

## **HISTORIC DISTRICT COMMITTEE**

70 Maple Street  
Manistee, MI 49660

### **MEETING MINUTES**

July 10, 2019

A meeting of the 2019 Historic District Committee was held on Wednesday, July 10, 2019 at 4:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 3:57 by Chair Trucks.

**Members Present:** Dick Albee, Bill Connor, Aaron Bennett, Ron Helmboldt and Lee Trucks

**Members Absent:** None

**Others:** Kyle Storey (City Zoning), Mark Fedder (City Museum) and Nancy Baker (Recording Secretary)

#### **APPROVAL OF AGENDA**

MOTION by Commissioner Albee, seconded by Commissioner Connor to approve the Agenda as printed.

With a voice vote motion passed 5 to 0.

#### **APPROVAL OF MINUTES**

MOTION by Commissioner Albee, seconded by Commissioner Connor to approve the June 3, 2019 minutes as presented.

With a voice vote motion passed 5 to 0.

#### **PUBLIC COMMENT ON AGENDA RELATED ITEMS**

None

#### **NEW BUSINESS**

1. HDC Board Member Changes

New Member: Ron Helmboldt

Chair Trucks welcomed Mr. Helmboldt to the HDC. Mr. Helmboldt gave a small background which included his years of interest and experience in history.

Transitioning from 7 to 5 Member Board Process

Mr. Storey stated to change the number of members on the HDC board they would have to vote to move this forward to the City Council. Chair Trucks commented on the by-laws and the number of members needed. It was stated that the HDC voted at the June 3, 2019 meeting to have the number of members changed from 7 to 5 and to have the by-laws changed to reflect this. The members agreed to forward to the City Council the request to have the number of members in the by-laws be changed from 7 to 5.

Chair Trucks requested to take to the City Council the HDC's request to have the by-laws reflect the number of members be changed from 7 to 5.

## **OLD BUSINESS**

### Elks Lodge Update

This permit has been approved for the replacement of windows and paint to the structure. Mark Fedder stated the Museum agreed with the issuing of this permit.

### Permit Review

Mr. Storey reviewed the Outstanding Permit Report.

Permit PHDC17-014 has done work on installing the deck however the permit states it is to be a covered deck and there is no work to show that this is being included. This will be checked out and contact with the permit holder will be done regarding the matter.

Permit PHDC18-001 will be required to appear before the HDC regarding the revision of plans, report on progress and the need to appear before the HDC to request a permit extension. Work is being done and this permit has expired.

## **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA**

### **REPORTS**

#### DDA Executive & Economic Development Director

There is no report. The director will be contacted and requested to attend the meetings to give an updated report.

#### Museum Curator

No report

#### Museum Director

Mr. Fedder had nothing to report.

#### Zoning Administrator

Mr. Storey reported on 33 7 River St. under Old Business, Permit Review.

347/349/411 River Street addresses; work is being done, the brown paper is new, but it is preferred that a window wrap or something with a historical scene be placed in the window. 411 has no windows.

Blight violation notices were placed on some buildings in the downtown area. The Chief of Police will be asked questions regarding improvement work on some of these sights.

**MEMBERS DISCUSSION**

Mr. Storey stated he will work more with Mr. Fedder on downtown building issues. He clarified that the meeting dates and times will be the first Wednesday of each month with the exception if it is a holiday and the meetings will start at 4pm.

**ADJOURNMENT**

MOTION by Commissioner Albee, seconded by Commissioner Connor to adjourn. The meeting was adjourned at 4:20 pm.

2019 Historic Study Review Committee

  
Nancy Baker, Recording Secretary