Manistee Downtown Development Authority (DDA) Meeting Minutes
Monday, August 9, 2017 at noon

Present: Valarie Bergstrom, Tamara DePonio, T Eftaxiadis, Jackie Gielczyk (departed at 1:30 p.m.), Barry Lind, Tyler Leppanen, Todd Mohr, and Mayor Jim Smith
Absent: Rachel Brooks and Jeff Reau
In Attendance: Denise Blakeslee, Roger Zielinski and Thad Taylor

Agenda Item	Discussion	Decision or Recommendation	Pending
Call to Order	Meeting called to order at 12:01 p.m.		
Approval of Agenda	Motion by Eftaxiadis; Second Mohr The Manistee DDA hereby approves the agenda of August 9, 2017 with additional old business items.	Approved	
Approval of July 12 Minutes	Motion by Eftaxiadis; Second Gielczyk The Manistee DDA hereby approves the Regular Meeting minutes of July 12, 2017 as presented.	Approved	
Public Comment	None		
Committee Reports	<u>Design:</u> The committee did a walkthrough of the River Walk. The overgrown brush was the key issue. The city will trim in the next 2- 3 weeks. <u>Marketing:</u> Forty-three vendors participated in TGIF. Business Owner Survey results were positive about this new event. <u>Business Development:</u> Reviewed open properties and marketing plan for business development. <u>Redevelopment:</u> Voted to recommend evaluation of property, 400 River Street appears to be inactive. Full board invited to the Visioning Session by MSU Extension.		
Financial Reports **May Check Register**	Motion by Eftaxiadis; Second Smith	Approved	• Gielczyk and Brooks will form a subcommittee to work on Downtown Dollars and how to write off unpaid liability. • Leppanen will make recommendation to the board

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			on possible surplus dollars use in 2017 – 2018 plan year.
July Financial & Check Register	Motion by Eftaxiadis; Second Smith	Approved	
Director's Report	Leppanen provided a written update and encouraged the board to attend the Visioning Session at Manistee Area Public Schools on August 28 at 7:00 p.m.		
OLD BUSINESS			
Dogs on Riverwalk	Motion by Eftaxiadis; Second DePonio The Manistee DDA hereby requests City Council to reconsider the policy of allowing dogs on the Riverwalk within the DDA from the US 31 bridge to Spruce Street.	Approved Ayes: Mohr, Gielczyk, DePonio, Lind, Bergstrom, Eftaxiadis Nays: Smith	
NEW BUSINESS			
Travel Request	Motion by Smith; Second Gielczyk The Manistee DDA herby approves the Travel and Training Request for the Michigan Economic Developers Association Basic Economic Development Course September 11 through September 14.	Approved	
Closed Session	Motion by Smith; Second Eftaxiadis The Manistee DDA hereby moves to Closed session to discuss real estate purchase as permitted by the Michigan Open Meetings Act, Section 8 (d) with George Saylor, attorney requested to be in attendance.	Approved	
Open Session	Returned to open session at 2:25 p.m.		
Purchase of Property	Motion by: Eftaxiadis Second Mohr The Manistee DDA hereby moves to make an offer for the real estate commonly described as 285 River Street, Manistee,	Approved Ayes: Mohr,	

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	Michigan in the amount of $90,000, with an earnest money deposit of $1,000, and: 1. Subject to all standard contingencies; 2. Subject to structural inspection, environmental assessment, engineering assessment with results satisfactory to Purchaser (DDA); 3. Subject to award of financial support by Michigan Economic Development Corporation for planning, due diligence and cost of assessments; and 4. Closing on or before six (6) months from the date of execution of Purchase Agreement by Seller; *Further, to authorize and direct the Board Chair to execute an offer for the property to include the terms and conditions described above.*	DePonio, Eftaxiadis, Lind, Smith, Bergstrom Nays: None	
Adjournment	Motion by Smith; Second Mohr The Manistee DDA hereby adjourns at 2:45 p.m.	Approved	