

## HISTORIC DISTRICT COMMITTEE

70 Maple Street  
Manistee, MI 49660

### MEETING MINUTES

November 1, 2018

A meeting of the 2018 Historic District Committee was held on Thursday, November 1, 2018 at 3:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 3:00 by Chair Perschbacher.

**Members Present:** Mark Wittlieff, Lee Trucks, Mary Russell, Dick Albee, William Connor and John Perschbacher

**Members Absent:** Aaron Bennett

**Others:** Robert Carson (Planning & Zoning), Tamara Buswinka (City Zoning), Nancy Baker (Recording Secretary) and others.

### APPROVAL OF AGENDA

MOTION by Commissioner Albee, seconded by Commissioner Trucks to approve the Agenda as presented.

With a roll call vote this motion passed 6 to 0.

Yes: Wittlieff, Trucks, Russell, Albee, Connor, Perschbacher  
No: None

### APPROVAL OF MINUTES

MOTION by Commissioner Russell, seconded by Commissioner Trucks that the minutes of the September 4, 2018 meeting be approved as prepared.

With a roll call vote this motion passed 6 to 0.

Yes: Wittlieff, Trucks, Russell, Albee, Connor, Perschbacher  
No: None

### PUBLIC COMMENT ON AGNDA RELATED ITEMS

None.

## **NEW BUSINESS**

Mr. Carson introduced Nancy Baker (County Planning Assistant and City Historic and City Planning Recording Secretary) and Tamara Buswinka (City Historic and Planning Zoning Administrator).

## **OLD BUSINESS**

### **Tracy Lindeman Permit Extension Request, Permit #PHDC17-014**

A 6-month extension is requested to allow contractors to complete the project in spring of 2019. Commissioner Albee suggested extending the permit for 9 months, September 2019, to allow more time to complete the project without having to request another extension.

MOTION by Commissioner Albee, seconded by Commissioner Wittlieff to extend the permit for 9 months.

MOTION by Commissioner Albee, seconded by Commissioner Wittlieff to amend the motion that if the project is not completed by September 2019 the applicant must appear before the Commission for an extension.

With a roll call vote this motion passed 6 to 0.

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|------|---|
| Yes: | Wittlieff, Trucks, Russell, Albee, Connor, Perschbacher |
| No:  | None  |

## **PERMIT REVIEW**

### **Ed Kriskywicz and Tamara DePonie—100 Washington Street**

MOTION by Commissioner Albee to approve the certificate of appropriateness as project outlined in HDC-2018-05 giving the applicant the option of using yellow glazed block, split-faced brick or brick to match the North Channel Brewery. Chair Perschbacher did not accept the motion.

Discussion ensued regarding the types of exterior materials available and acceptable for this project.

Commissioner Albee requested the motion be held. Chair Perschbacher stated the applicant should personally attend the meeting to present the different types of exterior materials and other plans to the Commission. Commissioner Albee stated Mr. Kriskywicz meets all the by-laws.

MOTION by Commissioner Albee, seconded by Commissioner Wittlieff to approve Commissioner Albee's original motion.

With a roll call vote this motion passed 4 to 2.

Yes: Wittlieff, Russell, Albee, Connor  
No: Trucks, Perschbacher

## **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA**

### **CORRESPONDENCE**

Mr. Carson will email copies of all correspondence letters to the Commission with exception of the Chair who will receive hard copies.

### **REPORTS**

None.

### **MEMBERS DISCUSSION**

Chair Perschbacher stated the committee looked at boundary lines and found them to have remained the same. Two letters were received from the state. These letters and all letters or correspondences received in the future should put on record and all members should receive these items.

### **WORK SESSION**

Discussion regarding the proper procedure on amending by-laws was discussed. By-laws are public and are part of the Open Meeting Act.

Any correspondence letters that are received are to be shared with each member of the Commission and to be placed in each commissioner's packet. These letters are public and must follow Roberts Rules and the Open Meeting Act.

### **ADJOURNMENT**

Commissioner Russell moved, seconded by Commissioner Wittlieff to adjourn the meeting. Meeting was adjourned at 4:23 pm

2018 Historic Study Review Committee

  
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Nancy Baker, Recording Secretary

