

**Manistee DDA Meeting Minutes - April 12, 2017**

**Present:** Mayor Jim Smith, Rachel Brooks, Valerie Bergstrom, Jackie Gielczyk, T. Eftaxiadis, Todd Mohr and Tyler Leppanen  
**Absent:** Brandon Ball, Barry Lind and Jeff Reau  
**In Attendance:** Richard Zieliński, Steve Brower, Brandon David

Agenda Item	Discussion	Decision or Recommendation
<b>Call to Order</b>	Brooks called the meeting to order at 12:01 pm	
<b>Approval of Agenda</b>	With changes including eliminating from <u>Item 8. Old Business</u> the following items b. Review and Consider Approval of Committee Policy, d. Review and Consider Economic Restructuring Committee Evaluation Form, and e. Review Current Redevelopment Liquor License Process and adding to <u>Item 9. New Business</u> the following items a. Accepting the Resignation of Brandon Ball and c. Review of New Committees. Bergstrom moved; Eftaxiadis seconded	Approved
<b>Public Comment</b>	Business Owner Rachel Brooks commented on the application for a revolving loan for the expansion of her current business.	
<b>Approval Meeting Minutes</b>	Approval of March 8, 2017 Regular Meeting Minutes; Smith moved; Mohr seconded	Approved
<b>Consent Agenda Approval</b>	Smith moved; Bergstrom seconded	Approved
<b>Directors Report</b>	Red, White & Blues had \$1,000 in sponsorships. Leppanen to check with sponsor(s) and reimburse or move sponsorship to another event. Ability for Executive Director to view financials through Quik Books planned by next meeting. Smith moved; Eftaxiadis seconded	Approved
<b>Old Business</b>		
<b>Review and Consider FY2017/2018</b>	Motion to accept budget as presented with DDA Office Space moving to City Hall at the end of the current lease. Accounting and Banking to remain with current providers. Motion by Eftaxiadis; seconded by Gielczyk. Role call vote: Smith - yes; Brooks -yes; Mohr - yes; Eftaxiadis - yes; Gielczyk - yes; Bergstrom - abstained from discussion and vote due to possible conflict of interest	Approved
<b>Review of Current Committees</b>	Organization committee to be dissolved. Motion by Gielczyk; Second by Smith Economic Restructuring Committee: Mohr appointed to committee. Leppanen to contact developer and ER Committee to set time to discuss proposed Senior Project. Motion by Eftaxiadis; seconded by Bergstrom	Approved
<b>New Business</b>		
<b>Resignation of Brandon Ball</b>	Motion to accept resignation by Mohr; seconded by Smith	Approved
<b>Revolving Loan</b>	Approval of Revolving Loan for Rachel Brooks, Business Owner for \$15,300 with \$197 payments for 48 month term. Brooks excused herself from room and abstained from discussion and approval. Motion to accept the ER Committee's recommendation to approve loan by Eftaxiadis; seconded by Smith	Approved
<b>Presentation by Steve Brower on behalf of the Vogue Theatre</b>	Brower reviewed the history of the Vogue Theatre loan by the DDA and asked for a modification of the loan repayment terms of the Vogue Theatre Installment Promissory Note --- Dated June 17, 2011. Motion to accept \$100,000 payment plus accrued interest at this time with a loan extension for the remaining balance of \$100,000 to be paid within two years without additional interest. Leppanen to document remaining loan balance terms. Motion by Smith; seconded by Mohr	Approved
<b>Public Comment</b>	None	
<b>Adjournment</b>	Motion by Mohr; seconded by Bergstrom at 1:50 pm	Adjourned