

Manistee DDA Meeting Minutes - August 3 , 2016 at 4 pm

Present: Mayor Colleen Kenny, Rachel Brooks, Barry Lind, Jacquelyn Gielczyk, Valarie Bergstrom, Brandon Ball and Todd Mohr

Absent: Jeff Reau

In Attendance: None

Agenda Item	Discussion	Decision/Recommendation
Call to Order	Bergstrom called the meeting to order at 4:01pm	
Approval of Agenda	Kenny moved; Brooks seconded	Approved
Public Comment	None	
Approval of Consent Agenda	Kenny moved, Ball second	Approved
Hops and Props	Kenny made the motion for the DDA to apply for a liquor license for Hops and Props, Brooks second	Approved
Administrative Assistance	Mohr made the motion for the DDA to have Vanderwal Spratto & Richards prep books for the fiscal year end and get the DDA caught up on financials, paying bills, invoices, deposits, payroll taxes, etc..., Bergstrom second	Approved
Hiring Committee Update	Bergstrom reported there are 4 candidates and the phone interviews will be held at West Shore Bank at 10:30 on August 10, 2016	
Financial Sub Committee	Gielczyk will pick up mail, Lind will ask Chamber or CVB to answer phone calls and emails; Board decided not to move forward with having someone in the office at this time	
Other Business	Brooks to ask Tom Amor to attend next meeting for final approval of loopage signage	
	Discussed location of BBB - City Drug Parking Lot, Oak Street, West End of River St, Manistee Inn and Marina Parking Lot	
	Kenny reported VP of PCA was in Manistee and said there has been a big improvement in the City since the last time he was here, he said the City looked vibrant	
Public Comment	None	
Meeting Adjourn	Lind made the motion, Ball second at 5:00 pm	Approved