

HISTORIC DISTRICT COMMITTEE
70 Maple Street
Manistee, MI 49660

MEETING MINUTES
May 6, 2019

A meeting of the 2019 Historic District Committee was held on Monday, May 6, 2019 at 4:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 4:09 by Chair Trucks.

Members Present: Dick Albee, William Connor and Lee Trucks

Members Absent: Mark Wittlieff and Aaron Bennett

Others: Kyle Storey (City Zoning), Tamara Buswinka (City Zoning), Mark Fedder (City Museum) and Nancy Baker (Recording Secretary)

APPROVAL OF AGENDA

MOTION by Commissioner Connor, seconded by Commissioner Albee to approve the Agenda as presented.

With a voice vote motion passed 3 to 0.

APPROVAL OF MINUTES

MOTION by Commissioner Albee, seconded by Commissioner Connor to approve the March 7, 2019 minutes as printed.

With a voice vote motion passed 3 to 0.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Shari Wild, 7700 Milarch Rd Onekama/property owner 429 River Street, commented on the Rosmarek/Gordon project in the downtown area. She stated although some project renovations have been done, visitors to the area comment on the brown paper still being in the window and the lack of visible progress.

NEW BUSINESS

1. Lissette Reyes: Community Development Fellow – Project Rising Tide
Ms. Reyes stated Rising Tide is a State of Michigan program. They (the State) look at different aspects of communities within the state that meet the guidelines for growth development assistance. The Manistee Rising Tide is focused on 4 projects; Economic

Development, Board Governance Training and Development, Branding and Marketing, Housing. A downtown community mural idea was discussed. The considered mural location has been approved by the owner of the building. The HDC raised concerns on maintaining the mural, keeping it updated and the mural being appropriate for the community heritage. A tribute to Byron M. Cutcheon was suggested.

2. 432 River St. Application for Routine Maintenance

An Elks Lodge representative requested the replacement of the building's 3 bottom windows that face River Street. The windows would be full-length and will resemble the original building windows. Future projected projects are painting the building and replacing the upper windows and those facing the river.

MOTION by Commissioner Connor, seconded by Commissioner Albee to approve the replacement of the 3 bottom windows that face River Street with those resembling the original windows.

With a voice vote motion passed 3 to 0.

3. Reapplication of Certificate of Appropriateness:

- 411 River St

Mr. Gordon reviewed his historic renovation plans. His completed time frame is October/November 2019.

MOTION by Commissioner Connor, seconded by Commissioner Albee to approve the appropriateness of 411 River Street with a completion date of November 30, 2019 with the understanding the permit will not be extended past this date.

With a voice vote motion passed 3 to 0.

- 347/349 River St

Mr. Gordon went over the renovations of 347 River Street. New columns have been built to match specifications of the previous look and new doors have been installed. He stated the project completion date will be late summer. The HDC expressed concerns regarding the permit being over ten-years old with the project showing little visible progress and the fact that Mr. Gordon/Ms. Rosmarek did not attend meetings or make contact when requested by the HDC.

Mr. Gordon stated the 349 River Street project will be using the same materials and perspective as 347 River Street with the exception of the columns. The door entryway will be moved over to balance out the look. The two locations will not exactly match

each other. The HDC stated concern of the projects being completed by the discussed due date and the permit not being extended past this date.

MOTION by Commissioner Connor, seconded by Commissioner Albee to approve the appropriateness of 347/349 River Street with a completion date of September 30, 2019 with the brown paper in the windows being replaced within the next 2 weeks.

With a voice vote motion passed 3 to 0.

OLD BUSINESS

Permit Review

1. Two permits expiring in June:

- **PHDC18-007 – Expires 6/7/19: 338 River St.**

Ms. Buswinka stated the office has received no contact from Mr. Mathews. An outreach letter will be sent to him requesting contact and will inform him he must present an extension request to the HDC to have his permit extended.

- **PHDC16-020 – Expires 7/31/19: 348 River St.**

Ms. Buswinka stated this project may be completed. A visual inspection will be done to determine if the project has been completed according to the permit plan. Closing of the permit will occur if it meets the permit plan.

2. Date and Time of HDC Meetings

Moving the meeting date and/or time was discussed. Further discussion regarding the matter will occur at the next meeting when more HDC members can be present.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA

None

CORRESPONDENCE

None

REPORTS

DDA Executive & Economic Development Director

No report

Museum Curator

No report

Museum Director

Mr. Fedder expressed his appreciation to the HDC for their letter of support regarding the lighthouse grant. They will not be moving forward with this due to the requirement of flood insurance which is too expensive. They will be looking into other grants.

The paint selection for the Sunrise Sewing building has been approved.

A new business sign for Dr. Gardin's business office has been approved.

Zoning Administrator

No report

MEMBERS DISCUSSION

Mr. Trucks stated the need for more applicants to the HDC. The city policy will be investigated so consideration can be made for allowing conference calling by a member when they are unable to attend a meeting.

Mr. Albee requested Mr. Gordon stay in contact with the HDC and keep them updated on his progress.

ADJOURNMENT

Commissioner Connor moved, seconded by Commissioner Albee to adjourn the meeting.

Meeting was adjourned at 5:10 pm

2019 Historic Study Review Committee



Nancy Baker, Recording Secretary