

Manistee Downtown Development Authority Board Meeting Minutes – May 9, 2018

Present: Valarie Bergstrom, Tamara DePonio, Karen Goodman, Barry Lind, Tyler Leppanen, Todd Mohr, and Mayor Jim Smith

Absent: Rachel Brooks, T Eftaxiadis and Shari Wild

Others Present: Connie Tewes and Denise Blakeslee

Agenda Item	Discussion	Decision/ Recommendation
Call to Order	Meeting called to order by Barry Lind at 12:05 p.m.	
Approval of Agenda	Motion by Mohr; Second by Smith The Manistee DDA hereby approves the agenda.	Approved
Public Comment:	None	
Approval of the April 11, 2018 Regular Meeting Minutes	Tewes, the DDA CPA appeared to notify the board that she was doing additional research to correct the negative balance with the Downtown Dollars liability account and the issue with the revolving loan amortization schedule. Motion by Goodman; Second by Smith The Manistee DDA hereby approves the Regular Meeting Minutes of April 11, 2018 as presented.	Approved
Committee & Director Reports	The committee chairs and executive director did a brief review of the committee minutes included in the board packet.	
Financial Statements	Motion by Smith; Second by Goodman The Manistee DDA hereby approves the April 2018 Financial Statements including the April expenditure report. The March expenditure report that was previously excluded in error in the March 2018 board packet will be included in the June Board meeting packet for approval.	Approved
Fiscal Year 2017/2018 Amended Budget Approval	Motion by Smith; Second by Bergstrom The Manistee DDA hereby approves the amended Fiscal Year 2017/2018 Budget.	Approved Bergstrom – Aye DePonio-- Aye; Goodman – Aye; Lind—Aye Mohr – Aye Smith – Aye
C-3 Zoning Change Recommendations Approval	Motion by DePonio; Second by Mohr The Manistee DDA hereby approves the Business Development Committee recommendation to request changes to the C-3 Zoning District and that Leppanen formally request that the zoning amendment fee be waived by City Council and attend the council meeting as part of the approval process.	Approved

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Adjournment

Motion by Smith; Second by Mohr
The Manistee DDA meeting adjourned at 1:30 p.m.

Approved

Signature/Date