

**BROWNFIELD REDEVELOPMENT AUTHORITY  
APRIL 16, 2008 MINUTES**

1. Roll Call. The regular Brownfield Redevelopment Authority (BRA) meeting of April 16, 2008, held in City of Manistee Council Chambers, 70 Maple Street, Manistee, MI, was called to order by Vice Chair McKinven-Copus at 9:30 a.m.

Members Present: Clinton McKinven-Copus, Steve Brower, Dave Carlson, Mark Lindgren, Jeffrey Stege, and Lee Trucks.

Members Absent: Frank Beaver, Jeff Seng, and Marlene McBride

Others Present: T. Eftaxiadis (Brownfield Consultant) and Jon Rose (Director, Community Development, City of Manistee)

2. Approval of Agenda. There was a motion by Carlson, seconded by Trucks, to approve the agenda as submitted. All voted aye, motion carried.
3. Public Hearing. None.
4. Approval of Minutes of March 19, 2008. There was a motion by Lindgren, seconded by Carlson, to approve the minutes of March 19, 2008. All voted aye, motion carried.
5. Financial Reports. None.
  - a. Invoices for Payment. None.
6. New Business
  - a. Approval of application to MDEQ for Brownfield redevelopment grant and loan for eligible activities at Rieth Riley site. A discussion was held regarding the MDEQ grant loan application submitted March 27. The application was for a larger amount than the original. This will probably be awarded in May. City Council passed a resolution pledging full faith and credit for the loan.
  - b. Status of new EPA Brownfield grants Cooperative Agreement – Jon Rose. The EPA quarterly report was discussed.
  - c. List of Brownfield sites for new EPA Brownfield grants – T. Eftaxiadis. There was a motion by Trucks, seconded by Lindgren, to approve the property owner letter. All voted aye, motion carried. There was a discussion regarding the criteria for assessment selection.
  - d. Administrator to approve ordinary expenditures – There was a motion by Trucks, seconded by Lindgren, to authorize the BRA administrator to review and approve expenditures incurred in the course of conducting normal business of the BRA.
  - e. Environmental Consultant Procurement (committee assignments) T. Eftaxiadis.
6. Unfinished Business. None.

7. Other Communications
  - a. Present BRA's function, project, accomplishments and plans at City Council's meeting on May 20. A discussion was held regarding the Annual Report content. Eftaxiadis agreed to present the report.
  - b. Non-voting student (high school) representative to BRA.
8. Staff Reports.
  - a. Tour dates for Grand Traverse Commons Brownfield Project – T. Eftaxiadis. Tour set for Saturday April 19, leaving from City Hall at 8am.
9. Citizen Questions, Concerns and Consideration.
10. Work/Study Session. None.
11. Adjournment. There was a motion by Lindgren, seconded by Carlson, to adjourn. All voted aye, motion carried. The next Brownfield Redevelopment Authority meeting will be held May 21, 9:30 am, in the City of Manistee Council Chambers

Minutes of April 16, 2008, respectfully submitted by

Jon Rose

Approved at BRA meeting on 8/20/08