

**MANISTEE CITY ZONING BOARD OF APPEALS**

City Hall, 70 Maple Street  
Manistee, MI 49660

**ORGANIZATIONAL  
MEETING MINUTES**

January 19, 2017

A meeting of the Manistee City Zoning Board of Appeals was held on January 19, 2017 at 5:30 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

**ROLL CALL**

**MEMBERS PRESENT:** Ray Fortier, Mark Hoffman, Bill Kracht, John Perschbacher, Craig Schindlbeck

**MEMBER ABSENT:** None

**ALTERNATES ABSENT:** Glenn Zaring (excused)

**OTHERS:** Denise Blakeslee (Planning & Zoning) and others

The meeting was called to order at 5:02 p.m. by Chairman Perschbacher

**APPROVAL OF AGENDA**

MOTION by Ray Fortier, seconded by Bill Kracht to approve the Agenda as prepared.

With a voice vote this MOTION PASSED UNANIMOUSLY

**APPROVAL OF MINUTES**

MOTION by Bill Kracht, seconded by Mark Hoffman to approve the March 10, 2016 Zoning Board of Appeals Meeting Minutes.

With a voice vote this MOTION PASSED UNANIMOUSLY

**PUBLIC HEARING**

None

## **BUSINESS SESSION**

### **Election of Officers 2017**

According to the By-Laws of the City of Manistee Zoning Board of Appeals their annual election of Officers is held at the January Organizational Meeting.

**Chair** - At this time the meeting was turned over to Denise Blakeslee who asked for nominations for the Position of Chair.

Ray Fortier nominated John Perschbacher for the position of Chair

Nominations were asked for three times, there being no other nominations; nominations were closed.

With a roll call vote, John Perschbacher was elected Chair of the Zoning Board of Appeals for 2017, 5 to 0.

The meeting was turned back to Chair Perschbacher.

**Vice-Chair** - Chair Perschbacher asked for nominations for the Position of Vice-Chair.

Craig Schindlbeck nominated Mark Hoffman for the position of Vice-Chair

Ray Fortier nominated Bill Kracht for the position of Vice-Chair

Mark Hoffman nominated Craig Schindlbeck for the position of Vice-Chair (Craig Schindlbeck refused the nomination.

Nominations were asked for three times, there being no other nominations; nominations were closed.

With a roll call vote, Bill Kracht was elected Vice - Chair of the Zoning Board of Appeals for 2017, 3 to 2.

*Bill Kracht for Vice Chair* - Fortier, Perschbacher, Hoffman

*Mark Hoffman for Vice Chair* - Schindlbeck, Kracht

**Secretary** - Chair Perschbacher asked for nominations for the Position of Secretary

Bill Kracht nominated Ray Fortier for the position of Secretary

Nominations were asked for three times, there being no other nominations; nominations were closed.

With a roll call vote, Ray Fortier was elected Secretary of the Zoning Board of Appeals for 2017, 5 to 0.

### **Appointment of a Recording Secretary 2017**

Once Elected the Secretary may appoint a Recording Secretary to handle the administrative functions of the office.

Ray Fortier appointed Denise Blakeslee to act as the Recording Secretary for the Zoning Board of Appeals for the year 2017.

### **By Law Review**

According to their By-Laws, the City of Zoning Board of Appeals shall annually review their By-Laws at the January Organizational Meeting. No Changes were made

### **OLD BUSINESS**

None

### **QUESTIONS, CONCERNS OF CITIZENS IN ATTENDANCE**

None

Chair Perschbacher thanked the members and Ms. Blakeslee for their service on the board.

Denise Blakeslee spoke to the commission about the Redevelopment Ready Communities Certification the City received and the process to achieve certification.

### **ADJOURNMENT**

There being no further business meeting MOTION by Ray Fortier seconded by Bill Kracht the meeting be adjourned.

Meeting adjourned at 5:52 p.m.

Respectfully Submitted

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Denise J. Blakeslee, Recording Secretary