

**BROWNFIELD REDEVELOPMENT AUTHORITY**  
October 26, 2010 MINUTES

1. The Special Brownfield Redevelopment Authority (BRA) Meeting of October 26, 2010, held in City of Manistee Council Chambers, 70 Maple Street, Manistee, MI, was called to order by Chair McKinven-Copus at 2:06 pm.

Members Present: Steve Brower, Dave Carlson, Marlene McBride, and Clinton McKinven-Copus.

Members Absent: Frank Beaver, Don Kuk, Jeff Seng, and Jeff Stege.

Others Present: T. Eftaxiadis (Brownfield Consultant) and Sarah Wojciechowski (Recording Secretary)

Approval of the agenda: There was a motion by Carlson, seconded by McBride, to approve the agenda as submitted. All voted aye, motion carried.

2. Approval of minutes of October 5, 2010. There was a motion by Carlson, seconded by Trucks, to approve the minutes of October 5, 2010. All voted aye, motion carried.
3. Public Hearing. None.
4. Financial Reports.
  - a. Invoices for Payment. There was a motion by Carlson, seconded by Brower, to approve payment of \$6,100.00, listed in the invoice summary (attached hereto and made a part of these minutes.)
6. New Business.
  - a. Authorization for BRA Administrator to enter into a Development & Reimbursement Agreement with the Developer of 334 River Street Site. After review of the draft of the agreement, with the changes noted in the motion, and the discussion following, there was a motion by Brower, seconded by Trucks, to authorize the BRA Administrator and City Attorney to present this agreement to the developer on behalf of the BRA. If there are any changes requested by the developer, those changes would be incorporated only if agreed to by the BRA Administrator and the City Attorney. Any MDRNE loan that may be awarded will be limited to the amount of TIF that may be captured by the Plan. A lien may be placed on the property, as a developer's guarantee. Chair Clinton McKinven-Copus noted that, as Director of the Manistee Housing Commission, he would not be casting a vote on this motion. Aye votes: Brower, Carlson, McBride, and Trucks. Motion carried.
  - b. Resolution of Support for MDRNE grant application. After discussion, there was a motion by Trucks, seconded by McBride, to approve a Resolution of Support for the MDRNE grant application (attached hereto and made a part of these minutes.) All voted aye, motion carried
7. Unfinished Business. None.
8. Other Communications. None.

9. Staff Communications. None.
10. Citizen Questions, Concerns and Consideration. No input.
11. Work/Study Session. None.
12. Adjournment. It was agreed that the regular BRA meeting scheduled for November 2, 2010, would be cancelled. A special meeting may be scheduled regarding the Briny Building. There was a motion by Carlson, seconded by Trucks, to adjourn at 2:36 p.m.

Respectfully submitted by

Sarah Wojciechowski  
Recording Secretary

Approved at the BRA meeting on: 4-12-11