

Manistee DDA Meeting Minutes - September 14, 2016 at Noon

Present: Mayor Colleen Kenny, Rachel Brooks, Jeff Reau, Barry Lind, Valarie Bergstrom, Jackie Gielczyk, Brandon Ball and Todd Mohr

Absent: N/A

In Attendance: Roger Z., Jim Smith, Linda B., Thad Taylor and News Advocate Reporter; Tyler Leppanen on phone

Agenda Item	Discussion	Decision/Recommendation
Call to Order	Lind called the meeting to order at 12:01 pm	
Approval of Agenda	Added DDA Member Comments and Update on Special City Council meeting; Kenny moved; Bergstrom seconded	Approved
Public Comment	None	
Approval Mtg Min	Approval of Aug 10, 2016 meeting minutes; Kenny moved; Bergstrom seconded	Approved
	Approval of Aug 26, 2016 meeting minutes; Mohr moved; Kenny seconded	Approved
Financials for Year End	Bergstrom reported David Richards office is overseeing financials and it is working out well; Financials tabled for October 2016 meeting; Kenny moved, Bergstrom second; during discussion Reau asked for last years financials for comparison	Approved
Loop Signage	Barry requested loop signage to go back to Design Committee and ask RightSide Design and DPW final approval	
Sleighbell	Brooks asked to give DPW \$8-10,000 for lights, cranes, moving lights and hanging decorations and for her to purchase garland and ribbons; Gielczyk moved; Mohr seconded Motion amended that garland and ribbon purchase could not exceed \$4500, Gielcyk moved; Bergstrom seconded	Approved
Cigarette Butt Containers	Brooks asked for DDA to fund cigarette butt containers in strategic places along River Street; Lind requested it go to the Design Committee	
BBB	BBB will be held in parking lot next to City Drug on October 29 and get appropriate DDA signatures for liquor license, needs also to be approved by City Council, Gielczyk moved, Kenny seconded	Approved
Sleighbell Warming Tent	Brooks requested a liquor license for the warming tent on December 2 and 3 on the corner of Oak and River Streets; Reau moved, Gielczyk seconded	Approved
DDA Credit Card	Bergstrom asked for new credit card using previous account in Gielcyk's name and pending City Council approval on hiring Tyler Leppanen he would also get one; Reau moved, Kenny seconded;	Approved
Bank Account Signatories	Ball, Bergstrom and Lind will be signatories	

Other Business

Hiring Comm: Kenny reported after paper announced the DDA offered position to Tyler Leppanen some City Council members questioned the process; George Saylor said even though in previous years DDA did not ask for City Council approval interpretation of the bylaws say DDA needs approval; Some City Council members thought 24 hours was not significant time to post the second meeting, DDA met the open meetings act time requirement law

Member Comments: Mohr said a business owner complained about a building owner disrupting business due to construction, Taylor said for business owner to call the police; Reau said design committee did not meet; Gielczyk asked how to pay for H&P invoices, Bergstrom said with checks

Public Comment

Someone from the public said, "Good Job"

Adjournment

Mohr made motion, Kenn seconded at 1:06 pm

Adjourned