Postage	1041901	12/08/2015	12/08/2015	3,369.97
							3,369.97
101-100-925.001	Electric - Street L CONSUMERS ENERGY		Electric Usage	41906	12/25/2015	11/30/2015	9,436.45
							9,436.45
101-100-964.000	Refunds MANISTEE COUNTY TREASL		Tax Chargeback #14-15456-CH	41931	12/02/2015	12/02/2015	1,023.44
							1,023.44
101-100-989.000	Computer Hardw PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	421.34
							421.34
Total Dept. GENERAL:							14,752.25
Dept: 101 LEGISLATIVE							
101-101-728.000	SUPPLIES - Ope DAILY BAKE HOUSE/THE// MICHIGAN MUNICIPAL LEAG MICROSOFT CORPORATION OLESON'S FOOD STORES PNC BANK	156369 12982 E01001MMAO #8351 - 12/11/15 Nov 15	Assorted Cookies Executive Search Fees Online Services - Hosted Email Trail Mix, Tumbler, Orange Credit Card Charges	41908 41940 1041911 41949 41952	12/11/2015 12/17/2015 01/07/2016 01/10/2016 12/24/2015	12/11/2015 12/17/2015 12/08/2015 12/11/2015 11/29/2015	75.00 15,445.50 294.00 22.51 99.00
							15,936.01
Total Dept. LEGISLATIVE:							15,936.01
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	84.00
							84.00
101-172-831.000	Contractual Repa KOPY SALES INC.	98362	Cost Per Copy - Manager	1041907	12/13/2015	12/03/2015	46.52
							46.52
101-172-870.000	Memberships & [ICMA	2016 - #284988	Membership - T. Taylor	41920	01/15/2016	12/16/2015	744.00
							744.00
Total Dept. MANAGER:							874.52
Dept: 215 CLERK							
101-215-728.000	SUPPLIES - Ope MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	84.00
							84.00
101-215-860.000	Travel & Training MICHIGAN ASSOC. OF MUNI		Institute Registration -Pefley	41939	12/22/2015	12/22/2015	600.00
							600.00

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101-215-985.000	Lease Purchase PITNEY BOWES GLOBAL FIN	7222557-DC15	Mailing System Lease	1041914	01/12/2016	12/13/2015	745.56
							745.56
						Total Dept. CLERK:	1,429.56
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope						
	MICHIGAN NOTARY SERVICE		Notary Package - McColl	41942	12/21/2015	12/21/2015	67.40
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	126.00
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	10.00
							203.40
101-253-735.000	Periodicals & Pul						
	MICHIGAN MUNICIPAL TREA:	2016.	Membership Renewal - Bradford	41941	01/15/2016	12/16/2015	35.00
							35.00
101-253-870.000	Memberships & I						
	MICHIGAN MUNICIPAL TREA:	2016.	Membership Renewal - Bradford	41941	01/15/2016	12/16/2015	50.00
							50.00
						Total Dept. FINANCE / TREASURER:	288.40
Dept: 257 ASSESSOR							
101-257-728.000	SUPPLIES - Ope						
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	42.00
							42.00
						Total Dept. ASSESSOR:	42.00
Dept: 265 MUNICIPAL BUILDING:							
101-265-728.000	SUPPLIES - Ope						
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	42.00
							42.00
101-265-850.000	Phone						
	AT&T	2015 - 231R01300612	Monthly Service	41901	12/31/2015	12/01/2015	640.00
	AT&T	2015 - 231398067912	Monthly Service	41901	01/12/2016	12/13/2015	583.69
	AT&T	2015 - 231723158512	Monthly Service	41901	01/12/2016	12/13/2015	80.53
	AT&T	2015 - 231723180312	Monthly Service	41901	01/12/2016	12/13/2015	88.60
	AT&T	2015 - 231723351912	Monthly Service	41901	01/12/2016	12/13/2015	92.87
	AT&T	2015 - 231723595512	Monthly Service	41901	01/12/2016	12/13/2015	95.80
							1,581.49
101-265-920.000	Gas						
	DTE ENERGY		Gas Usage - 70 Maple St	41911	01/06/2016	12/07/2015	523.79
							523.79
101-265-920.336	Gas - Fire Dept						
	DTE ENERGY		Gas Usage - 281 First St	41911	01/06/2016	12/07/2015	374.78
							374.78
101-265-920.441	Gas - DPW						
	DTE ENERGY		Gas Usage - 280 Washington St	41911	01/03/2016	12/04/2015	1,472.30
							1,472.30
101-265-920.446	Gas - Bridge						
	DTE ENERGY		Gas Usage - 51 Maple St	41911	01/08/2016	12/09/2015	120.52
							120.52
101-265-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41906	12/25/2015	11/30/2015	36.83
							36.83

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Total Dept. MUNICIPAL BUILDINGS:							4,151.71
Dept: 301 POLICE							
101-301-728.000	SUPPLIES - Ope						
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	588.00
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	53.00
							641.00
101-301-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	1,062.05
							1,062.05
101-301-874.000	Retire. Costs - Bl						
	RILEY/JOHN S//		In Lieu of Blue Cross Insuranc	1041915	12/25/2015	12/25/2015	250.00
							250.00
Total Dept. POLICE:							1,953.05
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope						
	ACE HARDWARE & HOME CI	145839	Keys	41900	01/14/2016	12/15/2015	9.95
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	378.00
							387.95
101-336-732.000	SUPPLIES - Mec						
	J & B MEDICAL SUPPLY	2606717	IV Catheters	1041904	01/07/2016	12/08/2015	110.00
	J & B MEDICAL SUPPLY	2608733	IV Catheter	1041904	01/08/2016	12/09/2015	110.00
							220.00
101-336-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	685.88
							685.88
101-336-801.000	Professional Ser						
	ACCUMED GROUP/THE//	0748	Billing Service Fee (EMS)	41899	12/01/2015	12/01/2015	1,520.65
							1,520.65
101-336-831.000	Contractual Repa						
	KOPY SALES INC.	98358	Cost Per Copy - Fire	1041907	12/13/2015	12/03/2015	14.92
							14.92
101-336-860.000	Travel & Training						
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	200.00
							200.00
101-336-874.000	Retire. Costs - Bl						
	JANOWIAK/DANIEL J//		In Lieu of Blue Cross Insuranc	41926	12/25/2015	12/25/2015	250.00
	MODJESKI/MARK A//		In Lieu of Blue Cross Insuranc	41944	12/25/2015	12/25/2015	250.00
	SCRIMGER/SID//		In Lieu of Blue Cross Insuranc	1041918	12/25/2015	12/25/2015	250.00
	SMITH/TIMM H//		In Lieu of Blue Cross Insuranc	1041919	12/25/2015	12/25/2015	250.00
	TABACZKA/JERRY J//		In Lieu of Blue Cross Insuranc	41957	12/25/2015	12/25/2015	250.00
							1,250.00
101-336-930.000	Repairs & Mainte						
	MANISTEE TIRE SERVICE	39723	New Tire Install	41935	01/08/2016	12/09/2015	708.76
							708.76
Total Dept. FIRE:							4,988.16
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani						

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	MODEL COVERALL SERVICE	0556995	Uniform Cleaning - DPW	1041913	12/18/2015	11/18/2015	29.26
	MODEL COVERALL SERVICE	0558566	Uniform Cleaning - DPW	1041913	12/25/2015	11/25/2015	29.26
	MODEL COVERALL SERVICE	0560048	Uniform Cleaning - DPW	1041913	01/01/2016	12/02/2015	29.26
	MODEL COVERALL SERVICE	0561577	Uniform Cleaning - DPW	1041913	01/08/2016	12/09/2015	29.26
	MODEL COVERALL SERVICE	0563035	Uniform Cleaning - DPW	1041913	01/15/2016	12/16/2015	29.26
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	524.59
	SNYDER SHOE CORP	19059	Safety Boots - McCann	41955	10/08/2015	09/08/2015	160.00
	SNYDER SHOE CORP	19075	Safety Boots - Kotecki	41955	10/11/2015	09/11/2015	160.00
	SNYDER SHOE CORP	19357	Safety Boots - Tetsworth	41955	12/11/2015	11/11/2015	119.00
							1,109.89
101-441-728.000	SUPPLIES - Op						
	ABSOLUTE SAFETY, INC.	DPW101115	Fire Extinguisher, Bracket,	41898	12/10/2015	11/10/2015	105.85
	ACE HARDWARE & HOME CI	145326	Battery	41900	01/01/2016	12/02/2015	17.37
	ACE HARDWARE & HOME CI	145324	Welded Bow Rake, Clog Free	41900	01/01/2016	12/02/2015	29.98
	ACE HARDWARE & HOME CI	145406	Batteries	41900	01/03/2016	12/04/2015	120.91
	ACE HARDWARE & HOME CI	145674	Bulbs	41900	01/09/2016	12/10/2015	9.96
	AUTO VALUE \ AUTO-WARES	256-900493	Stripe Off Wheel	41902	12/30/2015	11/30/2015	50.09
	AUTO VALUE \ AUTO-WARES	256-901891	Raven Gloves, Glossy Black	41902	01/15/2016	12/16/2015	18.88
	CADILLAC PLUMBING-HEATI	695597	4-Way Key	41904	11/21/2015	10/22/2015	7.56
	FASTENAL COMPANY	MIMAN116126	Batteries	1041902	12/30/2015	11/30/2015	61.08
	FASTENAL COMPANY	MIMAN116357	Drill Bits, Plug Tap	1041902	01/15/2016	12/16/2015	20.70
	MICHAEL TODD & COMPANY	149512	Safety Vests	41938	12/31/2015	12/01/2015	296.92
	MICHIGAN MUNICIPAL LEAG	12662	CDL Consortium Drivers Fee	41940	11/02/2015	11/02/2015	812.68
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	126.00
	MODEL COVERALL SERVICE	0556996	Hand Cleaner - DPW	1041913	12/18/2015	11/18/2015	42.00
	NAPA AUTO PARTS	205679	Tape	41946	11/25/2015	11/25/2015	21.96
	NAPA AUTO PARTS	205766	Snap Ring Pliers	41946	11/30/2015	11/30/2015	56.64
	NAPA AUTO PARTS	206150	Impact Socket Set	41946	12/08/2015	12/08/2015	62.69
	SAFETY SERVICES, INC.	114836	Rx Safety Glasses - Taylor	1041916	12/25/2015	11/25/2015	200.75
	WAHR HARDWARE, INC.	D36725	Gloves	1041922	12/19/2015	11/19/2015	6.48
	WAHR HARDWARE, INC.	C70330	Glove	1041922	12/23/2015	11/23/2015	15.28
	WAHR HARDWARE, INC.	C70529	Gloves	1041922	12/25/2015	11/25/2015	17.98
	WAHR HARDWARE, INC.	C71060	Battery	1041922	01/01/2016	12/02/2015	3.99
	WAHR HARDWARE, INC.	D37369	Gloves	1041922	01/08/2016	12/09/2015	15.89
	WAHR HARDWARE, INC.	C71980	Battery	1041922	01/09/2016	12/10/2015	8.99
	WAHR HARDWARE, INC.	C72450	Paint Pail	1041922	01/14/2016	12/15/2015	13.96
	WAHR HARDWARE, INC.	C72415	Axe Handles	1041922	01/14/2016	12/15/2015	29.78
							2,174.37
101-441-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	48.36
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	2,744.04
							2,792.40
101-441-831.000	Contractual Rep						
	CUSTOM SHEET METAL & HE	0000066194	DPW Split System - Service Cal	41907	11/29/2015	10/30/2015	69.00
	SCHNEIDER ELECTRIC	4725117	WxSentry PvFst Online-Platinum	1041917	11/06/2015	11/06/2015	402.00
	TOP LINE ELECTRIC LLC	6958	Test Switch on Chipper	1041920	11/16/2015	11/16/2015	56.60
	TOP LINE ELECTRIC LLC	6993	Tested Power & Installed GFCI	1041920	12/01/2015	12/01/2015	84.90
	TOP LINE ELECTRIC LLC	6994	Repair Monroe Streetlight in	1041920	12/01/2015	12/01/2015	284.37
	TOP LINE ELECTRIC LLC	7011	Repair NW Navigation Light on	1041920	12/02/2015	12/02/2015	56.60
							953.47
101-441-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-899590	12V 100CCA	41902	12/18/2015	11/18/2015	120.99
	AUTO VALUE \ AUTO-WARES	256-899574	Wshr Fender Z/C, LED Lamp	41902	12/18/2015	11/18/2015	45.44
	AUTO VALUE \ AUTO-WARES	256-899649	Wiper Blade	41902	12/19/2015	11/19/2015	12.38
	AUTO VALUE \ AUTO-WARES	256-900168	LED Lamp	41902	12/25/2015	11/25/2015	87.90
	AUTO VALUE \ AUTO-WARES	256-901320	1.5V Alkaline, Dorman	41902	01/08/2016	12/09/2015	5.93
	AUTO VALUE \ AUTO-WARES	256-901515	Delvac Sup 15W40	41902	01/10/2016	12/11/2015	76.79
	AUTO VALUE \ AUTO-WARES	256-901689	Western Plow Fluid	41902	01/13/2016	12/14/2015	16.09

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	BLARNEY CASTLE OIL CO.	680949D-IN	Diesel #2 - Dyed	41903	08/01/2015	07/02/2015	99.79
	FASTENAL COMPANY	MIMAN116341	2-Hole Cross Corner Angle,	1041902	01/14/2016	12/15/2015	14.47
	INTERSTATE BILLING SERVI	T84792	S&H - Pemberton Wedge	41922	12/10/2015	11/10/2015	66.65
	INTERSTATE BILLING SERVI	T85630	Hinge	41922	12/23/2015	11/23/2015	177.26
	INTERSTATE BILLING SERVI	T86080	Wiper Blade	41922	12/30/2015	11/30/2015	74.00
	MANISTEE FORD INC	81499	Step Asy	41933	01/01/2016	12/02/2015	650.00
	MANISTEE TIRE SERVICE	39792	Tire, Tube, Change	41935	01/10/2016	12/11/2015	59.42
	NAPA AUTO PARTS	203087	JB Weld Kwik Weld	41946	09/30/2015	09/30/2015	4.99
	NAPA AUTO PARTS	204477	Serpentine Belt, Alum Side Box	41946	10/29/2015	10/29/2015	345.73
	NAPA AUTO PARTS	204494	Air Filter	41946	10/29/2015	10/29/2015	10.78
	NAPA AUTO PARTS	205133	Oil Filter	41946	11/13/2015	11/13/2015	3.83
	NAPA AUTO PARTS	205281	Alternator, Core Deposit, Frt	41946	11/17/2015	11/17/2015	313.23
	NAPA AUTO PARTS	205332	Battery, Core Deposit	41946	11/18/2015	11/18/2015	205.20
	NAPA AUTO PARTS	205318	Core Deposit	41946	11/18/2015	11/18/2015	-112.00
	NAPA AUTO PARTS	205508	Hose, Hose Ends	41946	11/23/2015	11/23/2015	66.95
	NAPA AUTO PARTS	205618	Hose Clamp	41946	11/24/2015	11/24/2015	4.30
	NAPA AUTO PARTS	205852	Halogen Headlamp	41946	12/01/2015	12/01/2015	13.59
	NAPA AUTO PARTS	205935	Key Stoc, Tri Seal, Bed Mat	41946	12/03/2015	12/03/2015	211.92
	NAPA AUTO PARTS	206409	Back Rack	41946	12/15/2015	12/15/2015	493.50
	NAPA AUTO PARTS	206410	Back Rack	41946	12/15/2015	12/15/2015	493.50
	NAPA AUTO PARTS	206470	Pri Wire	41946	12/16/2015	12/16/2015	13.86
	NAPA AUTO PARTS	206518	Pri Wire, Comb Hitch 2 Ball	41946	12/17/2015	12/17/2015	362.16
	NAPA AUTO PARTS	206520	ATC Fuse Block	41946	12/17/2015	12/17/2015	12.87
	WAHR HARDWARE, INC.	C71711	Hex Screw	1041922	01/07/2016	12/08/2015	19.49
							3,971.01
101-441-955.000	Christmas Decor						
	AUTO VALUE \ AUTO-WARES	256-900896	Mar DC 120 AH	41902	01/03/2016	12/04/2015	101.99
	FAMILY FARM & HOME - MAN	2956/16	Straw Bales	41913	01/01/2016	12/02/2015	24.00
	FAMILY FARM & HOME - MAN	2957/16	Orange Snow Fence	41913	01/01/2016	12/02/2015	53.98
	FAMILY FARM & HOME - MAN	2955/16	Wood Snow Fence, Dignl	41913	01/01/2016	12/02/2015	464.89
	FASTENAL COMPANY	MIMAN115983	Cable Ties	1041902	12/19/2015	11/19/2015	65.81
	KMART STORE 4845/BIG// #04845	112015 004 68063	2Out Blk, Clear Lights, GE 150	41928	12/20/2015	11/20/2015	493.55
	KMART STORE 4845/BIG// 04845	112515 001 80804	Clear Lights, Multi Lights,	41928	12/25/2015	11/25/2015	1,158.38
	MANISTEE CRANE SERVICE	MCS-KT 1051	Cut & Load City Christmas Tree	41932	11/30/2015	11/30/2015	1,190.00
	MILLER/PHIL OR LYNN//	#0653	Christmas Wreaths	41943	11/23/2015	11/23/2015	86.00
	WAHR HARDWARE, INC.	C70560	Carded Orange Cube Tap	1041922	12/25/2015	11/25/2015	3.49
	WAHR HARDWARE, INC.	C70927	Dand-O-Line Plast	1041922	12/31/2015	12/01/2015	11.58
	WAHR HARDWARE, INC.	D37112	Polybraided Rope, Gloves,	1041922	12/31/2015	12/01/2015	68.24
							3,721.91
							Total Dept. PUBLIC WORKS: 14,723.05
Dept: 748	COMMUNITY DEVELOP						
101-748-728.000	SUPPLIES - Ope						
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	42.00
							42.00
101-748-831.000	Contractual Repa						
	KOPY SALES INC.	98357	Cost Per Copy - Comm Dev	1041907	12/13/2015	12/03/2015	24.89
							24.89
							COMMUNITY DEVELOPMENT OFFICE: 66.89
Dept: 751	PARKS & RECREATIO						
101-751-715.000	Uniform & Cleani						
	SNYDER SHOE CORP	19447	Safety Boots - Niesen	41955	12/28/2015	11/28/2015	160.00
							160.00
101-751-728.000	SUPPLIES - Ope						
	AUTO VALUE \ AUTO-WARES	256-899813	West. Guide	41902	12/20/2015	11/20/2015	15.19
	AUTO VALUE \ AUTO-WARES	256-901933	Primary Wire	41902	01/15/2016	12/16/2015	44.99

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Total Dept. 000: 5,435.93

id MAJOR STREET FUND: 5,435.93

Fund: 226 CITY REFUSE FUND

Dept: 000

226-000-826.000	Refuse Contract						
	REPUBLIC SERVICES #239	0239-001518517	Residential, Recycling	41954	10/31/2015	10/31/2015	28,686.03
	REPUBLIC SERVICES #239	0239-001537591	Residential, Recycling	41954	11/30/2015	11/30/2015	27,597.31
							56,283.34

226-000-827.000	Municipal Refuse						
	HURON TACKLE CO.	620364	2015 Fish Waste Removal	41919	11/12/2015	11/12/2015	6,000.00
	REPUBLIC SERVICES #239	0239-001514476	DPW, Parks, Fire	41954	10/31/2015	10/31/2015	1,141.13
	REPUBLIC SERVICES #239	0239-001533587	DPW, Parks, Fire	41954	11/30/2015	11/30/2015	818.03
							7,959.16

Total Dept. 000: 64,242.50

Fund CITY REFUSE FUND: 64,242.50

Fund: 275 GRANT MANAGEMEN

Dept: 901 LOCAL REVENUE SHA

275-901-965.067	2015 Cycle 1 - P						
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	1,270.95
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	975.97
							2,246.92

LOCAL REVENUE SHARING GRANTS: 2,246.92

NT MANAGEMENT FUND: 2,246.92

Fund: 296 RAMSDELL THEATRE

Dept: 000

296-000-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN116361	Towels, Bathroom Tissue	1041902	01/15/2016	12/16/2015	82.12
	FASTENAL COMPANY	MIMAN116373	Tissue Dispenser	1041902	01/16/2016	12/17/2015	180.10
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	84.00
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	52.99
	WAHR HARDWARE, INC.	C72601	Bolts, Masnry Bit, Bit St	1041922	01/16/2016	12/17/2015	17.21
							416.42

296-000-752.000	Ramsdell - Movie						
	COMMUNICRAFT LTD	28437	Shipping - Ramsdell	41905	12/15/2015	12/05/2015	24.21
	METROPOLITAN OPERAASS	HD22392	Ramsdell - Magic Flute Encore	1041908	12/15/2015	12/15/2015	50.00
	MYNORTH MEDIA	2015-78281	Tickets	41945	01/06/2016	12/07/2015	5.25
							79.46

296-000-753.000	Ramsdell - Perfo						
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	76.85
							76.85

296-000-831.000	Contractual Repa						
	JOHNSON CONTROLS	1-27370590622	Planned Service Agreement -	1041905	12/02/2015	12/02/2015	2,303.00
							2,303.00

296-000-850.000	Phone						
	AT&T	2015 - 231398075412	Monthly Service	41901	01/12/2016	12/13/2015	162.82
							162.82

296-000-892.500	Marketing						
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	495.00

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							495.00
296-000-920.000	Gas DTE ENERGY		Gas Usage - 101 Maple St	41911	01/14/2016	12/15/2015	1,513.05
							1,513.05
296-000-930.000	Repairs & Mainte PERSONAL PLUMBING INC	151204-9	Ramsdell - Install Flapper	41951	12/04/2015	12/04/2015	58.62
	PERSONAL PLUMBING INC	151214-11	Ramsdell Vanity Project	41951	12/14/2015	12/14/2015	519.00
							577.62
							Total Dept. 000: 5,624.22
							nd RAMSDELL THEATRE: 5,624.22
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-850.000	Phone AT&T	2015 - 231398258512	Monthly Service	41901	01/12/2016	12/13/2015	82.28
							82.28
508-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	41906	12/25/2015	11/30/2015	71.14
							71.14
							Total Dept. 000: 153.42
							Fund BOAT RAMP FUND: 153.42
Fund: 573 WATER & SEWER UTIL							
Dept: 541 ADMINISTRATION							
573-541-728.000	SUPPLIES - Ope HANSEN/LORI//	277910	Office Cleaning	41917	11/29/2015	11/29/2015	75.00
	HANSEN/LORI//	277911	Office Cleaning	41917	12/14/2015	12/14/2015	75.00
	MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	168.00
	MISS DIG SYSTEM, INC.	20160468	2016 Membership & Education	1041912	12/25/2015	11/25/2015	746.98
							1,064.98
573-541-831.000	Contractual Repa KOPY SALES INC.	98359	Cost Per Copy - Garage	1041907	12/13/2015	12/03/2015	22.25
							22.25
573-541-850.000	Phone AT&T	2015 - 231398303112	Monthly Service	41901	01/12/2016	12/13/2015	86.03
	AT&T	2015 - 231723149612	Monthly Service	41901	01/12/2016	12/13/2015	86.03
	AT&T	2015 - 231723149712	Monthly Service	41901	01/12/2016	12/13/2015	1,741.89
							1,913.95
573-541-900.000	Printing & Publis PRINTING SYSTEMS, INC.	92748	Utility Bills	41953	01/06/2016	12/07/2015	747.18
							747.18
							Total Dept. ADMINISTRATION: 3,748.36
Dept: 542 WATER OPERATION							
573-542-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0556998	Uniform Cleaning - Water	1041913	12/18/2015	11/18/2015	27.20
	MODEL COVERALL SERVICE	0558569	Uniform Cleaning - Water	1041913	12/25/2015	11/25/2015	27.20
	MODEL COVERALL SERVICE	0560051	Uniform Cleaning - Water	1041913	01/01/2016	12/02/2015	27.20
	MODEL COVERALL SERVICE	0563038	Uniform Cleaning - Water	1041913	01/15/2016	12/16/2015	27.20
							108.80
573-542-728.000	SUPPLIES - Ope						

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	CADILLAC PLUMBING-HEATI	695598	LED Spotlight Blk	41904	11/21/2015	10/22/2015	15.00
	CADILLAC PLUMBING-HEATI	697735	Hex Key Pocket Set	41904	12/25/2015	11/25/2015	7.75
	FASTENAL COMPANY	MIMAN116137	Gloves	1041902	12/30/2015	11/30/2015	24.17
	MICHIGAN MUNICIPAL LEAG	12662	CDL Consortium Drivers Fee	41940	11/02/2015	11/02/2015	147.76
	PNC BANK	Nov 15	Credit Card Charges	41952	12/24/2015	11/29/2015	1,719.21
	TAYLOR/DONNA//	3633	Heat Press Letters, City Logo	41958	12/04/2015	12/04/2015	77.00
	WAHR HARDWARE, INC.	C66455	Key, LED Bulb, Kitchen Shears	1041922	11/07/2015	10/08/2015	41.04
	WAHR HARDWARE, INC.	C67747	WD40	1041922	11/22/2015	10/23/2015	3.99
	WAHR HARDWARE, INC.	C70961	Poly Tube	1041922	12/31/2015	12/01/2015	45.29
	WAHR HARDWARE, INC.	C71088	Mouse Trap	1041922	01/01/2016	12/02/2015	8.98
	WAHR HARDWARE, INC.	C72064	Screwdriver	1041922	01/10/2016	12/11/2015	5.79
							2,095.98
573-542-750.000	Meters						
	MICHIGAN METER TECHNOL	95938	Antenna Assy 6' Cable Ecoder,	1041909	12/06/2015	11/06/2015	388.62
							388.62
573-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	349.45
							349.45
573-542-801.000	Professional Ser						
	MEAD & HUNT	257108	Professional Services	41937	12/10/2015	12/10/2015	1,511.63
							1,511.63
573-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP	EH103115-3921	Water Samples	41927	12/02/2015	11/02/2015	336.00
	KENT COUNTY HEALTH DEP	1960	Shipping Costs for Water Sampl	41927	12/13/2015	11/13/2015	22.88
	KENT COUNTY HEALTH DEP	E113015-3921	Water Samples	41927	12/31/2015	12/01/2015	396.00
	KENT COUNTY HEALTH DEP	1973	Shipping Costs for Water	41927	01/10/2016	12/11/2015	25.88
	USA BLUE BOOK	814045	Foot Valve, Reagent PhosVer 3	41959	12/31/2015	12/01/2015	380.04
	WAHR HARDWARE, INC.	C69954	Freight	1041922	12/18/2015	11/18/2015	10.67
	WAHR HARDWARE, INC.	C69941	Freight	1041922	12/18/2015	11/18/2015	18.42
	WAHR HARDWARE, INC.	C70988	Freight	1041922	12/31/2015	12/01/2015	31.46
	WAHR HARDWARE, INC.	C70962	Freight	1041922	12/31/2015	12/01/2015	10.84
	WAHR HARDWARE, INC.	C71087	Freight	1041922	01/01/2016	12/02/2015	10.67
	WAHR HARDWARE, INC.	C71560	Freight	1041922	01/06/2016	12/07/2015	11.19
	WAHR HARDWARE, INC.	C71784	Freight	1041922	01/08/2016	12/09/2015	10.67
	WAHR HARDWARE, INC.	C72503	Freight	1041922	01/15/2016	12/16/2015	9.74
							1,274.46
573-542-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	6509	WTP Scada Computer Install	1041920	07/14/2015	07/14/2015	1,800.00
	TOP LINE ELECTRIC LLC	6797	WTP Chemical System Rework	1041920	10/07/2015	10/07/2015	3,295.13
	TOP LINE ELECTRIC LLC	6915	Relocate Existing Industrial	1041920	11/03/2015	11/03/2015	969.78
	TOP LINE ELECTRIC LLC	6999	Relocated Industrial Water	1041920	12/01/2015	12/01/2015	1,607.46
	TOP LINE ELECTRIC LLC	7028	Rewired Well #9 Control Panel	1041920	12/10/2015	12/10/2015	982.60
							8,654.97
573-542-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	41906	12/25/2015	11/30/2015	5,456.64
							5,456.64
573-542-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	142552	LED Linear 10W	41900	10/17/2015	09/17/2015	87.96
	FASTENAL COMPANY	MIMAN116298	Rethreading Die	1041902	01/10/2016	12/11/2015	70.06
	GREAT LAKES MATERIALS	8054174	21AA Port Inland	1041903	05/11/2015	05/11/2015	397.65
	GREAT LAKES MATERIALS	8054177	21AA Port Inland	1041903	05/12/2015	05/12/2015	216.56
	MICHIGAN PIPE & VALVE	T67690	Emergency Repair Hancock &	1041910	07/03/2015	06/03/2015	23,124.50
	MICHIGAN PIPE & VALVE	T70847	Adapter, Valve Box Base, Lid,	1041910	11/25/2015	10/26/2015	862.00
	MICHIGAN PIPE & VALVE	T71333	Replacement Jaws	1041910	12/23/2015	11/23/2015	76.00
	MICHIGAN PIPE & VALVE	T71334	Valve Box Rite-Hite, Top Sec	1041910	12/23/2015	11/23/2015	176.00
	MICHIGAN PIPE & VALVE	T71426	Curb Box Rods	1041910	12/31/2015	12/01/2015	129.00

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	TOP LINE ELECTRIC LLC	6333 #2	Wellfield Rework - 50% pmt	1041920	06/01/2015	06/01/2015	10,000.00
							35,139.73
573-542-970.000	Capital Outlay - t						
	FREDRICKSON SUPPLY LLC	01-1034	Light Balloon 16' Tripod	41914	12/11/2015	11/11/2015	3,286.55
	MICHIGAN METER TECHNOL	95908	Roaming Collector	1041909	12/04/2015	11/04/2015	12,000.00
							15,286.55
Total Dept. WATER OPERATION:							70,266.83
Dept: 543 SEWER - WWTP							
573-543-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0556993	Uniform Cleaning - WWTP	1041913	12/18/2015	11/18/2015	28.77
	MODEL COVERALL SERVICE	0558564	Uniform Cleaning - WWTP	1041913	12/25/2015	11/25/2015	28.77
	MODEL COVERALL SERVICE	0560046	Uniform Cleaning, NEW - WWTP	1041913	01/01/2016	12/02/2015	121.08
	MODEL COVERALL SERVICE	0561572	Uniform Cleaning - WWTP	1041913	01/08/2016	12/09/2015	38.36
	MODEL COVERALL SERVICE	0561580	Uniform Cleaning - Water	1041913	01/08/2016	12/09/2015	27.20
	MODEL COVERALL SERVICE	0563033	Uniform Cleaning - WWTP	1041913	01/15/2016	12/16/2015	38.36
	SNYDER SHOE CORP	19408	Safety Boots - Hunt	41955	12/20/2015	11/20/2015	119.00
	TAYLOR/DONNA//	3625	Heat Press Letters - Mohr	41958	11/20/2015	11/20/2015	164.00
							565.54
573-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	WWTP231115	Safety Meeting - WWTP	41898	12/23/2015	11/23/2015	136.05
	AUTO VALUE \ AUTO-WARES	256-899491	Dust Pan, Car Wash Brush, Mitt	41902	12/17/2015	11/17/2015	37.74
	COMMUNICRAFT LTD	28429	Shipping - WWTP	41905	11/13/2015	11/03/2015	12.47
	COMMUNICRAFT LTD	28434	Shipping - WWTP	41905	12/03/2015	11/23/2015	12.47
	FASTENAL COMPANY	MIMAN115975	Gloves	1041902	12/18/2015	11/18/2015	51.79
	FASTENAL COMPANY	MIMAN116169	Safety Glasses	1041902	01/01/2016	12/02/2015	1.94
	FASTENAL COMPANY	MIMAN116237	Air Freshener, Gloves	1041902	01/07/2016	12/08/2015	66.34
	FASTENAL COMPANY	MIMAN116282	Gloves	1041902	01/09/2016	12/10/2015	15.06
	HOKANSON CAMERA & OFFI	0008001	4gb Sp	41918	01/07/2016	12/08/2015	12.95
	JACKPINE BUSINESS CENTE	395317-1	Copyholder	41925	12/14/2015	11/14/2015	11.99
	JACKPINE BUSINESS CENTE	395474-0	Clip Folder, View Binder	41925	12/18/2015	11/18/2015	11.66
	JACKPINE BUSINESS CENTE	395550-0	IJ Ink Crgs	41925	12/20/2015	11/20/2015	148.90
	JACKPINE BUSINESS CENTE	396088-0	Cor Tape, Pen, Binders, Desk	41925	01/06/2016	12/07/2015	48.29
	JACKPINE BUSINESS CENTE	396151-0	Clp Dispenser, Staple Remover	41925	01/07/2016	12/08/2015	2.68
	JACKPINE BUSINESS CENTE	396299-0	Clips, IJ Ink Crgs	41925	01/09/2016	12/10/2015	101.27
	JACKPINE BUSINESS CENTE	396300-0	Sosrter File	41925	01/10/2016	12/11/2015	24.99
	JACKPINE BUSINESS CENTE	396324-0	Rubberbands	41925	01/10/2016	12/11/2015	3.29
	MICHIGAN MUNICIPAL LEAG	12662	CDL Consortium Drivers Fee	41940	11/02/2015	11/02/2015	147.76
	MODEL COVERALL SERVICE	0560046	Uniform Cleaning, NEW - WWTP	1041913	01/01/2016	12/02/2015	36.65
	NCL OF WISCONSIN, INC.	363930	Pipet Soak Jar, Pipet Basket	41947	12/05/2015	11/05/2015	456.75
	NCL OF WISCONSIN, INC.	364375	Sterilizer Cleaner, Petri Dish	41947	12/16/2015	11/16/2015	394.66
	REPUBLIC SERVICES #239	0239-001514452	2 Yd Front Load - 15 9th St	41954	10/31/2015	10/31/2015	153.31
	USA BLUE BOOK	803365	Fluke Multimeter	41959	12/16/2015	11/16/2015	200.34
	WAHR HARDWARE, INC.	D36883	Tape Rule, Plier, Adj Wrench,	1041922	12/23/2015	11/23/2015	96.41
	WAHR HARDWARE, INC.	D36912	Tool Box, Zip Tie	1041922	12/24/2015	11/24/2015	20.18
							2,205.94
573-543-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/15	Fuel Usage	1041898	12/20/2015	12/06/2015	80.33
							80.33
573-543-824.000	Lab Testing						
	KAR LABORATORIES, INC.	511628	Mercury Analysis	1041906	01/02/2016	12/03/2015	225.00
							225.00
573-543-831.000	Contractual Repa						
	SYNAGRO CENTRAL LLC	20-125101	Biosolids Sample	41956	11/30/2015	10/31/2015	353.76
	TOP LINE ELECTRIC LLC	6891	Oaks Lift Station Troubleshoot	1041920	11/02/2015	11/02/2015	135.00
	TOP LINE ELECTRIC LLC	6959	WWTP Exterior Lights	1041920	11/16/2015	11/16/2015	84.90
	TOP LINE ELECTRIC LLC	6949	Timemark Phase Monitors WWTP	1041920	11/16/2015	11/16/2015	198.09

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							771.75
573-543-920.000	Gas DTE ENERGY		Gas Usage - 15 9th Street	41911	01/14/2016	12/15/2015	1,658.13
							1,658.13
573-543-925.000	Electric CONSUMERS ENERGY		Electric Usage	41906	12/25/2015	11/30/2015	8,943.86
							8,943.86
573-543-930.000	Repairs & Mainte J.O. GALLOUP COMPANY	S104211660.002	Gasket, Tube Vic Lube	41923	12/03/2015	11/03/2015	165.67
	NAPAAUTO PARTS	205263	Spark Plug & Socket	41946	11/17/2015	11/17/2015	152.33
							318.00
Total Dept. SEWER - WWTP:							14,768.55
Dept: 544 SEWER COLLECTION							
573-544-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0556997	Uniform Cleaning - Str Sewers	1041913	12/18/2015	11/18/2015	9.20
	MODEL COVERALL SERVICE	0558568	Uniform Cleaning - Str Sewers	1041913	12/25/2015	11/25/2015	9.20
	MODEL COVERALL SERVICE	0560050	Uniform Cleaning - Str Sewers	1041913	01/01/2016	12/02/2015	9.20
	MODEL COVERALL SERVICE	0561579	Uniform Cleaning - Str Sewers	1041913	01/08/2016	12/09/2015	9.20
	MODEL COVERALL SERVICE	0563037	Uniform Cleaning - Str Sewers	1041913	01/15/2016	12/16/2015	9.20
							46.00
573-544-728.000	SUPPLIES - Ope ACE HARDWARE & HOME CI	145294	Cord Wrap Orange	41900	12/31/2015	12/01/2015	5.97
	CADILLAC PLUMBING-HEATI	694640	LED Spotlight	41904	11/06/2015	10/07/2015	15.00
	MICHIGAN MUNICIPAL LEAG	12662	CDL Consortium Drivers Fee	41940	11/02/2015	11/02/2015	74.04
	WAHR HARDWARE, INC.	D37118	Glove, Swivel Spring Snap, Nyl	1041922	12/31/2015	12/01/2015	61.53
	WAHR HARDWARE, INC.	C71094	Bungey Ball, Stretch Cord	1041922	01/01/2016	12/02/2015	6.44
							162.98
573-544-930.000	Repairs & Mainte JACK DOHENY SUPPLIES, IN	A88005 #2	S&H - 1/2" x 50' Lead	41924	12/02/2015	11/02/2015	14.65
	JACK DOHENY SUPPLIES, IN	A87967	Xtend A Claw	41924	12/25/2015	11/25/2015	293.18
	OLSON LUMBER COMPANY	107690	Mortar Mix	41950	01/14/2016	12/15/2015	41.34
							349.17
Dept. SEWER COLLECTION (STREETS):							558.15
Dept: 903 CAPITAL OUTLAY - over \$5,000:							
573-903-987.001	2015 Maywood T ELMER'S CRANE & DOZER, I	821162	Valve Repl	41912	10/25/2015	10/01/2015	1,332.00
	MICHIGAN PIPE & VALVE	T70623	Valve, Sleeve, Lug, Bolt,	1041910	11/18/2015	10/19/2015	6,416.00
	WAHR HARDWARE, INC.	C66684	Freight	1041922	11/11/2015	10/12/2015	25.55
							7,773.55
573-903-987.003	2015 Industrial P CUSTOM SHEET METAL & HI	4881-2	Install Gas Line for Generator	41907	12/30/2015	11/30/2015	900.00
	TOP LINE ELECTRIC LLC	6933	Industrial Park Lift Station -	1041920	11/13/2015	11/13/2015	29,844.00
							30,744.00
Dept. CAPITAL OUTLAY - over \$5,000:							38,517.55
WATER & SEWER UTILITY:							127,859.44
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope MICROSOFT CORPORATION	E01001MMAO	Online Services - Hosted Email	1041911	01/07/2016	12/08/2015	42.00

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							42.00
594-000-920.000	Gas DTE ENERGY		Gas Usage - 480 River St	41911	01/06/2016	12/07/2015	69.91
							69.91
						Total Dept. 000:	111.91
						Total Fund MARINA FUND:	111.91
Fund: 661 MOTOR POOL FUND							
Dept: 000							
661-000-971.003	DPW - Sidewalk FREDRICKSON SUPPLY LLC	11964	2015 Wacker Neuson WL32	41914	11/28/2015	10/29/2015	79,930.05
							79,930.05
661-000-972.001	PARKS - Mowers DEERE & COMPANY	114941090	Commercial ZTrak, Adjustable	41909	12/18/2015	11/18/2015	8,750.28
							8,750.28
661-000-972.004	PARKS - Gator FREEMAN CREEK EQUIPMEI	2908	Kubota Utility Vehicle, Salt	41915	12/15/2015	12/15/2015	19,850.00
							19,850.00
						Total Dept. 000:	108,530.33
						Fund MOTOR POOL FUND:	108,530.33
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA DOWNTOWN DEVELOPMEN DOWNTOWN DEVELOPMEN		Winter Tax Distribution Summer Tax Distribution	41910 41910	01/21/2016 01/21/2016	12/22/2015 12/22/2015	3,888.22 642.76
							4,530.98
703-000-221.000	Due City CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1041900	12/22/2015	12/22/2015	8,682.40
							8,682.40
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Summer Tax Distribution - Refu	1041899	12/22/2015	12/22/2015	538.88
							538.88
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA CITY OF MANISTEE GENERA		Winter Tax Distribution - Admi Summer Tax Distribution - Adm	1041900 1041900	12/22/2015 12/22/2015	12/22/2015 12/22/2015	4,268.42 166.87
							4,435.29
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Summer Tax Distribution - Pena	1041900	12/22/2015	12/22/2015	630.72
							630.72
703-000-221.007	Due Street Imp C CITY OF MANISTEE COMMOI		Winter Tax Distribution - OxfC	1041899	12/22/2015	12/22/2015	834.78
							834.78
703-000-222.000	Due County MANISTEE COUNTY TREASL MANISTEE COUNTY TREASL		Winter Tax Distribution - Ops Summer Tax Distribution - Ops	41931 41931	12/22/2015 12/22/2015	12/22/2015 12/22/2015	103,916.34 2,592.87
							106,509.21
703-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		Winter Tax Distribution - Ops	41929	01/21/2016	12/22/2015	243,450.62

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							243,450.62
703-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SC		Winter Tax Distribution - Debt	41929	01/21/2016	12/22/2015	75,102.67
							75,102.67
703-000-228.000	Due State of Mich MANISTEE COUNTY TREASU		Summer Tax Distribution - SET	41931	12/22/2015	12/22/2015	3,053.16
							3,053.16
703-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Summer Tax Distribution	41934	01/21/2016	12/22/2015	1,170.34
							1,170.34
703-000-235.000	Due Community WEST SHORE COMMUNITY C		Summer Tax Distribution	41961	01/21/2016	12/22/2015	1,412.89
							1,412.89
							Total Dept. 000: 450,351.94
							RENT TAX COLLECTION: 450,351.94
							Grand Total: 829,571.39

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	65,014.78	0.00
202	MAJOR STREET FUND	5,435.93	0.00
226	CITY REFUSE FUND	64,242.50	0.00
275	GRANT MANAGEMENT FUND	2,246.92	0.00
296	RAMSDELL THEATRE	5,624.22	0.00
508	BOAT RAMP FUND	153.42	0.00
573	WATER & SEWER UTILITY	127,859.44	0.00
594	MARINA FUND	111.91	0.00
661	MOTOR POOL FUND	108,530.33	0.00
703	CURRENT TAX COLLECTION	450,351.94	0.00
Grand Total:		829,571.39	0.00

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: January 13, 2016
SUBJECT: 2016 -2021 Parks and Recreation Plan



Public Works
231-723-7132

The Manistee County Planning Department in conjunction with the Alliance for Economic Success have been working on developing a County Wide Recreation Plan. The County Plan includes individual plans from each of the municipalities in the County, including the City of Manistee. Once completed, this plan will be the first of its kind in the State of Michigan. The process started in late 2014 with members from the City Parks Commission, Planning Commission, Non-Motorized Transportation Committee and the Department of Public Works participated in the process. The plan includes portions that are specific to the City of Manistee including Sections Chapter 3 Section 3.4.19 Community Description & Recreation Inventory and Chapter 7 Section 7.19 Goals & Projects.

There were six different public input sessions held throughout Manistee County in June 2015 along with an on-line survey that was available from April-August 2015. On November 30, 2015 the plan was posted on the City Web Page for a 30 day public review. On January 7, 2016 the Planning Commission endorsed the plan.

The final step in the process is for City Council to hold a public hearing and adopt a resolution for the City of Manistee 2016-2021 Park and Recreation Plan. The Parks and Recreation Plan is required to be filed with the Michigan Department of Natural Resources in order for the City to qualify for future grant funds. County Planner Rob Carson and Tamara Buswinka, AES will be at the meeting to give a brief presentation and answer questions.



RESOLUTION
City of Manistee, City Council Resolution for Adoption of the
City of Manistee Park & Recreation Plan
2016 - 2021

Upon motion made by _____, seconded by _____ the following Resolution was adopted:

WHEREAS, the City of Manistee has undertaken a planning process to plan for recreation for the community, called the City of Manistee Park & Recreation Plan, while simultaneously participating in preparing a greater collaborative County wide recreation plan called the Manistee County-Wide Park & Recreation Plan, and

WHEREAS, the City of Manistee Park & Recreation Plan is a component of the Manistee County-Wide Park & Recreation Plan, and

WHEREAS, when referring to the City of Manistee Park & Recreation Plan all the common components of the greater Manistee County-Wide Park & Recreation Plan is considered with the exception of, and excluding, sections specific to other communities, and

WHEREAS, the sections that are specific to City of Manistee include Sections Chapter 3 Section 3.4.19 Community Description & Recreation Inventory and Chapter 7 Section 7.19 Goals & Projects, and

WHEREAS, the Manistee County-Wide Park & Recreation Plan, of which the City of Manistee Park & Recreation Plan is a component, was prepared in partnership and collaboration with all Manistee County communities, and

WHEREAS, the collaborative planning process was to determine the recreation and natural resource conservation needs and desires of Manistee County residents, with the City of Manistee component addressing specifically City of Manistee residents, during a five-year period covering the years 2016-2021, and

WHEREAS, the combined area of the aforementioned local unit of government constitutes the planning area, and

WHEREAS, the City of Manistee, City Council is the official governing body solely responsible for recreation planning in City of Manistee, and

WHEREAS, City of Manistee began the process of developing a community recreation and natural resources plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for thirty (30) days, and

WHEREAS, opportunities for public input for all residents of the community to express opinions, ask questions, and discuss all aspects of the recreation plan were made available by taking advantage of any or all of the following opportunities: by attending any of the 6 different public input sessions held throughout Manistee County in June 2015, by taking an on-line survey that was available from April-August 2015, and the final public comment session held on January 19, 2016 at City Hall, Manistee, Michigan to provide a final opportunity for comment, and

WHEREAS, the City of Manistee has participated in the development of the Plan as a guideline for improving recreation and enhancing natural resource conservation for City of Manistee, and

WHEREAS, after the public hearing and during a regularly scheduled City Council meeting, City Council voted to adopt said recreation plan, and

NOW, THEREFORE BE IT RESOLVED the City of Manistee, City Council hereby adopts the City of Manistee Park & Recreation Plan as defined.

Colleen Kenny, Mayor Dated

ATTESTED:

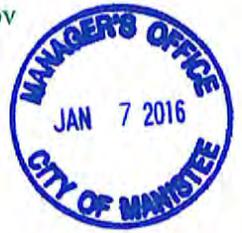
Michelle Wright, City Clerk Dated

The following aye votes were recorded: _____
The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF MANISTEE)

I, Michelle Wright, Clerk of the City of Manistee, Michigan, do hereby certify that the above is a true and correct copy of the Resolution related to the Agreement to participate in the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program and approve the Memorandum of Understanding, which Resolution was adopted by the City Council of the City of Manistee at a Meeting held January 19, 2016.

Michelle Wright, City Clerk Dated



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

BUILDING INSPECTOR
231.398.2806

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo To: Thad Taylor
From: Chief Bachman 
Re: Fillmore Business Plan
Date: January 6, 2016

Sir:

I was asked to do a background check on the new owners of the Fillmore project located at 318 River Street. Specifically I was told to get a feel for the new owners to determine if they would be good responsible operators of a liquor license and to have the property looked at for similar reasons.

Sgt. Bruce was assigned to do the background and to interview them which he did. For the background we looked at any police contacts, criminal history or arrest records that would indicate they would not be suitable. In addition I talked with them briefly while they were in the department meeting with Sgt. Bruce. There was nothing in their criminal histories or detected during the interview that caused us any concerns. We know of no reason to block their application.

Firefighter Haskin, our certified inspector, did a walkthrough of the property with the owners. He has no issues with the property from a fire inspection standpoint.

At this point I know of no reason to object to the development of this property as a licensed liquor establishment and food service location as indicated in the plan.

DOWNTOWN MANISTEE

— michigan —

Manistee Main Street DDA
City of Manistee
231.398.3262
VisitManistee.com



MEMORANDUM

TO: Thad Taylor, City Manager

FROM: Patrick Kay, Executive Director of Manistee Main Street DDA

DATE: December 21, 2015

RE: Resolution approving a liquor license location at the future "Fillmore" (318 River Street)

Thad,

We are requesting that the Council approve the Fillmore to be located at 378 River Street for a Redevelopment Liquor License. Attached is a resolution to establish the license at the specified location. The applicant will then have to show that a minimum of \$75,000 of investment has been completed at the location for the new establishment and that there is a minimum capacity of 50 seats to accommodate patrons of this establishment. The Manistee Main Street DDA's Economic Restructuring Committee met on December 21, 2015 to review the application and business plan. At this meeting it was approved to be submitted to City Council for final approval. Included with this letter is their application and business plan.

If the Council approves this license at this location, the Manistee Main Street DDA will then submit all documents to the Michigan Liquor Control Commission (MLCC) to finalize this process. Thank you for your time.

A handwritten signature in black ink, appearing to be "PK", written over a light blue horizontal line.

Patrick Kay, Executive Director
Manistee Main Street DDA

Initial Application for Redevelopment Liquor License

Downtown Manistee, Michigan

Business Name: The Fillmore
Applicant Name: Nicole J. Knapp
Email Address: njknapp@gmail.com
Phone Number: 231-944-5172 FLT # 231-631-9259
Mailing Address: PO Box 1026 Manistee, MI 49660
Location (Address): 318 River St. Manistee, MI 49660
Parcel ID Number: 515145270415
Size of Location (Sqft): 1,496
Own or Lease: Own -
Property Owner (if Leasing): Coastal Investments, LLC
Seating Capacity of Location: 55

How much have you or the owner invested in the location in the past 5 years? (\$):

275,000 - purchase price

How much do you anticipate investing in the business prior to starting a business?

(\$): 100,000 - construction, build-out, design, etc.

What is the anticipated annual operational budget (\$)?: 405,000

How many employees (in FTE) do you expect to employ at opening time?

3

How many FTEs do you expect to employ within three (3) years?

6

Please explain your business plans for this location (attach additional sheets as needed):

See attached.

Office Use Only:

Fee: <input checked="" type="checkbox"/> \$500 (Refundable)	Business Plan Included: <u>12-14-15</u>
Date Received: <u>12-14-15</u>	Date Approved By ERC: <u>12-21-15</u>
Date Reviewed by Director of Public Safety:	

DOWNTOWN MANISTEE
michigan



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager
From: Ed Bradford, CFO *EB*
Re: Filer Sewer Agreement
Date: January 13, 2016

Thad,

The City and Charter Township of Filer ("Filer") have been negotiating for many years for the City to treat Filer's wastewater. The attached agreement culminates the combined efforts of the parties to arrive at an agreement that works for both parties, is fair to both parties and furthers the common goal of increased economic development.

The agreement was discussed at length with City Council at their January 12, 2016 work session and the Council Utility Committee has been briefed along the way as the negotiations progressed. The key areas covered in the agreement are:

Term: The agreement is for forty (40) years and cannot be amended except by written agreement of the parties.

Rates: Filer will be a bulk customer of the City and pay a rate that is comprised of three parts: sewer, operations & maintenance and ready-to-serve. The methodology for changing rates in the future is spelled out in the agreement. The initial rate and increases for the next two years are specified, but after July 1, 2018, Filer gets the same rate increases as City customers.

Connection Fee and Guaranteed Capacity: Filer will pay the City \$400,000 as a connection fee to the system. The City guarantees it will accommodate and treat up to 125,000 gallons per day of wastewater from Filer. Filer has no ownership of the City system and cannot sell, lease, assign or transfer capacity.

Current Customers: Current customers paying the payment in lieu of taxes under our standard contract will have a choice of staying under contract or becoming a bulk customer of Filer and phasing out the PILT over a three-year period.

Operations and Maintenance: The City will maintain the Filer collection system at substantially the same scope and frequency as the City system. The City's exposure to a large repair is annually capped at \$10,000. Filer will fund a maintenance reserve fund to be held by the City.

Ordinance & Industrial Pre-Treatment: Filer will adopt a sewer use ordinance identical in all material respects to the City's ordinance. Filer authorizes City to administer and enforce the IPP program, but Filer is responsible for compliance and violations. Applicable surcharges apply.

If not granted in the final agreement (still with the attorney), the City will need to obtain a separate franchise agreement at a future date addressing the remaining City water and sewer customers in Filer.

AGREEMENT
FOR THE COLLECTION AND TREATMENT OF WASTEWATER
CHARTER TOWNSHIP OF FILER- CITY OF MANISTEE

1. **Parties and authority.** This agreement between the Charter Township of Filer (Township) and the City of Manistee (City) is made according to the Urban Cooperation Act of 1967, 1967 (Extra Session) PA 7, as amended MCL 124.501 *et seq.*

1.1. **Term.** The term of this Agreement is 40 years, beginning on the effective date.

1.2. **Effective date.** The effective date of this Agreement is _____, 2015.

1.3. **Purpose.** The purpose of the Agreement is to provide the terms and conditions on which wastewater generated and collected in the Township will be transported to, and treated by, the wastewater treatment plant owned by the City and the terms and conditions pursuant to which the City will operate and maintain the Township's sanitary sewer collection system.

1.4. **Rates.** The rates charged by the City to the Township under this Agreement shall be adopted and collected according to the methodology described in paragraph 3.0. The overall objective in application of the rate methodology is to make sure that Township customers are not paying rates that subsidize the rates charged to City customers and that City customers are not paying rates that subsidize the rates charged to Township customers.

1.4.1 **Existing Customers.** If any affected current user of the City system who is located in the Township so chooses by a written request to the City Manager of the City, the City shall phase-out the payment in lieu of taxes ("PILT") for current City wastewater users in the Township over the next three (3) years and treat those users according to this bulk contract, with notice to the Township of each City customer that is phased out as a City Customer and switched to a Township customer. If an affected current user in the Township makes that written request of the City by December 1, 2016, that phase-out shall begin as of January 1, 2017 and shall continue as indicated below. If the request is made by December 1 of any subsequent year, the phase-out shall begin on January 1 of the following year:

Beginning on January 1, 2017, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be 65% of the PILT that would otherwise be paid under that contract.

Beginning on January 1, 2018, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be 35% of the PILT that would otherwise be paid under that contract.

Beginning January 1, 2019, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be \$0.

Notwithstanding the above, the amount of the PILT shall not be reduced or further reduced in any new calendar year if any PILT payments are overdue as of January 1. If any PILT payments are overdue as of January 1, the PILT payments to be paid in that calendar year shall be same as in the prior year. Additional phase-out reductions may commence or resume the following year if all PILT payments are current as of January 1.

This section shall not apply to or affect any current agreement with an existing City sanitary wastewater service user in the Township that does not expressly provide for a PILT.

1.4.2. **Bulk Customer.** The Township will be a “bulk” wastewater treatment customer of the City, meaning that the City will issue one quarterly bill to the Township and the Township will be responsible for billing all retail customers situated in the Township. If the Township bills its customers on a monthly basis or requests monthly bills from the City, the City shall bill the Township on a monthly basis. All bills from the City to the Township are due and payable within 45 days. After that 45-day period, the Township shall be subject to the same late payment interest, fees and costs as are charged by the City to other users for late payments.

1.5. **Wastewater treatment plant.** The City owns and operates its wastewater treatment plant and is solely responsible for maintaining and upgrading the plant, along with required permits, licenses, and certifications.

1.6. **City collection system.** The City owns and operates its wastewater collection and transmission system and is solely responsible for maintaining and upgrading it.

1.7. **Township collection system.** The Township will construct, own and operate its wastewater collection system within the Township and is solely responsible for the cost to construct, maintain, operate and upgrade that collection system. Phase I of the Township collection system is described and depicted in Schedule A, which is approved by the City. The Township contracts with the City to maintain the Township’s wastewater collection system as described in paragraphs 2.8 and 2.81.

1.8. **Connections to Township collection system.** The Township shall authorize and administer all connections to the Township collection system, subject to the approval by the City of each connection on engineering terms (*i.e.*, that the connection complies with the “10 State Standards” for wastewater of the Great Lakes – Upper Mississippi River Board; that it complies with applicable laws, ordinances, rules and regulations; and that it will not impair the City’s wastewater transmission or treatment facilities) which approval shall not be withheld unreasonably. In addition, the City shall have the right to inspect all connections to the Township collection system to ensure compliance with applicable sewer use ordinance requirements, applicable industrial pretreatment program requirements, and other federal, state or local laws, rules or regulations applicable to such connections or use of the Township collection system or the City’s wastewater treatment plant.

1.9. **Expanded Township collection system.** Any expansion to the Township collection system described in Schedule A must be submitted to the City for approval on engineering terms (*i.e.*, that “10 State Standards” for wastewater of the Great Lakes – Upper Mississippi River Board;

that it complies with applicable laws, ordinances, rules and regulations; that it will not impair the City's wastewater transmission or treatment facilities; that it will not result in wastewater volumes or characteristics that exceed capacities of any City facilities or that exceed applicable discharge limitations, etc.), which approval shall not be withheld unreasonably.

2.0 Franchise and permits to operate.

2.1. Guaranteed capacity . Subject to the other provisions of this Agreement, the City hereby guarantees that the City will accommodate and treat 125,000 gallons average daily flow of wastewater from the Township. However, nothing in this Agreement shall give the Township any right, title or other interest in any portion, or processes of the City's wastewater collection, transmission or treatment lines, plants or other facilities, other than the guaranteed capacity of the 125,000 gallons average daily flow. The Township may not sell, lease, assign, or transfer any of the guaranteed capacity.

2.1.1. Connection fee. The Township will pay a specially-negotiated bulk connection fee of four hundred thousand dollars (\$400,000) for this capacity regardless of the number of connections made to the Township's collection system that use part of the guaranteed wastewater treatment capacity. This amount shall be paid in full prior to the physical connection of the Township collection system to the City system.

2.1.2. Installment payment option. If the Township wishes to pay this amount in installments, it may be paid in 10 annual equal installments of principal plus accrued interest on the unpaid balance at the rate of 4.0% per annum. The first installment shall be paid prior to the physical connection of the Township collection system to the City system, and each of the nine remaining installments shall be paid on or before the annual anniversary of the effective date of this Agreement.

2.2. Unavailable accommodated volume. If all or any part of the guaranteed accommodation and treatment of up to 125,000 gallons average daily flow becomes unavailable to the Township on a sustained basis for three consecutive months or more for any reason (including but not limited to loss of permit, loss of treatment capacity, change in regulatory standards from state or federal agencies) the Township may seek injunctive relief to compel the City to accommodate the average daily flows from the Township of up to 125,000 gallons per day. This shall not apply to conditions caused by extreme weather events such as tornados or excessive straight-line winds, floods, lightning strikes, or extended periods of excessive heat or cold; casualty such as a fire, earthquake, or other disaster; war, terrorism, or civil unrest resulting in damage to the City's wastewater facilities; or shut-downs caused by the criminal or other illegal acts of others. In such extreme circumstances the accommodated volume available to the Township shall be limited in the same proportion and in the same manner as for customers in the City.

2.3. Exceeding accommodated capacity in plant. If the Township exceeds the accommodated capacity of 125,000 gallons average daily flow for three consecutive months or more, the City may seek injunctive relief to compel the Township to reduce the wastewater flow to the City treatment plant to the guaranteed capacity. This shall not apply to conditions caused by extreme

weather events such as tornados or excessive straight-line winds, floods, lightning strikes, or extended periods of excessive heat or cold; casualty such as a fire, earthquake, or other disaster; war, terrorism, or civil unrest or shut-downs caused by the criminal or other illegal acts of others.

2.4. Measuring wastewater volume. The wastewater volume flowing from the Township to the City shall be measured by a wastewater flow meter purchased, installed, owned, and located by the Township as approved by the City, with an access point for collecting samples and installing sampling equipment. At the Township's expense, the meter shall be professionally and independently tested and re-calibrated in strict accordance with the manufacturer's specifications, not less frequently than annually. The City may, at any time, contract for testing and recalibration of that meter. If any special testing of the meter (*i.e.*, testing in addition to that conducted in accordance with the manufacturer's specifications) shows the meter is off by more than 5%: the Township shall be billed for any needed recalibration. If the meter experiences a major malfunction, fails to measure flow or has to be taken out of service, the City shall estimate the flows for the time period that the meter was out of service or not functioning properly. The estimate will be based on the prior 30 days of flow, or if that data is not available, the most recent quarterly volumes. The City shall notify the Township when the meter has malfunctioned or is out of service and provide details of the event and the calculation of the estimate..

2.5. Wastewater treatment. The City shall provide wastewater treatment service on and for all of the wastewater collected in the Township and transported to the City plant pursuant to this Agreement in accordance with standard City policies, practices and procedures, and State and Federal permits and regulations.

2.6. Entry points. Only one entry point to the City's collection system is authorized and approved by this Agreement. Additional entry points can be requested and granted by written agreement of the parties. PILT customer connections and reconnections do not constitute an entry point under this agreement, and do not require additional approval from the City.

2.7. Ordinance adoption, discharge limitations, industrial pretreatment programs. The Township shall adopt a sewer use ordinance that is identical in all material respects to that adopted by the City and that is acceptable to the Michigan Department of Environmental Quality, and the Township shall, within 120 days of any City amendment to its sewer use ordinance, adopt a substantially identical amendment. The Township shall authorize the City to administer and enforce in the Township as an agent of the Township industrial pretreatment programs (IPP) and discharge limitations within the sewer use ordinance. The Township shall take all actions required to ensure enforcement of the IPP and discharge limitations comply with the sewer use ordinance and applicable state and federal laws, rules, regulations, permit requirements and orders of officials and agencies of competent jurisdiction. As the bulk customer of the City, the Township shall be responsible and subject to any consequences for any violations of IPP requirements or discharge limitations within the wastewater from the Township. However, the parties shall work cooperatively to ensure the source of any violation

is identified and held responsible as provided by the sewer use ordinance. The Township shall also be billed for any surcharges applicable to the strength of any discharge into the Township collection system or from the Township collection system into the City system after the City identifies the source of the violation.

2.8. Operation and Maintenance (O&M). The City will provide ordinary operation and maintenance of the Township collection system for the Township and the cost of that ordinary maintenance is included in the rates identified in the subsection on Rates. The cost for administering and enforcing the adopted IPP program is incorporated in the rates noted in paragraph 3, except to the extent permit fees, sampling costs, fines, penalties, surcharges or other amounts are to be paid under the IPP by users inside the City, in which case the Township and/or users in the Township shall pay them in the same amounts as they would if located within the City. Operation and maintenance of the Township's municipal sanitary sewer system by the City of Manistee shall include, but will not be limited to:

- Weekly review and inspection of all municipal lift stations.
- Cleaning and grit removal of all municipal lift stations as needed but no less than on twice a year.
- Maintenance as required/recommended by product manufacturer on all mechanical items associated with the Township sanitary sewer system.
- Weekly inspection of the parshall flume between the City and Township, cleaning when needed and as recommended by manufacturer.
- Daily flow readings from flow meter between City and Township via SCADA computer.
- As-needed inspection of gravity sewers and associated manholes and cleaning as required.
- Annual (once per year) inspection and maintenance of lift station generator(s) or as recommended by manufacturer. Generators to be programmed to test run weekly.
- Notifying Township of issues or concerns with system and repairs completed.
- Keeping a record of all operation and maintenance activities on Township sanitary sewer infrastructure, providing these reports to the Township on a monthly basis or as requested.
- Perform and respond to emergency call-outs as needed.
- Provide Miss-Dig marking.
- Perform sanitary sewer service lead tap inspections.
- Attend Township meetings when requested.
- Complete and provide reporting to State and/or Federal agencies as requested or required.

2.8.1. Township contribution to extraordinary maintenance of Township collection system. If the City's maintenance cost exceeds ten thousand dollars (\$10,000) for a single event or equipment failure in a calendar year, the City shall bill the Township and the Township shall pay all amounts in excess of ten thousand dollars (\$10,000). To help budget for and provide a fund to fully pay or offset such extraordinary maintenance costs, in addition to the O&M component of the rates, the Township will pay \$5,000 per year to the City on or before July 1st beginning July 1, 2017, which shall be held by the City in a designated account for the Filer

Charter Township Collection System Maintenance, and expended only when the ten thousand dollar (\$10,000) extraordinary maintenance expense limit is exceeded. If the balance in that account reaches \$50,000 the Township's obligation to pay \$5,000 per year shall be suspended until the account balance drops below \$40,000 and the \$5,000 annual payment shall resume. This balance shall be set aside in a separate, non-interest accruing fund and any unexpended amount in that fund will be returned to the Township at the expiration or other termination of this Agreement. The City shall bill the Township for the extraordinary maintenance expense and the Township may either pay the billed amount or direct the City to withdraw it from this fund. If the Township makes no payment and gives no direction within 30 days of the date of the City's invoice to the Township, the City may withdraw the billed amount from this fund without further approval of the Township. The Township shall pay any amounts not covered by the balance in this fund with prompt notice from the City to the Township of maintenance expenses that exceed ten thousand dollars (\$10,000) for a single event or equipment failure in a calendar year

2.8.2 Representations and warranties. The City represents and warrants to the Township that it does and shall operate and maintain the City System and the Township collection system in the same manner as it operates and maintains the City collection system and in substantial compliance with all applicable state and federal laws, rules, and regulations and all permits issued to or for the City System. The City shall indemnify, defend and hold harmless the Township from and against all fines, costs, penalties, and the Township's reasonable attorney fees and costs arising from the City's violation of any state or federal law, rule, regulation or permit governing the construction, operation and maintenance of the City System or the operation and maintenance of the Township Collection System. These City representations, warranties, and obligations to indemnify, defend and hold harmless shall not apply to any violation resulting from the Township's acts or from those of any user in the Township or from the Township's breach of any term or condition of this Agreement.

3.0. Rate methodology. The Township shall pay wastewater treatment rates according to the Bulk User Rate of \$10.83 per 1,000 gallons of wastewater flowing from the Township to the City collection system until June 30, 2017, which will be measured at and by the flow meter referenced in paragraph 2.4. The Bulk Rate will increase 3% on July 1, 2017, and 3% on July 1, 2018. Thereafter, bulk rate increases by the City shall be restricted to the same rate increases imposed on the City Sewer Rate for the comparable class of City customers or users. The breakdown of the starting Bulk Rate is as follows:

City Sewer Rate of \$6.91 per 1,000 gallons x 117%:	\$ 8.08
Operation and Maintenance charge (per 1,000 gallons):	\$ 2.00
Ready To Serve charge (per 1,000 gallons):	\$ 0.75
Total (Bulk Rate per 1,000 Gallons):	\$10.83

3.1. Disputes. Should a dispute between the parties arise over the way in which rates for wastewater treatment are calculated, set, charge, billed, derived, determined or paid or for another breach of this Agreement other than a failure to comply with the IPP or a discharge

limitation, the parties shall inform each other in writing of the nature and basis of the dispute, and devote no fewer than two meetings of officials from the City and Township to discussion of the rate dispute. If no resolution is reached, the parties shall submit the rate dispute to nonbinding mediation before a mediator or mediation panel selected and paid for equally by the parties. The mediator or mediation panel shall be a person or persons who have backgrounds in sanitary sewer systems and treatment and may be attorneys, engineers, accountants, rate consultants or others who by training and/or experience have dealt with such issues. If mediation fails to resolve the matter, either party may seek relief in a state court of competent jurisdiction.

3.2. Retention and exchange of records. The parties shall retain and exchange those records associated with the construction, operation, and administration of the Township wastewater collection system, the treatment of the Township wastewater, and the development and setting of rates charged by the City to the Township. The particular records to be retained and exchanged shall be identified and exchanged freely by employees or officials of the parties, without filing or requiring Freedom of Information Act requests.

4.0. Extension of term. The 40 year term of this Agreement can be extended for any designated number of years by written agreement of the parties. Neither party can extend the term unilaterally.

4.1. Amendment. This Agreement can be amended only by the written agreement of both parties following the approval of their respective governing bodies.

4.2. Merger. All prior discussions and agreements, oral or written, pertaining to the subject of this Agreement are merged into this Agreement and superseded by these terms.

4.3. Breach. Any material breach of this Agreement shall be identified in writing and sent to the party committing the breach within 90 days of discovering the breach. A reasonable period of time shall be allowed to cure or otherwise resolve the breach.

4.4. Unanticipated regulatory changes. The parties acknowledge that the collection, pretreatment, and treatment of wastewater are highly regulated activities and that unanticipated regulatory changes may occur. If a regulatory change makes it impossible to comply with any provision of this Agreement or causes the costs of compliance to exceed those assumptions made in setting rates, that provision or rate shall be adjusted in a manner to accommodate that regulatory change. If the parties disagree about the appropriate adjustment, the matter shall be addressed as a dispute in accordance with section 3.1.

4.5. Notice and Addresses. Notice to and between the parties to this Agreement shall be given in writing by mail to the current Manistee City Hall and the current Township Hall of the Charter Township of Filer, which presently are:

City of Manistee
70 Maple Street
Manistee, MI 49660

Charter Township of Filer
2505 Filer Road
Manistee, MI 49660

4.6. **Authority and signature.** The City and Township warrant that each unit of local government approved this Agreement and authorized those designated officials whose names appear below to sign it.

Dated: _____

Dated: _____

for the City of Manistee

for the Charter Township of Filer

Drafted by:
Eric D. Williams
Attorney the Charter Township of Filer
524 N. State Street
Big Rapids, MI 49307
(231) 796-8945
edw1@att.net