

## Manistee DDA Meeting Minutes - October 12, 2016 at Noon

**Present:** Mayor Colleen Kenny, Rachel Brooks, Jeff Reau, Barry Lind, Valarie Bergstrom, Brandon Ball and Todd Mohr

**Absent:** Jackie Gielczyk

**In Attendance:** Roger Z., Jim Smith, Thad Taylor, Tyler Leppanen, Lee Trucks, T. Eftaxiadis and D. Blakeslee

Agenda Item	Discussion	Decision/Recommendation
<b>Call to Order</b>	Lind called the meeting to order at 12:04 pm	
<b>Approval of Agenda</b>	Kenny moved; Mohr seconded	Approved
<b>Public Comment</b>	None	
<b>Approval Mtg Min</b>	Approval of September 2016 meeting minutes; Kenny moved; Bergstrom seconded	Approved
<b>Financials for Year End</b>	Kenny moved; Brooks seconded	Approved
<b>Financials for September</b>	Kenny moved, Mohr seconded	Approved
<b>Committee Reports</b>		
<b>Design</b>	Reau reported sign loopage is on hold because signs can not go on street sign posts	
<b>Marketing and Promotions</b>	Lind reported sponsorship package for FY16/17 is being worked on	
<b>Organization</b>	Bergstrom reported there was no meeting	
ER	Ball reported there was no meeting	
<b>Old Business</b>	None	
<b>New Business</b>		
<b>Garland Contract</b>	Kenny made the motion for \$4000 in addition to the \$4200 from last month for holiday decorations, Mohr seconded; suggested to get two bids, one from Stacy's	Approved
<b>Sidewalk Policy</b>	ER Committee will begin preparing a policy for outdoor seating, serving alcohol, signage, etc...; Leppanen will work with City on the policy	
<b>Redevelopment LL Investment</b>	Reau will ask Kay for documents	
<b>Bill Payment Schedule</b>	2nd and 4th Wednesday check requests must be submitted, checks cut on Fridays	
<b>Director Title</b>	Executive & Economic Developer Director	
<b>Interest in Property Definition</b>	Downtown employees are included	
<b>Riverwalk Sponsored Planters</b>	Design committee will work on this	
<b>Public Comment</b>	Zielinski said he supports restaurants serving liquor at outside seating Trucks said interest means employees	

**Board Comments**

Eftaxiadis asked the status of committees; Lind said DDA is evaluating the committees; Kenny said we would continue with committees  
Reau asked that Leepanen start working on TIFF renewal process and downtown baseline statistics  
Kenny said this is her last meeting on DDA Board; all members thanked her for her services; sad to see her leave

**Adjournment**

Mohr moved, Reau seconded; 1:22 pm

Approved