

MANISTEE CITY COUNCIL SPECIAL MEETING AGENDA

TUESDAY, MAY 10, 2016 – 7:00 P.M. - COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Citizen Comments on Agenda Related Items.

III. Unfinished Business.

- a.) CONSIDERATION OF PROPOSED MSDDA BUDGET FOR FISCAL YEAR 2016-2017.

The Manistee Main Street Downtown Development Authority Board of Directors approved their 2016-2017 fiscal year budget at their March 9, 2016 meeting for presentation to City Council. The board is requesting that City Council approve the budget as presented. City Code of Ordinance No. 282.09 (b) requires the DDA to submit their annual budget to Council by the same date that the City Budget is required by Charter to be approved which is May 15.

At this time Council could take action to approve the MSDDA's 2016-2017 Fiscal Year Budget.

- b.) CONSIDERATION OF ADOPTING THE 2016-2017 BUDGET AND CAPITAL IMPROVEMENT PLAN.

Under Section 7-4 of the Charter, the annual budget must be adopted before May 15 of each year. The budget has been the subject of multiple work sessions and a public hearing.

At this time Council could take action to adopt a resolution approving the 2016-2017 Budget and Capital Improvement Plan for the City of Manistee.

IV. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

V. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

Budget Adoption Resolution

Budget Appropriation

**CITY OF MANISTEE
FY 2017 GENERAL APPROPRIATIONS ACT
BUDGET ADOPTION LIST**

It was moved by _____, supported by _____, that the City of Manistee Budgets for the FY 2017 be adopted as presented by the City Manager on April 5, 2016 and modified by Council work sessions including tax levy, operating expenses, capital outlay, appropriations, schedule of fees and other matters included in the following expenditures:

GENERAL FUND

101 - GENERAL FUND

Total Revenue	\$	6,181,930
Total Expense	\$	6,221,929
100 - General Government	\$	358,816
101 - Legislative	\$	41,155
172 - Manager	\$	212,084
215 - Clerk	\$	200,090
253 - Finance	\$	271,246
257 - Assessor	\$	82,175
265 - Municipal Buildings	\$	200,555
266 - Attorney	\$	88,000
285 - Engineer	\$	12,000
290 - Boards and Commissions	\$	11,850
301 - Police	\$	1,099,418
336 - Fire	\$	1,003,962
441 - Public Works	\$	1,156,837
574 - Debt	\$	775,066
748 - Community Development	\$	94,759
751 - Parks and Recreation	\$	366,398
801 - Appropriations	\$	247,518

ENTERPRISE FUNDS

573 - WATER & SEWER FUND

Total Revenue	\$	5,179,176
Total Expenses	\$	3,237,803
Total Capital & Debt	\$	3,037,748
General	\$	577,893
Administration	\$	557,139
Water	\$	623,240
WWTP	\$	641,123
Sewer	\$	238,408
SAW Grant	\$	600,000
Debt Service	\$	1,703,248
Capital Outlay	\$	1,334,500

594 - MUNICIPAL MARINA FUND

Total Revenue	\$	221,600
Total Expenses	\$	155,224
Total Capital & Debt	\$	62,973
Debt Service	\$	62,973
Capital Outlay	\$	-

508 - BOAT LAUNCH FUND

Total Revenue	\$	37,010
Total Expenses	\$	15,161
Total Capital & Debt	\$	14,536
Debt Service	\$	14,536
Capital Outlay	\$	-

SPECIAL REVENUE FUNDS

202 - MAJOR STREET FUND

Revenue	\$	685,493
Expense	\$	945,618

203 - LOCAL STREET FUND

Revenue	\$	436,790
Expense	\$	261,368

204 - CITY STREET FUND

Revenue	\$	31,503
Expense	\$	32,000

226 - REFUSE FUND

Revenue	\$	468,372
Expense	\$	467,955

275 - GRANT MANAGEMENT

Revenue	\$	50,000
Expense	\$	59,177

CAPITAL PROJECT FUNDS

430 - CAPITAL IMPROVEMENT FUND

Revenue	\$	394,426
Expense	\$	236,256
Debt Service	\$	145,030

490 - RENAISSANCE PARK FUND

Revenue	\$	5,616
Expense	\$	5,616

INTERNAL SERVICE FUNDS

661 - MOTOR POOL FUND

Revenue	\$	362,396
Expense	\$	383,676

PERMANENT FUNDS

245 - OIL & GAS FUND

Revenue	\$	400,000
Expense	\$	444,726

The Manistee City Council hereby establishes a property tax levy of 17.7612 mills for General Fund operations and 1.15 mills for Refuse Fund operations for FY 2017. In City water and sewer consumption charges are established at \$2.83 and \$7.76 per 1,000 gallons respectively for bills issued after July 1, 2016. Refuse residential monthly user charges are established at \$4.20, \$8.40 and \$12.60, depending on level of service selected, for bills issued after July 1, 2016. All other fees and charges are established in the included schedule of fees and/or City ordinance.

Adopted by the Manistee City Council on May 3, 2016.

Colleen Kenny, Mayor

ATTEST:

Michelle Wright, City Clerk