

**Manistee Downtown Development Authority Board Meeting Minutes - DRAFT
July 10, 2019, 12:00 p.m. Manistee City Hall**

Present: Rachel Brooks, Barry Lind, Tamara DePonio, Valarie Bergstrom, Karen Goodman, T Eftaxiadis, Jodi Walter and Kyle Mosher; and Thad Taylor (see Item 2 below).
Excused Absence: None.
Also Present: DDA Executive Director Caitlyn Berard, Mayor Roger Zielinski, Councilmembers Cooper and Grabowski.

Agenda Item

1. **Call to Order:** Meeting called to order by Chair Brooks at 12:00 p.m.
2. **Approval of Agenda:** Motion by Lind and Supported by Eftaxiadis to amend the agenda to end the meeting following Item 4 and table the remaining agenda items until the next DDA Board meeting on August 14, 2019, at 8:00 am.; to allow time for City Council to approve DDA Bylaws revisions. **Motion approved by roll call of those present** (YES: Brooks, Lind, DePonio, Walter, Bergstrom, Eftaxiadis; NO: Goodman, Mosher). Per his request, Taylor's negative vote is noted.
3. **Public Comment:** None.
4. **Approval of the Bylaw Revisions:**
 - a. Article II – Section 2: Change “the Mayor of the City of Manistee” to “the Chief Executive Officer of the City of Manistee”. Motion by Lind and Supported by Mosher to approve the change as stated. **Motion approved.**
 - b. Article II – Section 3: Change “the Mayor of the City of Manistee” to “the Chief Executive Officer of the City of Manistee”. Motion by Lind and Supported by Mosher to approve the change as stated. **Motion approved.**
 - c. Article II – Section 5: Change “the Mayor of the City of Manistee” to “the Chief Executive Officer of the City of Manistee”. Motion by Lind and Supported by Mosher to approve the change as stated. **Motion approved.**
 - d. Article IV – Section 2: Change “12:00 noon” to “8:00 am”. Motion by Mosher and Supported by Lind to change the DDA Board meeting time to 8:00. **Motion approved.**
5. **Public Comment:** None.
6. **Adjournment:** Meeting adjourned at 1:12 p.m.