

## Manistee DDA Meeting Minutes - June 14, 2016 at 5:30pm

**Present:** Mayor Colleen Kenny, Rachel Brooks, Jeff Reau, Barry Lind, Valarie Bergstrom, Jackie Gielczyk and Todd Mohr

**Absent:** Sara Spore and Brandon Ball

**In Attendance:** John Kaser and Reporter from News Advocate

Agenda Item	Discussion	Decision/Recommendation
<b>Call to Order</b>	Reau called the meeting to order at 5:37 pm	
<b>Approval of Agenda</b>	Mohr moved; Kenny seconded	Approved
<b>Public Comment</b>	John Kaser suggested more promotion of the downtown; merchants should start a merchant committee as they did in the past	
<b>Transition Planning</b>	Need to remove Mainstreet designation from DDA marketing materials; DDA needs to change official name and get City approval; Maintain current office location because DDA has 2 year lease with the Tribe	
	Motion made by Lind to appoint subcommittee including Mohr, Kenny, Bergstrom and Brooks to craft a job description for an economic developer, pay range is \$50-70,000, 3 week open period and \$2000 for recruiting fees; Kenny second	Approved
	July 15 is deadline for applicants; Mohr to set up gmail account	Mohr set up gmail account
	Forming second committee including Gielczyk, Lind and Kenny to develop plan for cash and financial control	
<b>City Council Work Session</b>	Reau and Lind making presentation to the City and reviewing the following: TIFF Renewal, Budget and Transition Update	
<b>Public Comment</b>	John Kaser suggested merchants take a coordinated effort to form committee and promote downtown	
<b>Adjournment</b>	Mohr made motion, Gielcayk seconded at 6:45 pm	Adjourned