

HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall
70 Maple Street
Manistee, MI 49660

MEETING MINUTES

December 7, 2017

A Meeting of the Manistee City Historic District Commission was held on Thursday, December 7, 2017 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:05 p.m. by Chair Kracht.

ROLL CALL:

Members Present: Aaron Bennett, Teena Kracht, John Perschbacher, Lee Trucks

Members Absent: Vacancy, Mary Russell, T. Eftaxiadis

Others: Maxine Lipon, Tyler Leppanen

Mark Fedder (Museum Director) Steve Harold (Museum Curator) Denise Blakeslee
(Planning & Zoning Administrator) Lora Laurain (taking minutes for Denise Blakeslee)

APPROVAL OF AGENDA:

MOTION by Commissioner Trucks, seconded by Commissioner Bennett that the Agenda be approved as prepared.

With a voice vote this motion passed unanimously.

APPROVAL OF MINUTES:

MOTION by Commissioner Perschbacher, seconded by Commissioner Trucks that the Minutes of the June 1, 2017 Meeting be approved as prepared.

With a roll call vote this motion passed 3 to 0. With Commissioner Bennett abstaining.

Yes: Perschbacher, Trucks, Kracht

No: None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None.

NEW BUSINESS:

HDC-2017-05 – Maxine Lipon, 337 River Street

During the demolition of the rear addition at 337 River Street the bricks on the south portion of the building fell off. Ms. Lipon is asking the commission for permission to replace the brick with siding. Ms. Lipon presented a vinyl siding sample with a cedar shake appearance as her first choice of replacement material and explained that the windows will replicate the original windows.

MOTION by Commissioner Trucks, seconded by Commissioner Bennett that they approve the vinyl siding with a cedar shake appearance as replacement material for the back of the building at 337 River Street.

With a roll call vote this motion passed 4 to 0.

Yes: Perschbacher, Bennett, Trucks, Kracht
No: None

MOTION by Commissioner Bennett, seconded by Commissioner Trucks that Maxine should present a visual rendering of the backside of the building including window framing and siding transitions to Mark Fedder for approval.

With a roll call vote this motion passed 4 to 0.

Yes: Perschbacher, Bennett, Trucks, Kracht
No: None

Election of Officers 2018

According to the By-Laws of the City of Manistee Historic District Commission their annual election of Officers is held at the December Meeting for the following year.

Chair

At this time the meeting was turned over to Denise Blakeslee who asked for nominations for the Position of Chair.

Commissioner Perschbacher, seconded by Commissioner Bennett nominated Commissioner Kracht for the position of Chair. Nominations were asked for three times. There were no further Nominations. Nominations

were closed.

With a roll call vote, Commissioner Kracht was elected Chair of the Historic District Commission for 2018, 4 to 0.

Vice-Chair

Denise Blakeslee asked for nominations for the Position of Vice-Chair.

Commissioner Kracht, seconded by Commissioner Bennett nominated Commissioner Perschbacher for the position of Vice Chair. Nominations were asked for three times. There were no further Nominations. Nominations were closed.

With a roll call vote, Commissioner Perschbacher was elected Vice - Chair of the Historic District Commission for 2018, 4 to 0.

Denise Blakeslee turned the meeting over to Chair Kracht.

Appointment of a Recording Secretary 2018

At this time the Historic District Commission will appoint a Recording Secretary to handle the administrative functions of the office.

Motion by Commissioner Bennett, seconded by Commissioner Kracht that Kelly McColl and Lora Laurain be appointed Recording Secretary for the Historic District Commission for 2018.

With a voice vote Kelly McColl and Lora Laurain were appointed Recording Secretary of the Historic District Commission for 2018 unanimously.

By Law Review

Annually the Historic District Commission shall review their By Laws at their regularly scheduled meeting in January. Members of the Commission discussed the By Laws and if any changes were needed. None at this time.

Schedule Meeting Dates 2018

At the last regular meeting each year the Historic District Commission schedules their meeting dates for the following year. The Manistee Historic District Commission generally holds their regular business meetings on the first Thursday of each month in the Council Chambers, City Hall, 70 Maple Street, Manistee Michigan at 3:00 p.m. The proposed meeting dates shows that the July meeting would be moved to the following date due to Independence Day festivities.

MOTION by Commissioner Perschbacher, seconded by Commissioner Trucks that the City of Manistee Historic District Commission schedules the following meeting dates for 2018.

January 4, 2018	February 1, 2018	March 1, 2018	April 5, 2018
May 3, 2018	June 7, 2018	July 12, 2018*	August 2, 2018
September 6, 2018	October 4, 2018	November 1, 2018	December 6, 2018

*Changed due to holiday

With a voice vote this motion passed unanimously.

OLD BUSINESS

None.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None.

CORRESPONDENCE

Request from Cynthia Millonzi for an extension of her certificate appropriateness until December 2018.

MOTION by Commissioner Trucks, Seconded by Commissioner Perschbacher to approve an extension for Cynthia Millonzi permit until December 2018.

With a voice vote this motion passed unanimously.

STAFF REPORTS

Mark Fedder, Museum Director - reported that with the initial window project being complete at the Historical Museum, he recommends beginning to look at installing storm windows at the Historical Museum. Mark presented information on wooden storm windows which closely replicate the original storm windows.

MOTION by Commissioner Bennett, seconded by Commissioner Perschbacher to approve installing wooden storm windows at the Historical Museum, 425 River St.

With a voice vote this motion passed unanimously.

Steve Harold, Museum Curator - discussed the newspaper article titled "Preserving Our State's History" and encouraged everyone to contact their representative regarding proposed changes to the state tax credits.

Denise Blakeslee, Planning & Zoning Director – reminded Commissioners that the 2017 Study Committee meeting is December 21st and the joint meeting. Annual meeting with Manistee City Council in December 12th. Denise would also like to schedule training sessions in January and asked Commissioners to tentatively hold Thursdays in January for training.

MEMBERS DISCUSSION

Commissioner Bennett discussed placards that have been located at various historic buildings in Manistee. Mark Fedder has been letting property owners know that they are able to put up placards on their properties but that there isn't any program in place to pay for them. Denise Blakeslee discussed the possibility of applying for a grant to reinstate the placard program.

WORKSESSION:

None.

The Next meeting of the Historic District Commission will be on Thursday, January 4, 2018 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

ADJOURNMENT:

MOTION by Commissioner Bennett, seconded by Commissioner Perschbacher that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 4:10 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

Lora Laurain, Recording Secretary