

# MANISTEE CITY COUNCIL

## MEETING AGENDA

TUESDAY, JUNE 19, 2012 – 7:00 P.M. – COUNCIL CHAMBERS

**I. Call to Order.**

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

**II. Public Hearings.**

**III. Citizen Comments on Agenda Related Items.**

**IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. If the Mayor or any member of the Council wishes to discuss an item on the consent agenda, it will be deleted from the consent agenda and considered in its regular order on the agenda. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.  
b.) Monthly Bills.
- VII. a.) Consideration of Ordinance 12-03 Amending Chapter 266 Board of Harbor Commissioners.
- XI. b.) Notification Regarding Next Work Session.  
c.) Consideration of Running for Our Soldiers 5K/1 Mile Walk.

At this time Council could take action to approve the Consent Agenda as presented.

- \*V. Approval of Minutes.** Approval of the minutes of the June 5, 2012 regular meeting and the June 12, 2012 work session as attached.

**VI. Financial Report.**

\*a.) APPROVAL OF PAYROLL.

\*b.) MONTHLY BILLS.

**VII. Unfinished Business.**

\*a.) CONSIDERATION OF ORDINANCE 12-03 AMENDING CHAPTER 266 BOARD OF HARBOR COMMISSIONERS.

In September of 2011 City Council conducted a work session with the Harbor Commission to discuss the purpose of the Harbor Commission and Chapter 266, of the Code of Ordinances. Council directed this discussion to the Council Ordinance Committee to consider revising the ordinance or the possible combination of various commissions. The Council Ordinance Committee met and reviewed draft amended ordinance language and met jointly with the Harbor Commission and the Parks and Beautification Commission to investigate a possible combination of commissions. Both commissions rejected the possibility of combining into one board.

Following continued research and review of proposed ordinance amendment language prepared by staff and the Harbor Commission, the Council Ordinance Committee arrived at the attached proposed 12-03 Chapter 266 Ordinance Amendment. The Council Ordinance Committee has reviewed and recommends the ordinance amendment. This amendment was first introduced by Council at their meeting of June 5, 2012 and could be adopted this evening.

At this time Council could take action to adopt Ordinance Amendment 12-03 amending Chapter 266 Board of Harbor Commissioners.

**VIII. New Business.**

a.) CONSIDERATION OF BUDGET AMENDMENT 2012-1 FOR FISCAL YEAR ENDING JUNE 30, 2012.

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses the expenditures associated with these events and attempts to project what final year-end expenditures will be to avoid any year-end negative budget variances.

At this time Council could take action to adopt budget amendment 2012-1 for fiscal year ending June 30, 2012.

b.) **CONSIDERATION OF APPROVED DEPOSITORIES FOR CITY FUNDS.**

City Charter, Section 7-8, requires that Council designate the depositories for City funds. Traditionally this has been done at the beginning of each fiscal year. The Finance Director requests that the following financial institutions be approved as designated depositories: Charles Schwab, Flagstar Bank, Honor State Bank, Huntington Bank, MBIA Michigan CLASS, Northwestern Bank, PNC Bank, UBS, West Michigan Bank & Trust, and West Shore Bank.

At this time Council could take action to approve designated depositories for the City of Manistee.

c.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Downtown Development Authority, Oil and Gas Investment Board, Parks and Beautification Commission, Planning Commission, and the Ramsdell Theatre Governing Authority. The following applications have been received:

**BROWNFIELD REDEVELOPMENT AUTHORITY** - Four vacancies, one unexpired term ending 6/30/13 and three three-year terms ending 6/30/15; Mayoral appointment.

Steven G. Brower, 4102 College Avenue\*  
David L. Carlson, 100 Oak Street, Apt 203\*  
M. Lynne Reinhardt, 524 Fairview Avenue

**COMPENSATION COMMISSION** – One vacancy, term ending 9/30/14; Mayoral appointment.

None received.

**DOWNTOWN DEVELOPMENT AUTHORITY** – Two vacancies, four-year terms ending 7/1/16, interest members; Mayoral appointment.

Steven G. Brower, 4102 College Avenue\*  
Lee Trucks, 453 Second Street\*

**OIL & GAS INVESTMENT BOARD** – One vacancy, four-year term ending 6/30/16; Mayoral appointment.

Doug Parkes, 724 Harbor Drive\*

**PARKS & BEAUTIFICATION COMMISSION** – Two vacancies, three-year terms ending 6/30/15; Mayoral appointment.

Ed Tegler, 522 Fifth Avenue\*  
Roger Zielinski, 529 First Street\*  
Lorraine Conway, 506 Ninth Street

**PLANNING COMMISSION** – One vacancy, unexpired term ending 10/31/13; Mayoral appointment.

Mark Wittlief, 363 Tenth Street

**RAMSDALL THEATRE GOVERNING AUTHORITY** – Two vacancies, three-year terms ending 6/30/15; Mayoral appointment.

W. Thomas Stege, 714 Harbor Drive\*

\*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

**IX. Notices, Communications, Announcements.**

a.) **A REPORT FROM THE BROWNFIELD CONSULTANT AND THE HOUSING COMMISSION.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. T. Eftaxiadis will report on the activities of the Brownfield Authority and respond to any questions the Council may have regarding their activities.

At this time Mr. Clint McKinven-Copus will report on the activities of the Housing Commission and respond to any questions the Council may have regarding their activities.

No action is required on this item.

\*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, July 10, 2012 at 7 p.m. A discussion will be conducted on 2012 project updates; and such business as may come before the Council. No action is required on this item.

\*c.) CONSIDERATION OF RUNNING FOR OUR SOLDIERS 5K/1 MILE WALK.

The Bravo Troop Family Readiness Group is requesting authorization to organize and hold a 5K/1 Mile Walk to be held August 25, 2012 beginning at 10 a.m. to approximately 11:30 a.m. (allowing time to complete routes back to Armory). The event would assemble at the Armory and circle First Street Beach with the 1 mile walk ending back at the Armory and the 5K route going south on Cherry; east on Eighth; north on Spruce; west on Water ending at the Armory.

At this time Council could take action to authorize the Running for Our Soldiers 5K/1 Mile Walk on Saturday, August 25, 2012.

**X. Concerns and Comments.**

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal affairs. Citizens in attendance may be recognized by the Mayor for comments. Citizen comments are not limited to agenda items but should be directed toward municipal services, activities or areas of involvement.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

d.) CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION.

City Manager Mitchell D. Deisch has requested an Executive Session this evening as permitted by the Open Meetings Act, Section 8 (c) to discuss contract negotiations with the International Association of Firefighters, the Police Officers Association of Michigan, the Command Officers Association of Michigan, and the United Steelworkers.

- e.) CONSIDERATION OF FOUR COLLECTIVE BARGAINING AGREEMENTS WITH THE IAFF, POAM, COAM, AND USW.

At this time Council could take action to approve four collection bargaining agreements with the International Association of Firefighters, the Police Officers Association of Michigan, the Command Officers Association of Michigan and the United Steelworkers; and authorize the Mayor and Clerk to execute the documents.

**XI. Adjourn.**

MDD:cl

**COUNCIL AGENDA ATTACHMENTS:**

Council Meeting Minutes – June 5, 2012  
Council Work Session Minutes – June 12, 2012  
Monthly Bills  
2012-1 Budget Amendments  
Depositories for City Funds  
Board & Commission Applications  
Bravo Troup 5K/1 Mile Walk Request

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – June 5, 2012**

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, June 5, 2012 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Robert Hornkohl, Ilona Haydon, Catherine Zaring, Beth Adams, and Alan Marshall.

**ABSENT:** Sid Scrimger.

**ALSO PRESENT:** City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, Community Development Director – Jon Rose, DPW Director – Jack Garber, and Finance Director – Ed Bradford.

**CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Melissa Reed, Manistee County Chamber of Commerce, commented on the Forest Festival and how it impacts the community.

Dianne Longo, Longo’s Sweet Treats LLC, asked for Council’s support of their ice cream truck.

Ross Spencer, chair of the Harbor Commission, commented on the proposed Harbor Commission ordinance amendment and asked that it be removed from the agenda until a document that is agreeable to both the Ordinance Committee and the Harbor Commission can be developed.

**CONSENT AGENDA.**

- Minutes
  - May 8, 2012 - Special Meeting
  - May 8, 2012 - Work Session
  - May 15, 2012 - Regular Meeting
- Payroll
  - May 14 – 27, 2012 - \$ 117,773.96
- Cash Balances Report
  - April 2012
- Consideration of Ordinance Z12-01 Creating New Zoning District P-D Peninsula District.

This ordinance amendment creates a new peninsula zoning district for the property on the east end of River Street. It would apply changes recommended by the Planning Commission including elimination of heavy industry, shipping facilities and warehouses. This new district provides for mixed use development consistent with the 2005 Peninsula Brownfield Redevelopment Plan. This amendment was first introduced by Council at their meeting of May 15, 2012 and could be adopted this evening.

- Consideration of Ordinance 12-02 Adding Chapter 1030 Complete Streets to the Manistee City Codified Ordinances.

The Michigan Department of Transportation has adopted the complete streets concept. Complete Streets provides for consideration of all forms of transportation including vehicular, bicycle, mobility devices and walking when designing and constructing. It is anticipated that local grant applications will be looked upon more favorably if the applicant has endorsed complete streets. This amendment was first introduced by Council at their meeting of May 15, 2012 and could be adopted this evening.

- Notification Regarding Next Work Session – June 11, 2012  
A discussion will be conducted on 2012 project updates; and such business as may come before the Council.

- Consideration of Annual Forest Festival Parade and Activities.

Authorization is being sought by the Manistee Area Chamber of Commerce to support the Annual Forest Festival Parade and events beginning Wednesday, July 4 through Sunday, July 8, 2012. The proposed schedule includes:

- The Grand Parade on July 4 at 10 a.m., beginning on Division Street, traveling West on River Street, to the Armory.
- Authorization for the Great Northern Senury Company to begin setup at First Street Beach for fireworks at 4 p.m. with execution when dark, weather permitting.
- The Manistee World of Arts & Crafts is requesting the use of Red Szymarek Park for the 41<sup>st</sup> annual show to be held July 6-7, 2012; with permission to use the park from July 4-7 to allow time for setup.
- Authorization is requested to hold a Children's Parade on Saturday, July 7 at 10 a.m.; walking on sidewalks from Filer Street to Division to River Street ending at the Art Park.
- Requesting the use of city property by the Armory on July 7 from 1-4 p.m. for a lawn tractor pull.
- They request permission for the use of city property on Sunday, July 8 from 8 a.m. to 3 p.m. to barricade the First Street Boat Launch parking lot to hold the Customs-N-Classics Car Show.

- Consideration of Running for God 5K Fun Run / Walk.

Christian Faith Church International is sponsoring the Running for God 5K Fun Run / Walk to benefit Love, Inc. The event is scheduled for Saturday, June 16, 2012 at 9 a.m. beginning at the First Street Lion's Pavilion, to Cherry Street, to Eighth Street, to Robinson Street, to Oak Street, to Water Street to First Street; and ending back at the Lion's Pavilion.

MOTION by Haydon, second by Hornkohl to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Haydon, Zaring, Adams, and Marshall

NAYS: None

**CONSIDERATION OF AN AGREEMENT WITH FILER CHARTER TOWNSHIP FOR THE FINAL CLARIFIER AT THE WWTP.**

The agreement under consideration this evening would allow the City of Manistee to engage Fishbeck, Thompson, Carr & Huber as engineers to design the third final clarifier for the Manistee Wastewater Treatment Plant and for the Charter Township of Filer to advance the City \$85,000 for the payment of these professional services as part of the previously approved Interlocal Governmental Agreement to provide sewer and wastewater treatment plant services to the Charter Township of Filer.

The agreement has been reviewed and approved by the City Attorney and is recommended by the Council Utilities Committee.

MOTION by Haydon, second by Zaring to authorize the Mayor and City Clerk to execute the Clarifier Agreement with the Charter Township of Filer.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Haydon, Zaring, Adams, and Marshall  
NAYS: None

**CONSIDERATION OF ORDINANCE 12-03 AMENDING CHAPTER 266 BOARD OF HARBOR COMMISSIONERS.**

In September of 2011 City Council conducted a work session with the Harbor Commission to discuss the purpose of the Harbor Commission and Chapter 266, of the Code of Ordinances. Council directed this discussion to the Council Ordinance Committee to consider revising the ordinance or the possible combination of various commissions. The Council Ordinance Committee met and reviewed draft amended ordinance language and met jointly with the Harbor Commission and the Parks and Beautification Commission to investigate a possible combination of commissions. Both commissions rejected the possibility of combining into one board.

Following continued research and review of proposed ordinance amendment language prepared by staff and the Harbor Commission, the Council Ordinance Committee arrived at the attached proposed 12-03 Chapter 266 Ordinance Amendment. The Council Ordinance Committee has reviewed and recommends the ordinance amendment.

This would be the first reading of the proposed Ordinance Amendment 12-03. A second reading and possible adoption could take place at the June 19, 2012 Council meeting.

MOTION by Hornkohl, second by Marshall to introduce Ordinance Amendment 12-03 amending Chapter 266 Board of Harbor Commissioners. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Haydon, Zaring, Adams, and Marshall  
NAYS: None

**CONSIDERATION OF A REQUEST TO OPERATE AN ICE CREAM TRUCK WITHIN THE CITY OF MANISTEE LIMITS.**

Longo's Sweet Treats LLC has requested authorization to operate an ice cream truck within the Manistee City limits. Longo's has provided copies of insurance, employee background checks, and a business license. They would like to operate within Manistee for the summer/fall season.

MOTION by Haydon, second by Hornkohl to authorize the operation of an ice cream truck by Longo's Sweet Treats LLC in Manistee for the summer and fall season. Proposed hours of operation are 11 a.m. – 4:30 p.m. Monday – Saturday; no service on Sunday. The truck will operate in the residential areas and possibly at the First Street beach if allowed.

With a roll call vote this motion passed, 5-1.

AYES: Kenny, Hornkohl, Haydon, Zaring, and Adams  
NAYS: Marshall

**CONSIDERATION OF ELECTION PRECINCT INSPECTORS PAY INCREASE.**

The Manistee City Charter Section 3-3 requires City Council to fix the rate of compensation for election precinct inspectors. The City Election Commission has recommended a pay increase for the election precinct inspectors and the chairpersons. Currently the inspectors are earning \$8.50 per hour and the chairperson earns \$9.25 per hour. The proposed increase, effective July 1, 2012, would be to raise these amounts to \$10.00 and \$11.00 per hour respectively. This is a budgeted amount.

MOTION by Haydon, second by Zaring to approve an hourly pay increase for the election precinct inspectors from \$8.50 to \$10.00 and from \$9.25 to \$11.00 for the precinct chairpersons effective July 1, 2012. Discussion followed regarding their responsibilities.

With a roll call vote this motion passed, 5-1.

AYES: Hornkohl, Haydon, Zaring, Adams, and Marshall  
NAYS: Kenny

**CONSIDERATION OF ESTABLISHING RECEIVING BOARDS FOR ELECTIONS.**

Michigan Election Law, MCL 168.679(a), provides that the legislative body of a city or township may, by resolution, approve the establishment of one or more "receiving boards" to take receipt of the sealed ballot containers, Poll Books, Statement of Votes and other materials which are returned to the clerk immediately following the close of the polls.

The use of receiving boards is strongly encouraged by the Bureau of Elections as they provide an effective, low cost way to promote the "recountability" of precincts in the event a recount is requested after the election. This is another step in improving election process efficiency. Although a similar process has already been established by the City Clerk's department, they are requesting City Council

approval of this formal process.

MOTION by Hornkohl, second by Marshall to approve a resolution to establish Receiving Boards for Elections as deemed necessary by the City Clerk and authorize the Mayor and City Clerk to sign the resolution.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Haydon, Zaring, Adams, and Marshall

NAYS: None

#### **CONSIDERATION OF THE PURCHASE OF TWO RIDING LAWN MOWERS.**

The Parks Department currently has several riding mowers with baggers that are more than ten years old. Maintenance costs are starting to out-weigh the value of the machines. Downtime while maintaining these mowers causes a backup of jobs. Two new mowers would increase job productivity, efficiency and completion time.

The 2012-2013 Motor Pool Budget includes \$10,000 to replace one riding mower. However, the Parks Department would like to purchase an additional mower and the Finance Department has advised that there are sufficient funds in the Motor Pool to purchase both mowers. Council is being asked to consider the purchase of two Ex Mark riding lawn mowers with baggers from Freeman Creek Equipment for a total purchase price of \$21,914.

MOTION by Haydon, second by Hornkohl to approve the purchase of two riding lawn mowers from Freeman Creek Equipment: 60" six deck mower with triple bagger, kit and quick dump for \$11,477 and 52" mower with double bagger, complete kit and quick dump for \$10,437.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Haydon, Zaring, Adams, and Marshall

NAYS: None

#### **A REPORT FROM THE FINANCE DEPARTMENT AND THE OIL AND GAS INVESTMENT BOARD.**

Mr. Ed Bradford reported on the activities of the Finance Department and the Oil and Gas Investment Board and responded to questions the Council had regarding their activities.

#### **PRESENTATION BY FINANCE DIRECTOR OF THIRD QUARTER FINANCIAL AND INVESTMENT REPORT.**

#### **CITIZEN COMMENT.**

Lynda Beaton, Hughes Street, commented about complaints she received about the downtown restroom next to Goody's during the Memorial Day holiday.

#### **OFFICIALS AND STAFF.**

Wright stated that City Council petitions are now available for the 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, and 7<sup>th</sup> districts.

Deisch stated a discussion will be held at the next work session on the fertilizer quotes received. Ms. Polly Schlaff will be notified of the discussion.

**COUNCILMEMBERS.**

Hornkohl commented on an article in the "*Lakeland Boating*" magazine about Manistee and the new marina.

Haydon stated that there was good representation at the dedication of the Pere Marquette marker and encouraged others to visit the site.

Adams received a call about the condition of the lighthouse and asked if there was any type of quick fix to make it look better temporarily.

**ADJOURN.**

MOTION to adjourn was made by Haydon, second by Hornkohl. Meeting adjourned at 8:25 p.m.

Michelle Wright MMC / CPFA, MiCPT  
City Clerk/Deputy Treasurer

**MANISTEE CITY COUNCIL  
WORK SESSION  
MINUTES OF JUNE 12, 2012**

The Manistee City Council met in a work session on Tuesday, June 12, 2012 at 7:00 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee MI 49660.

**MEMBERS PRESENT:** Colleen Kenny, Beth Adams, Catherine Zaring, Bob Hornkohl, Ilona Haydon, Alan Marshall, Sid Scrimger

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Department Directors and Public

***Discussion on Fertilizer Applications.*** In response to a request from Polly Schlaff of 506 Third Street, Council and City Staff researched various options to use organic products in place of synthetic products.

Based upon the research, three options were identified. Those options and associated costs are as follows:

OPTION	DESCRIPTION	COST
Status Quo	Continue to receive three applications of synthetic fertilizer and weed control.	\$6,800
Organic Fertilizer	Three applications of 100% organic fertilizer on City property. This application does not include weed control.	\$21,100
Hybrid Option	The hybrid option consists of using organic fertilizers (again no weed control) on youth recreation areas; while the remaining public grass areas (City Hall, DPW, Fire Station, etc.) would receive the same fertilizer / weed control as we have in the past.	\$18,800

Discussion was held among all Council on what was the best course to follow. Staff felt that more research was needed before a long term solution was made. Councilmember Haydon would like to see more statistics on how fertilizer / herbicides impacted individuals. Staff and Council agreed that we need to keep herbicide use to a minimum, provide adequate signage of herbicide and fertilizer application use and work with recreation leagues (MRA, Little League, etc.) to minimize contact between people and lawn applications. MSU Extension can provide a good starting point for review.

***Consensus:*** After discussing the issue, Council chose to support placing the final two applications as we have done in the past and continue to research different alternatives. City will coordinate applications with youth recreation leagues to minimize contact.

**2012 Capital Project Update.** Mitch Deisch, City Manager presented updates on the First Street Reconstruction, First Street Pavilion, Fish Cleaning Station, and the Maple Street Bridge. Regular updates will be made to Council throughout the construction season during work sessions.

Staff went in greater detail with the Fish Cleaning Station and the First Street Beach Pavilion. Fish Cleaning Station bids came in over budget. The construction estimates for the Beach Pavilion are coming in under budget. Based upon the best information that we have available at this time; staff recommends rejecting bids for the Fish Cleaning Station and rebid both projects together to obtain a greater economy of scale; with the goal of bringing both the Fish Cleaning Station and the Beach Pavilion in at or under the total budget of \$650,000 for both projects. This will require that the Capital Improvement Fund amounts dedicated for both projects to be flexible on how they are used.

Councilmember Scrimger commented that he feels the community will understand that the Fish Cleaning Station may come in a bit over budget and the Beach Pavilion may come in under budget; but combined both projects will be on total budget. What citizens do not want is another project going significantly over budget.

Consensus: Council supported staff recommendation of rejecting Fish Cleaning Station bids, rebidding both projects together and agreed to be flexible on how Capital Improvement Funds are used for both projects.

Staff also discussed with Council harbor dredging, installation of swim buoys at Fifth Avenue Beach and Local Revenue Sharing Board capital projects that will occur this year.

Adjourned at 8:35 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Mitchell D. Deisch". The signature is written in a cursive style with a large, stylized 'D'.

Mitch Deisch, City Manager

MDD:cl

INVOICE APPROVAL LIST BY FUND  
05/11/2012

Date: 05/11/2012  
Time: 11:15am  
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City of Manistee

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND							
Dept: GENERAL							
	101-100-801.000	Pro.Serv.	TERRAPIN NETWORKS	35969		05/01/2012	2,315.00
			T-Net Support - June 2012		31956		
	101-100-801.000	Pro.Serv.	CENTRAL INTERCONNECT, INC.	35902		04/18/2012	400.00
			Provide & Install 2 Phones		20971		
	101-100-859.000	DataIntern	CHARTER COMMUNICATIONS INC.	35903		04/22/2012	224.99
			Monthly Service - City Hall		#8245 12 209 0088022 - May 12		
	101-100-859.000	DataIntern	CHARTER COMMUNICATIONS INC.	35903		04/22/2012	6.16
			Monthly Service - City Hall		#8245 12 209 0076258 - May 12		
	101-100-925.001	Electric	CONSUMERS ENERGY	35910		05/25/2012	11,558.34
			Electric Usage				
	101-100-989.000	Computer	CENTRAL INTERCONNECT, INC.	35902		04/18/2012	570.25
			Provide & Install 2 Phones		20971		
							-----
					Total GENERAL		15,074.74
Dept: LEGISLATIVE							
	101-101-728.000	OperSupp	DONNA TAYLOR	35968		05/08/2012	75.00
			Tote Bags		2593		
							-----
					Total LEGISLATIVE		75.00
Dept: MANAGER							
	101-172-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	6.95
			Flex/HRA Admin - May 2012		5631		
	101-172-860.000	Trav/Train	PNC BANK	35962		05/24/2012	99.00
			Credit Card Charges		Apr 2012		
	101-172-870.000	Membership	ICMA	35928		06/07/2012	813.60
			Membership - M. Deisch		307974		
	101-172-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT	35905		05/01/2012	787.50
			Equipment Rental - Motor Pool				
	101-172-985.000	Lease Pur.	US BANK EQUIPMENT FINANCE	35973		04/21/2012	184.95
			Kyocera Copier Lease - Mgr/Pol		201848959		
							-----
					Total MANAGER		1,892.00
Dept: CLERK							
	101-215-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	6.95
			Flex/HRA Admin - May 2012		5631		
	101-215-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	4.50
			Flex/HRA Admin - May 2012		5631		
	101-215-740.000	Election E	ELECTION SYSTEMS & SOFTWARE	35917		05/02/2012	607.50
			Annual Maintenance - 2nd half		804170		
	101-215-801.000	Pro.Serv.	ADVANCED BENEFIT SOLUTIONS INC	35895		06/01/2012	41.80
			COBRA Administration		May 2012		
	101-215-831.000	Con.Repair	KOPY SALES INC.	35937		05/11/2012	40.71
			Cost Per Copy - Finance/Clerk		84104		
	101-215-860.000	Trav/Train	PNC BANK	35962		05/24/2012	253.06
			Credit Card Charges		Apr 2012		
	101-215-900.000	PrintPub	THE PIONEER GROUP	35961		05/20/2012	252.00
			Advertisements		#41100167 - 4/30/12		
	101-215-900.000	PrintPub	THE PIONEER GROUP	35961		05/20/2012	212.50
			Advertisements		#41100167 - 4/30/12		
							-----
					Total CLERK		1,419.02
Dept: FINANCE / TREASURER							
	101-253-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	6.95
			Flex/HRA Admin - May 2012		5631		
	101-253-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	9.00
			Flex/HRA Admin - May 2012		5631		
	101-253-728.000	OperSupp	PNC BANK	35962		05/24/2012	8.95
			Credit Card Charges		Apr 2012		
	101-253-831.000	Con.Repair	BS&A SOFTWARE, INC.	35900		05/31/2012	260.00
			Annual Support - Delq Pers Pro		082826		
	101-253-831.000	Con.Repair	BS&A SOFTWARE, INC.	35900		05/31/2012	920.00
			Annual Support - Tax System		081797		
							-----
					Total FINANCE / TREASURER		1,204.90
Dept: ASSESSOR							
	101-257-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	6.95
			Flex/HRA Admin - May 2012		5631		
	101-257-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	4.50
			Flex/HRA Admin - May 2012		5631		
	101-257-728.000	OperSupp	JACKPINE BUSINESS CENTERS	35932		05/12/2012	249.15
			HP Ink Crtdg, Post-It, Correct		327750-0		

INVOICE APPROVAL LIST BY FUND  
05/11/2012

Date: 05/11/2012  
Time: 11:15am  
Page: 2

City of Manistee

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND Dept: ASSESSOR						
Total ASSESSOR						260.60
Dept: MUNICIPAL BUILDINGS						
101-265-728.000	OperSupp	FASTENAL COMPANY Can Liners	35919	MIMAN90725	05/31/2012	54.50
101-265-728.000	OperSupp	PURE WATER WORKS Purified Water	35964	227342	06/02/2012	52.00
101-265-728.000	OperSupp	JACKPINE BUSINESS CENTERS BP Bag for C2401 Backpa	35932	329045-0	06/01/2012	14.40
101-265-728.000	OperSupp	GLASS SPECIALTIES, INC. Window Glo	35922	15006	06/07/2012	13.00
101-265-728.000	OperSupp	FASTENAL COMPANY Wypall, Bowl Cleaner, Pine Sol	35919	MIMAN90875	06/07/2012	67.55
101-265-728.000	OperSupp	FASTENAL COMPANY Arm for Dispenser Core	35919	MIMAN90864	06/06/2012	50.36
101-265-850.000	Phone	POWERNET GLOBAL COMMUNICATIONS Monthly Service	35963	26668124	05/22/2012	142.42
101-265-920.000	Gas	DTE ENERGY Gas Usage - 70 Maple St	35914		06/02/2012	323.45
101-265-920.336	Gas - Fire	DTE ENERGY Gas Usage - 281 First St	35914		06/02/2012	224.19
101-265-922.000	Water	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	170.24
101-265-922.336	Water - Fi	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	93.68
101-265-922.441	Water - DP	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	148.76
101-265-922.446	Water - Br	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	49.16
101-265-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	1,632.50
101-265-925.336	Electric -	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	240.40
101-265-925.441	Electric -	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	1,531.00
101-265-925.446	Electric -	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	395.64
Total MUNICIPAL BUILDINGS						5,203.25
Dept: ATTORNEY						
101-266-803.000	Prof. Serv	ROBERT C KERZKA P.C. Professional Services - MTT	35935		05/19/2012	2,656.39
Total ATTORNEY						2,656.39
Dept: BOARDS & COMMISSIONS						
101-290-884.000	Historic D	JACKPINE BUSINESS CENTERS Toner, HP Crtdg	35932	329012-0	06/01/2012	242.68
101-290-885.000	Non-Motori	JACKPINE BUSINESS CENTERS HAM Brochures	35932	29272	05/24/2012	675.00
101-290-887.000	Plan Comm	JACKPINE BUSINESS CENTERS Toner, HP Crtdg	35932	329012-0	06/01/2012	242.68
101-290-887.000	Plan Comm	THE PIONEER GROUP Advertisements	35961	#41100167 - 4/30/12	05/20/2012	86.50
Total BOARDS & COMMISSIONS						1,246.86
Dept: POLICE						
101-301-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	69.50
101-301-715.000	Cleaning	MANISTEE CLEANING SOLUTIONS Uniform Cleaning	35939	APR 2012	04/30/2012	185.42
101-301-715.000	Cleaning	NYE UNIFORM COMPANY Pants, Shirts - Vasquez	35957	371642	05/27/2012	180.09
101-301-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	4.50
101-301-728.000	OperSupp	JACKPINE BUSINESS CENTERS Binder Clips, Notebook, Tabs	35932	328858-0	05/30/2012	108.04
101-301-728.000	OperSupp	JACKPINE BUSINESS CENTERS Notebook	35932	328858-1	05/31/2012	13.49
101-301-728.000	OperSupp	ELAINE'S FRAMING Framing - Police Dept	35916		05/02/2012	81.65

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Fund: GENERAL FUND						
Dept: POLICE						
101-301-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM Fuel Usage	35898	BC177 - 5/6/12	05/20/2012	1,625.64
101-301-831.000	Con.Repair	KOPY SALES INC. Cost Per Copy - Police	35937	84103	05/11/2012	25.67
101-301-860.000	Trav/Train	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	82.80
101-301-870.000	Membership	MICHIGAN ASSOC. OF CHIEFS Membership - D. Bachman	35943	2012	05/01/2012	115.00
101-301-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Disc Brake Pro K	35896	256-779930	04/08/2012	51.95
101-301-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Bleeder Screw	35896	256-780218	04/12/2012	3.93
101-301-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Ceramic Disc Pad	35896	256-780324	04/13/2012	-34.79
101-301-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Ceramic Disc Pad	35896	256-779878	04/07/2012	34.79
101-301-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	2,756.25
101-301-985.000	Lease Pur.	US BANK EQUIPMENT FINANCE Kyocera Copier Lease - Mgr/Pol	35973	201848959	04/21/2012	184.95
				Total POLICE		5,488.88
Dept: FIRE						
101-336-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	48.65
101-336-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	13.50
101-336-728.000	OperSupp	NORTHERN FIRE & SAFETY SCBA Hydrotest, O-Ring	35954	248695	04/23/2012	114.50
101-336-728.000	OperSupp	MOORE MEDICAL CORP. Sharps Shuttle, Regulator, O2	35948	81821862 EI	05/20/2012	462.44
101-336-728.000	OperSupp	CHARTER COMMUNICATIONS INC. Monthly Service - Fire Dept	35903	#8245 12 209 0073420 - May 12	04/22/2012	6.12
101-336-728.000	OperSupp	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	152.98
101-336-728.000	OperSupp	FASTENAL COMPANY Safety Glasses, Gloves	35919	MIMAN90759	06/01/2012	34.95
101-336-728.000	OperSupp	DOUGLASS SAFETY SYSTEMS, LLC Replacement Prong for Spec Frm	35913	30505	05/31/2012	21.93
101-336-728.000	OperSupp	FASTENAL COMPANY Hex Key	35919	MIMAN90947	06/09/2012	8.70
101-336-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM Fuel Usage	35898	BC177 - 5/6/12	05/20/2012	524.36
101-336-801.000	Pro.Serv.	ACCUMED BILLING INC AccuMed Fees	35892	Apr 2012	05/01/2012	427.62
101-336-831.000	Con.Repair	KOPY SALES INC. Cost Per Copy - Fire	35937	84106	05/11/2012	13.58
101-336-831.000	Con.Repair	TURF CARE LAWN SERVICE INC. Spring Application - Fire Dept	35972	83623	05/20/2012	58.55
101-336-860.000	Trav/Train	MICHIGAN ASSOC. OF AMBULANCE Community Paramdic Summit	35942		05/09/2012	100.00
101-336-930.000	Repairs/Ma	TOM NOTEWARE COMMUNICATIONS Fire Dept Service Call	35955	603562	05/20/2012	85.00
101-336-930.000	Repairs/Ma	GRAND TRAVERSE MOBILE Portable Radio Repair	35924	35622	05/23/2012	125.10
101-336-930.000	Repairs/Ma	MIDAS AUTO SERVICE EXPERTS 2001 Ford Crown Victoria Maint	35944	4163624	04/27/2012	206.55
101-336-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Amber Lens Asse, Pwr Str Fl	35896	256-784762	06/01/2012	29.03
101-336-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	2,362.50
				Total FIRE		4,796.06
Dept: PUBLIC WORKS						
101-441-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	76.45
101-441-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - DPW	35946	0252971	05/30/2012	26.80
101-441-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - DPW	35946	0254771	06/06/2012	26.80

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Fund: GENERAL FUND								
	Dept: PUBLIC WORKS							
		101-441-728.000	OperSupp	BIG KMART STORE 4845	35936		05/27/2012	274.95
		101-441-728.000	OperSupp	4-Tier Shelf, Microwave, Coffe		#04845 042712 004 07561		
		101-441-728.000	OperSupp	ABSOLUTE SAFETY, INC.	35891		05/27/2012	213.30
		101-441-728.000	OperSupp	Safety Meeting - Chainsaw Safe		DPW270412		
		101-441-728.000	OperSupp	OLESON'S FOOD STORES	35958		05/30/2012	35.95
		101-441-728.000	OperSupp	Creamer, Coffee		#2260 - 04/30/12		
		101-441-728.000	OperSupp	MODEL FIRST AID, SAFETY &	35947		05/03/2012	23.30
		101-441-728.000	OperSupp	Cabinet Supplies		100450		
		101-441-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC	35895		06/02/2012	9.00
		101-441-770.000	Vehicle Ga	Flex/HRA Admin - May 2012		5631		
		101-441-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM	35898		05/20/2012	108.03
		101-441-770.000	Vehicle Ga	Fuel Usage		BC177 - 5/6/12		
		101-441-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM	35898		05/20/2012	4,486.96
		101-441-770.000	Vehicle Ga	Fuel Usage		BC177 - 5/6/12		
		101-441-831.000	Con.Repair	TOP LINE ELECTRIC LLC	35971		05/02/2012	111.00
		101-441-831.000	Con.Repair	Replace Ballast DPW		3382		
		101-441-831.000	Con.Repair	TOP LINE ELECTRIC LLC	35971		05/02/2012	111.00
		101-441-831.000	Con.Repair	Replaced 100W HPS Lamp		3380		
		101-441-831.000	Con.Repair	TOP LINE ELECTRIC LLC	35971		04/26/2012	93.06
		101-441-831.000	Con.Repair	Replace Broken Receptacles-DPW		3371		
		101-441-831.000	Con.Repair	ESRI	35918		05/20/2012	300.00
		101-441-860.000	Trav/Train	GIS Annual Maintenance		92480757		
		101-441-860.000	Trav/Train	PNC BANK	35962		05/24/2012	277.00
		101-441-860.000	Trav/Train	Credit Card Charges		Apr 2012		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/27/2012	142.48
		101-441-930.000	Repairs/Ma	Drill Set		MIMAN90671		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/27/2012	11.98
		101-441-930.000	Repairs/Ma	Glove		MIMAN90674		
		101-441-930.000	Repairs/Ma	MANISTEE FORD-MERCURY, INC.	35940		04/20/2012	56.94
		101-441-930.000	Repairs/Ma	Handle		76629		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/03/2012	140.28
		101-441-930.000	Repairs/Ma	Wypalls		MIMAN90208		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/12/2012	11.26
		101-441-930.000	Repairs/Ma	Safety Glasses		MIMAN90381		
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC.	35974		05/26/2012	26.78
		101-441-930.000	Repairs/Ma	Cotton Mop, Mop Handle		90996		
		101-441-930.000	Repairs/Ma	MANISTEE ACE HARDWARE	35893		05/26/2012	15.99
		101-441-930.000	Repairs/Ma	Ace Powrcntr 7 Outlt Mtl		92403		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/25/2012	31.95
		101-441-930.000	Repairs/Ma	Flat Washer, Hex Cap Screws,		MIMAN90627		
		101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES	35896		05/25/2012	50.94
		101-441-930.000	Repairs/Ma	Oil Dri		256-784080		
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC.	35974		06/06/2012	5.03
		101-441-930.000	Repairs/Ma	Nozzle Pistol		91386		
		101-441-930.000	Repairs/Ma	MICHAEL TODD AND COMPANY, INC.	35941		06/03/2012	500.60
		101-441-930.000	Repairs/Ma	No Parking Signs		132435		
		101-441-930.000	Repairs/Ma	MICHAEL TODD AND COMPANY, INC.	35941		06/03/2012	762.44
		101-441-930.000	Repairs/Ma	Handicapped Parking,		132434		
		101-441-930.000	Repairs/Ma	INTERSTATE BATTERY SYSTEM	35930		04/05/2012	136.95
		101-441-930.000	Repairs/Ma	Supplies - City Garage		10079624		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		05/30/2012	40.92
		101-441-930.000	Repairs/Ma	Recip Saw Blades		MIMAN90715		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		06/02/2012	60.82
		101-441-930.000	Repairs/Ma	Lotion Skin Cleanser		MIMAN90775		
		101-441-930.000	Repairs/Ma	FASTENAL COMPANY	35919		06/03/2012	22.36
		101-441-930.000	Repairs/Ma	Flat Washer, Hex Cap Screw,		MIMAN90814		
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC.	35974		06/01/2012	25.18
		101-441-930.000	Repairs/Ma	Spring Backrake 22"		91231		
		101-441-930.000	Repairs/Ma	LAKE WELDING SUPPLY CO.	35938		05/30/2012	44.46
		101-441-930.000	Repairs/Ma	AR, ED, FG, O2		00788792		
		101-441-930.000	Repairs/Ma	NAPA AUTO PARTS	35949		05/03/2012	49.47
		101-441-930.000	Repairs/Ma	Fleet Charge A F Gal		144779		
		101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES	35896		06/08/2012	37.00
		101-441-930.000	Repairs/Ma	12V Tractor Batt		256-785450		
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC.	35974		06/08/2012	2.80
		101-441-930.000	Repairs/Ma	GlV Bush		91509		
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC.	35974		06/08/2012	3.22
		101-441-930.000	Repairs/Ma	Galv Bush		91514		
		101-441-930.000	Repairs/Ma	MICHAEL TODD AND COMPANY, INC.	35941		05/30/2012	610.65
		101-441-930.000	Repairs/Ma	30" Wht/Red Hi/Al Stop		132354		

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			Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND								
Dept: PUBLIC WORKS								
		101-441-930.000	Repairs/Ma	FREIGHTLINER OF GRAND RAPIDS Shipping	35921	X001405661:01	05/20/2012	492.89
		101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC. Bulbs	35974	91151	05/30/2012	15.44
		101-441-930.000	Repairs/Ma	LAKE WELDING SUPPLY CO. Arc One Chocolate Spect w/Blue	35938	00787898	05/26/2012	6.46
		101-441-930.000	Repairs/Ma	MICHAEL TODD AND COMPANY, INC. Handicapped Parking	35941	132280	05/25/2012	399.96
		101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES CREDIT overpayment	35896	256-779877 cr	04/07/2012	-0.10
		101-441-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	6,300.00
								-----
Total PUBLIC WORKS								16,178.75
Dept: COMMUNITY DEVELOPMENT OFFICE								
		101-748-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	13.90
		101-748-728.000	OperSupp	JACKPINE BUSINESS CENTERS Voice Mail Log Book	35932	328747-0	05/27/2012	44.90
		101-748-728.000	OperSupp	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	9.00
		101-748-728.000	OperSupp	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	80.00
		101-748-831.000	Con.Repair	ESRI GIS Annual Maintenance	35918	92480757	05/20/2012	400.00
		101-748-860.000	Trav/Train	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	190.00
								-----
Total COMMUNITY DEVELOPMENT OFFICE								737.80
Dept: PARKS & RECREATION								
		101-751-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	13.90
		101-751-728.000	OperSupp	WAHR HARDWARE, INC. Alk Battery	35974	91211	05/31/2012	9.58
		101-751-728.000	OperSupp	MODEL FIRST AID, SAFETY & Cabinet Supplies	35947	100450	05/03/2012	25.40
		101-751-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM Fuel Usage	35898	BC177 - 5/6/12	05/20/2012	862.24
		101-751-831.000	Con.Repair	ACTION TERMITE & PEST CONTROL General Spray Program	35894	763-12	05/17/2012	198.00
		101-751-831.000	Con.Repair	JASON THOMPSON LANDSCAPE Lawn Maintenance - Apr 2012	35970	21908	04/30/2012	666.66
		101-751-900.000	PrintPub	THE PIONEER GROUP Advertisements	35961	#41100167 - 4/30/12	05/20/2012	97.75
		101-751-920.000	Gas	DTE ENERGY Gas Usage - 580 Maple St	35914		06/03/2012	51.67
		101-751-922.000	Water	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	140.20
		101-751-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	869.84
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Cotton Mop, Trash Bags	35974	90998	05/26/2012	19.29
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Pipe, Cplg Ins, Clamp	35974	90624	05/16/2012	8.51
		101-751-930.000	Repairs/Ma	FASTENAL COMPANY Screws, Lock Nut, Washers	35919	MIMAN90259	05/05/2012	17.31
		101-751-930.000	Repairs/Ma	FASTENAL COMPANY Gloves	35919	MIMAN90323	05/10/2012	64.22
		101-751-930.000	Repairs/Ma	CHEMSEARCH Berry Blast	35904	706872	05/04/2012	197.00
		101-751-930.000	Repairs/Ma	CARROT-TOP INDUSTRIES, INC. US Flags	35901	CI1220154	05/03/2012	1,176.50
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Bolts	35974	91284	06/02/2012	6.51
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Paint Thinner	35974	91304	06/02/2012	8.09
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Philips Bit, Bolt	35974	91399	06/06/2012	2.37
		101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Screw Ext	35974	91390	06/06/2012	6.74

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Fund: GENERAL FUND							
Dept: PARKS & RECREATION							
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Ktchn/Bath Clnr, Sponge, 5-in-	35974	91141	05/30/2012	33.27
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Sun/Shade Seed	35974	91148	05/30/2012	11.69
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Drill Bits	35974	91164	05/30/2012	4.50
	101-751-930.000	Repairs/Ma	OLSON LUMBER COMPANY Treated	35959	100582	06/06/2012	18.70
	101-751-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Hitch Ball, Hitch Dead Bolt, M	35896	256-785196	06/06/2012	45.97
	101-751-930.000	Repairs/Ma	FASTENAL COMPANY Safety Glass	35919	MIMAN90736	05/31/2012	4.86
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Gloss Black Spray	35974	91409	06/06/2012	38.99
	101-751-930.000	Repairs/Ma	INTELLIGENT PRODUCTS INC Mutt Mitt Hangable	35929	140495A	05/24/2012	310.68
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Artist Brush Set, Gld Leaf, Ch	35974	91441	06/07/2012	137.36
	101-751-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	3,150.00
						Total PARKS & RECREATION	8,197.80
						Fund Total	64,432.05
Fund: MAJOR STREET FUND							
Dept:							
	202-000-936.000	PreservSts	CITY OF MANISTEE GENERAL FUND Major & Local Street Reimburse	35906		05/01/2012	7,416.67
	202-000-936.000	PreservSts	HALLACK CONTRACTING INC First Street Reconstruction	35925	6	04/18/2012	127,355.22
	202-000-936.000	PreservSts	TOP LINE ELECTRIC LLC River / Jones Streetscape	35971	3379	04/30/2012	1,828.91
	202-000-936.000	PreservSts	CONSORT DISPLAY GROUP Banners, Imprint,, Bracket,	35909	INV0037805	06/01/2012	3,279.09
	202-000-937.000	Routine Ma	ABONMARCHE CONSULTANTS, INC. Maple St Bridge Electrical Upg	35890	104090	05/06/2012	11,600.50
	202-000-938.000	Winter Mai	CITY OF MANISTEE GENERAL FUND Major & Local Street Reimburse	35906		05/01/2012	8,333.33
						Total	159,813.72
						Fund Total	159,813.72
Fund: LOCAL STREET FUND							
Dept:							
	203-000-936.000	PreservSts	CITY OF MANISTEE GENERAL FUND Major & Local Street Reimburse	35906		05/01/2012	3,583.33
	203-000-938.000	Winter Mai	CITY OF MANISTEE GENERAL FUND Major & Local Street Reimburse	35906		05/01/2012	2,666.67
						Total	6,250.00
						Fund Total	6,250.00
Fund: CITY REFUSE FUND							
Dept:							
	226-000-799.000	MiscExp	THE PIONEER GROUP Advertisements	35961	#41100167 - 4/30/12	05/20/2012	332.80
	226-000-829.002	Yard Waste	CITY OF MANISTEE GENERAL FUND Reimburse for Yard Waste	35906		05/01/2012	1,583.33
						Total	1,916.13
						Fund Total	1,916.13
Fund: BROWNFIELD REDEVELOPMENT AUTHO							
Dept:							
	243-000-801.000	Pro.Serv.	EFTAXIADIS CONSULTING INC Environmental Consulting	35915	MNST-1202	05/13/2012	430.50

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Fund: BROWNFIELD REDEVELOPMENT AUTHO						
Dept:						
				Total		430.50
Dept: 334 River St Grant 243-693-801.000	Pro.Serv.	NORDLUND & ASSOCIATES INC Professional Services	35953	12644	03/27/2012	2,205.00
243-693-801.000	Pro.Serv.	EFTAXIADIS CONSULTING INC Technical Services, Admin Serv	35915	CMBRA-1203D	05/13/2012	4,653.50
				Total 334 River St Grant		6,858.50
					Fund Total	7,289.00
Fund: EPA GRANT - PETROLEUM						
Dept:						
251-000-810.000	Engineer	NTH CONSULTANTS, LTD Professional Service	35956	582655	06/02/2012	1,850.00
251-000-810.000	Engineer	EFTAXIADIS CONSULTING INC Env Consulting, Consulting, Ad	35915	CMBRA-1203P	05/13/2012	3,341.50
251-000-810.000	Engineer	EFTAXIADIS CONSULTING INC CREDIT - Excess Labor	35915	CMBRA-PET-C	05/01/2012	-4,367.75
				Total		823.75
					Fund Total	823.75
Fund: EPA GRANT - HAZARDOUS						
Dept:						
252-000-810.000	Engineer	NTH CONSULTANTS, LTD Professional Service	35956	582655	06/02/2012	3,700.00
252-000-810.000	Engineer	EFTAXIADIS CONSULTING INC Env Consulting, Consulting	35915	CMBRA-1203H	05/13/2012	1,250.50
252-000-810.000	Engineer	EFTAXIADIS CONSULTING INC CREDIT - Excess Labor	35915	CMBRA-HAZ-C	05/01/2012	-2,636.81
				Total		2,313.69
					Fund Total	2,313.69
Fund: GRANT MANAGEMENT FUND						
Dept:						
275-000-965.048	2011 Cycle	WEST SHORE COMMUNITY COLLEGE Advanced Paramedic - H.Darling	35977	58399 - Apr 12	05/25/2012	2,739.00
				Total		2,739.00
					Fund Total	2,739.00
Fund: PEG COMMISSION						
Dept:						
290-000-801.000	Pro.Serv.	KEITH R BROWN PHD MPA Operations - May 2012	35899		05/01/2012	3,266.67
				Total		3,266.67
					Fund Total	3,266.67
Fund: RAMSDELL THEATRE						
Dept:						
296-000-308.000	Principal	WEST SHORE BANK Ramsdell Roof-Note #1104879710	35976		05/16/2012	14,473.22
296-000-728.000	OperSupp	TAMMIE DALKE Ramsdell - Site Manager	35911	2012 - MHS PROM	05/05/2012	60.00
296-000-728.000	OperSupp	JACKPINE BUSINESS CENTERS Toner, HP Crtgdg	35932	329012-0	06/01/2012	155.88
296-000-728.000	OperSupp	MARK HANSEN Ramsdell - Change Lockset	35927		05/01/2012	59.55
296-000-751.000	Concession	DEBORAH A NIESEN Ramsdell - Concessions &	35951		05/04/2012	39.99
296-000-752.000	Movie Exp	NICHOLAS NIESEN Ramsdell - Site Manager, Flier	35952	GHOSTBUSTERS MOVIE ROTARY PLAY / GHOSTBUSTERS	04/29/2012	10.00

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<b>Fund: RAMSDELL THEATRE</b>						
Dept:						
296-000-752.000	Movie Exp	NICHOLAS NIESEN Ramsdell - Site Manager	35952		05/05/2012	45.00
296-000-752.000	Movie Exp	MARC C DIMMITT Ramsdell - Projector	35912	GHOSTBUSTERS MOVIE	05/05/2012	60.00
296-000-752.000	Movie Exp	SONY PICTURES ENTERTAINMENT Ramsdell Theatre - Ghostbuster	35889	GHOSTBUSTERS	05/09/2012	250.00
296-000-753.000	Performanc	NICHOLAS NIESEN Ramsdell - Site Manager, Flier	35952	ROTARY PLAY / GHOSTBUSTERS	04/29/2012	50.00
296-000-801.000	Pro.Serv.	SHELLY ANNETTE JURCEVIC Ramsdell Lessons	35933	Apr 2012	04/25/2012	260.00
296-000-801.000	Pro.Serv.	CENTRAL INTERCONNECT, INC. Cleaned Mixer, Adj Kramer Swit	35902	21021	04/30/2012	710.25
296-000-922.000	Water	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	25.52
296-000-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	163.90
296-000-930.000	Repairs/Ma	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	178.96
296-000-998.000	Interest	WEST SHORE BANK Ramsdell Roof-Note #1104879710	35976		05/16/2012	2,996.76
				Total		19,539.03
					Fund Total	19,539.03
<b>Fund: CAPITAL IMPROVEMENT FUND</b>						
Dept:						
430-000-979.006	EGov	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	73.56
430-000-979.006	EGov	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	792.69
				Total		866.25
					Fund Total	866.25
<b>Fund: BOAT RAMP FUND</b>						
Dept:						
508-000-922.000	Water	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	6.60
508-000-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	90.94
				Total		97.54
					Fund Total	97.54
<b>Fund: WATER &amp; SEWER UTILITY</b>						
Dept: ADMINISTRATION						
573-541-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	6.95
573-541-728.000	OperSupp	MISS DIG SYSTEM, INC. Monthly Service, Orders Faxed,	35945	42243	05/30/2012	159.72
573-541-728.000	OperSupp	LORI HANSEN Office Cleaning	35926		05/07/2012	75.00
573-541-728.000	OperSupp	JACKPINE BUSINESS CENTERS Turn On/Off Sheets	35932	29270	05/24/2012	28.42
573-541-820.000	admin	CITY OF MANISTEE GENERAL FUND Administration - Water	35906		05/01/2012	20,666.67
573-541-831.000	Con.Repair	KOPY SALES INC. Cost Per Copy - Garage	35937	84105	05/11/2012	41.11
573-541-900.000	PrintPub	THE PIONEER GROUP Advertisements	35961	#41100167 - 4/30/12	05/20/2012	113.90
				Total ADMINISTRATION		21,091.77
Dept: WATER OPERATION						
573-542-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	13.90
573-542-728.000	OperSupp	MODEL FIRST AID, SAFETY & Cabinet Supplies	35947	100450	05/03/2012	49.70

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Fund: WATER & SEWER UTILITY						
Dept: WATER OPERATION						
573-542-745.000	Chemicals	WEBB CHEMICAL SERVICE CORP. Sodium Hypochlorite	35975	381673	05/25/2012	744.00
573-542-745.000	Chemicals	WEBB CHEMICAL SERVICE CORP. Sodium Hypochlorite, Hydroflu	35975	381664	05/25/2012	4,896.00
573-542-745.000	Chemicals	WEBB CHEMICAL SERVICE CORP. CREDIT - Container Refund	35975	101760	05/26/2012	-855.00
573-542-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM Fuel Usage	35898	BC177 - 5/6/12	05/20/2012	661.11
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Shipping, Gloves	35974	91405	06/06/2012	9.18
573-542-824.000	Lab Test	KENT COUNTY HEALTH DEPARTMENT Water Samples	35934	EH043012-3921	05/31/2012	336.00
573-542-831.000	Con.Repair	TOP LINE ELECTRIC LLC Repair Water Wells	35971	3318	04/03/2012	786.93
573-542-831.000	Con.Repair	ESRI GIS Annual Maintenance	35918	92480757	05/20/2012	1,500.00
573-542-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	286.30
573-542-930.000	Repairs/Ma	WAHR HARDWARE, INC. Shipping, Gloves	35974	91405	06/06/2012	1.34
573-542-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	2,866.50
573-542-970.000	Cap.Outlay	TERRAPIN NETWORKS Well 6 Equipment Replacement	35969	31920	04/30/2012	419.00
				Total WATER OPERATION		11,714.96
Dept: SEWER - WWTP						
573-543-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	20.85
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	35946	0251173	05/23/2012	35.28
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	35946	0252972	05/30/2012	35.28
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	35946	0254772	06/06/2012	35.28
573-543-728.000	OperSupp	ABSOLUTE SAFETY, INC. Safety Meeting - PPE Hazard As	35891	WWTP200412	05/20/2012	133.35
573-543-728.000	OperSupp	SAFETY SERVICES, INC. Rx Safety Glasses - Szpliet	35965	014811	05/23/2012	225.25
573-543-770.000	Vehicle Ga	BLARNEY CASTLE FLEET PROGRAM Fuel Usage	35898	BC177 - 5/6/12	05/20/2012	616.52
573-543-801.000	Pro.Serv.	FISHBECK, THOMPSON, CARR & Digester Roofing Repl Design D	35920	262504	05/23/2012	438.90
573-543-801.000	Pro.Serv.	FISHBECK, THOMPSON, CARR & WWTP Reg Asst FY 11-12	35920	262709	05/23/2012	1,331.50
573-543-831.000	Con.Repair	TOP LINE ELECTRIC LLC 1st Street Bathroom Lights	35971	3377	04/27/2012	533.24
573-543-860.000	Trav/Train	STATE OF MICHIGAN - MDEQ Anaerobic Sludge Digestion Pro	35967	754844	04/25/2012	200.00
573-543-860.000	Trav/Train	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	259.10
573-543-860.000	Trav/Train	PNC BANK Credit Card Charges	35962	Apr 2012	05/24/2012	291.57
573-543-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	1,362.43
573-543-930.000	Repairs/Ma	MANISTEE ACE HARDWARE Osc Sprnklr	35893	92375	05/25/2012	27.98
573-543-930.000	Repairs/Ma	MANISTEE ACE HARDWARE Sponge, Scrubr Pad	35893	92467	05/27/2012	15.54
573-543-930.000	Repairs/Ma	NFO ACRES Misc	35950	9042612	04/26/2012	12.25
573-543-930.000	Repairs/Ma	FASTENAL COMPANY Screwdriver	35919	MIMAN90849	06/06/2012	9.42
573-543-930.000	Repairs/Ma	FASTENAL COMPANY Gloves	35919	MIMAN90848	06/06/2012	18.78
573-543-930.000	Repairs/Ma	MANISTEE ACE HARDWARE Paintbrush, Box Cover	35893	92805	06/05/2012	3.88
573-543-930.000	Repairs/Ma	NAPA AUTO PARTS GP Lithium Grs Cart	35949	144655	05/01/2012	17.46
573-543-930.000	Repairs/Ma	CON-WAY FREIGHT INC Pumps or Pump Parts - Shipping	35908	739-045322	05/19/2012	87.78

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<b>Fund: WATER &amp; SEWER UTILITY</b>						
Dept: SEWER - WWTP						
573-543-930.000	Repairs/Ma	GRAINGER Battery	35923	9806099371	05/18/2012	235.50
573-543-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	2,866.50
Total SEWER - WWTP						8,813.64
Dept: SEWER COLLECTION (STREETS)						
573-544-712.012	Costs-HRA	ADVANCED BENEFIT SOLUTIONS INC Flex/HRA Admin - May 2012	35895	5631	06/02/2012	13.90
573-544-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - Str Sewers	35946	0252937	05/30/2012	17.64
573-544-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - Str Sewer	35946	0254736	06/06/2012	17.64
573-544-831.000	Con.Repair	ESRI GIS Annual Maintenance	35918	92480757	05/20/2012	300.00
573-544-930.000	Repairs/Ma	JACK DOHENY SUPPLIES, INC. Catch Basin Nozzle	35931	A56142	05/30/2012	195.00
573-544-930.000	Repairs/Ma	JACK DOHENY SUPPLIES, INC. 24" Manhole Hook, Safety Glass	35931	A56270	06/02/2012	41.28
573-544-930.000	Repairs/Ma	PARKDALE BLOCK & BUILDING Well Pit Blks	35960	20459	05/09/2012	10.80
573-544-930.000	Repairs/Ma	PARKDALE BLOCK & BUILDING 8' Manhole Block	35960	20455	05/05/2012	28.32
573-544-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	35905		05/01/2012	2,866.50
Total SEWER COLLECTION (STREETS)						3,491.08
Dept: Water & Sewer Bond & Interest						
573-574-995.008	2005 W/S R	BANK OF NEW YORK MELLON TRUST TAS 223314 - Interest	35897		04/23/2012	101,097.50
BNYLOANS/MANISTEE05RF - Apr 12						
Total Water & Sewer Bond & Interest						101,097.50
Fund Total						146,208.95
<b>Fund: MARINA FUND</b>						
Dept:						
594-000-728.000	OperSupp	ABSOLUTE SAFETY, INC. Hi Viz Bomber Jackets - Marina	35891	MCM130412	05/13/2012	199.80
594-000-728.000	OperSupp	SPORTS INK SCREEN PRINTING Marina - Jacket Embroidery,	35966	2786	05/01/2012	149.70
594-000-728.000	OperSupp	JACKPINE BUSINESS CENTERS Name Badges	35932	327957-0	05/23/2012	15.70
594-000-920.000	Gas	DTE ENERGY Gas Usage - 460 River St	35914		06/02/2012	75.09
594-000-922.000	Water	CITY OF MANISTEE WATER & Water Usage	35907		04/27/2012	93.36
594-000-925.000	Electric	CONSUMERS ENERGY Electric Usage	35910		05/25/2012	767.40
594-000-930.000	Repairs/Ma	MARK HANSEN Paint Marina Men's Room Door	35927		05/01/2012	156.18
594-000-930.000	Repairs/Ma	MARK HANSEN Marina - Patch Holes, Paint,	35927		04/25/2012	98.75
Total						1,555.98
Fund Total						1,555.98
Grand Total						417,111.76

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Fund: GENERAL FUND						
Dept: GENERAL						
101-100-855.000	Cell Phone	AT&T MOBILITY Monthly Service	35987	837869502X04282012	05/28/2012	920.20
				Total GENERAL		920.20
Dept: MANAGER						
101-172-831.000	Con.Repair	KOPY SALES INC. Cost Per Copy - Manager	36012	84219	05/12/2012	38.16
				Total MANAGER		38.16
Dept: CLERK						
101-215-728.000	OperSupp	JACKPINE BUSINESS CENTERS 3" Hanging Binders	36009	330251-0	06/23/2012	63.98
101-215-740.000	Election E	MANISTEE COUNTY TRANSPORTATION Room Rental - May 8, 2012	36016	4226	06/08/2012	100.00
101-215-900.000	PrintPub	MANISTEE COUNTY REGISTER OF Record - Special Use Permit	36015		06/20/2012	29.00
101-215-900.000	PrintPub	JACKPINE BUSINESS CENTERS Business Cards - Wright	36009	29443	06/13/2012	40.50
101-215-900.000	PrintPub	MANISTEE COUNTY REGISTER OF Record - Transfer of Special	36015		06/23/2012	29.00
101-215-900.000	PrintPub	PRINTING SYSTEMS, INC. Payroll Checks	36031	74179	06/21/2012	256.60
				Total CLERK		519.08
Dept: FINANCE / TREASURER						
101-253-728.000	OperSupp	JACKPINE BUSINESS CENTERS 2.4 ghz Wireless, Adapter, Key	36009	330237-0	06/16/2012	39.89
101-253-728.000	OperSupp	JACKPINE BUSINESS CENTERS Copy Paper	36009	329944-0	06/13/2012	369.00
101-253-728.000	OperSupp	DONNA TAYLOR Jacket	36040	2568	05/08/2012	48.96
				Total FINANCE / TREASURER		457.85
Dept: MUNICIPAL BUILDINGS						
101-265-728.000	OperSupp	WAHR HARDWARE, INC. Countertop Magic	36043	91463	06/07/2012	30.55
101-265-728.000	OperSupp	MANISTEE ACE HARDWARE Sprayer	35982	093516	06/20/2012	5.70
101-265-728.000	OperSupp	FASTENAL COMPANY Facial Tissue	36003	MIMAN91184	06/21/2012	74.35
101-265-831.000	Con.Repair	CUSTOM SHEET METAL & HEATING Cooling Season Filter Change	36001	0000057629	05/27/2012	587.50
101-265-831.000	Con.Repair	CUSTOM SHEET METAL & HEATING Zone Valve Motor, Service Call	36001	0000057655	06/02/2012	203.11
101-265-850.000	Phone	AT&T Monthly Service	35986	2012 - 231R01300605	06/20/2012	616.42
101-265-850.000	Phone	AT&T Monthly Service	35986	2012 - 231398067905	06/12/2012	278.42
101-265-850.000	Phone	AT&T Monthly Service	35986	2012 - 231723351905	06/12/2012	99.59
101-265-850.000	Phone	AT&T Monthly Service	35986	2012 - 231723180305	06/12/2012	108.91
101-265-920.441	Gas - DPW	DTE ENERGY Gas Usage - 280 Washington St	36002		06/06/2012	419.01
101-265-920.446	Gas - Brid	DTE ENERGY Gas Usage - 51 Maple St	36002		06/09/2012	334.32
				Total MUNICIPAL BUILDINGS		2,757.88
Dept: ATTORNEY						
101-266-802.000	Prof. Serv	GOCKERMAN, WILSON, SAYLOR AND Professional Services	36005	24408	05/30/2012	4,060.00
101-266-803.000	Prof. Serv	MIKA MEYERS BECKETT & JONES Professional Services	36021	561680	05/14/2012	2,162.00
				Total ATTORNEY		6,222.00
Dept: CITY ENGINEER						
101-285-801.000	Pro.Serv.	ABONMARCHE CONSULTANTS, INC. Engineer of Record	35981	104292	06/08/2012	3,000.00
				Total CITY ENGINEER		3,000.00
Dept: BOARDS & COMMISSIONS						

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Fund: GENERAL FUND							
Dept: BOARDS & COMMISSIONS							
	101-290-888.000	Tree Comm	PAT SAGALA Reimburse - Chalk Art	36032		05/21/2012	25.00
							-----
							Total BOARDS & COMMISSIONS
							25.00
Dept: FIRE							
	101-336-715.000	Cleaning	CHIEF SUPPLY Front - Leather	35995	484238	05/31/2012	98.49
	101-336-715.000	Cleaning	NYE UNIFORM COMPANY Collar Brass	36027	370247	05/31/2012	14.40
	101-336-715.000	Cleaning	LYNN M VASQUEZ Custom Nameplates	36042	2253	05/07/2012	32.00
	101-336-715.000	Cleaning	NYE UNIFORM COMPANY Shirts, Pants	36027	369641	06/06/2012	194.09
	101-336-728.000	OperSupp	SALES & MARKETING OF MICHIGAN Elbow 30 Degree 5" Storz Rigid	36033	4331	05/02/2012	185.35
	101-336-735.000	Periodical	FIRE ENGINEERING Subscription Renewal	36004	2012 - #444562	05/21/2012	21.00
	101-336-874.000	Blue Cross	JO L ARNOLD In Lieu of Blue Cross Insuranc	35985		05/25/2012	250.00
	101-336-874.000	Blue Cross	DANIEL J JANOWIAK In Lieu of Blue Cross Insuranc	36010		05/25/2012	250.00
	101-336-874.000	Blue Cross	MARK A MODJESKI In Lieu of Blue Cross Insuranc	36023		05/25/2012	250.00
	101-336-874.000	Blue Cross	SID SCRIMGER In Lieu of Blue Cross Insuranc	36036		05/25/2012	250.00
	101-336-874.000	Blue Cross	JERRY J TABACZKA In Lieu of Blue Cross Insuranc	36039		05/25/2012	250.00
	101-336-930.000	Repairs/Ma	MANISTEE ACE HARDWARE LP Fuel Liquid Gal	35982	92874	06/07/2012	19.00
	101-336-930.000	Repairs/Ma	WEST SHORE FIRE, INC. 4" Screen, 2-1/2" White Face	36044	4356	06/16/2012	110.89
	101-336-930.000	Repairs/Ma	WAHR HARDWARE, INC. Rapid Links	36043	91903	06/17/2012	1.78
	101-336-930.000	Repairs/Ma	NORTHERN FIRE & SAFETY SCBA Hydrotest/Rechg, O-Ring	36026	248738	05/07/2012	123.30
							-----
							Total FIRE
							2,050.30
Dept: PUBLIC WORKS							
	101-441-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - DPW	36022	0256575	06/13/2012	26.80
	101-441-715.000	Cleaning	DONNA TAYLOR Jacket	36040	2586	05/08/2012	42.95
	101-441-728.000	OperSupp	MODEL COVERALL SERVICE, INC. Centerpull Twl, Hand Cleaner	36022	0256540	06/13/2012	26.00
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Express Shine, Mini Lamp	35988	256-786487	06/17/2012	49.08
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES RTV Clr Silicone, Prewax Clean	35988	256-786384	06/16/2012	18.57
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Oil Filter	35988	256-786366	06/16/2012	11.94
	101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC. Plug, Ballcock	36043	91897	06/17/2012	9.25
	101-441-930.000	Repairs/Ma	NAPA AUTO PARTS Roller Chain Link	36024	145698	05/18/2012	5.71
	101-441-930.000	Repairs/Ma	WAHR HARDWARE, INC. Hi Viz Leather Palm Kink	36043	91785	06/15/2012	12.59
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Super Fast Maxim	35988	256-786185	06/15/2012	33.02
	101-441-930.000	Repairs/Ma	MANISTEE FORD-MERCURY, INC. Handle	36017	76867	06/15/2012	29.73
	101-441-930.000	Repairs/Ma	MICHAEL TODD AND COMPANY, INC. 2 Hr Parking Downtown	36019	132531	06/10/2012	392.83
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Air Filter	35988	256-781466	04/25/2012	6.56
	101-441-930.000	Repairs/Ma	GRAND RENTAL STATION Front Tine Tiller	36006	1-517120	06/13/2012	71.02
	101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Axle Nuts	35988	256-785717	06/10/2012	22.64
	101-441-930.000	Repairs/Ma	LAKE WELDING SUPPLY CO. Long Handle Brush, Crimp Whl	36013	00791872	06/08/2012	24.69

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Fund: GENERAL FUND						
Dept: PUBLIC WORKS						
101-441-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Repair Kit Pt	35988	256-786463	06/17/2012	17.09
101-441-930.000	Repairs/Ma	LAKE WELDING SUPPLY CO. Oxygen	36013	00793045	06/16/2012	21.84
101-441-970.000	Cap.Outlay	CDW GOVERNMENT Tripp 2200VA UPS Smart 120V	35991	K443132	06/08/2012	786.39
Total PUBLIC WORKS						1,608.70
Dept: PARKS & RECREATION						
101-751-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - DPW	36022	0256575	06/13/2012	468.00
101-751-728.000	OperSupp	FASTENAL COMPANY Paper Towel, Bathroom Tissue,	36003	MIMAN90904	06/08/2012	161.00
101-751-831.000	Con.Repair	ACTION TERMITE & PEST CONTROL General Spray Program - Arthur	35983	2419-12	06/07/2012	213.00
101-751-831.000	Con.Repair	ACTION TERMITE & PEST CONTROL General Spray Program - 5th Av	35983	2411-12	06/08/2012	213.00
101-751-831.000	Con.Repair	JAMES SCARLATA Marina Park - Apple ScabTreatm	36034	54	05/04/2012	867.00
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Cotton Mop	36043	91862	06/16/2012	7.38
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Hose, Paint, Chip Brush	36043	91776	06/15/2012	58.44
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. CLR Cleaner	36043	91906	06/17/2012	16.63
101-751-930.000	Repairs/Ma	GRAND RENTAL STATION Blade	36006	517239	06/16/2012	31.98
101-751-930.000	Repairs/Ma	MANISTEE TIRE SERVICE Carlisle Turfmaster w/Free Mou	36018	133997	06/16/2012	107.70
101-751-930.000	Repairs/Ma	FASTENAL COMPANY Paper Towel	36003	MIMAN91123	06/16/2012	41.59
101-751-930.000	Repairs/Ma	FASTENAL COMPANY Hand Cleaner, Tissue Dispenser	36003	MIMAN90957	06/14/2012	112.14
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Nylon Rope	36043	91674	06/13/2012	7.56
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Mop Handle	36043	91608	06/10/2012	18.41
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Paint, Brushes, Siding Tool, F	36043	91495	06/08/2012	58.83
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Screw Ext	36043	90064	05/02/2012	6.74
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Bowl Cleaner	36043	90133	05/04/2012	5.74
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Drn Auger	36043	91488	06/08/2012	8.09
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Corn Broom, Extra Deep Base	36043	91565	06/09/2012	71.57
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Ball Valve	36043	91584	06/10/2012	6.56
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Natural Finish	36043	91609	06/10/2012	205.15
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Pruning Saw	36043	90806	05/20/2012	19.79
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Key	36043	90728	05/18/2012	2.19
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Tank Sprayer	36043	91140	05/30/2012	18.89
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Thrd Tube	36043	90392	05/10/2012	6.79
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Plain Rod	36043	90120	05/03/2012	4.12
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Ctg, Rustoleum, Magnify Glass	36043	90415	05/11/2012	22.27
101-751-930.000	Repairs/Ma	OLSON LUMBER COMPANY Treated	36029	100410	05/02/2012	19.78
101-751-930.000	Repairs/Ma	GRAND RENTAL STATION Starter Cord	36006	516787	05/31/2012	6.50
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Fabric Replmnt	36043	91544	06/09/2012	4.22
101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Filters	36043	91603	06/10/2012	26.08

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Fund: GENERAL FUND							
Dept: PARKS & RECREATION							
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. Vaughn Superbar	36043	91551	06/09/2012	15.03
	101-751-930.000	Repairs/Ma	WAHR HARDWARE, INC. CREDIT - Superbar	36043	91552	06/09/2012	-1.54
	101-751-930.000	Repairs/Ma	GRAND RENTAL STATION Snapper Blade, Hustler Blade,	36006	517033	06/10/2012	247.62
	101-751-930.000	Repairs/Ma	LEROY'S LOCKSHOP Duplicate Keys - Downtown	36014	1860	06/20/2012	18.00
	101-751-930.000	Repairs/Ma	CHEMSEARCH Air Fresheners	35994	722253	05/18/2012	183.88
						Total PARKS & RECREATION	3,280.13
						Fund Total	20,879.30
Fund: CITY REFUSE FUND							
Dept:							
	226-000-826.000	Res Cntrct	ALLIED WASTE SERVICES #239 Residential, Recycle, Fuel R	35984	0239-001511363	05/30/2012	27,700.94
	226-000-827.000	Muncpl Rfs	ALLIED WASTE SERVICES #239 Boat Ramps, Parks, DPW, Fire	35984	0239-001506033	05/30/2012	2,219.08
						Total	29,920.02
						Fund Total	29,920.02
Fund: BROWNFIELD REDEVELOPMENT AUTHO							
Dept:							
	243-000-801.000	Pro.Serv.	EFTAXIADIS CONSULTING INC Environmental Consulting	35980	MNST-1202	05/13/2012	430.50
						Total	430.50
Dept: 334 River St Grant							
	243-693-801.000	Pro.Serv.	EFTAXIADIS CONSULTING INC Technical Services, Admin Serv	35980	CMBRA-1203D	05/13/2012	4,653.50
						Total 334 River St Grant	4,653.50
						Fund Total	5,084.00
Fund: RAMSDELL THEATRE							
Dept:							
	296-000-728.000	OperSupp	TABITHA BELLINGER Ramsdell - Cleaning	35989	CONSERVATORY OF DANCE	05/17/2012	40.00
	296-000-728.000	OperSupp	NICHOLAS NIESEN Ramsdell - Site Manager	36025	CONSERVATORY OF DANCE - May 12	05/19/2012	210.00
	296-000-728.000	OperSupp	MANISTEE ACE HARDWARE Padlock, Keys	35982	93217	06/14/2012	17.97
	296-000-728.000	OperSupp	KERRY SCHUBACH Ramsdell - Site Manager,	36035	GHOSTBUSTERS / MHS PROM	05/10/2012	100.00
	296-000-751.000	Concession	CANDICE COYLE Ramsdell - Concessions	35999	CONSERVATORY OF DANCE - MAY 12	05/19/2012	70.00
	296-000-751.000	Concession	OLESON'S FOOD STORES Water	36028	06/18/2012	06/18/2012	9.98
	296-000-752.000	Movie Exp	FESTIVAL FILMS DVD Roxy Horror Series	35979	#0567 - 05/19/12	05/14/2012	300.00
	296-000-753.000	Performanc	SALT CITY DIXIE JAZZ BAND Ramsdell - Performance	35978	7884	10/29/2011	250.00
	296-000-801.000	Pro.Serv.	SHELLY ANNETTE JURCEVIC Ramsdell Lessons	36011	May 2012	05/18/2012	300.00
	296-000-831.000	Con.Repair	PERSONAL PLUMBING INC Basement Rough In Project	36030	120511-11	05/11/2012	718.56
	296-000-850.000	Phone	AT&T Monthly Service	35986	2012 - 231398075405	06/12/2012	84.82
	296-000-920.000	Gas	DTE ENERGY Gas Usage - 101 Maple St	36002		06/09/2012	486.64
	296-000-930.000	Repairs/Ma	MARK HANSEN Ramsdell Hardy Hall	36007		05/24/2012	400.25
	296-000-930.000	Repairs/Ma	MARK HANSEN Ramsdell - Light Platforms in	36007		05/18/2012	556.38

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Fund: RAMSDELL THEATRE						
Dept:						
Total						3,544.60
Fund Total						3,544.60
Fund: BOAT RAMP FUND						
Dept:						
508-000-850.000	Phone	AT&T Monthly Service	35986	2012 - 231398258505	06/12/2012	167.91
Total						167.91
Fund Total						167.91
Fund: WATER & SEWER UTILITY						
Dept: ADMINISTRATION						
573-541-728.000	OperSupp	JACKPINE BUSINESS CENTERS Timecards	36009	29383	06/07/2012	81.75
573-541-728.000	OperSupp	JACKPINE BUSINESS CENTERS LJ Crtdg	36009	330495-0	06/22/2012	143.99
573-541-850.000	Phone	AT&T Monthly Service	35986	2012 - 231723149605	06/12/2012	3,192.58
Total ADMINISTRATION						3,418.32
Dept: WATER OPERATION						
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	36043	90452	05/11/2012	8.83
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	36043	90326	05/09/2012	8.83
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	36043	90163	05/04/2012	8.92
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	36043	90086	05/02/2012	9.14
573-542-925.000	Electric	CONSUMERS ENERGY Electric Usage	35997		06/05/2012	3,485.58
573-542-930.000	Repairs/Ma	CONSUMERS ENERGY - DAMAGE 903 Lexington -Repair Overhead	35998	98175045	04/27/2012	437.73
573-542-930.000	Repairs/Ma	MICHIGAN METER TECHNOLOGY GRP Copper 1" Tubing 100' Roll	36020	86582	06/07/2012	383.00
573-542-930.000	Repairs/Ma	J.O. GALLOUP COMPANY Nip	36008	1474397-00	05/19/2012	7.78
573-542-930.000	Repairs/Ma	J.O. GALLOUP COMPANY Nip, Bushing	36008	1474452-00	05/19/2012	7.38
Total WATER OPERATION						4,357.19
Dept: SEWER - WWTP						
573-543-728.000	OperSupp	KOPY SALES INC. Canon Ink Cartridges - WWTP	36012	84015	05/10/2012	360.00
573-543-728.000	OperSupp	ALLIED WASTE SERVICES #239 2 yd Front Load - 53 9th St	35984	0239-001506010	05/30/2012	201.25
573-543-728.000	OperSupp	CSX TRANSPORTATION INC. Annual Fee - Pipeline Sewer	36000	8233413	06/06/2012	144.00
573-543-824.000	Lab Test	COMMUNICRAFT LTD. Shipping	35996	28073	05/15/2012	19.56
573-543-860.000	Trav/Train	STATE OF MICHIGAN - MDEQ Renewal - Municipal WWTP	36038	2012	05/21/2012	95.00
573-543-920.000	Gas	DTE ENERGY Gas Usage - 15 9th St	36002		06/15/2012	1,330.51
573-543-925.000	Electric	CONSUMERS ENERGY Electric Usage	35997		06/05/2012	6,912.18
573-543-930.000	Repairs/Ma	BLARNEY CASTLE OIL CO. Diesel #2 - Dyed	35990	0383586-IN	05/24/2012	268.49
573-543-930.000	Repairs/Ma	BLARNEY CASTLE OIL CO. Diesel #2 - Dyed	35990	0383585-IN	05/24/2012	460.76
573-543-930.000	Repairs/Ma	J.O. GALLOUP COMPANY Pipe	36008	1475107-00	05/20/2012	18.00
573-543-930.000	Repairs/Ma	CENTURY MANUFACTURING CORP Lift Station Degreaser	35992	508165	06/10/2012	296.46
573-543-970.000	Cap.Outlay	TERRAPIN NETWORKS Wireless Redundancy/Performanc	36041	31933	05/11/2012	1,327.00

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Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY							
Dept: SEWER - WWTP							
Total SEWER - WWTP							11,433.21
Dept: SEWER COLLECTION (STREETS)							
573-544-715.000	Cleaning		MODEL COVERALL SERVICE, INC. Uniform Cleaning - Str Sewers	36022	0256541	06/13/2012	17.64
573-544-728.000	OperSupp		MODEL COVERALL SERVICE, INC. Centerpull Twl, Hand Cleaner	36022	0256540	06/13/2012	26.00
573-544-930.000	Repairs/Ma		WAHR HARDWARE, INC. Broom, Med 18"	36043	91532	06/09/2012	14.02
573-544-930.000	Repairs/Ma		OLSON LUMBER COMPANY Mortar Mix	36029	100586	06/07/2012	19.17
Total SEWER COLLECTION (STREETS)							76.83
Fund Total							19,285.55
Fund: MARINA FUND							
Dept:							
594-000-728.000	OperSupp		JACKPINE BUSINESS CENTERS Replacement USB Keyboard	36009	330291-0	06/17/2012	13.98
594-000-728.000	OperSupp		CHARTER COMMUNICATIONS INC. Monthly Service - Marina	35993	#8245 12 209 0099730 - May 12	05/18/2012	60.73
594-000-930.000	Repairs/Ma		SENIORS HEATING & COOLING INC Marina Start Up - Filters,	36037	28689	05/17/2012	1,052.50
Total							1,127.21
Fund Total							1,127.21
Grand Total							80,008.59



## Treasurer's Office

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**Memo to:** Mitch Deisch, City Manager

**From:** Edward Bradford, Finance Director

**Re:** 2012-1 Budget Amendments

**Date:** June 12, 2012

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The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. I have attached a proposed budget amendment for the 2011-2012 fiscal year that makes the necessary budget adjustments to comply with the statutory requirement.

Over the course of a fiscal year, unanticipated events and unbudgeted expenditures occur. Typical examples include things such as excess overtime, unanticipated equipment or infrastructure repairs or projects that span multiple fiscal years. Savings can also occur thru things like loss of employees, insurance premium renewals and departments exercising restraint.

On the revenue side, positive or negative variances can also occur, whether thru mid-year state budget cuts, the sale of assets, timing differences on receipt of funds or other unexpected revenue. Both revenue and expenditures variances impact the year end results; however, ***only increased expenditures must be explicitly authorized thru a budget amendment.***

Council has been made aware of potential variances thru the quarterly financial updates and regular staff communications. They have also approved expenditures that were not originally budgeted thru their approvals of various projects and items throughout the course of the year.

In previous years, even though budget amendments were adopted, the annual audit has identified a number of small departmental over-expenditures. In preparing budget Amendment 2012-1, I have attempted to project what final year-end expenditures will be and adjust the budget accordingly to avoid the over-expenditures. However, projecting final year-end amounts is always a difficult task, and inevitably there are a few departments where we are slightly off.

In addition, this year I have also included an estimate of where each fund will come in at year-end on both the revenue and expense side. Although not necessary to comply with State requirements, this is useful information to present. Keep in mind, though, that these are only projections based on the best information available at the time they were prepared and are subject to change.

**City of Manistee**  
Budget Amendment 2012-1

GENERAL FUND	COUNCIL APPROVED	2012 - 1 AMENDMENT	AMENDED BUDGET	YEAR-END PROJECTION		COMMENTS
<b>101 - GENERAL FUND</b>						
Total Revenue	\$ 5,178,711		\$ 5,178,711	\$ 490,000	\$ 5,668,711	
Total Expense	\$ 5,178,711		\$ 5,178,711	\$ 490,000	\$ 5,668,710	
100 - General Government	\$ 740,549	\$ 440,000	\$ 1,180,549	\$ 440,000	\$ 1,180,549	Two bond issues moved here, Ramsdell subsidy
101 - Legislative	\$ 47,912		\$ 47,912	\$ (7,000)	\$ 40,912	
172 - Manager	\$ 201,523		\$ 201,523	\$ (2,000)	\$ 199,523	
215 - Clerk	\$ 181,741		\$ 181,741	\$ (10,000)	\$ 171,741	
253 - Finance	\$ 199,635		\$ 199,635	\$ (1,000)	\$ 198,635	
257 - Assessor	\$ 108,512	\$ 5,000	\$ 113,512	\$ 5,000	\$ 113,512	Part time, insurance
265 - Municipal Buildings	\$ 133,650		\$ 133,650	\$ (12,000)	\$ 121,650	
266 - Attorney	\$ 80,000	\$ 12,000	\$ 92,000	\$ 12,000	\$ 92,000	Tax appeals
285 - Engineer	\$ 36,000		\$ 36,000	\$ (4,000)	\$ 32,000	
290 - Boards and Commissions	\$ 11,425		\$ 11,425		\$ 11,425	
301 - Police	\$ 956,991	\$ 15,000	\$ 971,991	\$ 15,000	\$ 971,991	OT, sellback, work comp, insurance
336 - Fire	\$ 695,432	\$ 30,000	\$ 725,432	\$ 30,000	\$ 725,432	PT, work comp, insurance
441 - Public Works	\$ 1,023,255	\$ 13,000	\$ 1,036,255	\$ 13,000	\$ 1,036,255	40K energy efficiency grant improvements (100% funded) - 27K departmental savings
748 - Community Development	\$ 277,925		\$ 277,925	\$ (4,000)	\$ 273,925	
751 - Parks and Recreation	\$ 356,276	\$ 15,000	\$ 371,276	\$ 15,000	\$ 371,276	20K veteran memorial improvements (100% funded)- 5K departmental savings
801 - Appropriations	\$ 127,884		\$ 127,884		\$ 127,884	
<b>ENTERPRISE FUNDS</b>						
<b>573 - WATER &amp; SEWER FUND</b>						
Total Revenue	\$ 3,889,214		\$ 3,889,214	\$ (200,000)	\$ 3,689,214	
Total Expenses	\$ 2,097,400		\$ 2,097,400	\$ (80,000)	\$ 2,017,400	
Total Capital & Debt	\$ 7,587,253		\$ 7,587,253		\$ 7,587,253	
Transfers Out	\$ 320,770		\$ 320,770	\$ -	\$ 320,770	
Administration	\$ 359,571	\$ 10,000	\$ 369,571	\$ 10,000	\$ 369,571	Leased communication circuits increase, insurance
Water	\$ 508,673		\$ 508,673	\$ (35,000)	\$ 473,673	
WWTP	\$ 679,716		\$ 679,716	\$ (30,000)	\$ 649,716	
Sewer	\$ 228,705		\$ 228,705	\$ (25,000)	\$ 203,705	
Debt Service	\$ 1,577,253		\$ 1,577,253		\$ 1,577,253	
Capital Outlay	\$ 6,010,000		\$ 6,010,000	\$ (1,000,000)	\$ 5,010,000	
<b>594 - MUNICIPAL MARINA FUND</b>						
Total Revenue	\$ 260,100		\$ 260,100		\$ 260,100	
Total Expense	\$ 207,610		\$ 207,610		\$ 207,610	
Total Capital & Debt	\$ 51,491		\$ 51,491	\$ 101,000	\$ 152,491	
Debt Service	\$ 51,491		\$ 51,491	\$ (19,000)	\$ 32,491	
Capital Outlay	\$ -	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	Marina building
<b>508 - BOAT LAUNCH FUND</b>						
Total Revenue	\$ 35,025		\$ 35,025	\$ (10,000)	\$ 25,025	
Total Expense	\$ 17,600		\$ 17,600	\$ (4,600)	\$ 13,000	
Total Capital & Debt	\$ 20,874		\$ 20,874	\$ (12,800)	\$ 8,074	
Debt Service	\$ 20,874		\$ 20,874	\$ (12,800)	\$ 8,074	
Capital Outlay	\$ -		\$ -		\$ -	
<b>296 - RAMSDELL THEATRE FUND</b>						
Total Revenue	\$ 108,020		\$ 108,020	\$ 225,000	\$ 333,020	
Total Expense	\$ 95,358	\$ 50,000	\$ 145,358	\$ 50,000	\$ 145,358	Programming, consultant fees
Total Capital & Debt	\$ 1,069,888		\$ 1,069,888	\$ -	\$ 1,069,888	
Debt Service	\$ 69,888	\$ 55,000	\$ 124,888	\$ 55,000	\$ 124,888	Ramsdell HVAC Project
Capital Outlay	\$ 1,000,000	\$ 300,000	\$ 1,300,000	\$ 300,000	\$ 1,300,000	Ramsdell HVAC project
<b>SPECIAL REVENUE FUNDS</b>						
<b>202 - MAJOR STREET FUND</b>						
Revenue	\$ 3,110,411		\$ 3,110,411	\$ (1,000,000)	\$ 2,110,411	
Expense	\$ 3,100,294		\$ 3,100,294	\$ (1,000,000)	\$ 2,100,294	
<b>203 - LOCAL STREET FUND</b>						
Revenue	\$ 121,578		\$ 121,578	\$ 82,000	\$ 203,578	
Expense	\$ 143,000	\$ 82,000	\$ 225,000	\$ 82,000	\$ 225,000	Allocation of 2010 CI bond (orphan streets)
<b>204 - STREET IMPROVEMENT FUND</b>						
Revenue	\$ 56,000		\$ 56,000	\$ (25,000)	\$ 31,000	
Expense	\$ 55,500		\$ 55,500	\$ (35,000)	\$ 20,500	
<b>226 - REFUSE FUND</b>						
Revenue	\$ 406,738		\$ 406,738		\$ 406,738	
Expense	\$ 428,807		\$ 428,807		\$ 428,807	
<b>249 - BUILDING INSPECTOR</b>						
Revenue	\$ 15,050		\$ 15,050	\$ 1,000	\$ 16,050	
Expense	\$ 14,275	\$ 2,000	\$ 16,275	\$ 2,000	\$ 16,275	Replaced computer
<b>275 - GRANT MANAGEMENT FUND</b>						
Revenue	\$ 30,000		\$ 30,000	\$ 400,000	\$ 430,000	
Expense	\$ 30,000	\$ 70,000	\$ 100,000	\$ 70,000	\$ 100,000	Timing & magnitude of grants
<b>CAPITAL PROJECT FUNDS</b>						
	COUNCIL APPROVED					

<b>430 - CAPITAL IMPROVEMENT FUND</b>							
Revenue	\$ 347,000		\$ 347,000	\$ (4,500)	\$ 342,500		
Expense	\$ 537,444		\$ 537,444		\$ 537,444		
<b>490 - RENAISSANCE PARK</b>							
Revenue	\$ -		\$ -	\$ 50	\$ 50		
Expense	\$ -	\$ 5,616	\$ 5,616	\$ 5,616	\$ 5,616		<i>Ren Park loan payment</i>
<b>PERMANENT FUNDS</b>							
<b>245 - OIL &amp; GAS FUND</b>							
Revenue	\$ 650,000		\$ 650,000	\$ (300,000)	\$ 350,000		
Expense	\$ 385,782	\$ 3,000	\$ 388,782	\$ 3,000	\$ 388,782		<i>Investment advisor fees</i>
<b>INTERNAL SERVICE FUNDS</b>							
<b>661 - MOTOR POOL FUND</b>							
Revenue	\$ 296,469		\$ 296,469	\$ -	\$ 296,469		
Expense	\$ 254,684		\$ 254,684	\$ -	\$ 254,684		



Treasurer's Office

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**Memo to:** Mitch Deisch, City Manager *m Deisch*

**From:** Ed Bradford, Finance Director *EB*

**Re:** Designated Depositories

**Date:** June 12, 2012

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The City maintains a number of accounts with banks and brokerage firms to support its day-to-day operations. The city Charter, Section 7-8 requires that the City Council designate depositories for City Funds. This designation has typically been done at the beginning of each fiscal year. The current financial institutions and/or brokerages that the City may maintain deposits with are:

Charles Schwab  
Flagstar Bank  
Honor State Bank  
Huntington Bank  
MBIA Michigan CLASS  
Northwestern Bank  
PNC Bank  
UBS  
West Michigan Bank & Trust  
West Shore Bank

I am requesting that Council name these as designated depositories.

During the course of the year, the Finance Director, operating under the City's Investment Policy, can also select other financial institutions if it is deemed to be in the best interest of the City. If this occurs, City Council will be notified and those institution(s) are formally added to the designated depository list at the beginning of the next fiscal year.



## APPLICANTS NEEDED

### BOARDS and COMMISSIONS VACANCIES

**BROWNFIELD REDEVELOPMENT AUTHORITY.** Four vacancies – (1) unexpired term ending 06/30/13; and (3) three year terms ending 06/30/15. Purpose: Promote revitalization of environmentally distressed & functionally obsolete areas.

**COMPENSATION COMMISSION.** One vacancy – term ending 09/30/14. Purpose: Establishes compensation for city council members.

**DOWNTOWN DEVELOPMENT AUTHORITY.** Two vacancies – four year terms ending 07/01/16 – interest members. Purpose: Central business district and tax increment financing authority.

**OIL & GAS INVESTMENT BOARD.** One vacancy – four year term ending 06/30/16. Purpose: Oversees investment of Oil & Gas Trust Fund.

**PARKS & BEAUTIFICATION COMMISSION.** Two vacancies – three year terms ending 06/30/15. Purpose: Advisory on parks department, maintenance, improvements & identifying, planning, implementing public & private beautification projects.

**PLANNING COMMISSION.** One vacancy - unexpired term ending 10/31/13. Purpose: Reviews master plan, zoning, site plans, development issues.

**RAMSDELL THEATRE GOVERNING AUTHORITY.** Two vacancies – three year terms ending 6/30/15. Purpose: Oversees Ramsdell Theatre finances.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov> . All applications should be returned prior to the June 19, 2012 City Council meeting when appointments will be made.



RECEIVED  
JUN 06 2012  
CITY OF MANISTEE  
CLERK-TREASURER

### APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Brown Field Redevelopment Authority

NAME: Steven G Brower

ADDRESS: 4102 College Ave.  
Manistee, Mi 49660

PHONE: (Home) 231-723-6187 (Work) 231-723-6000

E-MAIL: S Brower @ NWBank.com  personal or  work

I want to volunteer for this position because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please add any particular education, experience or background you think appropriate to include:

Current Board Member  
several years experience on Board

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

St. Brown 6/5/12  
Signature Dated

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RECEIVED

JUN 06 2012

CITY OF MANISTEE  
CLERK-TREASURER

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BOARD OR COMMISSION APPLIED FOR: BRA

NAME: David L. Carlson

ADDRESS: 100 Oak Street, Apt. 203  
Manistee MI 49660

PHONE: (Home) 1-231-233-3340 (Work) \_\_\_\_\_

E-MAIL: None ( ) personal or ( ) work

I want to volunteer for this position because:

Past service on the Board and community  
interest, plus experience

Please add any particular education, experience or background you think appropriate to include:

Years of Community Service on DDA as a  
Charter Member a Historic Committee Charter  
Member.

Feel free to attach any additional information.

I  (will) (will not) be able to attend the Council meeting. Please circle one.

David L. Carlson 6-6-12  
Signature Dated

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RECEIVED  
JUN 13 2012  
CITY OF MANISTEE  
CLERK/TREASURER

## APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Brownfield

NAME: M. Lynne Reinhardt

ADDRESS: 524 Fairview Dr.  
Manistee, Mi. 49660

PHONE: (Home) (231) 723-7165 (Work) \_\_\_\_\_

E-MAIL: \_\_\_\_\_  personal or  work

I want to volunteer for this position because:

it sounds interesting to me and I think  
I would complement the committee

Please add any particular education, experience or background you think appropriate to include:

10 years of volunteer committee work w/ the City

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

M Lynne Reinhardt 6/8/12  
Signature Dated

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RECEIVED  
JUN 06 2012  
CITY OF MANISTEE  
CLERK-TREASURER

### APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Down Town Development Authority

NAME: Steven G. Brower  
ADDRESS: 4102 College Ave.  
Manistee, MI 49660

PHONE: (Home) 231-723-6187 (Work) 231-723-6000

E-MAIL: SBROWER@NWBank.com  personal or  work

I want to volunteer for this position because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please add any particular education, experience or background you think appropriate to include:

Renewal of term.  
Several years experience on Board  
\_\_\_\_\_

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

Steve Brower 6/5/12  
Signature Dated

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APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: DDA

NAME: Lee Trucks  
ADDRESS: 453 2nd St.  
Manistee, MI 49660

PHONE: (Home) 231-723-3355 (Work) 231-723-8344

E-MAIL: ltrucks@jackpine.com  personal or  work

I want to volunteer for this position because: I have served several terms on the DDA, I think with some distinction. I am applying for another term, but I would defer to someone younger, smarter and more energetic.

Please add any particular education, experience or background you think appropriate to include: Several terms on the DDA, 35 years in several downtown businesses, reasonable intelligence and an open mind

Do you have a criminal history that may affect your service or the public's perception of you as a public official?  
yes  no

If yes, please explain: \_\_\_\_\_

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please check one.

Lee Trucks  
Signature Dated 6-5-12

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### APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Oil & Gas Investment Board

NAME: Doug Parley

ADDRESS: 727 Harbor Dr.  
Manistee, MI 49660

PHONE: (Home) 723-8687 (Work) 690-2225

E-MAIL: dougparley@hotmail.com  personal or  work

I want to volunteer for this position because:

I have been a member of this Board for a number of years and believe as a group we have done a good job for the City. I would like to continue this work.

Please add any particular education, experience or background you think appropriate to include:

25 years banking experience, newly 30 yrs as a member of the Oil & Gas Board, City Taxpayer, and active volunteer on numerous City, County & Private organizations Boards.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Doug Parley CP  
Signature Dated

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Reset Form



APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: PARKS & BEAUTIFICATION COMMISSION

NAME: ED TEGLER
ADDRESS: 522 5TH AVE
MANISTEE 49660

PHONE: (Home) 248-884-9176 (Work)

E-MAIL: MANISTEED@AOL.COM (X) personal or ( ) work

I want to volunteer for this position because: I ENJOY BEING INVOLVED IN ALL ASPECTS OF OUR PARKS DEVELOPMENT AND CONTINUED GROWTH

Please add any particular education, experience or background you think appropriate to include: CURRENTLY I AM A MEMBER OF THE PARKS & BEAUTIFICATION COMMISSION AND WOULD LIKE CONTINUE ON WITH OUR GOALS

Do you have a criminal history that may affect your service or the public's perception of you as a public official? yes (no)

If yes, please explain:

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please check one.

Signature: [Handwritten Signature] Dated: 5-21-12

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### APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Parks and Beautification

NAME: Roger L. Zielinski

ADDRESS: 529 First St  
Manistee MI 49660

PHONE: <sup>cell</sup> (Home) 989 329 3081 (Work) —

E-MAIL: Zielinski.Roger@gmail.com (X) personal or ( ) work

I want to volunteer for this position because:

I would like to continue to have positive input  
to the changing needs of the parks.

Please add any particular education, experience or background you think appropriate to include:

was Program Safety Director for Clare Co. Sheriff Dept. I enjoy the  
parks and the best nature has to offer. working with others to  
reach a common goal through dialogue and compromise.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Roger L Zielinski 06-05-2012  
Signature Dated

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APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: PARKS & BEAUTIFICATION

NAME: Lorraine Conway

ADDRESS: 506 9th St  
Manistee MI 49660

PHONE: (Home) 723-9067 (Work) Cell 231-696-2065

E-MAIL: CC HANTILLY @ AOL.CA ( personal or  work

I want to volunteer for this position because:

I Have always BEEN Active in the BEAUTIFICATION of the City since instituting the Beautification Comm while I was Mayor - I continue to work towards that end as a "Friend of Beautification" contributing funds for several projects

Please add any particular education, experience or background you think appropriate to include:

Council member 1992 - 2000 - Mayor, started the beautification comm & continued interest.

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

[Signature] 6/5/12  
Signature Dated

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## APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Planning Commission

NAME: Mark M Wittlief  
ADDRESS: 363 Tenth Street  
Manistee, MI

PHONE: (Home) 1-231-723-9540 (Work) 1-231-887-5000

E-MAIL: m\_wittlief@hotmail.com  personal or  work

I want to volunteer for this position because:

My experience on the Planning Commission (2005) and ZBA from 1998-2005 & 2010 to present.

Also my employment does not require a heavy travel schedule as my previous term on the Planning Commission.

Please add any particular education, experience or background you think appropriate to include:

Received the Citizen Planner Certification in 2005 and current member on the ZBA

Feel free to attach any additional information.

I (will)  (will not) be able to attend the Council meeting. Please circle one.

Mark Wittlief 6/8/12  
Signature Dated

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### APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Ramsdell Theatre Governing Authority

NAME: W. Thomas Stege  
ADDRESS: 714 Harbor Drive  
Manistee, MI 49660

PHONE: (Home) 231-723-9245 (Work) Retired

E-MAIL: wtstege2@sbcglobal.net  personal or  work

I want to volunteer for this position because:

I have been involved with the theatre for many years, as an actor since 1940 as the designer for the renovation that was completed for its centennial and as a two term member of the governing authority, and a long time member and past

Please add any particular education, experience or background you think appropriate to include:

president of the Manistee Civic Players

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

W. Thomas Stege 1 June 2012  
Signature Dated

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May 18, 2012

Memo To: Mitch Deisch

*M Deisch*

From: David M Bachman

Re: Agenda Request  
Running for Our Soldiers 5K/1Mile

Mitch:

The attached request comes from Nicole Seaborn. She is requesting permission to hold Running for Our Soldiers 5K/1Mile race on August 25, 2012.

Their event begins at the Armory through First St beach and surrounding area, back to the Armory. This may become an annual event and presents no special problems for the City.

Our department will coordinate any needed street closures and barricades with Mr, Garber prior to the event. I know of no reason not to approve this event.

A large, stylized handwritten signature in black ink, appearing to be "DB".

David M Bachman  
Public Safety Director



SPECIAL EVENT PERMIT REQUEST

Name of Special Event: Running for our Soldiers 5K | 1 mile walk  
Date of Special Event: August 25, 2012  
Time of Special Event: 10:00A - 11:30?

possible Number of Units Participating  
15-20+

Marching/Walking: UNK Driven:  Other: \_\_\_\_\_

Assembly/Starting Location: Armory

Destination/Finishing Point: Armory - First St  
5K run

Route that the Special Event will Follow: Start @ Armory head W around First St Beach then South on Cherry St, E on 8th St, N on Spruce St, JW on Water St, Back to Armory

Additional request

for: walk 1 mile - will start @ Armory head W around First St Beach and back to Armory

Person(s) / Organization(s) making request: Bravo Troop Family Readiness Group

Contact Person: Nicole Seaborn

Address: 1275 Cornell St Manistee

Phone Work: 723-8343 Home: 231-287-7134

Signature of Contact Person: Nicole E. Seaborn

*The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.*

*The Insurance Certificate should be sent to the attention of Mary Bachman, Deputy Clerk. Ms. Bachman can be reached at 231.398.2803 her fax# is 231.723.5410.*

Return this request to the Manistee City Police Department after it has been filled out and only after the first requirement has been complied and approved.

\* Please -  
CALL after Review/determination

**Traffic Control Order #01-67  
Special Event Permit**

**Uniform Traffic Code adopted by the City of Manistee, Michigan November 5, 1963.**

Section 5.47 When permits are required for parades, processions and other special events.

No procession, Parade or Special Event, excepting the forces of the United States Armed Services, the Military forces of this State and the forces of the Police and Fire Departments, shall occupy, march or proceed along the roadway, except in accordance with a permit issued by the Chief of Police and such other regulations as are set forth herein which may apply.

**The following requirements must be complied with in order to obtain a permit.**

1. Any person, persons, or organization, must receive permission of the City Council. The request must be in writing and passed by the City Council at a regular or special meeting. The City Council meets regularly the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month.
2. Applications must be completely filled out and submitted thirty (30) days prior to the Special Event date to the City Council through the Chief of Police.
3. Special Event Forms for the permits will be provided by the Chief of Police and can be obtained at the Manistee Police Department, 70 Maple Street, Manistee, MI 49660.

**This Traffic Control Order was passed by the City Council on October 3, 1967 at a regular meeting.**

This order was filed with the City Clerk on September 28<sup>th</sup>, 1967.

Date Received: \_\_\_\_\_

David M. Bachman, Chief of Police