

## MINUTES

### DDA - Design Committee Meeting

Jan 11, 2017 – 9:00am

Chamber Building Conference Room

#### Committee Members Present

Jeff Reau, Denise Blakeslee, Kyle Mosher Jeff Mikula, Stacie Bytwork, Tyler Leimperman

1. Call to order 9:00am
2. Discussion and Development of a Sidewalk Policy
  - a. Agreed to meet on 1/19 discuss in greater detail a policy for the district.
3. Discussion and Development of a Food Truck Policy
  - a. This policy would be developed after the sidewalk policy
4. Other/New Business
  - a. Review LOOP Signage
    - a.i. We agreed to look a parking signage and drop the placement of actually Loop signs given the difficulty and numerous challenges with placing the Loop Sign: limited ability to put on light poles, can't use existing road signs. Tyler and Jeff would look at parking sign options to better identify parking lots in the district.
  - b. Cigarette Butt Container options for Rivers Street
    - b.i. Jeff Mikula had no way for DPW to deal with these containers. The suggestions were to have businesses put out their own containers and possibly incentivize that behavior. The committee agreed to be conscious the issue.
  - c. Landscape Maintenance for 2017
    - c.i. We had discussion with Jeff Mikula about DPW taking the landscape maintenance back over. He was open to the idea, but wanted to see our requirements. Jeff Reau was to forward electronic copies of our RFP to Jeff for review and discussion at the Feb Mtg.
5. Set a new meeting date and time to allow more consistent committee member attendance: 4<sup>th</sup> Thursday of each month at 9am, Chamber of Commerce Conference Room.

The next Design Committee Meeting Jan 19, 2017