

HISTORIC DISTRICT COMMITTEE
70 Maple Street
Manistee, MI 49660

MEETING MINUTES
December 6, 2018

A meeting of the 2018 Historic District Committee was held on Thursday, December 6, 2018 at 3:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 3:02 by Chair Perschbacher.

Members Present: Mark Wittlieff, Dick Albee, William Connor, Aaron Bennett and John Perschbacher

Members Absent: Lee Trucks and Mary Russell

Others: Robert Carson (Planning & Zoning), Tamara Buswinka (City Zoning), Mark Fedder, City Museum and Nancy Baker (Recording Secretary).

APPROVAL OF AGENDA

MOTION by Commissioner Bennett, seconded by Commissioner Albee to approve the Agenda as presented.

With a voice vote motion passed 5 to 0.

APPROVAL OF MINUTES

MOTION by Commissioner Connor, seconded by Commissioner Albee that the minutes of the November 1, 2018 meeting be approved as prepared.

With a voice vote motion passed 4 to 0.

Abstained: Bennett

PUBLIC COMMENT ON AGNDA RELATED ITEMS

None.

NEW BUSINESS

Election of Officers

Chair Perschbacher opened the election of officers, per the City PC By-Laws.

Chair:

Chair Perschbacher turned the meeting over to Rob Carson during the election of the 2019 Chair.

Aaron Bennett nominated John Perschbacher. John Perschbacher nominated Dick Albee.

John Perschbacher withdrew his name from the nomination. His term on the HDC ends February 2019.

Dick Albee nominated Lee Trucks.

Aaron Bennett accepted John Perschbacher withdrawal from the nomination.

With a roll call vote, votes were as follows.

For Dick Albee: Connor and Bennett

For Lee Trucks: Albee and Perschbacher

With a split roll call vote, votes were retaken.

For Dick Albee: Connor and Perschbacher

For Lee Trucks: Albee and Bennett

With a split roll call vote, votes were retaken.

For Dick Albee: Connor

For Lee Trucks: Albee, Bennett and Perschbacher

Vice Chair:

Rob Caron turned the meeting over to Chair Perschbacher. The election of the 2019 officers continued.

John Perschbacher nominated Aaron Bennet. Dick Albee nominated Mark Wittlieff.

With a Roll Call vote, the votes were as follows:

For Aaron Bennett: Connor, Albee, Bennett and Perschbacher

For Mark Wittlieff: None

Secretary:

Bill Connor nominated Dick Albee.

With a Roll Call vote, the votes were as follows:

For Albee: Connor, Albee, Bennett and Perschbacher

By-Laws Review

MOTION by Commissioner Connor, seconded by Commissioner Albee that the By-Laws stand as written.

Schedule Meeting Dates of 2019

MOTION by Commissioner Bennett, seconded by Commissioner Perschbacher for the 2019 meetings dates to stand with the meeting time changed to 4 pm.

Commissioner Bennett withdrew his motion wishing to table the meeting time change until more members can be present to vote.

Commission Bennett withdrew his motion for the 2019 meeting schedule to stand.

MOTION by Commissioner Bennett, seconded by Commissioner Connor to change the January 3rd

meeting to January 10th.

With a voice vote motion passed 5 to 0.

Goals

Mr. Carson stated the Commission had discussed, in the past, the desire to establish a set of goals.

- 3 goals should be set for the next 3-year period.
- Goals to be kept on the itinerary for updating reporting

OLD BUSINESS

Permit Review

Future permits should include a statement that attending future HDC meeting(s) will be required.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA

CORRESPONDENCE

None.

REPORTS

Museum Director

The City is marking 150 years. The museum inquired on placing temporary decal window signage marking the event. These would be displayed for the entire 2019 year.

MOTION by Commissioner Bennett, seconded by Commissioner Albee to approve the temporary centennial window signage.

With a voice vote motion passed 5 to 0.

MEMBERS DISCUSSION

The Commission discussed the process of the goals, the time frame of the goals being a 3-year period and requesting permit applicants to report their progress.

The January meeting will have further discussion on items such as:

- the best process to be proactive
- checking the progress of a project
- the allowed length of a permit to complete a project
- how to keep the project moving forward to prevent the project from stalling

Each Commissioner received a 'List of Sites' sheet. This sheet is for ranking properties for assembling them for redevelopment, structures that are still standing or have been removed. This list was prepared by the City Planning Commission.

WORK SESSION

Chair Perschbacher spoke of some of the Commissions legal aspects such as petitioners being able to appear as often as desired to the Commission and the handling of letters the Commission receives. He thanked the board for holding meetings to these standards and for new members on following the correct procedures. Commissioner Bennett thanked Chair Perschbacher for his service to the HDC.

ADJOURNMENT

Commissioner Albee moved, seconded by Commissioner Bennett to adjourn the meeting. Meeting was adjourned at 4:24 pm

2018 Historic Study Review Committee



Nancy Baker, Recording Secretary