

Manistee Harbor Commission Agenda

Tuesday, July 21, 2020 at 1:00 p.m. – Council Chambers
70 Maple Street, Manistee MI 49660

Call to Order

Approval of Agenda

Public Comments on Agenda Items (5-minute limit)

Approval of Minutes

- Minutes of January 21, 2020

Unfinished Business

- Marina Dock Replacement Update
- No Wake Signs Update
- Shoreline Stabilization Project Update

Reports

- Harbormaster – Marina Operations
- City Manager – Boat Launch Revenue (provided at meeting)

New Business

- Other

Public Comment (5-minute limit)

Comments by Harbor Commissioners

Adjourn

Strategic Plan Action Items:

- 1.1.1 Ordinance Review
- 1.1.2 Recruitment
- 2.1.1 Skid Piers
- 2.1.2 Docks
- 2.1.3 Boat Launches
- 3.1.1 Loss Revenue
- 3.1.2 Revenue Sources
- 3.1.3 Expenses
- 4.1.1 Transient Users Needs
- 4.1.2 Change of Focus
- 4.1.3 Early & Late Season
- 5.1.1 Around the Lake Discussions
- 5.1.2 Sister Marina
- 5.1.3 Reach Out to Key Stakeholders
- 6.1.1 Update Website Info
- 6.1.2 Marina Relationships / DDA
- 6.1.3 Update Info in Visitors Guide

**HARBOR COMMISSION MINUTES
MEETING OF JANUARY 21, 2020**

A meeting of the Manistee Harbor Commission was called to order by the Chair on Tuesday, January 21, 2020 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

| Roll Call | Present | Excused Absence | Unexcused Absence |
|-------------------------------|----------------|------------------------|--------------------------|
| Commissioner Fritz Boehm | | ✓ | |
| Commissioner Ty Cook | ✓ | | |
| Commissioner Tim Kozal | ✓ | | |
| Commissioner Tom Swedenborg | ✓ | | |
| Commissioner Alex Zaccanelli | ✓ | | |
| Commissioner Tracey Lindeman | ✓ | | |
| Commissioner - <i>Vacancy</i> | --- | --- | --- |
| City Manager Thad Taylor | ✓ | | |

OTHERS PRESENT

Rob Carson – County Planner

PUBLIC HEARING

Chair Swedenborg opened the Public Hearing at 1:01 p.m.

Thad Taylor introduced Rob Carson, County Planner, to the Commission. Tim Kozal explained the process for approving the Harbor Recreation Plan, which includes the public hearing.

There being no additional comments from the public, Chair Swedenborg closed the Public Hearing at 1:03 p.m.

APPROVAL OF AGENDA

MOTION by Ty Cook second by Alex Zaccanelli, to approve the agenda as submitted. Voice vote - motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

- None

ELECTION OF OFFICERS

As required in the bylaws, the election of officers shall occur at the first meeting of each calendar year and officers shall take office upon selection and shall hold office for a term of one year.

For the position of Chair:

Alex Zaccanelli nominated Tom Swedenborg; nomination supported by Tracey Lindeman.

There being no further nominations, all voted in favor of Tom Swedenborg as Chair.

For the position of Vice-chair:

Ty Cook nominated Fritz Boehm; nomination supported by Alex Zaccanelli.

There being no further nominations, all voted in favor of Fritz Boehm as Vice-chair.

APPROVAL OF MINUTES

MOTION by Tim Kozal, second by Alex Zaccanelli, to approve the minutes for the December 10, 2019 as presented. Voice vote - motion carried.

UNFINISHED BUSINESS

Rob Carson, County Planner, introduced the *Resolution of Adoption* of the Harbor Recreation Plan. Responding to a question he advised that the plan addresses and meets all the State of Michigan guidelines.

The Harbor Commission accepted the *Resolution of Adoption* with correction to the location of the meeting in paragraph seven, from the Council Chambers to the Conference Room.

Yeas: 6 Nays: 0 Absent: 1

STAFF REPORTS

Harbormaster.

- With the Harbor Recreation Plan approval, the pieces are falling into place to apply for the grants to get the remaining docks replaced – that’s the goal.
- No Wake Zone signs should arrive anytime. City staff will post.

City Manager. Provided copies of 2019 Highlights booklet.

- Discussed high water levels and shoreline erosion.
 - Council passed a resolution asking Governor Whitmer to declare the shoreline a disaster. She hasn’t made that declaration but did respond.
 - Governor’s office has reached out to FEMA and were informed that the State must exhaust resources before any Federal relief would be available.
 - MML is aware of issue and in contact with State Legislators.
 - February 11, 2020 Council work session shoreline erosion will be discussed.
 - Concern over flooding on Fifth Avenue.

NEW BUSINESS

- Annual Review of Bylaws - *MOTION* by Alex Zaccanelli, second by Tim Kozal to accept the bylaws with the change to the City logo. Voice vote – motion carried.
- Annual Review of Strategic Plan – *MOTION* by Tracey Lindeman, second by Tim Kozal to adopt the Strategic Plan, with section 5.1.2 removed, for another 3 years with yearly reviews. Voice vote – motion carried.

- Annual Review of Member Roster – *MOTION* by Tim Kozal, second by Tracey Lindeman to approve the roster as presented. Voice vote – motion carried.

PUBLIC COMMENTS

- None.

OTHER COMMENTS

- None

ADJOURNMENT

Next meeting is scheduled for April 21, 2020 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Tim Kozal, second by Alex Zaccanelli at 1:50 p.m.

Draft – km

Kelly McColl
Recording Secretary