

**HARBOR COMMISSION MINUTES
MEETING OF AUGUST 15, 2017**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, August 15, 2017 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Jim Smith	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner Glenn Zaring	✓		
Commissioner Roger Zielinski		✓	
City Manager Thad Taylor		✓	

OTHERS PRESENT: Marketing Vendor Maralee Cook, Ed Tegler

APPROVAL OF AGENDA

MOTION by Jim Smith, second by Glenn Zaring, to approve the agenda as presented. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS None

APPROVAL OF MINUTES

MOTION by Jim Smith, second by Glenn Zaring, to approve the minutes for the July 18, 2017 meeting as presented. Voice vote - Motion carried.

STAFF REPORTS

Harbormaster. Hired one more staff member, still one short. Met with Swidorski on marina docks. Requested a cost estimate, using a phased approach, for dock/piling repairs and/or replacement. The estimate to do one dock is \$24,000; \$1,250 just for the gas dock area. Has discussed grant options with the Waterways Commission. Matching funds are not available. Discussed options, floating docks, etc.

- Very good comments on staff from recent survey cards; dock issues were also mentioned. Marina has been full.
- Some MAC racers stopped on their way back.
- No issues with recent events held near or on marina property.
- Glenn Zaring noted that Frank Beaver of the Little River Band of Ottawa Indians could be a good contact for grants or funding options.
- Kozal noted the recently reported “sheen” in the river channel was coming from a source upstream of the marina.
- Discussed catamaran races at First Street Beach. Jim Smith noted this event was in direct violation of city ordinances for camping and fires on the beach. No sense having ordinances if they are not enforced. Ed Tegler noted that City Council and the Parks Commission gave their blessings for the event on a trial basis.

- Discussed dogs on the Riverwalk.
- Police Department continues to monitor launch ramp parking lot and issues citations when necessary.

City Manager. Launch ramp revenue report distributed.

Marketing Vendor. Maralee Cook provided a written update for marketing efforts in July and August. Marketing efforts will be reviewed at the end of the season for effectiveness. Noted that boosted posts resulted in more followers to the Marina Facebook page.

UNFINISHED BUSINESS

- Sponsorship Idea for Marina Patio Area. Glenn Zaring reported that the requested estimates from the DPW Director had not yet been received.

NEW BUSINESS

- Marina – Seasonal Allotment. The City Marina currently uses 8 seasonal docks. The State of Michigan advised that the City had previously been approved for 10 seasonal slips. Tim Kozal asked the Commission to consider increasing the number of seasonal slips to 10. Discussion followed, if more seasonal slips are warranted following the season, we can approach the State to increase the number allowed.

MOTION by Glenn Zaring, second by Fritz Boehm, that the Harbor Commission endorses increasing the number of seasonal slips at the Municipal Marina to ten. Voice vote – Motion carried.

PUBLIC COMMENTS

- Ed Tegler – As a new boater on a recent trip up and down the river channel, he noted that there was no place for someone to tie up and take a look downtown or get something to eat. Members noted that if space is available staff at the City Marina will allow temporary dockage as a courtesy. Discussed good and bad points of signage for a courtesy dock. Suggestion to approach the DDA to rent a seasonal dock or provide other courtesy dockage along the river. Tegler noted that all the negative Private Do Not Enter signs along the river are not inviting to the general boater.

OTHER COMMENTS

- Ty Cook requested a review of season numbers for slip days and revenue at the next meeting.

ADJOURNMENT

Next meeting is scheduled for October 17, 2017 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Jim Smith, second by Glenn Zaring at 1:40 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary