

## BROWNFIELD REDEVELOPMENT AUTHORITY

March 3, 2009 MINUTES

1. Roll Call. The regular Brownfield Redevelopment Authority (BRA) meeting of March 3, 2009, held in City of Manistee Council Chambers, 70 Maple Street, Manistee, MI, was called to order by Vice Chair McKinven-Copus at 7:00 a.m.

Members Present: Dave Carlson, Donald Kuk, Marlene McBride, Vice Chair Clinton McKinven-Copus, Jeff Stege, and Lee Trucks.

Members Absent: Frank Beaver, Steve Brower, and Jeff Seng

Others Present: T. Eftaxiadis (Brownfield Consultant), Jon Rose (Director, Community Development, City of Manistee), and Sarah Wojciechowski (Recording Secretary)

2. Approval of Agenda. The consensus of the BRA was to approve the agenda as submitted.
3. Public Hearing. None.
4. Approval of Minutes of February 18, 2009. There was a motion by Kuk, seconded by Stege, to approve the minutes of February 18, 2009. All voted aye, motion carried.
5. Financial Reports. None.
6. New Business.
  - a. Potential Plan for Manistee Peninsula. Eftaxiadis asked the BRA to consider preparing a brownfield plan for the Manistee Peninsula. There was a motion by Trucks, seconded by McBride, to authorize staff to prepare a generic brownfield plan for the Manistee Peninsula. McBride removed her second due to her residency in the Peninsula. Kuk seconded the motion. A discussion followed regarding the benefit of having a brownfield plan to prospective developers, and the effect on property owners. It was noted that developers appear to have more of an interest if a brownfield plan is in place. Vice Chair McKinven-Copus called the question. All voted aye, except McBride abstained. Motion carried.
7. Unfinished Business.
  - a. Potential Plan for Scholle Site. It was noted that a brownfield plan will be prepared as soon as a prospective developer for the Scholle site has filed an application and paid the application fee. The BRA will be kept informed of any further activity, and a special meeting may be called if/when a brownfield plan is prepared and is ready for action.
  - b. Set up public meeting day/time for discussion of inventoried Brownfield Sites for Phase I ESAs. (Tabled at 2-18-08 meeting) After discussion, the BRA members asked staff to set up a day and time, in about three weeks, for a public meeting.
8. Other Communications. Carlson said he attended a County Brownfield meeting in Onkama, which was a presentation on what the County's brownfield program is and how it applies to redevelopment of sites in the County. The County primarily invited bankers and realtors. It was noted that this is the type of presentation that will be scheduled by the City BRA regarding inventoried Brownfield Sites for Phase I ESAs.

9. Staff Communications. None.

10. Citizen Questions, Concerns and Consideration. None.

11. Work/Study Session. None.

12. Adjournment. There was a motion by Trucks, seconded by Kuk, to adjourn at 7:30 a.m... All voted aye, motion carried. The next BRA meeting will be held on April 7, 2009, at 7:00 a.m. in the City of Manistee Council Chambers, 70 Maple Street.

Respectfully submitted by

Sarah Wojciechowski  
Recording Secretary

Approved at the BRA meeting on \_\_\_\_\_