

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – ORGANIZATIONAL MEETING
November 15, 2011**

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Michelle Wright on Tuesday, November 15, 2011 at 7:30 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office...."

At the regular election of Tuesday, November 8, 2011 three Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
Second District	Sid Scrimger	Two Years
Fourth District	Ilona Haydon	Two Years
Sixth District	Beth Ann Adams	Two Years

City Clerk Wright then administered the oath of office to Sid Scrimger, Ilona Haydon, and Beth Ann Adams as members of the Manistee City Council.

PRESENT: Colleen Kenny, Sid Scrimger, Robert Hornkohl, Ilona Haydon, Catherine Zaring, Beth Adams, and Alan Marshall.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – Richard Wilson, City Clerk – Michelle Wright, Community Development Director – Jon Rose, and Public Safety Director – Dave Bachman.

ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless attendance at the Organizational Meeting.

Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

Wright asked for nominations to elect a Mayor for the City of Manistee.

Marshall nominated Kenny. No other nominations received.

Roll call was taken as follows:

KENNY: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams, and Marshall
OTHER: None

Councilmember Colleen Kenny was elected Mayor, 7-0. Mayor Kenny assumed the Chair at this time.

ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mayor Kenny opened the floor for nominations to elect a Mayor Pro-Tem for the City of Manistee.

Hornkohl nominated Zaring. No other nominations received.

Roll call was taken as follows:

ZARING: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams, and Marshall
OTHER: None

Councilmember Catherine Zaring was elected Mayor Pro-Tem, 7-0.

REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

No changes were requested to modify the City Council Guidelines.

CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2012.

In accordance with Section 2-13 of the Charter, the City Council "shall meet in public session at least twice each month at such times as may be prescribed by the rules...." The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7:00 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7:00 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2012, with exceptions made for election dates, etc.

MOTION by Hornkohl, second by Zaring to adopt the schedule presented for regular meetings and work sessions for the year 2012.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams, and Marshall
NAYS: None

ADJOURN.

MOTION to adjourn was made by Hornkohl, second by Zaring. Meeting adjourned at 7:40 p.m.

Michelle Wright CMC/CPFA, MICPT
City Clerk/Deputy Treasurer