

**BROWNFIELD REDEVELOPMENT AUTHORITY**  
September 8, 2009 MINUTES

1. Roll Call. The regular Brownfield Redevelopment Authority (BRA) meeting of September 8, 2009, held in City of Manistee Council Chambers, 70 Maple Street, Manistee, MI, was called to order by Chair Beaver at 2:00 pm.

Members Present: Chair Frank Beaver, Steve Brower, Dave Carlson, Secretary/Treasurer Donald Kuk, Marlene McBride, Jeff Stege, and Lee Trucks

Members Absent: Jeff Seng

Others Present: T. Eftaxiadis (Brownfield Consultant), Jon Rose (BRA Administrator), and Sarah Wojciechowski (Recording Secretary)

2. Approval of Agenda. There was a motion by Kuk, seconded by Brower, to approve the agenda as submitted. All voted aye, motion carried.
3. Public Hearing. None.
4. Approval of Minutes of July 7, 2009. There was a motion by Kuk. Seconded by Trucks, to approve the minutes of July 7, 2009. All voted aye, motion carried.
5. Financial Reports.
  - a. Invoices for Payment. There was a motion by Trucks, seconded by McBride, to approve invoices for payment, totaling \$9,073.92 (attached hereto and made a part of these minutes.) All voted aye, motion carried.
6. New Business.
  - a. Action on BRA Plan for Mariah Power, Inc. Eftaxiadis said the proposed Brownfield Plan for the Mariah Power Inc. Redevelopment Project, is to establish as Brownfield eligible property located on the City of Manistee Industrial Lots 12 and 13, North Glocheski Drive, for the purpose of qualifying for MBT tax credits. The duration of the plan is five years, as Mariah Power said they will construct the facility and start operations within that time. The Plan may be amended at a future date if the operation expansion requires additional MBT Credit application and/or Brownfield TIF for reimbursement of future eligible cost. After discussion, there was a motion by Trucks, seconded by Kuk, to adopt the City of Manistee Brownfield Development Authority Resolution Approving The Brownfield Plan (attached hereto and made a part of these minutes) for the Mariah Power Redevelopment Project. All voted aye, motion carried.
  - b. Discussion of and authorization to apply for EPA Brownfield grants. Eftaxiadis said the EPA sent out an announcement regarding availability of grants, with a due date for applications of October 16, 2009. There are three grants available (1) Assessment grants (2) Clean up grants and (3) Revolving Loan Fund (RLF) grants. Eftaxiadis recommended applying for a RLF grant for the purpose of offering loans and subgrants for the remediation of Brownfield sites in the City. After discussion, there was a motion by Trucks, seconded by Kuk, to adopt the Resolution Supporting Application to US Environmental Protection Agency for a Brownfield Revolving Loan Fund Grant (copy attached hereto and made a part of these minutes.) All voted aye, motion carried.
7. Unfinished Business. None.

8. Other Communications. None.
9. Staff Communications.
  - a. Eftaxiadis said there is still no decision from MDEQ American Materials; request regarding repair of the sea wall.
  - b. Rose said \$110,000 in stimulus funds were received for resurfacing the final section of the Old US 31 Truck Route. He had talked to Keith Rose today about The Rieth-Riley/American Materials Development Agreement commitment to furnish \$185,000 toward this project. They also had a commitment to pay \$20,000 per year for five years toward miscellaneous paving in the City.
10. Citizen Questions, Concerns and Consideration. None.
11. Work/Study Session. None.
12. Adjournment. Chair Beaver declared the meeting was adjourned at 2:45 pm. The next BRA meeting will be held on October 6, 2009, at 2:00 pm in the City of Manistee Council Chambers, 70 Maple Street.

Respectfully submitted by

Sarah Wojciechowski  
Recording Secretary

Approved at the BRA meeting on March 2, 2010