

# **MANISTEE CITY HISTORIC DISTRICT COMMISSION**

Meeting of Monday, April 1, 2019  
4:00 p.m. - Council Chambers, City Hall, 70 Maple Street,  
Manistee, Michigan

## **AGENDA**

### **I Call to Order**

### **II Roll Call**

### **III Approval of Agenda**

At this time the Historic District Commission can take action to approve the April 1, 2019 Agenda.

### **IV Approval of Minutes**

At this time Historic District Commission can take action to approve the March 7, 2019 meeting Minutes.

### **V Public Comment on Agenda Related items**

At this time the Chair will ask if there are any public comments.

### **VI New Business**

- 1) Lissette Reyes: Rising Tides Presentation
- 2) Request for a letter of support for the Manistee County Historical Museum grant application

### **VII Old Business**

- 1) Date and Time of HDC Meetings

#### **Permit Review**

At this time the Commission may take action to close out any outstanding permits.

### **VIII Public Comments and Communications concerning Items not on the Agenda**

At this time the Chair will ask if there are any public comments.

### **IX Correspondence**

At this time the Chair will ask if any correspondence has been received to be read into the record.

### **X Reports**

### **XI Members Discussion**

At this time the Chair will ask members of the Historic District Commission if they have any items they want to discuss.

### **XIII Adjournment**

## **HISTORIC DISTRICT COMMITTEE**

70 Maple Street  
Manistee, MI 49660

### **MEETING MINUTES**

March 7, 2019

A meeting of the 2019 Historic District Committee was held on Thursday, March 7, 2019 at 3:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 3:05 by Vice Chair Bennett.

**Members Present:** Dick Albee, William Connor, Aaron Bennett and Lee Trucks

**Members Absent:** Mark Wittlieff

**Others:** Tamara Buswinka (City Zoning), Mark Fedder, City Museum and Nancy Baker (Recording Secretary)

Approval of the Agenda and Minutes were tabled until a quorum could occur. The meeting continued with the Public Comment on Agenda Related Items.

#### **APPROVAL OF AGENDA**

MOTION by Commissioner Albee, seconded by Commissioner Connor to approve the Agenda as presented.

With a voice vote motion passed 4 to 0.

#### **APPROVAL OF MINUTES**

Mr. Connor wished to amend the February 14, 2019 minutes to have Mr. Carson's name removed, as he did not attend the meeting.

MOTION by Commissioner Connor, seconded by Commissioner Albee to approve the February 14, 2019 minutes as amended.

With a voice vote motion passed 4 to 0.

#### **PUBLIC COMMENT ON AGENDA RELATED ITEMS**

Al Frye, 2265 Merkey Road, spoke of the Rise N Tide being a great opportunity for the town to revitalize itself and move forward. He stated the need for the committee to meet and make

personal contact with petitioners. Mr. Connor and Mr. Albee agreed meeting and making contact is important and that the board will be working with petitioners. The February 14, 2019 minutes reflect the recommendation of the board working with petitioners and to have the attorney look at the By-laws language to ensure the wording is appropriate to help the community with this contact.

John Perschbacher, 420 3<sup>rd</sup> Street, suggested having Mary Riley (MSUE) speak on the state requirements and possibly give an education seminar.

**Mr. Trucks entered the meeting at 3:15 pm, a quorum was met. Vice Chair Bennett turned the meeting over to Chair Trucks. At this time, the approval of the agenda and minutes were un-tabled so action could be taken.**

**Public comment continued after approval of the Agenda and Minutes.**

Barry Lind, 532 4<sup>th</sup> Street, DDA Vice Chair, spoke regarding Gordon and Rosmarek permits which expire today. The DDA has concerns regarding the projects lack of progress. The DDA has received complaints from merchants regarding this property, which the DDA has no jurisdiction over the matter. There is a large concern over downtown blight properties. A list of blight properties is being compiled. The DDA recommended to the HDC that they do not renew the Gordon and Rosmarek permits. These permits have been issued for 10 years with no completion to the project.

Shari Wild, 7700 Milarch Rd Onekama/property owner 429 River Street, addressed her concerns of extending the Gordon and Rosmarek permits. She asked the HDC to request that Gordon/Rosmarek remove the brown paper in the window with the replacement of window wrap or window wrap commemorating Manistee's 150<sup>th</sup> anniversary celebration.

Mr. Trucks stated the HDC has limited ability to enforce some issues.

**NEW BUSINESS**

1. Permits Schedules to Expire on March 7, 2019
  - 1.1 Permit PHDC 12001 Jeff Gordon
  - 1.2 Permit PHDC 15004 Jeff Gordon
  - 1.3 Permit PHDC 15005 Jeff Gordon
  - 1.4 Permit PHDC 08032 Paula Rosmarek
  - 1.5 Permit PHDC 09014 Paula Rosmarek
  - 1.6 Permit PHDC 11009 Paula Rosmarek

Mr. Albee moved to allow these permits to expire.

**MOTION** by Commissioner Albee, seconded by Commissioner Connor to allow the Gordon and

Rosmarek permits to expire.

With a Roll Call vote this motion passed 4 to 0.

Yes: Albee, Bennett, Connor, Trucks

## **OLD BUSINESS**

### **1. Review of Outstanding Permits**

Mr. Albee questioned Permit #PHDC18-001, Maxine Lipton, which expired January of 2019. He requested the permit be allowed to expire with no renewal unless the petitioner attended a meeting with updated information.

#### **Permit Review**

Mr. Bennett requested letters sent to permit applicants be by certified mail.

Ms. Buswinka will send all letters to permit applicants regarding their expiring/expired permits by certified mail with the request of reporting their progress.

Mr. Albee asked that a letter be sent to the city requesting them to look at the properties for blight ordinance. These letters will be sent by the HDC Chair.

## **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA**

None

## **CORRESPONDENCE**

None

## **REPORTS**

None

## **MEMBERS DISCUSSION**

The 2019 HDC meeting schedule time and dates were discussed.

Mr. Albee moved to have the meeting time changed to 4 pm. This is due to Mr. Wittlieff's inability to attend at 3 pm. Mr. Trucks inquired about having the dates of the meetings be changed to a Monday or Wednesday rather than the present day of Thursday. Mr. Bennett stated Monday's would be much easier for his attendance.

Mr. Trucks moved to have the HDC meeting schedule changed to the first Monday of each month with the meeting time being changed to 4 pm.

**MOTION** by Commissioner Albee, seconded by Commissioner Connor to change the HDC 2019 meeting schedule to the first Monday of each month at 4 pm pending the room availability for this schedule.

With a voice vote motion passed 4 to 0.

Mr. Albee inquired about the board having 2 openings. Ms. Buswinka will investigate into the matter.

**WORK SESSION**

None

**ADJOURNMENT**

Commissioner Connor moved, seconded by Commissioner Albee to adjourn the meeting.  
Meeting was adjourned at 3:49 pm

2019 Historic Study Review Committee

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Nancy Baker, Recording Secretary

# MANISTEE COUNTY HISTORICAL MUSEUM

425 River Street  
Manistee, Michigan 49660  
(231) 723-5531

March 21, 2019

City of Manistee Historic District Commission  
c/o Manistee County Planning Department  
415 Third Street  
Manistee, MI 49660

RE: Letter of Support  
Manistee North Pier Head Light

Good Morning!

The Manistee County Historical Museum is making an application for a Michigan Historic Preservation Certified Local Government Grant for the Manistee North Pierhead Light - Decks and Hatches Interior Restoration Project. A component of the grant application is a letter of support from the Local Historic District that is needed for the May 1 grant deadline.

We are respectfully asking for the support of the Historic District Commission for this project that will continue the restoration efforts of the Lighthouse. A draft letter of support is included for your consideration at the April Meeting.

We thank you in advance for your assistance with this project.

Sincerely,

MANISTEE COUNTY HISTORICAL MUSEUM



Steve Harold  
Museum Curator.





## Historic District Commission



**Tamara Buswinka, A.I.C.P.**  
**Zoning Administrator**

395 3<sup>rd</sup> St.

Manistee, MI 49660

231.398.3576

Zoningadministrator@manistee  
countymi.gov

www.manisteemi.gov

March 21, 2019

Joelle Letts, Grants Manager/Budget Analyst  
Michigan State Housing Development Authority  
State Historic Preservation Office  
P.O. Box 3004  
Lansing, MI 48909-7544

Dear Ms. Letts:

At their meeting on April 1, 2019 the City of Manistee Historic District Commission supports the 2019 Michigan Historic Preservation Certified Local Government Grant application for Manistee North Pierhead Light Interior Restoration Project Decks and Hatches. As Chairman of the Manistee Historic District Commission it is my pleasure to sign a letter of support for this worthy project.

The Manistee North Pierhead Light is a beacon of the community that is waiting to be restored to its former glory and status as the most photographed icon in the community.

Sincerely,

The City of Manistee Historic District Commission

Lee Trucks, Chair