

**Manistee DDA Design Committee  
January 17, 2019  
Meeting Minutes  
Chamber of Commerce**

1. **Call to Order**  
Meeting was called to order at 8:10 am by Barry Lind  
  
Present: Lind, Kyle Mosher, Shari Wild, Jacob Bergmann, Jeff Mikula  
Absent: Jeff Reau  
Excused: Stacie Bytwork, Janet Duchon  
Also Present: Tom Kaminski
2. **Approval of Agenda**  
Motion by Wild, support by Mosher to approve agenda as presented. M/C
3. **Approval of Minutes**  
Motion by Wild, support by Mikula to approve the meeting minutes from December 20, 2018. M/C
4. **Public Comment: None**
5. **Reviewed status of 2018 projects**
  - Parking Signage – Reviewed some Parking Signage examples, discussed options. Mikula will work on estimates and parking lot signage map for review by committee.
  - MSU Project – Kaminski will pull together the documents relating to this project (Original MSU Deliverable along with cost estimates that have been obtained) into a “packet” for future consideration.
  - Downtown Garbage – Mikula updated the committee on progress of the City committee
  - Facade Grants – Kaminski gave updates on potential grant requests
6. **Reviewed status of other committee projects**
  - Landscaping Contract – Need to begin work on a contract for 2019. Mikula will form a draft from the 2018 document.
  - Blight – Lind gave on update, letter not yet sent to City Staff
7. **Old Business**  
Continued discussion of 2019 priorities. (Full brainstorming list below). Then prioritized a top five list.
  - Parking Signage – continue and complete the 2018 project
  - Art Park Upgrades / Food Court
  - Painting Garbage Cans and Flower Boxes
  - Paver Leveling
  - Parking Needs West of Maple St – Mosher to contact Tom Amor Jr
  - Downtown Banners  
Full brainstormed list of 2019 project candidates:
  - Blossom Blvd
  - Parking Signage

- Event/District App for maps/info
- Art Park Upgrades / Food Court
- Painting Light Poles
- Painting Garbage Cans
- Paver Leveling
- Fountain Upgrades
- Banners for Signage on US31/River
- Banners for Downtown
- Gateway Enhancements with American Cleaners Development
- LED Street Lighting
- Parking needs west of Maple
- Downtown Wifi
- Downtown Sound System
- MSU Identified Improvements

**8. New Business**

- 2019 Baskets/Watering – Discussed plans for 2019 Flower Baskets and watering. Duchon and Kaminski will contact the two existing vendors to understand status of existing (if any) contracts for services.
- 150<sup>th</sup> Manistee Anniversary Banners – Lind will investigate a concept to incorporate banners commemorating the 150<sup>th</sup> Anniversary of the City of Manistee into the Downtown this year. Lind will contact Mark Fedder with the Historical Society on this item.
- Riverwalk Adopted Flower Planters – The committee discussed the importance of having the flower planters that used to be sponsored/adopted by various community groups and individuals reevaluated. The appearance of these flower beds needs to be improved this coming year. To be discussed further in the future.

**9. There being no further business to conduct, the meeting was adjourned at the call of the Chair at 9:55 am.**

**10. Next meeting Thursday, February 21st, 8:00 am at the Chamber**